



FOR OFFICE USE ONLY

Date Rcvd: _____

Date Ntfd: _____

Space: _____

Marketplace Craft Vending Application
 Monday, July 4, 2016. 4:00 p.m. - 11:00 p.m.
 Boys Ranch Park, 2801 Forest Ridge Drive Bedford, TX 76021

Application deadline: June 25, 2016

Organization or Company: _____

Contact Person: _____ **Phone:** _____

Address: _____

Email Address: _____

Group Affiliation (Circle One if Applicable):

Please list items for sale and on display:

Marketplace vendors are required to bring a clean tent.

<u>Event Costs</u>	
ONE 10'x10' Booth Space	\$75
ONE 10'x20' Booth Space	\$125
ELECTRICITY (Optional) Extension Cord NOT Provided	\$25
<u>TOTAL Due :</u>	

Form of Payment (Check Box)

PAY PAL

(You will be emailed an invoice)

CHECK

(Include with application or mail separate)

Check Number:

MAKE CHECKS PAYABLE TO:
 CITY OF BEDFORD
RETURN FORM AND PAYMENT TO:
 CITY OF BEDFORD ATTN: Jeff Florey
 2000 FOREST RIDGE DR
 BEDFORD, TX 76021



Guidelines/Standards:

- Expected attendance of 30,000 patrons, with the bulk of the people arriving at/around 4PM.
- Entry into the park will be restricted. There is no patron parking at the Boys Ranch Park. Vendors will be given (2) vendor parking passes which will allow (2) vehicles into the park. All other personnel will need to use the paid parking lot.
- Hours for the event are from 4PM-11PM – July 4. Vendors must be open by 4PM and cars removed by 3PM.
- No refunds will be given once participating vendors have been selected.
- All items must be approved!
- No merchandise outside of designated booth space.
- Generators are NOT allowed. Artists may bring 120 volt extension cords, if electrical is purchased.
- ITEMS MUST BE UNLOADED IN DESIGNATED AREA.
- Set up time: Saturday, July 4 from 8:00 p.m. - 3:45 p.m.
- Booths must be open and ready by 4:00 p.m.
- Booths must remain open until 9:00 p.m.
- Load out will NOT be allowed until the fireworks are over and pedestrian traffic is at a minimum
- All drawings for prizes must be approved in advance.
- The City of Bedford reserves the right to request the removal of any items deemed to be illegal or in poor taste. Vendors considered to be in violation may be asked to leave the premises immediately.
- The City of Bedford is not responsible for duplication of items among vendors.
- The use of any device to amplify sound at the festival is prohibited. Festival “barking” over solicitation of patrons, or roaming of festival grounds is also prohibited.
- The City of Bedford is not responsible for any stolen, damaged, or lost products, materials, or supplies during your stay.
- No animals will be sold.
- No motorized vehicles will be ridden or sold. (Exception: Necessary assist chairs)
- No wheeled vehicles will be ridden. (Exception: wagons or strollers)
- No edged weapons or martial arts type paraphernalia will be sold.
- No fireworks will be sold.
- No distribution of political / campaigning material allowed.
- No roaming vendors allowed.
- All vendors must park in designated vendor parking lot.
- No glow or light up products will be allowed!

RAIN POLICY: In the event that it should rain, management will make every reasonable effort to proceed with the event. If, due to inclement weather the festival grounds are deemed unsafe for staff, vendors and/or festival patrons, we reserve the right to cancel the event at its sole discretion and NO REFUNDS will be given.

RULES OF CONDUCT: All exhibitors are expected to conduct themselves in a professional manner, according to the rules of this agreement. Any unruly conduct, refusal to follow rules or use of foul language to festival patrons or personnel will be considered grounds for expulsion from the festival. Such exhibitor will not be invited to return to subsequent festivals.

All participants are responsible for their own replacement, comprehensive and liability insurance. Applicants must obey all pertinent safety codes, laws, including but not limited to, fire, safety and parking regulations.