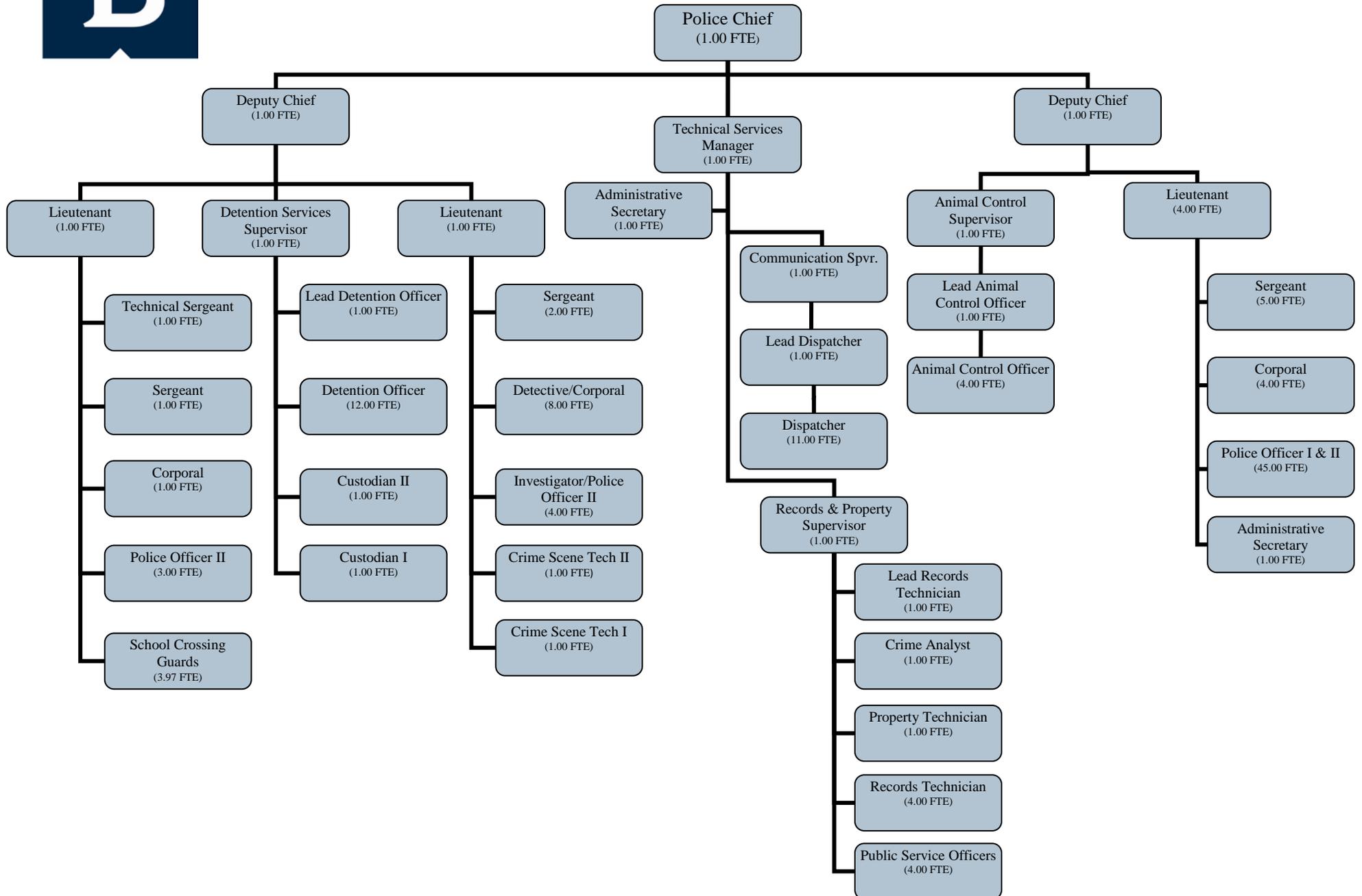




City of Bedford Police Department Organization Chart FY 2012-2013





**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Administration

PROGRAM DESCRIPTION

The Administration Division is responsible for managing the overall daily operation of the Police Department, monitoring all expenditures to ensure fiscal responsibility, determining goals and objectives, and implementing policies and procedures.

GOALS AND OBJECTIVES

Continue developing strategies and programs to enhance the delivery of police services in the community.

Promote a safer community for our citizens by participating in federal, state and local agency programs designed to focus on resources against crime, apprehension of offenders, and recovery of stolen property.

Continue seeking grant funding from federal and state sources in order to implement/enhance programs and services and/or purchase new technology.

Ensure end-of-year expenditures throughout the Police Department are within the fiscal budget parameters authorized by City Council.

Partner with local colleges to implement a new Intern Program throughout the Department to enhance efficiencies.

Develop a five-year maintenance and/or replacement schedule for major capital purchases.

FUTURE BUDGET ISSUES

The expansion of Highway 183 will limit future financial resources, which will present challenges in maintaining current staffing levels.

Replacement of major capital equipment in various divisions due to age and reliability.

Cost of processing drug and DNA evidentiary items continue to rise substantially each year. Supplemental package may be warranted next fiscal year to offset costs.

Declining grant opportunities due to economic climate will limit the Department's ability to purchase new technology and/or equipment and supplement specialized traffic enforcements.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Administration

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 549,871	\$ 509,504	\$ 530,781	\$ 540,817	\$ 533,293
Supplies	19,428	14,943	19,415	17,942	15,165
Maintenance	20,173	21,402	25,480	28,122	28,605
Contractual Services	99,289	103,307	92,850	95,386	97,180
Utilities	131,965	121,860	134,300	101,497	134,300
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	\$ 820,726	\$ 771,017	\$ 802,826	\$ 783,764	\$ 808,543

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Chief	1.00	1.00	1.00	1.00	1.00
Deputy Police Chief	2.00	2.00	2.00	2.00	2.00
Administrative Manager	1.00	1.00	0.00	0.00	0.00
Technical Services Manager	0.00	0.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00	5.00	5.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Decreased Books & AV - Purchase Law/Penal Code Books Every Other Year	\$ (3,505)
Increased Copiers to Fund a Copy Machine in Dispatch	1,700
	-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Administration

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 430,386	\$ 395,128	\$ 436,020	\$ 422,364	\$ 426,444
Overtime	\$ 247	\$ -	\$ -	\$ -	\$ -
Physicals	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement Contributions	\$ 46,600	\$ 43,289	\$ 40,702	\$ 38,868	\$ 38,723
Insurance Benefits	\$ 39,720	\$ 35,926	\$ 29,949	\$ 37,311	\$ 37,769
Mandated Expenses	\$ 10,068	\$ 7,636	\$ 8,143	\$ 8,292	\$ 9,501
Longevity	\$ 6,071	\$ 5,711	\$ 4,874	\$ 6,106	\$ 6,673
Post-Employment Benefits	\$ 10,128	\$ 16,908	\$ 4,593	\$ 24,062	\$ 7,082
Other	\$ 6,651	\$ 4,907	\$ 6,500	\$ 3,815	\$ 7,101
Total Personnel	\$ 549,871	\$ 509,505	\$ 530,781	\$ 540,818	\$ 533,293

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		Administration	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8101	Office Supplies	\$ 1,592	\$ 1,022	\$ 1,590	\$ 1,240
DESCRIPTION					BASE
Colored Paper					\$ 100
Departmental Letterhead and Envelopes					1,000
File Folders, Classification Folders, Report Folders					200
Laminating Supplies					90
Tape, Labels, Adhesive Tabs					50
Pens, Pencils, Staples, Post-it Notes and other Office Supplies					150
					-
					-
					-
TOTAL					\$ 1,590

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8103	Wearing Apparel	\$ 1,757	\$ 1,270	\$ 1,000	\$ 338
DESCRIPTION					BASE
Replacement Police Uniforms (3)					\$ 700
Replacement Uniform Leather Gear and Accessories (3)					200
Civilian Uniform Shirts (2)					100
					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8105	Fuel & Oil	\$ 3,432	\$ 4,614	\$ 4,300	\$ 2,347
DESCRIPTION					BASE
Fuel & Oil for 3 City Vehicles					\$ 3,600
1 Police Chief Vehicle					-
2 Deputy Police Chief Vehicles					-
(Moved \$700 to Community Services)					-
					-
					-
					-
					-
					-
TOTAL					\$ 3,600



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>	<u>DIVISION</u>			
General	Police	Administration			
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8212	Motor Vehicle Maintenance	\$ 967	\$ 1,585	\$ 1,350	\$ 744
DESCRIPTION					BASE
City Vehicle Maintenance Expense for 3 Vehicles					\$ 850
1 Police Chief Vehicle					-
2 Deputy Police Chief Vehicles					-
(Moved \$500 to Community Services)					-
					-
					-
					-
					-
TOTAL					\$ 850
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8302	Data Communications	\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Data Plans					\$ -
Air Cards for Emergency Response/Surveillance Laptops X 2					1,080
DSL Line for Wireless Security Cameras					1,200
Data Plan for Department Issued iPad					300
					-
					-
					-
					-
					-
TOTAL					\$ 2,580
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8304	Wireless	\$ 3,241	\$ 2,903	\$ 2,000	\$ 1,812
DESCRIPTION					BASE
3 City Issued Cell Phones					\$ 2,000
1 Police Chief					-
2 Deputy Police Chiefs					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,000



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>	<u>DIVISION</u>			
General	Police	Administration			
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8323	Schools	\$ 710	\$ 354	\$ 1,500	\$ -
<u>DESCRIPTION</u>					<u>BASE</u>
See Travel & Training Request Form					\$ 1,500
					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,500
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8327	Electricity	\$ 113,190	\$ 105,899	\$ 113,500	\$ 65,927
<u>DESCRIPTION</u>					<u>BASE</u>
Electricity Expense for Law Enforcement Center					\$ 113,500
					-
					-
					-
					-
					-
					-
TOTAL					\$ 113,500
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-02-8328	Water	\$ 5,741	\$ 6,992	\$ 6,800	\$ 5,136
<u>DESCRIPTION</u>					<u>BASE</u>
Water Expense for Law Enforcement Center					\$ 6,800
					-
					-
					-
					-
					-
					-
TOTAL					\$ 6,800



City of Bedford

Exception Report

As of

Jun-12

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	436,020	301,648	395,128	422,364	13,656	97%
8001	INCENTIVE PAY	3,000	2,498	2,932	3,517	(517)	117% Promotion of Deputy Chief with additional incentives
8001	TEMPORARY ASSIGNMENT PAY	3,500	298	1,975	298	3,202	9% Reduction in amount of time Police Chief out of the office
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	4,874	4,340	5,711	6,106	(1,232)	125% Promotion of Deputy Chief with long tenure
8004	OVERTIME	-	-	-	-	-	0%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	959	723	907	976	(17)	102% Employee election changes
8005	DENTAL INSURANCE	2,750	2,433	2,985	3,098	(348)	113% Employee election changes
8005	HEALTH INSURANCE	23,739	22,730	29,406	30,497	(6,758)	128% Employee election changes
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	1,542	1,343	1,745	1,803	(261)	117% Employee election changes
8006	PENSION	17,896	12,358	16,290	17,228	668	96%
8006	PENSION - TMRS	22,806	16,113	26,999	21,640	1,166	95%
8007	PHYSICALS	-	-	-	-	-	0%
8008	WORKER'S COMPENSATION INS	2,981	1,943	4,453	2,725	256	91%
8009	UNEMPLOYMENT INS.	450	1,305	360	1,305	(855)	290% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	4,712	3,055	2,823	4,262	450	90%
8015	DISABILITY INSURANCE	959	670	883	937	22	98%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	1,500	3,250	1,500	3,250	(1,750)	217% Promotion of Deputy Chief
8035	RETIREE HEALTH - GASB	3,093	15,609	15,408	20,812	(17,719)	673% Retiree benefits for former Police Chief
		530,781	390,314	509,504	540,817	(10,036)	102%
8101	OFFICE	1,590	1,240	1,022	1,590	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	1,000	338	1,270	1,000	-	100%
8105	FUEL AND OIL	4,300	2,347	4,614	3,129	1,171	73%
8106	MINOR APPARATUS	715	1,074	254	1,074	(359)	150% Purchased iPad for Police Chief
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	1,405	333	1,006	1,405	-	100%
8114	POSTAGE	6,420	4,310	6,197	5,746	674	90%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8125	BOOKS & A/V MEDIA	3,570	3,582	579	3,582	(12)	100%
8135	PROMOTIONAL & EDUCATIONAL	415	-	-	415	-	100%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
		<u>19,415</u>	<u>13,223</u>	<u>14,943</u>	<u>17,942</u>	<u>1,473</u>	92%
8210	MAINTENANCE - EQUIPMENT	24,130	25,080	19,817	27,130	(3,000)	112% Unanticipated maintenace on L3 back office system.
8212	MAINTENANCE - MOTOR VEHIC	1,350	744	1,585	992	358	73%
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		<u>25,480</u>	<u>25,824</u>	<u>21,402</u>	<u>28,122</u>	<u>(2,642)</u>	110%
8302	DATA COMMUNICATIONS	-	-	-	-	-	0%
8304	RADIOS,BEEPERS,CARPHONES	2,000	1,812	2,903	2,000	-	100%
8307	CONTRACTUAL SERVICES	73,335	60,032	95,075	77,876	(4,541)	106% High case load requiring forensic lab and Medical Examiners
8307	CONTRACTUAL TX REIMBURSED	-	(1,115)	(12,154)	(1,115)	1,115	0%
8320	TRAVEL EXPENSE	1,800	701	1,479	1,435	365	80%
8322	DUES	215	140	431	140	75	65%
8323	SCHOOLS	1,500	-	354	1,000	500	67%
8324	PRISONER CARE	-	-	-	-	-	0%
8326	BUILDING SECURITY	-	-	-	-	-	0%
		<u>78,850</u>	<u>61,571</u>	<u>88,088</u>	<u>81,336</u>	<u>(2,486)</u>	103%
8327	ELECTRICITY	113,500	65,927	105,899	87,903	25,597	77%
8328	WATER	6,800	5,136	6,992	6,762	38	99%
8329	GAS	14,000	6,633	8,969	6,832	7,168	49% Warmer winter than previous year.
		<u>134,300</u>	<u>77,696</u>	<u>121,860</u>	<u>101,497</u>	<u>32,803</u>	76%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	1,173	50	(50)	0%
8345	PAGERS	-	-	-	-	-	0%
8358	PAY PHONES	-	-	-	-	-	0%
8360	COPY MACHINES	14,000	10,702	14,046	14,000	-	100%
		<u>14,000</u>	<u>10,752</u>	<u>15,220</u>	<u>14,050</u>	<u>(50)</u>	100%
8401	CONTRIBUTIONS	-	-	-	-	-	0%
8405	LEGAL FILING FEES	-	-	-	-	-	0%
8490	CAREER DEVELOPMENT	-	-	-	-	-	0%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%



City of Bedford

Exception Report

As of

Jun-12

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
<u>POLICE - ADMINISTRATION</u>		<u>802,826</u>	<u>579,380</u>	<u>771,017</u>	<u>783,764</u>	<u>19,062</u>	<u>98%</u>



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Animal Control

PROGRAM DESCRIPTION

The Animal Control Division is responsible for enforcing animal control ordinances, state laws and providing for the care, custody and disposition of impounded animals.

GOALS AND OBJECTIVES

All animals identified as adoptable are either placed with an identified owner, new home or a rescue organization at least 60% of the time.

Continue to promote the adoptability of sheltered animals and responsible pet ownership through advertisement, pet fairs, websites and cable television.

Promote a visitor friendly shelter by maintaining the facility in a clean, sanitized condition and by emphasizing quality customer service.

Continue to partnership with Code Enforcement and Public Service Officers to target problem areas for regular inspection and consultation with residents to correct violations and protect the vitality of neighborhood.

FUTURE BUDGET ISSUES

An expansion/renovation of the Animal Shelter was previously approved by voters in a bond election. Continuing to operate without the renovation reduces efficiencies and facility maintenance issues continue to evolve.

Due to the economic climate, animal impounds in the field continue to rise, along with owner surrenders. This increases the animal population at the Shelter, which results in an increase in costs to care and house the animals.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Animal Control

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 320,489	\$ 308,767	\$ 293,573	\$ 308,346	\$ 298,008
Supplies	11,019	14,438	15,125	15,269	14,315
Maintenance	3,204	3,167	2,000	3,738	2,000
Contractual Services	13,119	13,983	13,815	8,150	6,885
Utilities	12,784	12,657	13,450	10,498	13,450
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	20,000
TOTAL	\$ 360,615	\$ 353,012	\$ 337,963	\$ 346,001	\$ 354,658

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Animal Control Officer	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	4.00	4.00	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00	6.00	6.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Decreased Animal Care - Utilizing Less Expensive Vendor	\$ (7,080)
Decreased Chemical/Medical/Surgical	(500)
Decreased Minor Apparatus	(210)



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Animal Control

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 228,983	\$ 226,125	\$ 221,370	\$ 229,628	\$ 221,368
Overtime	\$ 15,138	\$ 16,543	\$ 15,000	\$ 16,000	\$ 17,000
Physicals	\$ -	\$ 235	\$ -	\$ -	\$ -
Retirement Contributions	\$ 25,328	\$ 25,195	\$ 21,301	\$ 22,287	\$ 21,525
Insurance Benefits	\$ 36,044	\$ 27,661	\$ 23,354	\$ 26,099	\$ 24,277
Mandated Expenses	\$ 7,202	\$ 6,075	\$ 5,764	\$ 7,204	\$ 6,026
Longevity	\$ 1,349	\$ 1,748	\$ 2,284	\$ 2,007	\$ 2,708
Post-Employment Benefits	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Other	\$ 4,986	\$ 3,685	\$ 3,000	\$ 3,620	\$ 3,604
Total Personnel	\$ 320,530	\$ 308,767	\$ 293,573	\$ 308,345	\$ 298,008

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General	Police			Animal Control	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8304	Wireless	\$ 48	\$ 311	\$ 300	\$ 193
DESCRIPTION					BASE
1 On-Call Phone for Animal Control					\$ 300
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 300

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8307	Contractual Services	\$ 76	\$ 285	\$ 400	\$ -
DESCRIPTION					BASE
Professional Veterinarian Services through the City's Veterinarian of Record					\$ 400
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 400

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8320	Travel	\$ 715	\$ 803	\$ 835	\$ -
DESCRIPTION					BASE
See Travel & Training Request Form					\$ 835
					-
					-
					-
					-
					-
					-
TOTAL					\$ 835



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		Animal Control	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8327	Electricity	\$ 8,734	\$ 8,394	\$ 9,050	\$ 5,014
DESCRIPTION					BASE
Electricity Expense for the Animal Shelter					\$ 9,050
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 9,050

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8328	Water	\$ 2,391	\$ 2,706	\$ 2,700	\$ 1,972
DESCRIPTION					BASE
Water Expense for the Animal Shelter					\$ 2,700
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,700

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8329	Gas	\$ 1,659	\$ 1,558	\$ 1,700	\$ 1,024
DESCRIPTION					BASE
Natural Gas Expense for the Animal Shelter					\$ 1,700
					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,700



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General	Police			Animal Control	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8341	Special Events	\$ 50	\$ 50	\$ -	\$ 50
DESCRIPTION					BASE
Special Events					\$ 50
City Employee Christmas Luncheon Gift Cards					-
					-
					-
					-
(Received from Minor Apparatus)					-
					-
					-
					-
TOTAL					\$ 50
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-8360	Copiers	\$ 1,675	\$ 2,019	\$ 1,700	\$ 1,454
DESCRIPTION					BASE
Copy Machine Lease Payment, Maintenance and Supplies for 1 Copier					\$ 1,700
					-
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,700
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-04-9111	Motor Vehicles	\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Animal Control Truck Replacement					\$ 20,000
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 20,000



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	221,370	164,980	226,125	229,628	(8,258)	104% Carryover due to payroll accrual
8001	INCENTIVE PAY	3,000	2,601	3,685	3,620	(620)	121% Employee became eligible for incentives
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	2,284	1,430	1,748	2,007	277	88%
8004	OVERTIME	15,000	14,544	16,543	16,000	(1,000)	107% Historically over in this account. Increased this account for FY13.
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	642	472	620	632	10	98%
8005	DENTAL INSURANCE	2,324	1,828	2,403	2,375	(51)	102% Carryover due to payroll accrual
8005	HEALTH INSURANCE	18,272	15,923	22,727	21,295	(3,023)	117% Employee election changes
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	1,596	960	1,411	1,284	312	80%
8006	PENSION	9,066	6,772	8,641	9,399	(333)	104% Carryover due to payroll accrual
8006	PENSION - TMRS	12,235	9,634	16,554	12,888	(653)	105% Carryover due to payroll accrual
8007	PHYSICALS	-	-	235	-	-	0%
8008	WORKER'S COMPENSATION INS	1,720	1,442	2,076	2,052	(332)	119% Carryover due to payroll accrual
8009	UNEMPLOYMENT INS.	540	1,566	488	1,566	(1,026)	290% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	3,504	2,587	3,511	3,586	(82)	102% Carryover due to payroll accrual
8015	DISABILITY INSURANCE	520	369	500	513	7	99%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	1,500	1,500	1,500	1,500	-	100%
8035	RETIREE HEALTH - GASB	-	-	-	-	-	0%
		293,573	226,608	308,767	308,346	(14,773)	105%
8101	OFFICE	420	115	417	420	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	1,600	206	748	1,600	-	100%
8104	ANIMAL FOOD	395	229	166	395	-	100%
8105	FUEL AND OIL	6,300	4,796	6,856	6,083	217	97%
8106	MINOR APPARATUS	2,710	1,998	2,501	2,710	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	3,000	1,644	2,436	3,000	-	100%
8114	POSTAGE	500	645	1,113	861	(361)	172% Unknown as to why this account is over. Have met with staff that meter the mail to ensure Administration mail is not being charged to Animal Control.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Community Services

PROGRAM DESCRIPTION

The Community Services Division is responsible for coordinating and presenting crime prevention and public education programs to the community. In addition, this Division also encompasses Professional Standards, which includes Internal Affairs, Recruiting, Training, Red Light Camera Program and School Crossing Guards.

GOALS AND OBJECTIVES

Provide thorough, accurate and impartial investigations of formal, informal and internal complaints.

Comply with all state mandated requirements and deadlines regarding the certification and training of all personnel.

Ensure School Resource Officers are available to the two junior high schools in excess of 98% of the days designated by the City of Bedford/H-E-B Independent School District contract.

Implement a revised Volunteer Program that will provide more meaningful tasks/assignments. Develop training and standard operating procedures for Citizens on Patrol, handicap parking enforcement, etc.

Assist the community by providing the means to reduce the potential for crime by offering crime awareness and prevention programs.

FUTURE BUDGET ISSUES

The expansion of Highway 183 will limit future resources, which may ultimately impact the Department's ability to recruit qualified applicants. The manpower shortages would result in heavy overtime usage to maintain minimum staffing levels.

Potential elimination of funding for the two School Resource Officers by the Hurst-Euless-Bedford Independent School District. These officers would no longer be serving on the campus and would need to be funded and reassigned duties by the City.

Limited grant funding opportunities have had an immediate and potential future impact towards the development of a new volunteer program.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Community Services

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 754,364	\$ 751,907	\$ 764,875	\$ 706,754	\$ 641,381
Supplies	20,282	16,181	19,225	15,926	17,275
Maintenance	5,668	5,289	3,500	4,914	3,700
Contractual Services	4,194	2,731	4,950	5,000	4,225
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	\$ 784,508	\$ 776,108	\$ 792,550	\$ 732,594	\$ 666,581

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Technical Sergeant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Corporal	1.00	1.00	1.00	1.00	1.00
Crime Prevention Officer	1.00	1.00	1.00	1.00	1.00
School Resource Officer	2.00	2.00	2.00	2.00	2.00
Public Service Officer	6.00	6.00	4.00	4.00	0.00
School Crossing Guards	3.95	3.95	3.95	3.95	3.95
TOTAL	16.95	16.95	14.95	14.95	10.95

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Decreased Wearing Apparel and Moved Funds to Records Division to Fund PSO Uniforms	\$ (1,000)
Decreased Fuel & Oil and Moved Funds to Records Division to Fund PSO Fuel & Oil	(2,000)
Decreased Travel & Schools and Moved Funds to Records Division to Fund PSO Travel & Schools	(900)



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Community Services

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 581,735	\$ 575,193	\$ 594,220	\$ 549,475	\$ 499,814
Overtime	\$ 14,020	\$ 10,969	\$ 11,000	\$ 8,392	\$ 9,000
Physicals	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement Contributions	\$ 64,581	\$ 66,622	\$ 55,821	\$ 53,457	\$ 39,266
Insurance Benefits	\$ 54,723	\$ 57,260	\$ 57,371	\$ 53,134	\$ 42,863
Mandated Expenses	\$ 14,943	\$ 13,681	\$ 11,775	\$ 12,523	\$ 13,807
Longevity	\$ 9,383	\$ 8,904	\$ 10,048	\$ 9,298	\$ 9,253
Post-Employment Benefits	\$ 1,000	\$ 4,500	\$ 9,640	\$ 5,000	\$ 10,873
Other	\$ 13,980	\$ 14,777	\$ 15,000	\$ 15,476	\$ 16,505
Total Personnel	\$ 754,365	\$ 751,906	\$ 764,875	\$ 706,755	\$ 641,381

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>		<u>DIVISION</u>		
General	Police		Community Services		
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-05-8106	Minor Apparatus	\$ 504	\$ 1,060	\$ 1,200	\$ 906
DESCRIPTION					BASE
School Crossing Guard Supplies (Stop Signs, Traffic Cones, Batteries, Paint)					250
Law Enforcement Center Training Room Supplies (Cabling, Batteries, Easels)					100
Batteries					50
Digital Recording Supplies					100
Supplies for Volunteer Program					1,000
Minor Supplies					250
(Moved \$400 to Record Division for PSO's, \$50 to Special Events)					-
(Received \$1,000 from Various Divisions to Fund Volunteer Program)					-
					-
TOTAL					\$ 1,750
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-05-8135	Promotional & Educational	\$ 9,763	\$ 6,559	\$ 6,900	\$ 3,641
DESCRIPTION					BASE
Printed Brochures					\$ 200
Promotional Supplies for Juveniles (Stickers, Rulers, Pens, Pencils)					500
Citizens Police Academy Supplies (Two Academies)					2,350
Crime Prevention Educational Materials					100
Recruiting Supplies					250
Open House Supplies (Equipment, Entertainment, Food, Child Identification Kits)					1,500
Summer Camp					2,000
					-
					-
TOTAL					\$ 6,900
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-05-8212	Motor Vehicle Maintenance	\$ 2,326	\$ 5,289	\$ 3,500	\$ 4,186
DESCRIPTION					BASE
Maintenance Expense for 7 City Vehicles					\$ 3,700
1 Internal Affairs Lieutenant					-
1 Training Sergeant					-
2 Community Services					-
2 School Resource Officers					-
1 Volunteer/Citizens on Patrol					-
					-
					-
					-
TOTAL					\$ 3,700



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	594,220	396,851	575,193	549,475	44,745	92%
8001	INCENTIVE PAY	15,000	10,996	14,777	15,476	(476)	103% Employee reassignment within department
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	10,048	6,657	8,904	9,298	750	93%
8004	OVERTIME	11,000	5,419	10,969	8,392	2,608	76%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	1,643	1,148	1,661	1,534	109	93%
8005	DENTAL INSURANCE	4,526	3,548	4,460	4,550	(24)	101% Carryover due to payroll accrual
8005	HEALTH INSURANCE	46,700	32,194	46,649	43,055	3,645	92%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYER'S CLINIC	3,171	2,076	3,157	2,732	439	86%
8006	PENSION	24,324	16,821	24,687	23,311	1,013	96%
8006	PENSION - TMRS	31,497	22,614	41,935	30,146	1,351	96%
8007	PHYSICALS	-	-	-	-	-	0%
8008	WORKER'S COMPENSATION INS	4,056	2,756	6,166	3,843	213	95%
8009	UNEMPLOYMENT INS.	1,013	2,610	853	2,610	(1,597)	258% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	6,706	4,401	6,662	6,070	636	91%
8015	DISABILITY INSURANCE	1,331	906	1,333	1,263	68	95%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	5,000	5,000	4,500	5,000	-	100%
8035	RETIREE HEALTH - GASB	4,640	-	-	-	4,640	0%
		764,875	513,997	751,907	706,754	58,121	92%
8101	OFFICE	825	345	508	825	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	3,300	1,401	2,941	3,300	-	100%
8105	FUEL AND OIL	7,000	2,776	5,114	3,701	3,299	53%
8106	MINOR APPARATUS	1,200	906	1,060	1,200	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	6,900	3,641	6,559	6,900	-	100%
		19,225	9,068	16,181	15,926	3,299	83%
8210	MAINTENANCE - EQUIPMENT	-	-	-	-	-	0%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8212	MAINTENANCE - MOTOR VEHIC	3,500	4,186	5,289	4,914	(1,414)	140% Two sets of four tires, hitch to tow traffic trailer.
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		<u>3,500</u>	<u>4,186</u>	<u>5,289</u>	<u>4,914</u>	<u>(1,414)</u>	140%
8304	RADIOS,BEEPERS,CARPHONES	-	-	-	-	-	0%
8307	CONTRACTUAL SERVICES	-	-	-	-	-	0%
8320	TRAVEL EXPENSE	3,100	1,334	1,463	3,100	-	100%
8321	RENTALS	-	-	-	-	-	0%
8322	DUES	250	30	172	250	-	100%
8323	SCHOOLS	1,600	2,111	1,046	1,600	-	100%
8324	PRISONER CARE	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	50	50	(50)	0%
8345	PAGERS	-	-	-	-	-	0%
		<u>4,950</u>	<u>3,525</u>	<u>2,731</u>	<u>5,000</u>	<u>(50)</u>	101%
8495	K-9 PROGRAM	-	-	-	-	-	0%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
<u>POLICE - COMMUNITY SERVICES</u>		<u>792,550</u>	<u>530,776</u>	<u>776,108</u>	<u>732,594</u>	<u>59,956</u>	92%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

CID

PROGRAM DESCRIPTION

The Criminal Investigations Division is responsible for providing high quality, community-oriented police investigations with professionalism, accountability and sensitivity, while protecting constitutional rights.

GOALS AND OBJECTIVES

Ensure all evidence is examined and leads developed are fully investigated.

Increase property crimes clearance rate, when compared to the FBI Uniform Criminal Reports (UCR) code.

Ensure that professionalism, accountability and sensitivity are maintained through formal training, in-service training, and advancements in technology.

Reduce the average number of open cases per investigator.

Revise standard operating procedures manual to include updates and necessary revisions.

FUTURE BUDGET ISSUES

As criminal activity evolves into high-tech sophisticated financial crimes, the need for specialized training and equipment will increase.

Potential loss of grant funding for the shared Hurst-Euless-Bedford Crime Victim's Coordinator position. If grant funding does not continue, the three cities will have to fund this position in its entirety.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

CID

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 1,390,950	\$ 1,430,405	\$ 1,397,417	\$ 1,430,105	\$ 1,463,891
Supplies	34,195	26,431	25,850	27,337	24,575
Maintenance	12,040	4,956	4,855	2,666	1,750
Contractual Services	13,423	11,000	12,850	10,490	12,840
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	139,260	-	-	-	-
TOTAL	\$ 1,589,868	\$ 1,472,791	\$ 1,440,972	\$ 1,470,598	\$ 1,503,056

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	2.00	2.00	2.00
Detective	8.00	8.00	8.00	8.00	8.00
Investigator (Rotational)	2.00	2.00	2.00	2.00	2.00
Narcotic Officer	1.00	1.00	1.00	1.00	1.00
NICU Investigator	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician II	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00	0.00
TOTAL	17.00	17.00	18.00	18.00	17.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Decreased Wearing Apparel - Less Bullet Proof Vest Purchases for FY 2013	\$ (825)
Eliminated Administrative Secretary as an Efficiency Measure	(41,700)
	-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: C.I.D.

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 987,558	\$ 1,026,201	\$ 1,011,130	\$ 1,052,080	\$ 1,041,604
Overtime	\$ 76,989	\$ 72,051	\$ 62,000	\$ 59,219	\$ 62,000
Physicals	\$ -	\$ -	\$ -	\$ 235	\$ -
Retirement Contributions	\$ 113,881	\$ 119,765	\$ 100,450	\$ 102,012	\$ 103,137
Insurance Benefits	\$ 125,850	\$ 123,797	\$ 124,989	\$ 123,106	\$ 146,172
Mandated Expenses	\$ 33,639	\$ 26,622	\$ 21,939	\$ 25,138	\$ 21,845
Longevity	\$ 14,735	\$ 16,030	\$ 17,383	\$ 17,478	\$ 19,366
Post-Employment Benefits	\$ 5,000	\$ 6,000	\$ 14,826	\$ 4,000	\$ 20,246
Other	\$ 33,298	\$ 39,940	\$ 44,700	\$ 46,838	\$ 49,521
Total Personnel	\$ 1,390,950	\$ 1,430,406	\$ 1,397,417	\$ 1,430,106	\$ 1,463,891

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		CID	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8101	Office Supplies	\$ 1,723	\$ 1,193	\$ 1,750	\$ 1,409
<u>DESCRIPTION</u>					<u>BASE</u>
File Folders, Classification Folders, Report Folders					\$ 200
Departmental Letterhead and Envelopes					575
Discs (CD-R, DVD-R)					200
Investigative Report Forms					150
Business Cards					150
Tape, Labels, Adhesive Tabs					50
Shredder Bags					25
3-Part Memo Forms					100
Notepads, Pens, Staples and Minor Office Supplies					300
					-
TOTAL					\$ 1,750

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8103	Wearing Apparel	\$ 11,733	\$ 2,629	\$ 3,100	\$ 1,011
<u>DESCRIPTION</u>					<u>BASE</u>
Uniforms for Crime Scene Technicians (2)					\$ 800
Replacement Uniforms, Leather Gear and Accessories (15)					575
Replacement Expired Bullet Proof Vest (1)					900
					-
					-
					-
					-
					-
(Moved \$825 to Community Svs Minor App)					-
					-
TOTAL					\$ 2,275

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8105	Fuel & Oil	\$ 10,533	\$ 12,653	\$ 10,500	\$ 9,559
<u>DESCRIPTION</u>					<u>BASE</u>
Fuel and Oil for 20 City Vehicles					\$ 10,500
1 CID Lieutenant					-
2 Detective Sergeants					-
8 Detectives					-
4 Investigators					-
1 Crime Scene Freightliner					-
1 Crime Scene Car					-
3 Surveillance/Narcotic Vehicles					-
					-
TOTAL					\$ 10,500



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>		<u>DIVISION</u>		
General	Police		CID		
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8106	Minor Apparatus	\$ 10,206	\$ 9,956	\$ 10,500	\$ 3,752
DESCRIPTION					BASE
Crime Scene Supplies (Fingerprint Supplies, Camera Supplies, Evidence Supplies)					\$ 6,150
Crime Scene Particulates Replacement Filters					2,000
Narcotic Test Kits					500
Child Abduction Response Team (CART) Supplies					300
Wrecker Towing Fees for Criminal Evidence Inventory					600
Latex Gloves					500
					-
(Moved \$400 to Administration, \$50 to Special Events)					-
					-
TOTAL					\$ 10,050
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8212	Motor Vehicle Maintenance	\$ 5,355	\$ 4,956	\$ 1,750	\$ 2,618
DESCRIPTION					BASE
City Vehicle Maintenance Expense for 20 Vehicles					\$ 1,750
1 CID Lieutenant					-
2 Detective Sergeants					-
8 Detectives					-
4 Investigators					-
1 Crime Scene Freightliner					-
1 Crime Scene Car					-
3 Surveillance/Narcotic Vehicles					-
					-
					-
TOTAL					\$ 1,750
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-06-8302	Data Communication	\$ 1,832	\$ 2,992	\$ 3,000	\$ 2,500
DESCRIPTION					BASE
Automated Fingerprint Identification System (AFIS) Annual Fee					\$ 2,500
Leads On-Line					500
					-
					-
					-
					-
					-
					-
TOTAL					\$ 3,000



City of Bedford
Line Item Detail
FY 2012-2013

FUND	DEPARTMENT			DIVISION	
General	Police			CID	
ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD BASE
01-55-06-8304	Wireless	\$ 1,438	\$ 1,830	\$ 1,500	\$ 964
DESCRIPTION					BASE
6 City Issued Cell Phones					\$ 1,500
1 CID Lieutenant					-
2 Detective Sergeant					-
3 On-Call Phones					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,500

ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD 06/30/2012
01-55-06-8320	Travel	\$ 3,817	\$ 1,670	\$ 2,500	\$ (755)
DESCRIPTION					BASE
See Travel & Training Request Form					\$ 2,500
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,500

ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD 06/30/2012
01-55-06-8322	Dues	\$ 251	\$ 333	\$ 350	\$ 251
DESCRIPTION					BASE
International Association of Identification (2)					\$ 200
FBI National Academy Alumni (1)					90
					-
					-
					-
					-
					-
(Moved \$60 to Administration)					-
					-
TOTAL					\$ 290



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	1,011,130	756,613	1,026,201	1,052,080	(40,950)	104% Employee reassignment within department
8001	INCENTIVE PAY	36,300	27,059	35,613	38,438	(2,138)	106% Employee reassignment within department
8001	TEMPORARY ASSIGNMENT PAY	-	-	149	-	-	0%
8001	CLOTHING ALLOWANCE	8,400	-	4,178	8,400	-	100%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	17,383	12,399	16,030	17,478	(95)	101% Carryover due to payroll accrual
8004	OVERTIME	62,000	36,915	72,051	59,219	2,781	96%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	2,894	2,131	2,860	2,873	21	99%
8005	DENTAL INSURANCE	8,573	7,064	8,557	9,122	(549)	106% Employee election changes
8005	HEALTH INSURANCE	105,143	75,442	103,706	102,501	2,642	97%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	6,018	4,584	6,327	6,201	(183)	103% Employee election changes
8006	PENSION	42,928	31,049	42,783	43,139	(211)	100%
8006	PENSION - TMRS	57,522	43,979	76,982	58,873	(1,351)	102% Employee reassignment within department
8007	PHYSICALS	-	235	-	235	(235)	0%
8008	WORKER'S COMPENSATION INS	8,267	6,308	13,626	8,834	(567)	107%
8009	UNEMPLOYMENT INS.	1,530	4,309	1,224	4,309	(2,779)	282% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	12,142	8,601	11,772	11,995	147	99%
8015	DISABILITY INSURANCE	2,361	1,715	2,347	2,409	(48)	102% Carryover due to payroll accrual
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	4,000	4,000	6,000	4,000	-	100%
8035	RETIREE HEALTH - GASB	10,826	-	-	-	10,826	0%
		<u>1,397,417</u>	<u>1,022,402</u>	<u>1,430,405</u>	<u>1,430,105</u>	<u>(32,688)</u>	<u>102%</u>
8101	OFFICE	1,750	1,409	1,193	1,750	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	3,100	1,011	2,629	3,100	-	100%
8105	FUEL AND OIL	10,500	9,559	12,653	11,987	(1,487)	114% Fluxuation of fuel prices
8106	MINOR APPARATUS	10,500	3,752	9,956	10,500	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		<u>25,850</u>	<u>15,731</u>	<u>26,431</u>	<u>27,337</u>	<u>(1,487)</u>	<u>106%</u>
8209	MAINT. - FIXTURES & FURNI	-	-	-	-	-	0%
8210	MAINTENANCE - EQUIPMENT	-	-	-	-	-	0%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8212	MAINTENANCE - MOTOR VEHIC	1,750	2,618	4,956	2,666	(916)	152% Expenses to remove radios & equipment out of old SWAT
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		<u>1,750</u>	<u>2,618</u>	<u>4,956</u>	<u>2,666</u>	<u>(916)</u>	152%
8302	DATA COMMUNICATIONS	3,000	2,500	2,992	2,600	400	87%
8304	RADIOS,BEEPERS,CARPHONES	1,500	964	1,830	1,500	-	100%
8307	CONTRACTUAL SERVICES	-	-	(199)	-	-	0%
8320	TRAVEL EXPENSE	2,500	(755)	1,670	1,060	1,440	42%
8322	DUES	350	251	333	335	15	96%
8323	SCHOOLS	5,500	795	4,341	1,060	4,440	19%
8324	PRISONER CARE	-	-	-	-	-	0%
8332	OTHER	-	3,886	-	3,886	(3,886)	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	50	50	(50)	0%
8345	PAGERS	-	-	(18)	-	-	0%
		<u>12,850</u>	<u>7,691</u>	<u>11,000</u>	<u>10,490</u>	<u>2,360</u>	82%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
9101	BUILDINGS	-	-	-	-	-	0%
9108	FURN.,FIX.,FURNISH.	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
POLICE - C.I.D.		<u>1,437,867</u>	<u>1,048,441</u>	<u>1,472,791</u>	<u>1,470,598</u>	<u>(32,731)</u>	102%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

SWAT

PROGRAM DESCRIPTION

The SWAT Division is responsible for providing highly trained, specially equipped personnel to deal with high risk police situations.

GOALS AND OBJECTIVES

Maintain highly trained, physically fit personnel.

Provide a quick response to call-outs requiring SWAT deployments.

Resolve high-risk police incidents with the minimal amount of force necessary, while protecting life and property.

FUTURE BUDGET ISSUES

Increasing trend of mental illness incidents, possibly related to the current economic climate, leading to more high risk barricaded person standoffs.



City of Bedford
Program Summary
FY 2012-2013

DEPARTMENT

Police

DIVISION

SWAT

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Supplies	11,828	10,621	10,760	10,839	11,710
Maintenance	448	742	-	440	1,000
Contractual Services	7,153	5,236	7,045	7,095	7,095
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	\$ 19,429	\$ 16,600	\$ 17,805	\$ 18,374	\$ 19,805

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
--	-------------------------	-------------------------	-------------------------	----------------------------	---------------------------

No Personnel

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

\$ -
-
-



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		SWAT	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 09/10</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-07-8212	Maintenance - Motor Vehicles	\$ -	\$ -	\$ -	\$ 440
DESCRIPTION					BASE
City Vehicle Maintenance Expense for 6 SWAT Vehicles					\$ -
1 Equipment Freightliner					1,000
1 Peace Keeper/Armored Vehicle					-
1 Transport Van					-
2 Ford Expeditions					-
1 Ford Crown Victoria					-
(Previously budgeted in Patrol)					-
TOTAL					\$ 1,000
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-07-8320	Travel	\$ 3,218	\$ 2,549	\$ 3,000	\$ 783
DESCRIPTION					BASE
See Travel & Training Request Form					\$ 3,000
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 3,000
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-07-8322	Dues	\$ 590	\$ 590	\$ 600	\$ 150
DESCRIPTION					BASE
Texas Tactical Police Officers Association (14)					\$ 300
Texas Hostage Negotiators Association (6)					200
National Tactical Officers Association (Group Rate)					100
					-
					-
					-
					-
					-
TOTAL					\$ 600



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	-	-	-	-	-	0%
8004	OVERTIME	-	-	-	-	-	0%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	-	-	-	-	-	0%
8005	DENTAL INSURANCE	-	-	-	-	-	0%
8005	HEALTH INSURANCE	-	-	-	-	-	0%
8006	PENSION	-	-	-	-	-	0%
8007	PHYSICALS	-	-	-	-	-	0%
8008	WORKER'S COMPENSATION INS	-	-	-	-	-	0%
8009	UNEMPLOYMENT INS.	-	-	-	-	-	0%
8010	FICA/MEDICARE	-	-	-	-	-	0%
8015	DISABILITY INSURANCE	-	-	-	-	-	0%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
		-	-	-	-	-	0%
8101	OFFICE	-	-	-	-	-	0%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	2,300	816	2,404	2,300	-	100%
8105	FUEL AND OIL	-	79	-	79	(79)	0%
8106	MINOR APPARATUS	8,460	2,601	8,218	8,460	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		<u>10,760</u>	<u>3,496</u>	<u>10,621</u>	<u>10,839</u>	<u>(79)</u>	101%
8210	MAINTENANCE - EQUIPMENT	-	-	-	-	-	0%
8212	MAINTENANCE - MOTOR VEHIC	-	440	742	440	(440)	0%
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		-	<u>440</u>	<u>742</u>	<u>440</u>	<u>(440)</u>	0%
8304	RADIOS,BEEPERS,CARPHONES	-	-	-	-	-	0%
8307	CONTRACTUAL SERVICES	-	-	-	-	-	0%
8320	TRAVEL EXPENSE	3,000	783	2,549	3,000	-	100%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8321	RENTALS	-	-	-	-	-	0%
8322	DUES	600	150	590	600	-	100%
8323	SCHOOLS	3,445	900	2,048	3,445	-	100%
8324	PRISONER CARE	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	50	50	(50)	0%
8345	PAGERS	-	-	-	-	-	0%
		<u>7,045</u>	<u>1,883</u>	<u>5,236</u>	<u>7,095</u>	<u>(50)</u>	101%
8495	K-9 PROGRAM	-	-	-	-	-	0%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
<u>POLICE - S.W.A.T.</u>		<u>17,805</u>	<u>5,819</u>	<u>16,600</u>	<u>18,374</u>	<u>(569)</u>	103%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Patrol

PROGRAM DESCRIPTION

The Patrol Division is responsible for responding to calls for service, providing protection and assistance to the community, performing preventative patrols to deter crime, apprehending criminal offenders and controlling the flow of traffic.

GOALS AND OBJECTIVES

85% or greater of Patrol field reports are generated via the mobile data computer field reporting system.

Patrol personnel distribution and assignments are maximized by using available statistical data and trends to provide the greatest opportunity to prevent and/or detect persons and property crimes.

Create a safer environment at secondary schools through additional foot patrols during school hours.

Continue Patrol's average response time to Priority 1 calls for service to less than five minutes.

Continue to seek grant funding to purchase equipment/technology that will assist the Patrol Division in the deterrence of burglary of motor vehicle incidents.

FUTURE BUDGET ISSUES

The Highway 183 expansion will limit access along the thoroughfare and will likely impact police response times and resources to calls in those areas, resulting in increased overtime costs.

Significant increases in mental health calls for service have decreased officer availability and may necessitate future increases to the Patrol Division's authorized strength in order to maintain current minimum staffing levels.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Patrol

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 4,055,663	\$ 4,035,939	\$ 3,947,114	\$ 3,773,058	\$ 3,896,029
Supplies	190,564	235,001	227,955	228,014	223,815
Maintenance	86,428	59,477	37,935	57,717	36,935
Contractual Services	22,452	18,577	23,945	19,081	21,640
Utilities	-	-	-	-	-
Sundry	-	-	-	4,535	3,235
Capital Outlay	-	140,000	140,000	71,902	120,000
TOTAL	\$ 4,355,108	\$ 4,488,994	\$ 4,376,949	\$ 4,154,307	\$ 4,301,654

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Lieutenant	4.00	4.00	4.00	4.00	4.00
Police Sergeant	4.00	4.00	4.00	4.00	4.00
Police Corporal	4.00	4.00	4.00	4.00	4.00
Police Officer/Police Officer II	40.00	40.00	36.00	36.00	36.00
Patrol Secretary	1.00	1.00	1.00	1.00	1.00
TOTAL*	53.00	53.00	49.00	49.00	49.00

*Frozen positions not included in Division Summary.

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Decreased Minor Apparatus to Fund Required Armor Recertification Course X 2	\$ (2,630)
Increased Travel for Armor Recertification Course X 2	1,130
Increased Schools for Armor Recertification Course X 2	1,500



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Patrol

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 2,913,222	\$ 2,916,277	\$ 2,885,880	\$ 2,771,336	\$ 2,828,188
Overtime	\$ 234,162	\$ 247,129	\$ 250,000	\$ 230,000	\$ 250,000
Physicals	\$ 4,790	\$ 1,655	\$ -	\$ 1,630	\$ -
Retirement Contributions	\$ 311,048	\$ 321,968	\$ 275,755	\$ 265,134	\$ 280,149
Insurance Benefits	\$ 349,964	\$ 330,296	\$ 324,965	\$ 297,953	\$ 337,470
Mandated Expenses	\$ 113,921	\$ 89,898	\$ 76,501	\$ 78,599	\$ 70,477
Longevity	\$ 23,430	\$ 24,564	\$ 29,177	\$ 24,260	\$ 28,825
Post-Employment Benefits	\$ 17,500	\$ 20,169	\$ 25,936	\$ 23,700	\$ 23,205
Other	\$ 87,626	\$ 83,983	\$ 78,900	\$ 80,445	\$ 77,715
Total Personnel	\$ 4,055,663	\$ 4,035,939	\$ 3,947,114	\$ 3,773,057	\$ 3,896,029

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		Patrol	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8212	Motor Vehicle Maintenance	\$ 57,159	\$ 55,572	\$ 33,000	\$ 39,586
DESCRIPTION					BASE
Maintenance for 18 City Vehicles					\$ 32,000
14 Patrol SUV's					-
2 K-9 SUV's					-
2 Driving School SUV's					-
					-
					-
					-
(Moved \$1,000 to SWAT Motor Vehicle Maintenance)					-
					-
TOTAL					\$ 32,000
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8304	Wireless	\$ 3,595	\$ 3,995	\$ 3,600	\$ 2,333
DESCRIPTION					BASE
12 City Issued Cell Phone Expense					\$ 3,600
1 Patrol On-Duty Lieutenant					-
1 Patrol On-Duty Sergeant					-
1 Patrol On-Duty Corporal					-
9 Patrol On-Duty Police Officers					-
					-
					-
					-
					-
TOTAL					\$ 3,600
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8320	Travel	\$ 3,653	\$ 2,696	\$ 2,710	\$ 1,485
DESCRIPTION					BASE
See Travel & Training Request Form					\$ 3,840
					-
					-
					-
					-
					-
					-
TOTAL					\$ 3,840



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General	Police			Patrol	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8322	Dues	\$ 509	\$ 557	\$ 450	\$ 71
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
(Moved funds to Administration)					-
					-
TOTAL					\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8323	Schools	\$ 11,691	\$ 10,691	\$ 12,650	\$ 9,473
DESCRIPTION					BASE
See Travel & Training Request Form					\$ 14,150
					-
					-
					-
					-
					-
					-
TOTAL					\$ 14,150

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-36-8341	Special Events	\$ 50	\$ 50	\$ -	\$ 50
DESCRIPTION					BASE
City Employee Christmas Luncheon Gift Cards					\$ 50
					-
					-
					-
					-
(Received from Minor Apparatus)					-
					-
TOTAL					\$ 50



City of Bedford
Travel and Training Request Form
FY 2012-2013

FUND:

DEPARTMENT:

DIVISION:

NAME OF EVENT OR SCHOOL AND LOCATION	REQUIRED		8320 HOTEL	8320 MEALS	8320 TRAVEL	8320 TOTAL	8323 REGIST.	TOTAL AMOUNT
	YES	NO						
Auto Theft Task Force (4) Texas (TBD)	X		\$ -	\$ 120	\$ 30	\$ 150	\$ 200	\$ 350
Intermediate Child Abuse (12) Texas (TBD)	X		\$ -	\$ 180	\$ 30	\$ 210	\$ 800	\$ 1,010
Intermediate Crime Scene Search (12) Texas (TBD)	X		\$ -	\$ 180	\$ 30	\$ 210	\$ 800	\$ 1,010
Intermediate Use of Force (12) Texas (TBD)	X		\$ -	\$ 180	\$ 30	\$ 210	\$ 800	\$ 1,010
Inter. Arrest, Search and Seizure (12) Texas (TBD)	X		\$ -	\$ 180	\$ 30	\$ 210	\$ 800	\$ 1,010
Controlled Force (1) Texas (TBD)	X		\$ -	\$ 30	\$ 30	\$ 60	\$ 80	\$ 140
Racial Profiling (6) Texas (TBD)	X		\$ -	\$ 180	\$ 30	\$ 210	\$ 300	\$ 510
Nat'l Assoc. Professional Drivers (40) Texas (TBD)	X		\$ -	\$ -	\$ 30	\$ 30	\$ 120	\$ 150
Intoxilyzer Certification Training (2) Texas (TBD)	X		\$ -	\$ 120	\$ 30	\$ 150	\$ 100	\$ 250
Survival Spanish (9) Texas (TBD)	X		\$ -	\$ 135	\$ 30	\$ 165	\$ 400	\$ 565
Field Training Officer (3) Texas (TBD)	X		\$ -	\$ 225	\$ 30	\$ 255	\$ 300	\$ 555
Basic Police Academy (5) Arlington or Fort Worth, Texas	X		\$ -	\$ -	\$ -	\$ -	\$ 7,950	\$ 7,950
Armory Recertification (2) TBD	X		\$ 580	\$ 400	\$ 150	\$ 1,130	\$ 1,500	\$ 2,630
Various State Mandated Courses (20) TBD	X		\$ -	\$ 600	\$ 250	\$ 850	\$ -	\$ 850
TOTAL			\$ 580	\$ 2,530	\$ 730	\$ 3,840	\$ 14,150	\$ 17,990

The Total for the columns for Hotel, Meals and Travel (Account # 8320) and Registration (Account # 8323) should equal the amounts shown on the line item detail for those accounts. Therefore, the total amount requested for travel and training should equal the sum of accounts # 8320 and # 8323 on the line item detail.

In order for Training to be considered required, the training must be to maintain a certification, required by law, or require within a job description.

Name of event/school and location are required information.



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	2,885,880	2,019,424	2,916,277	2,771,336	114,544	96%
8001	INCENTIVE PAY	72,900	53,561	77,972	73,772	(872)	101% Employee reassignment within the department
8001	TEMPORARY ASSIGNMENT PAY	6,000	6,004	6,011	6,673	(673)	111% Command staff vacation usage
8001	CLOTHING ALLOWANCE	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	29,177	17,525	24,564	24,260	4,917	83%
8004	OVERTIME	250,000	153,646	247,129	230,000	20,000	92%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	8,050	5,444	7,844	7,224	826	90%
8005	DENTAL INSURANCE	19,416	15,962	19,702	20,504	(1,088)	106% Employee election changes
8005	HEALTH INSURANCE	274,733	188,912	280,149	249,117	25,616	91%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	16,026	11,307	16,257	14,986	1,040	94%
8006	PENSION	116,254	80,928	111,564	111,716	4,538	96%
8006	PENSION - TMRS	159,501	115,181	210,404	153,418	6,083	96%
8007	PHYSICALS	-	1,630	1,655	1,630	(1,630)	0%
8008	WORKER'S COMPENSATION INS	27,522	18,158	43,082	25,066	2,456	91%
8009	UNEMPLOYMENT INS.	5,376	13,415	4,998	13,415	(8,039)	250% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	43,603	29,296	41,818	40,118	3,485	92%
8015	DISABILITY INSURANCE	6,740	4,428	6,344	6,122	618	91%
8026	BACKGROUND CHECK	-	124	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	19,750	20,000	18,000	20,000	(250)	101% Employee reassignment within the department
8035	RETIREE HEALTH - GASB	6,186	2,775	2,169	3,700	2,486	60%
		<u>3,947,114</u>	<u>2,757,718</u>	<u>4,035,939</u>	<u>3,773,058</u>	<u>174,056</u>	96%
8101	OFFICE	1,360	736	943	1,360	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	26,550	18,144	26,548	26,550	-	100%
8105	FUEL AND OIL	141,000	110,663	162,440	141,000	-	100%
8106	MINOR APPARATUS	58,630	14,702	44,771	58,630	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	415	474	299	474	(59)	114% Purchase of several boxes of latex gloves.
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		<u>227,955</u>	<u>144,719</u>	<u>235,001</u>	<u>228,014</u>	<u>(59)</u>	100%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8210	MAINTENANCE - EQUIPMENT	4,935	2,827	3,905	4,935	-	100%
8212	MAINTENANCE - MOTOR VEHIC	33,000	39,586	55,572	52,782	(19,782)	160% City garage fleet vehicle maintenance charges.
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		37,935	42,414	59,477	57,717	(19,782)	152%
8302	DATA COMMUNICATIONS	-	-	-	-	-	0%
8304	RADIOS,BEEPERS,CARPHONES	3,600	2,333	3,995	3,600	-	100%
8307	CONTRACTUAL SERVICES	-	-	-	-	-	0%
8319	ADVERTISING	-	-	-	-	-	0%
8320	TRAVEL EXPENSE	2,710	1,485	2,696	2,710	-	100%
8321	RENTALS	-	-	-	-	-	0%
8322	DUES	450	71	557	71	379	16% Eliminated several notary renewals.
8323	SCHOOLS	12,650	9,473	10,691	12,650	-	100%
8324	PRISONER CARE	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	467	50	(50)	0%
8345	PAGERS	-	-	172	-	-	0%
		19,410	13,411	18,577	19,081	329	98%
8495	K-9 PROGRAM	4,535	2,656	-	4,535	-	100%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		4,535	2,656	-	4,535	-	100%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	140,000	551,902	-	71,902	68,098	51%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	140,000	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		140,000	551,902	140,000	71,902	68,098	51%
8103	WEARING APPAREL	-	-	-	-	-	0%
		4,376,949	3,512,820	4,488,994	4,154,307	222,642	95%
POLICE - PATROL							



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Traffic

PROGRAM DESCRIPTION

The Traffic Division is responsible for reducing accidents and gaining compliance of state traffic laws and City ordinances through selective traffic enforcement programs. In addition, this Division responds to the majority of all accidents and provides ongoing education to the public on occupant safety.

GOALS AND OBJECTIVES

To respond to 80% or greater of all accidents occurring during hours worked by Traffic Division personnel.

Concentrated traffic enforcement at locations where statistical data indicates a need for greater traffic enforcement.

Respond to citizen complaints regarding areas of traffic concern, determine the severity of the issue, and take appropriate enforcement measures to reduce any problems.

Provide a visible presence in school zones and take enforcement action as needed.

Supplement and assist the Patrol Division during periods of heavy call loads and/or critical incident management situations.

FUTURE BUDGET ISSUES

The expansion of Highway 183 will increase traffic congestion along the freeway and the major thoroughfares throughout the City. This will potentially increase the occurrence of accidents and impact police response times to those calls, resulting in increased overtime usage.

Potential increase to the lease contract for traffic motorcycles.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Traffic

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 435,525	\$ 487,710	\$ 563,913	\$ 538,083	\$ 543,834
Supplies	14,124	16,282	17,075	17,075	17,025
Maintenance	9,310	9,419	4,080	7,430	10,080
Contractual Services	4,920	4,489	4,445	4,589	4,495
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	1,500	-	-	-	-
TOTAL	\$ 465,379	\$ 517,900	\$ 589,513	\$ 567,177	\$ 575,434

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer II	6.00	6.00	6.00	6.00	6.00
TOTAL	7.00	7.00	7.00	7.00	7.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Increased Motor Vehicle Maintenance	\$ 6,000
	-
	-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Traffic

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 261,570	\$ 340,946	\$ 398,870	\$ 398,424	\$ 398,867
Overtime	\$ 68,225	\$ 34,858	\$ 40,000	\$ 18,490	\$ 20,000
Physicals	\$ -	\$ -	\$ -	\$ -	\$ -
Retirement Contributions	\$ 35,146	\$ 40,874	\$ 39,753	\$ 38,500	\$ 38,315
Insurance Benefits	\$ 39,943	\$ 42,704	\$ 48,214	\$ 48,571	\$ 51,697
Mandated Expenses	\$ 17,652	\$ 13,220	\$ 13,687	\$ 13,848	\$ 12,003
Longevity	\$ 2,894	\$ 3,963	\$ 5,539	\$ 4,549	\$ 5,299
Post-Employment Benefits	\$ 2,500	\$ 1,000	\$ 5,250	\$ 4,250	\$ 6,250
Other	\$ 7,594	\$ 10,147	\$ 12,600	\$ 11,452	\$ 11,403
Total Personnel	\$ 435,524	\$ 487,712	\$ 563,913	\$ 538,084	\$ 543,834

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		Traffic	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-37-8106	Minor Apparatus	\$ 1,087	\$ 1,480	\$ 1,825	\$ 1,155
DESCRIPTION					BASE
Laser Batteries					\$ 300
Replacement Traffic Cones					600
Replacement Traffic Wands					200
Digital Pocket Recorders and Memory Cards					300
Traffic Marking Paint					100
Minor Supplies					275
					-
(Moved \$50 to Special Events)					-
					-
TOTAL					\$ 1,775

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-37-8212	Motor Vehicle Maintenance	\$ 4,585	\$ 9,385	\$ 4,080	\$ 5,386
DESCRIPTION					BASE
City Motorcycle & Vehicle Maintenance Expense for 8 Units					\$ 10,080
2 Traffic Cars					-
1 Combined Reconstruction & Accident Specialists Response SUV					-
5 Motorcycles					-
(Increase Due to Extended Lease Agreement on Motorcycles)					-
					-
					-
(Received \$6,000 from Animal Control)					-
					-
TOTAL					\$ 10,080

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-37-8304	Wireless	\$ 1,987	\$ 2,163	\$ 2,100	\$ 1,350
DESCRIPTION					BASE
7 City Issued Cell Phone Expense					\$ 2,100
1 Traffic Sergeant					-
6 Traffic Officers					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,100



City of Bedford
Line Item Detail
FY 2012-2013

FUND	DEPARTMENT		DIVISION		
General	Police		Traffic		
ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD 06/30/2012
01-55-37-8320	Travel	\$ 783	\$ 738	\$ 700	\$ 492
DESCRIPTION					BASE
See Travel & Training Form					\$ 700
					-
					-
					-
					-
					-
					-
TOTAL					\$ 700

ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD 06/30/2012
01-55-37-8323	Schools	\$ 1,845	\$ 1,475	\$ 1,645	\$ 1,400
DESCRIPTION					BASE
See Travel & Training Form					\$ 1,645
					-
					-
					-
					-
					-
					-
TOTAL					\$ 1,645

ACCOUNT #	ACCOUNT NAME	ACTUAL 09/10	ACTUAL 10/11	CURRENT BUDGET 11/12	CURRENT YTD 06/30/2012
01-55-37-8341	Special Events	\$ 50	\$ 50	\$ -	\$ 50
DESCRIPTION					BASE
City Employee Christmas Luncheon Gift Cards					\$ 50
					-
					-
					-
					-
					-
					-
(Received from Minor Apparatus)					-
					-
TOTAL					\$ 50



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	398,870	285,515	340,946	398,424	446	100%
8001	INCENTIVE PAY	12,600	8,225	10,147	11,452	1,148	91%
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	5,539	3,241	3,963	4,549	990	82%
8004	OVERTIME	40,000	13,868	34,858	18,490	21,510	46% Reduced this account by \$20,000 for FY13.
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	1,151	830	976	1,112	39	97%
8005	DENTAL INSURANCE	3,112	2,302	2,702	3,026	86	97%
8005	HEALTH INSURANCE	40,447	30,499	36,115	41,325	(878)	102% Employee election changes
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	2,538	1,646	2,139	2,206	333	87%
8006	PENSION	16,680	11,917	14,162	16,563	117	99%
8006	PENSION - TMRS	23,073	16,446	26,712	21,937	1,136	95%
8007	PHYSICALS	-	-	-	-	-	0%
8008	WORKER'S COMPENSATION INS	6,430	4,364	7,239	6,064	366	94%
8009	UNEMPLOYMENT INS.	630	1,827	360	1,827	(1,197)	290% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	6,627	4,317	5,621	5,957	670	90%
8015	DISABILITY INSURANCE	966	647	772	902	64	93%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	5,250	4,250	1,000	4,250	1,000	81%
8035	RETIREE HEALTH - GASB	-	-	-	-	-	0%
		<u>563,913</u>	<u>389,894</u>	<u>487,710</u>	<u>538,083</u>	<u>25,830</u>	95%
8101	OFFICE	250	36	32	250	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	6,500	3,741	5,917	6,500	-	100%
8105	FUEL AND OIL	8,500	6,442	8,854	8,500	-	100%
8106	MINOR APPARATUS	1,825	1,155	1,480	1,825	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		<u>17,075</u>	<u>11,373</u>	<u>16,282</u>	<u>17,075</u>	-	100%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8210	MAINTENANCE - EQUIPMENT	-	-	34	-	-	0%
8212	MAINTENANCE - MOTOR VEHIC	4,080	5,386	9,385	7,430	(3,350)	182% Harley-Davidson extended bike lease from 1 year to 2 years which increased maintenance costs. This account has been
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		<u>4,080</u>	<u>5,386</u>	<u>9,419</u>	<u>7,430</u>	<u>(3,350)</u>	182%
8304	RADIOS,BEEPERS,CARPHONES	2,100	1,350	2,163	2,100	-	100%
8307	CONTRACTUAL SERVICES	-	-	-	-	-	0%
8320	TRAVEL EXPENSE	700	492	738	700	-	100%
8321	RENTALS	-	-	-	-	-	0%
8322	DUES	-	71	-	71	(71)	0%
8323	SCHOOLS	1,645	1,400	1,475	1,645	-	100%
8324	PRISONER CARE	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	50	50	(50)	0%
8345	PAGERS	-	23	64	23	(23)	0%
		<u>4,445</u>	<u>3,385</u>	<u>4,489</u>	<u>4,589</u>	<u>(144)</u>	103%
8495	K-9 PROGRAM	-	-	-	-	-	0%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
POLICE - TRAFFIC		<u>589,513</u>	<u>410,039</u>	<u>517,900</u>	<u>567,177</u>	<u>22,336</u>	96%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Dispatch

PROGRAM DESCRIPTION

The Dispatch Division is responsible for receiving and dispatching all emergency and non-emergency calls for service from citizens for Police, Fire, EMS, Animal Control, and after-hour City services.

GOALS AND OBJECTIVES

Provide prompt Police/Fire/EMS response to emergency situations.

Provide effective and professional customer service to citizens requesting assistance.

Enhance safety of police and fire personnel by efficiently and effectively disseminating information.

Provide additional training to Dispatchers to enhance their skill set, to include: Crisis Communication, Spanish for Telecommunicators and Ethics for Telecommunicators.

Ensure all affected employees are current on TLETS certification.

FUTURE BUDGET ISSUES

Due to the expansion of Highway 183, call volume will increase due to traffic congestion/accidents along the construction area, thus potentially increasing overtime costs to provide adequate coverage in Dispatch.

In 2016, Motorola will no longer support the City's current radio infrastructure. This will require the City to identify and purchase a replacement system as early as FY 2013/14.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Dispatch

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 645,095	\$ 649,761	\$ 659,661	\$ 659,822	\$ 664,818
Supplies	1,657	1,104	1,480	1,484	1,430
Maintenance	1,337	-	-	-	-
Contractual Services	3,104	1,528	2,600	2,254	2,650
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	\$ 651,193	\$ 652,393	\$ 663,741	\$ 663,560	\$ 668,898

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Dispatch	11.00	11.00	11.00	11.00	11.00
TOTAL	13.00	13.00	13.00	13.00	13.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

No Changes	\$ -
	-
	-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Dispatch

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 504,079	\$ 504,513	\$ 513,780	\$ 516,633	\$ 513,778
Overtime	\$ 7,984	\$ 9,980	\$ 8,000	\$ 8,000	\$ 10,000
Physicals	\$ 740	\$ 295	\$ -	\$ -	\$ -
Retirement Contributions	\$ 52,311	\$ 53,945	\$ 48,176	\$ 48,115	\$ 47,308
Insurance Benefits	\$ 58,133	\$ 58,085	\$ 63,442	\$ 59,096	\$ 64,187
Mandated Expenses	\$ 11,024	\$ 9,222	\$ 9,433	\$ 11,474	\$ 10,305
Longevity	\$ 4,514	\$ 4,935	\$ 6,083	\$ 5,541	\$ 7,046
Post-Employment Benefits	\$ 3,000	\$ 3,000	\$ 5,047	\$ 3,500	\$ 5,291
Other	\$ 3,309	\$ 5,785	\$ 5,700	\$ 7,463	\$ 6,903
Total Personnel	\$ 645,094	\$ 649,760	\$ 659,661	\$ 659,822	\$ 664,818

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Travel and Training Request Form
FY 2012-2013**

FUND:

DEPARTMENT:

DIVISION:

NAME OF EVENT OR SCHOOL AND LOCATION	REQUIRED		8320 HOTEL	8320 MEALS	8320 TRAVEL	8320 TOTAL	8323 REGIST.	TOTAL AMOUNT
	YES	NO						
Basic Telecommunicators Course (1) Arlington, TX	X		\$ -	\$ 75	\$ -	\$ 75	\$ 95	\$ 170
Emergency Medical Dispatch (1) Arlington, TX	X		\$ -	\$ 45	\$ -	\$ 45	\$ 89	\$ 134
TLETS/NLETS Course (1) Fort Worth, TX	X		\$ -	\$ 55	\$ -	\$ 55	\$ -	\$ 55
Sexual Assault/Family Violence (1) Arlington, TX		X	\$ -	\$ 45	\$ -	\$ 45	\$ -	\$ 45
Protecting Law Enforcement Respond. (4) Frisco, TX		X	\$ -	\$ 60	\$ -	\$ 60	\$ 336	\$ 396
Amber Alert/Missing Person (4) Arlington, TX		X	\$ -	\$ 60	\$ -	\$ 60	\$ 120	\$ 180
Crisis Communications (4) Arlington, TX		X	\$ -	\$ 180	\$ -	\$ 180	\$ 240	\$ 420
Ethics for Telecommunicators (4) Arlington, TX		X	\$ -	\$ 60	\$ -	\$ 60	\$ 120	\$ 180
Active Shooter (5) Fort Worth, TX		X	\$ -	\$ 75	\$ -	\$ 75	\$ -	\$ 75
Cultural Diversity (4) Fort Worth, TX		X	\$ -	\$ 60	\$ -	\$ 60	\$ -	\$ 60
Suicide Prev./Hostage Negotiation (4) Fort Worth, Texas		X	\$ -	\$ 60	\$ -	\$ 60	\$ -	\$ 60
Spanish for Telecommunicators (3) Fort Worth, TX		X	\$ -	\$ 135	\$ -	\$ 135	\$ -	\$ 135
Telecomm Emerg. Response Task Force (6) Arlington, TX		X	\$ -	\$ 90	\$ -	\$ 90	\$ -	\$ 90
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 2,000

The Total for the columns for Hotel, Meals and Travel (Account # 8320) and Registration (Account # 8323) should equal the amounts shown on the line item detail for those accounts. Therefore, the total amount requested for travel and training should equal the sum of accounts # 8320 and # 8323 on the line item detail.

In order for Training to be considered required, the training must be to maintain a certification, required by law, or require within a job description.

Name of event/school and location are required information.



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8004	OVERTIME	-	-	-	-	-	
8001	SALARIES	513,780	371,197	504,513	516,633	(2,853)	101% Carryover due to payroll accrual.
8001	INCENTIVE PAY	5,700	5,170	5,785	7,463	(1,763)	131% Employees qualified for additional incentive pay.
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	6,083	3,910	4,935	5,541	542	91%
8004	OVERTIME	8,000	5,249	9,980	8,000	-	100%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	1,490	1,095	1,429	1,464	26	98%
8005	DENTAL INSURANCE	3,370	3,633	3,029	4,755	(1,385)	141% Employee election changes
8005	HEALTH INSURANCE	53,588	35,939	48,772	48,063	5,255	90%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	3,846	2,739	3,757	3,663	183	95%
8006	PENSION	21,022	15,145	19,088	21,054	(32)	100%
8006	PENSION - TMRS	27,154	20,272	34,857	27,061	93	100%
8007	PHYSICALS	-	-	295	-	-	0%
8008	WORKER'S COMPENSATION INS	526	365	673	508	18	97%
8009	UNEMPLOYMENT INS.	1,170	3,393	1,093	3,393	(2,223)	290% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	7,737	5,474	7,456	7,573	164	98%
8015	DISABILITY INSURANCE	1,148	826	1,098	1,151	(3)	100%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	3,500	3,500	3,000	3,500	-	100%
8035	RETIREE HEALTH - GASB	1,547	-	-	-	1,547	0%
		<u>659,661</u>	<u>477,907</u>	<u>649,761</u>	<u>659,822</u>	<u>(161)</u>	100%
8101	OFFICE	600	184	520	600	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	280	284	-	284	(4)	101% Uniform shirt order exceeded budget by \$4.
8105	FUEL AND OIL	-	-	-	-	-	0%
8106	MINOR APPARATUS	600	-	584	600	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		<u>1,480</u>	<u>468</u>	<u>1,104</u>	<u>1,484</u>	<u>(4)</u>	100%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Detention Services

PROGRAM DESCRIPTION

The Detention Services Division is responsible for ensuring the safety and well-being of all incarcerated persons. These services include booking/processing, feeding, laundry, personal hygiene, medical and facility cleanliness/maintenance.

GOALS AND OBJECTIVES

Provide quality care, custody and control of all incarcerated persons.

Provide a safe and sanitary environment for all incarcerated persons and employees.

Treat all incarcerated persons with dignity and respect and uphold their constitutional rights.

Maintain minimum standard requirements as stated in the Immigration and Customs Enforcement (ICE) contract.

Maintain high standard of safety procedures.

Ensure proper maintenance and cleanliness of the Law Enforcement Center.

FUTURE BUDGET ISSUES

Uncertainty in immigration laws and policies may have future impact on Immigration and Custom Enforcement detainee revenue.

The Department of Public Safety (DPS) will be phasing out the current intoxilyzer equipment used state-wide during FY 2013/14. This will result in a mandatory replacement purchase of this equipment.

Due to clarity issues, several cameras within the Detention Facility will need to be replaced in upcoming budgets. Additionally, the control panel that operates the cell doors will eventually need to be replaced due to age and reliability.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Detention Services

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 750,592	\$ 741,152	\$ 762,659	\$ 687,459	\$ 764,294
Supplies	8,960	6,799	9,000	9,000	12,455
Maintenance	8,285	6,973	6,975	6,975	6,975
Contractual Services	36,210	49,465	35,650	33,732	35,810
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	16,850	-	-	-
TOTAL	\$ 804,047	\$ 821,238	\$ 814,284	\$ 737,166	\$ 819,534

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Detention Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Detention Officer	1.00	1.00	1.00	1.00	1.00
Detention Officer	12.00	12.00	12.00	12.00	12.00
Custodian II	1.00	1.00	1.00	1.00	1.00
Custodian I	1.00	1.00	1.00	1.00	1.00
TOTAL	16.00	16.00	16.00	16.00	16.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Increased Minor Apparatus to Replace One of the Three Washer/Dryer Combo Units	\$ 3,505
	-
	-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Detention Services

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 545,360	\$ 540,074	\$ 563,170	\$ 506,426	\$ 561,164
Overtime	\$ 30,662	\$ 32,870	\$ 27,000	\$ 26,721	\$ 27,000
Physicals	\$ 705	\$ 705	\$ -	\$ -	\$ -
Retirement Contributions	\$ 58,606	\$ 58,262	\$ 53,691	\$ 47,709	\$ 52,839
Insurance Benefits	\$ 87,838	\$ 84,304	\$ 90,343	\$ 78,966	\$ 95,861
Mandated Expenses	\$ 15,204	\$ 12,364	\$ 11,376	\$ 14,626	\$ 12,184
Longevity	\$ 3,448	\$ 3,985	\$ 5,432	\$ 3,943	\$ 5,553
Post-Employment Benefits	\$ -	\$ 1,000	\$ 3,547	\$ 2,000	\$ 2,791
Other	\$ 8,770	\$ 7,588	\$ 8,100	\$ 7,067	\$ 6,902
Total Personnel	\$ 750,593	\$ 741,152	\$ 762,659	\$ 687,458	\$ 764,294

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
General		Police			Detention Services	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-55-53-8101	Office Supplies	\$ 829	\$ 1,039	\$ 1,500	\$ 651	
DESCRIPTION					BASE	
Cash Transmittal Bags					\$ 200	
Binders					100	
Chart Tape					200	
Dry Erase Supplies (Markers, Erasers, Cleaner)					200	
CD-R, DVD-R					500	
File Folders					150	
Sharpie Markers, Pens, Pencils, Post-it Notes					100	
Minor Office Supplies					50	
					-	
					-	
TOTAL					\$ 1,500	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-55-53-8103	Wearing Apparel	\$ 2,340	\$ 2,004	\$ 2,500	\$ 1,711	
DESCRIPTION					BASE	
Uniforms (Shirts, Pants, Belts, Embroidery) (16)					\$ 2,400	
OC Pepper Spray Carrier (14)					100	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
TOTAL					\$ 2,500	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-55-53-8106	Minor Apparatus	\$ 2,990	\$ 1,685	\$ 3,000	\$ 1,535	
DESCRIPTION					BASE	
Batteries					\$ 100	
Finger Printing Supplies					100	
Prisoner Property Bags					390	
Replacement Prisoner Blankets					750	
Replacement Prisoner Uniforms					900	
Replacement Prisoner Sandals					500	
OC Pepper Spray					50	
Minor Supplies					160	
Replacement Washer/Dryer Combo Unit					3,505	
(Received \$3,505 from Administration & Moved \$50 to Special Events)					-	
TOTAL					\$ 6,455	



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General	Police			Detention Services	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-53-8108	Chemical, Medical, Surgical	\$ 2,181	\$ 2,071	\$ 2,000	\$ 1,710
DESCRIPTION					BASE
Chemicals and Disinfecting/Sanitizing Supplies					\$ 1,000
First-Aid Kits					265
Latex Gloves					735
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,000
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-53-8210	Equipment Maintenance	\$ 6,949	\$ 6,973	\$ 6,975	\$ 1,090
DESCRIPTION					BASE
Live Scan Annual Maintenance					\$ 5,240
Maintenance on Jail Equipment (Washer/Dryer, Freezer, Locks, Sallyport Doors)					1,735
					-
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 6,975
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-53-8320	Travel	\$ 66	\$ 87	\$ 300	\$ -
DESCRIPTION					BASE
See Travel & Training Form					\$ 300
					-
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 300



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>	<u>DEPARTMENT</u>		<u>DIVISION</u>		
General	Police		Detention Services		
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-53-8345	Pagers	\$ 106	\$ 50	\$ -	\$ 134
DESCRIPTION					BASE
1 Pager for Dispensing Prisoner Medications					\$ 110
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 110

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
		\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
		\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ -



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	563,170	366,666	540,074	506,426	56,744	90%
8001	INCENTIVE PAY	8,100	5,113	7,588	7,067	1,033	87%
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	5,432	2,805	3,985	3,943	1,489	73%
8004	OVERTIME	27,000	17,791	32,870	26,721	279	99%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	1,633	1,039	1,529	1,385	248	85%
8005	DENTAL INSURANCE	5,837	4,548	5,828	5,812	25	100%
8005	HEALTH INSURANCE	76,991	49,717	71,464	66,180	10,811	86%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	4,584	3,354	4,299	4,476	108	98%
8006	PENSION	23,068	15,000	19,762	20,669	2,399	90%
8006	PENSION - TMRS	30,623	20,434	38,500	27,040	3,583	88%
8007	PHYSICALS	-	-	705	-	-	0%
8008	WORKER'S COMPENSATION INS	1,182	1,668	2,795	2,909	(1,727)	246% Miscoding on employees caused overages in Payroll system. Will correct before year's end
8009	UNEMPLOYMENT INS.	1,440	4,094	1,322	4,094	(2,654)	284% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	8,754	5,581	8,247	7,623	1,131	87%
8015	DISABILITY INSURANCE	1,298	801	1,184	1,113	185	86%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	2,000	2,000	1,000	2,000	-	100%
8035	RETIREE HEALTH - GASB	1,547	-	-	-	1,547	0%
		762,659	500,613	741,152	687,459	75,200	90%
8101	OFFICE	1,500	651	1,039	1,500	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	2,500	1,711	2,004	2,500	-	100%
8105	FUEL AND OIL	-	-	-	-	-	0%
8106	MINOR APPARATUS	3,000	1,535	1,685	3,000	-	100%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	2,000	1,710	2,071	2,000	-	100%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Records

PROGRAM DESCRIPTION

The Records Division encompasses Records, Crime Analysis, Property/Evidence, and the Public Service Officers. Records is responsible for processing and maintaining all Police Department documents, processing court orders for expungements, responding to subpoenas, providing citizen assistance, providing information and access to public records, and managing and maintaining the alarm permit program. The Crime Analysis function provides timely, pertinent information to Patrol and Criminal Investigations for strategic deployments or investigative purposes. The Property Room manages the processing and disposition of all property, contraband and evidence received by the Department. The Public Service Officers field all incoming phone calls and walk-in customers, generate low priority police reports, and provide enforcement on all vehicles that violate the City of Bedford Code of Ordinances.

GOALS AND OBJECTIVES

Continue to maintain <1% error rate on State/FBI Incident Based Reporting (IBR) monthly submissions.

Conduct routine property destruction and inventory of Property Room.

Conduct periodic training seminars for personnel covering information related to their responsibilities.

Provide the Patrol and Criminal Investigations Division timely and specific crime analysis statistical data for deployment and investigative purposes.

Ensure code compliance of vehicles throughout the City through proactive patrols conducted by Public Service Officers.

Utilize new Records Management Software to streamline the Record function and work towards becoming a paperless work environment.

FUTURE BUDGET ISSUES

Due to increasing fuel costs, contract property destruction facilities will pass those incurred costs to the City.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Records

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 357,262	\$ 349,996	\$ 345,279	\$ 350,010	\$ 559,490
Supplies	15,211	12,735	15,615	16,414	16,565
Maintenance	-	-	-	-	910
Contractual Services	10,322	8,695	6,025	6,075	8,725
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	16,758	-	-	-
TOTAL	\$ 382,795	\$ 388,184	\$ 366,919	\$ 372,498	\$ 585,690

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Records & Property Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Records Technician	1.00	1.00	1.00	1.00	1.00
Crime Analyst	0.00	0.00	1.00	1.00	1.00
Property Technician	1.00	1.00	1.00	1.00	1.00
Records Technician	4.00	4.00	4.00	4.00	4.00
Public Service Officers	0.00	0.00	0.00	0.00	4.00
TOTAL	7.00	7.00	8.00	8.00	12.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Increased Wearing Apparel to Fund PSO Uniforms	\$ 1,000
Created a Fuel & Oil Account to Fund PSO Fuel & Oil Usage	2,000
Increased Travel & Schools to Fund PSO & Crime Analyst Training and Travel	1,800



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Police

DIVISION: Records

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 260,562	\$ 263,737	\$ 263,830	\$ 268,586	\$ 431,118
Overtime	\$ 814	\$ 1,598	\$ 1,500	\$ 1,500	\$ 3,500
Physicals	\$ -	\$ -	\$ -	\$ 320	\$ -
Retirement Contributions	\$ 27,896	\$ 28,626	\$ 24,568	\$ 23,233	\$ 38,617
Insurance Benefits	\$ 54,540	\$ 44,694	\$ 41,537	\$ 42,545	\$ 64,419
Mandated Expenses	\$ 5,509	\$ 4,629	\$ 4,824	\$ 6,308	\$ 9,233
Longevity	\$ 3,172	\$ 3,509	\$ 4,273	\$ 3,493	\$ 5,711
Post-Employment Benefits	\$ 2,000	\$ 2,000	\$ 3,547	\$ 2,000	\$ 4,791
Other	\$ 2,769	\$ 1,203	\$ 1,200	\$ 2,023	\$ 2,101
Total Personnel	\$ 357,262	\$ 349,996	\$ 345,279	\$ 350,008	\$ 559,490

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General		Police		Records	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-55-8101	Office Supplies	\$ 12,619	\$ 11,207	\$ 14,000	\$ 10,215
DESCRIPTION					BASE
Copy Paper for Entire Department					\$ 4,350
Printing of all Departmental/Officer Reporting Forms					4,000
Departmental Letterhead and Envelopes (Alarm Program)					700
Filing Supplies (Folder, Tabs, Labels)					1,000
Storage File Boxes					500
Cash Bond Books					200
Notary Supplies					100
Pens, Pencils, Staples, Post-it Notes					500
Minor Office Supplies					250
(Moved \$2,000 to Training & Schools & \$400 to Administration)					-
TOTAL					\$ 11,600

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-55-8103	Wearing Apparel	\$ 420	\$ 323	\$ 440	\$ 214
DESCRIPTION					BASE
Uniforms for Property Officer (Shirts, Pants, Embroidery) (1)					\$ 300
Uniform Shirts for Records Technicians (4)					140
Uniforms for Public Service Officers Officer (Shirts, Pants, Shorts, Embroidery) (4)					1,000
					-
					-
					-
					-
(Received \$1,000 from Community Services)					-
					-
TOTAL					\$ 1,440

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-55-55-8105	Fuel & Oil	\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Fuel and Oil for 2 City Vehicles					\$ 2,000
2 Public Service Officer Vehicles					-
					-
					-
					-
					-
					-
(Received from Community Services)					-
					-
TOTAL					\$ 2,000



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	263,830	194,333	263,737	268,586	(4,756)	102% Carryover due to payroll accrual
8001	INCENTIVE PAY	1,200	1,259	1,203	2,023	(823)	169% Employees eligible for additional incentive pay.
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	4,273	2,542	3,509	3,493	780	82%
8004	OVERTIME	1,500	968	1,598	1,500	-	100%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	766	573	765	763	3	100%
8005	DENTAL INSURANCE	2,765	2,737	2,789	3,484	(719)	126% Employee election changes
8005	HEALTH INSURANCE	34,980	26,864	38,108	35,493	(513)	101% Employee election changes
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	2,442	1,685	2,449	2,220	222	91%
8006	PENSION	10,772	6,754	10,720	9,374	1,398	87%
8006	PENSION - TMRS	13,796	10,426	17,906	13,859	(63)	100%
8007	PHYSICALS	-	320	-	320	(320)	0%
8008	WORKER'S COMPENSATION INS	267	188	347	260	7	98%
8009	UNEMPLOYMENT INS.	630	2,159	504	2,159	(1,529)	343% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	3,927	2,824	3,778	3,889	38	99%
8015	DISABILITY INSURANCE	584	420	583	585	(1)	100%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	2,000	2,000	2,000	2,000	-	100%
8035	RETIREE HEALTH - GASB	1,547	-	-	-	1,547	0%
		345,279	256,052	349,996	350,010	(4,731)	101%
8101	OFFICE	14,000	10,215	11,207	14,000	-	100%
8102	FOOD	-	-	-	-	-	0%
8103	WEARING APPAREL	440	214	323	440	-	100%
8105	FUEL AND OIL	-	-	-	-	-	0%
8106	MINOR APPARATUS	1,175	1,974	1,205	1,974	(799)	168% Purchase of forensic evidence tubing & a small desk printer for the new Crime Analyst position.
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		15,615	12,403	12,735	16,414	(799)	105%
8210	MAINTENANCE - EQUIPMENT	-	-	-	-	-	0%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8212	MAINTENANCE - MOTOR VEHIC	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
		-	-	-	-	-	0%
8304	BEEPERS,CARPHONES	-	-	-	-	-	0%
8307	CONTRACTUAL SERVICES	-	-	3,567	-	-	0%
8320	TRAVEL EXPENSE	3,900	2,247	3,382	3,900	-	100%
8321	RENTALS	-	-	-	-	-	0%
8322	DUES	125	65	111	125	-	100%
8323	SCHOOLS	2,000	1,715	1,585	2,000	-	100%
8324	PRISONER CARE	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	50	50	50	(50)	0%
8345	PAGERS	-	-	-	-	-	0%
		6,025	4,077	8,695	6,075	(50)	101%
8495	K-9 PROGRAM	-	-	-	-	-	0%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		-	-	-	-	-	0%
9101	BUILDINGS	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	16,758	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		-	-	16,758	-	-	0%
POLICE - RECORDS		366,919	272,532	388,184	372,498	(5,579)	102%
		10,200,417	7,642,546	10,258,239	9,846,040	354,377	97%



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Drug Enforcement Fund

PROGRAM DESCRIPTION

The Drug Enforcement Fund is derived from asset forfeitures/seizures received through a cooperative working agreement with the multi-agency narcotic task force and those awarded directly to the Police Department by a court of law. By federal law, these funds can only be utilized for law enforcement expenditures meeting certain criteria.

GOALS AND OBJECTIVES

To provide financial assistance to law enforcement projects/programs to include narcotic enforcement, training and undercover operations.

FUTURE BUDGET ISSUES

The proliferation of commercially available products used as a stimulant among the teenage and young adult populace.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Drug Enforcement Fund

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Maintenance	-	-	-	-	-
Contractual Services	-	-	-	-	-
Utilities	-	-	-	-	-
Sundry	59,601	9,275	10,000	2,378	10,000
Capital Outlay	-	-	-	-	-
TOTAL	\$ 59,601	\$ 9,275	\$ 10,000	\$ 2,378	\$ 10,000

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
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No Personnel

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

\$ -
-
-



City of Bedford

Exception Report

As of

Jun-12

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8210	MAINT - EQUIPMENT	-	-	-	-	-	
8801	SALARIES - DEF	-	-	-	-	-	
8802	OVERTIME - DEF	-	-	-	-	-	
8803	INFORMANT PAYMENTS	-	-	-	-	-	
8804	TRAVEL AND TRAINING	-	-	280	-	-	
8805	COMMUNICATIONS & COMPUTER	-	-	143	-	-	
8806	WEAPONS, FIREARMS, ARMOR	-	-	-	-	-	
8807	ELEC SURVEILLANCE EQUIP	-	-	-	-	-	
8808	BUILDINGS & IMPROVEMENTS	-	-	-	-	-	
8809	OTHER LAW ENFORCENMT EXP	10,000	2,243	8,853	2,378	7,622	
8810	NON-LAW ENFORCENMT USES	-	-	-	-	-	
9110	INSTR. & APPARATUS	-	-	-	-	-	
	DRUG ENFORCEMENT FUND	10,000	2,243	9,275	2,378	7,622	



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Traffic Safety Fund

PROGRAM DESCRIPTION

The Traffic Safety Fund is comprised of the City's portion of fees collected from citations generated through photographic traffic monitoring systems, i.e. red light cameras. Revenue received, after deductions or remittances pursuant to state law, may only be used to fund traffic safety programs, including pedestrian safety programs, public safety programs, intersection improvements and traffic enforcement.

GOALS AND OBJECTIVES

To provide funding for traffic enforcement related equipment and programs that would otherwise be unavailable.

To provide funding for personnel to manage the red light camera program.

FUTURE BUDGET ISSUES

Future legislation may impact the City's ability to have automated red light cameras.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Police

DIVISION

Traffic Safety Fund

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ -	\$ 56,825	\$ 52,593	\$ 55,437	\$ 57,635
Supplies	-	-	-	-	-
Maintenance	-	-	-	-	-
Contractual Services	494,918	442,866	453,185	278,008	445,470
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	25,410	246,623	41,040	40,320	113,294
TOTAL	\$ 520,328	\$ 746,314	\$ 546,818	\$ 373,764	\$ 616,399

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Police Corporal/Red Light Camera	0.00	0.75	0.75	0.75	0.75
TOTAL	0.00	0.75	0.75	0.75	0.75

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

No Changes

\$ -



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
Traffic Safety		Police			Administration	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
55-55-02-9110	Instrument & Apparatus	\$ -	\$ -	\$ -	\$ -	
<u>DESCRIPTION</u>						<u>BASE</u>
Sokkia Data Collector (Forensic Mapping Equipment)						\$ 3,130
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 3,130
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
55-55-02-9111	Motor Vehicles	\$ -	\$ 245,506	\$ -	\$ 18,000	
<u>DESCRIPTION</u>						<u>BASE</u>
Annual Lease for Five Harley Davidson Motorcycles						\$ 22,500
Replacement Front Line & Supervisor Vehicles						87,664
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 110,164
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
		\$ -	\$ -	\$ -	\$ -	
<u>DESCRIPTION</u>						<u>BASE</u>
Intentionally left blank						\$ -
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ -



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	42,520	30,572	42,568	40,763	1,757	96%
8001	AUTO ALLOWANCE	-	-	-	-	-	0%
8001	DEFERRED COMP (CM)	-	-	-	-	-	0%
8001	INCENTIVE PAY	1,800	1,084	1,010	1,275	525	71%
8001	DIFFERENTIAL PAY	-	-	-	-	-	0%
8001	TEMPORARY ASSIGNMENT PAY	-	-	-	-	-	0%
8001	CLOTHING ALLOWANCE	-	-	-	-	-	0%
8001	COLA INCREASE BUDGET	-	-	-	-	-	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	361	288	299	466	(105)	129% Carryover due to payroll accrual.
8004	OVERTIME	-	2,841	3,902	3,788	(3,788)	0%
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	93	87	87	118	(25)	126% Carryover due to payroll accrual.
8005	DENTAL INSURANCE	575	374	319	434	141	75%
8005	HEALTH INSURANCE	2,943	2,205	2,112	2,949	(6)	100%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	225	167	161	223	2	99%
8006	PENSION	1,340	1,297	1,773	1,802	(462)	134% Carryover due to payroll accrual.
8006	PENSION - TMRS	1,708	1,874	3,216	2,447	(739)	143% Carryover due to payroll accrual.
8007	PHYSICALS	-	-	-	-	-	0%
8008	WORKER'S COMPENSATION INS	380	289	606	393	(13)	103% Carryover due to payroll accrual.
8009	UNEMPLOYMENT INS.	68	-	-	-	68	0%
8010	FICA/MEDICARE	486	505	695	682	(196)	140% Carryover due to payroll accrual.
8011	MOVING EXPENSE ALLOWANCE	-	-	-	-	-	0%
8015	DISABILITY INSURANCE	94	71	76	98	(4)	105% Carryover due to payroll accrual.
8020	EMPLOYEE MEDICAL REIMBURS	-	-	-	-	-	0%
8025	RANDOM DRUG TESTING PROGR	-	-	-	-	-	0%
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	-	-	-	-	-	0%
8035	RETIREE HEALTH - GASB	-	-	-	-	-	0%
		52,593	41,653	56,825	55,437	(2,844)	105%
8101	OFFICE	-	-	-	-	-	0%
8106	MINOR APPARATUS	-	-	-	-	-	0%
8109	MECHANICAL	-	-	-	-	-	0%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8125	BOOKS & A/V MEDIA	-	-	-	-	-	0%
8130	SIGNS	-	-	-	-	-	0%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
-		-	-	-	-	-	0%
8301	COMMUNICATIONS	-	-	-	-	-	0%
8307	CONTRACTUAL SERVICES	440,470	187,875	395,962	271,278	169,192	62%
8310	CONTRACT LABOR	12,715	2,651	4,480	3,760	8,955	30% Administrative Hearing Officer not needed as much as anticipated. This account was reduced for FY13.
8320	TRAVEL EXPENSE	-	-	-	-	-	0%
8321	RENTALS	-	-	-	-	-	0%
8323	SCHOOLS	-	-	-	-	-	0%
		<u>453,185</u>	<u>190,526</u>	<u>400,442</u>	<u>275,038</u>	<u>178,147</u>	61%
8906	CITY PERSONNEL	-	2,255	42,424	2,970	(2,970)	0%
		-	<u>2,255</u>	<u>42,424</u>	<u>2,970</u>	<u>(2,970)</u>	0%
9109	MACHINERY	41,040	17,820	-	17,820	23,220	43%
9110	INSTR. & APPARATUS	-	-	1,117	-	-	0%
9111	MOTOR VEHICLES	-	18,000	245,506	22,500	(22,500)	0%
		<u>41,040</u>	<u>35,820</u>	<u>246,623</u>	<u>40,320</u>	<u>720</u>	98%
	TRAFFIC SAFETY FUND	546,818	270,254	746,314	373,764	173,054	68%