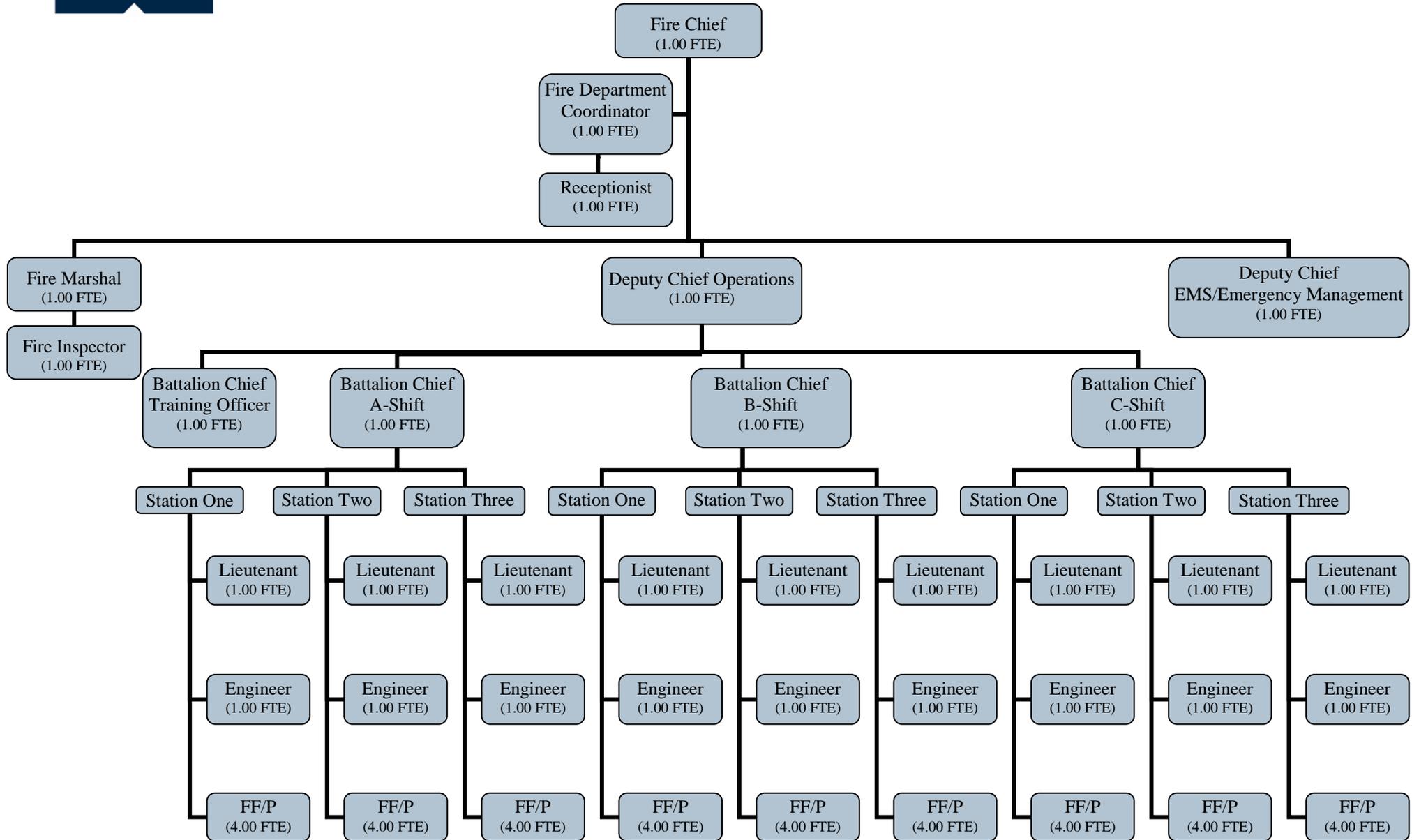




City of Bedford Fire Department Organization Chart FY 2012-2013





**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Fire

DIVISION

Administration

PROGRAM DESCRIPTION

The Administration Division is responsible for the overall management of the Fire Department. Specifically, these responsibilities include personnel services and management, records management, budget management, and personnel training in the areas of Fire Suppression, EMS, Hazardous Materials, Safety and Specialized Rescue Operations.

The Administration Division is also responsible for the Fire Marshal's Office, which includes enforcement of all fire codes, fire cause and determination, arson investigations, building plan review and public fire education, including the Citizen's Fire Academy.

GOALS AND OBJECTIVES

To ensure that the Fire Department complies with all applicable local, state, and federal laws.

To provide a safe, effective, rewarding, productive and supportive work environment for all personnel.

To provide the technical expertise required for the implementation and enforcement of fire codes and the investigations of fire incidents.

To manage the departments fiscal resources within the allocated budget.

FUTURE BUDGET ISSUES

Contract with Colleyville is set to expire in 2015, thus resulting in a loss of revenue in excess of \$200,000 and a necessity to fund the entire operations of Fire Station 2 with the City's budget.

The Northeast Fire Department Association (NEFDA) is currently examining a way to develop a vehicle replacement plan. As a result, it will become necessary to either increase our dues or make contributions to this vehicle replacement fund. It is anticipated the City's dues could go up approximately \$30,000 a year.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Fire

DIVISION

Administration

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 429,344	\$ 407,533	\$ 420,539	\$ 430,088	\$ 427,836
Supplies	18,024	15,194	21,748	23,555	18,010
Maintenance	7,412	1,937	3,325	3,134	3,325
Contractual Services	17,533	15,668	20,850	20,481	21,950
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL	\$ 472,312	\$ 440,331	\$ 466,462	\$ 477,257	\$ 471,121

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Inspector	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	1.00	1.00	1.00	1.00	1.00
Receptionist	1.00	0.00	0.00	0.00	0.00
Administrative Receptionist	0.00	1.00	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00	5.00	5.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

\$ -
-
-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Fire

DIVISION: Administration

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 335,304	\$ 317,888	\$ 334,220	\$ 336,968	\$ 337,187
Overtime	\$ 1,542	\$ 1,659	\$ 1,500	\$ 2,798	\$ 2,500
Physicals	\$ -	\$ 160	\$ -	\$ -	\$ -
Retirement Contributions	\$ 34,800	\$ 34,499	\$ 31,555	\$ 31,801	\$ 31,249
Insurance Benefits	\$ 39,092	\$ 31,624	\$ 32,864	\$ 33,082	\$ 31,003
Mandated Expenses	\$ 6,370	\$ 5,008	\$ 4,421	\$ 4,971	\$ 5,764
Longevity	\$ 4,407	\$ 3,974	\$ 4,686	\$ 4,680	\$ 5,349
Post-Employment Benefits	\$ 4,395	\$ 6,571	\$ 4,093	\$ 6,599	\$ 4,582
Other	\$ 3,436	\$ 6,151	\$ 7,200	\$ 9,189	\$ 10,202
Total Personnel	\$ 429,346	\$ 407,534	\$ 420,539	\$ 430,088	\$ 427,836

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund		Fire			Administration	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8106	Minor Apparatus	\$ 1,033	\$ 390	\$ 2,025	\$ 3,542	
DESCRIPTION						BASE
Small tools, hardware and items used in fire investigations						\$ 2,025
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 2,025

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8110	Furniture & Fixture	\$ 156	\$ -	\$ -	\$ -	
DESCRIPTION						BASE
Intentionally left blank						\$ -
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8114	Postage	\$ 827	\$ 1,760	\$ 1,500	\$ 794	
DESCRIPTION						BASE
Postage and Shipping Charges						\$ 1,500
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 1,500



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund		Fire			Administration	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8323	Schools	\$ 1,112	\$ -	\$ 1,595	\$ 385	
DESCRIPTION						BASE
See Travel and Training Requests						\$ 1,595
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 1,595

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8333	Subscriptions	\$ 471	\$ 295	\$ -	\$ 295	
DESCRIPTION						BASE
International Fire Code Software						\$ 1,100
						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 1,100

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>	
01-60-02-8345	Pagers	\$ 103	\$ -	\$ -	\$ -	
DESCRIPTION						BASE
Intentionally left blank						\$ -
						-
						-
						-
						-
						-
						-
TOTAL						\$ -



City of Bedford
Line Item Detail
FY 2012-2013

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund	Fire			Administration	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>
01-60-02-8360	Copiers	\$ 2,367	\$ 2,397	\$ 2,200	\$ 1,710
DESCRIPTION					BASE
Lease, maintenance, and supplies for Fire Administration Copier					\$ 2,200
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 2,200

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>
		\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL</u> <u>09/10</u>	<u>ACTUAL</u> <u>10/11</u>	<u>CURRENT</u> <u>BUDGET</u> <u>11/12</u>	<u>CURRENT</u> <u>YTD</u> <u>06/30/2012</u>
		\$ -	\$ -	\$ -	\$ -
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ -



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	334,220	241,519	317,888	336,968	(2,748)	101% Carryover due to payroll accrual.
8001	INCENTIVE PAY	4,800	3,468	4,210	4,826	(26)	101% Carryover due to payroll accrual.
8001	DIFFERENTIAL PAY	2,400	1,734	1,941	2,414	(14)	101% Carryover due to payroll accrual.
8001	TEMPORARY ASSIGNMENT PAY	-	1,949	-	1,949	(1,949)	0%
8002	EXTRA HELP	-	-	-	-	-	0%
8003	LONGEVITY	4,686	3,287	3,974	4,680	6	100%
8004	OVERTIME	1,500	2,098	1,659	2,798	(1,298)	187% Several Fire Investigations.
8005	HOSPITALIZATION & LIFE IN	-	186	-	-	-	0%
8005	LIFE INSURANCE	795	594	728	796	(1)	100%
8005	DENTAL INSURANCE	2,656	1,803	2,572	2,317	339	87%
8005	HEALTH INSURANCE	27,132	20,230	26,170	27,867	(735)	103% Employee election changes
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	1,542	996	1,449	1,344	199	87%
8006	PENSION	13,844	10,091	12,574	13,990	(146)	101% Carryover due to payroll accrual.
8006	PENSION - TMRS	17,711	13,385	21,925	17,811	(100)	101% Carryover due to payroll accrual.
8007	PHYSICALS	-	-	160	-	-	0%
8008	WORKER'S COMPENSATION INS	2,060	1,459	2,769	2,022	38	98%
8009	UNEMPLOYMENT INS.	450	1,044	379	1,044	(594)	232% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	1,911	1,386	1,860	1,905	6	100%
8015	DISABILITY INSURANCE	739	546	705	761	(22)	103% Carryover due to payroll accrual.
8026	BACKGROUND CHECK	-	-	-	-	-	0%
8030	RETIREE HEALTH SAVINGS	1,000	1,000	1,000	1,000	-	100%
8035	RETIREE HEALTH - GASB	3,093	4,199	5,571	5,599	(2,506)	181% City's share of retiree cobra premiums charged for 3 former employees
							0%
		420,539	310,973	407,533	430,088	(9,549)	102%
8101	OFFICE	4,500	3,350	6,481	4,500	-	100%
8103	WEARING APPAREL	4,973	241	1,418	4,973	-	100%
8105	FUEL AND OIL	3,225	2,793	5,120	3,724	(499)	115% Fluxuation of fuel prices.
8106	MINOR APPARATUS	2,025	3,542	390	3,333	(1,308)	165% Field reporting inspection hardware and camera
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8110	FURNITURE & FIXTURES	-	-	-	-	-	0%
8114	POSTAGE	1,500	794	1,760	1,500	-	100%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8125	BOOKS & A/V MEDIA	525	200	-	525	-	100%
8135	PROMOTIONAL & EDUCATIONAL	5,000	3,770	25	5,000	-	100%
		21,748	14,688	15,194	23,555	(1,807)	108%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8202	MAINTENANCE - BUILDINGS	-	-	-	-	-	0%
8210	MAINTENANCE - EQUIPMENT	475	-	-	475	-	100%
8212	MAINTENANCE - MOTOR VEHIC	2,850	972	1,937	2,659	191	93%
8217	TRUNK RADIOS	-	-	-	-	-	0%
8220	RADIOS - OTHER	-	-	-	-	-	0%
8228	MAINT- WARNING SIRENS	-	-	-	-	-	0%
		<u>3,325</u>	<u>972</u>	<u>1,937</u>	<u>3,134</u>	<u>191</u>	<u>94%</u>
8302	DATA COMMUNICATIONS	-	-	-	-	-	0%
8304	RADIOS,BEEPERS,CARPHONES	1,100	763	862	1,017	83	92%
8307	CONTRACTUAL SERVICES	3,000	1,610	2,359	3,000	-	100%
8310	CONTRACT LABOR	-	-	34	-	-	0%
8320	TRAVEL EXPENSE	3,840	1,819	148	3,840	-	100%
8322	DUES	9,115	8,264	9,573	9,115	-	100%
8323	SCHOOLS	1,595	385	-	1,013	582	64%
8331	EMERGENCY SERVICES	-	-	-	-	-	0%
8333	SUBSCRIPTIONS	-	295	295	295	(295)	0%
8341	SPECIAL EVENTS	-	-	-	-	-	0%
8345	PAGERS	-	-	-	-	-	0%
8360	COPY MACHINES	2,200	1,710	2,397	2,200	-	100%
		<u>20,850</u>	<u>14,846</u>	<u>15,668</u>	<u>20,481</u>	<u>369</u>	<u>98%</u>
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
9101	BUILDINGS	-	-	-	-	-	0%
9108	FURN.,FIX.,FURNISH.	-	-	-	-	-	0%
9109	MACHINERY	-	-	-	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
FIRE - ADMINISTRATION		<u>466,462</u>	<u>341,480</u>	<u>440,331</u>	<u>477,257</u>	<u>(10,795)</u>	<u>102%</u>



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Fire

DIVISION

Operations

PROGRAM DESCRIPTION

The Emergency Operations Division is responsible for responding to the needs of the citizens and guests passing through the City at anytime day or night. These needs consist of, but are not limited to, fire suppression, rescue, emergency medical services, hazardous materials emergencies, severe weather operations and any other emergencies that may arise.

The Emergency Operations Division is also very active in public education through several programs. These programs include fire safety education using in-service companies, the department's Fire & Life Safety Education Clown Troupe, Citizen's Fire Academies, Station Tours, Smoke Detector Programs and CPR classes.

Customer service and being nice to everyone we serve is an image that we are very proud of. We set an example for other Fire departments to follow.

GOALS AND OBJECTIVES

To respond to all calls for service, whether they be emergency or non-emergency, in a timely and professional manner. To minimize the amount of fire loss experienced in the city through the implementation of aggressive fire suppression tactics and utilization of all available resources.

To provide the highest possible level of emergency medical care to the citizens of Bedford through the use of the most up-to-date procedures recognized in emergency health care.

To provide the highest quality of training to department personnel to ensure compliance with all required mandates.

FUTURE BUDGET ISSUES

The Fire Department has experienced a 6.5% increase in EMS activity and a 9% increase in critical patient calls over the past 3 years. Fire activity has increased 3.4% with a 55% increase in structure fires over the same time period, yet the Fire Department's operations and maintenance budget has decreased by 4.6%. If this trend continues, the Fire Department has no choice but to ask for additional funding in order to maintain our current levels of services.



**City of Bedford
Program Summary
FY 2012-2013**

DEPARTMENT

Fire

DIVISION

Operations

EXPENDITURE SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Personnel Services	\$ 5,306,322	\$ 5,219,251	\$ 5,119,146	\$ 5,068,196	\$ 5,037,336
Supplies	235,930	249,878	270,825	257,510	270,825
Maintenance	174,067	133,387	104,855	164,330	137,365
Contractual Services	167,948	167,590	187,145	211,759	195,075
Utilities	58,337	54,902	62,220	62,220	62,220
Sundry	-	-	-	-	-
Capital Outlay	9,528	9,314	-	-	-
TOTAL	\$ 5,952,132	\$ 5,834,323	\$ 5,744,191	\$ 5,764,016	\$ 5,702,821

PERSONNEL SUMMARY

	ACTUAL 09/10	ACTUAL 10/11	BUDGET 11/12	PROJECTED 11/12	PROPOSED 12/13
Deputy Chief- Emergency Operations	1.00	1.00	1.00	1.00	1.00
Deputy Chief - EMS/ Emergency Mgmt	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Assistant Emergency Mgmt. Officer	1.00	1.00	1.00	1.00	0.00
Battalion Chief/ Training & Safety	1.00	1.00	1.00	1.00	1.00
Lieutenant	9.00	9.00	9.00	9.00	9.00
Engineer	9.00	9.00	9.00	9.00	9.00
Firefighter I and II	36.00	36.00	36.00	36.00	36.00
TOTAL	61.00	61.00	61.00	61.00	60.00

SIGNIFICANT CHANGES FROM BUDGET 11/12 TO PROPOSED 12/13

Elimination of Emergency Management Coordinator	\$	-
		-
		-



City of Bedford
Personnel Cost Summary
FY 2012-2013

FUND: General Fund

DEPARTMENT: Fire

DIVISION: Operations

Personnel Category	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Adopted	FY 11-12 Projections	FY 12-13 Proposed
Salaries	\$ 3,682,961	\$ 3,675,354	\$ 3,664,410	\$ 3,603,675	\$ 3,568,397
Overtime	\$ 386,793	\$ 353,407	\$ 334,000	\$ 357,178	\$ 334,000
Physicals	\$ 21,314	\$ 20,551	\$ 20,000	\$ 20,040	\$ 23,000
Retirement Contributions	\$ 430,503	\$ 435,025	\$ 367,714	\$ 367,803	\$ 363,618
Insurance Benefits	\$ 412,221	\$ 378,025	\$ 371,059	\$ 360,569	\$ 392,966
Mandated Expenses	\$ 126,450	\$ 100,975	\$ 86,732	\$ 97,012	\$ 82,907
Longevity	\$ 38,832	\$ 40,072	\$ 45,358	\$ 40,471	\$ 46,082
Post-Employment Benefits	\$ 21,000	\$ 26,000	\$ 40,373	\$ 32,968	\$ 41,287
Other	\$ 186,248	\$ 189,844	\$ 189,500	\$ 188,478	\$ 185,079
Total Personnel	\$ 5,306,322	\$ 5,219,253	\$ 5,119,146	\$ 5,068,194	\$ 5,037,336

*Mandated Expenses include Worker's Compensation, State Unemployment Insurance, and Social Security/Medicare.

*Other Expenses includes all additional compensation, such as allowances, incentive pay, and temporary assignment pay.



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>	<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund	Fire			Emergency Operations	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8110	Furniture & Fixtures	\$ -	\$ -	\$ 3,000	\$ 2,845
DESCRIPTION					BASE
Maintain Furniture & Fixtures for all 3 Fire Stations					\$ 3,000
Mattresses					-
Curtains					-
Bedspreads					-
Tables					-
Chairs					-
Fixtures					-
TOTAL					\$ 3,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8120	Ambulance	\$ 55,630	\$ 59,884	\$ 57,000	\$ 46,267
DESCRIPTION					BASE
Medical Supplies and Medication for 4 MICU'S, 6 Fire Units, and 4 Staff Vehicles					\$ 57,000
					-
					-
					-
					-
					-
					-
					-
TOTAL					\$ 57,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8125	Books & A/V Media	\$ 1,315	\$ 2,178	\$ 1,800	\$ 2,406
DESCRIPTION					BASE
Training Supplies and Media					\$ 1,800
Video Training Programs					-
Computerized Training Programs					-
Training Room Media					-
Training Materials					-
Reference Materials					-
					-
					-
					-
TOTAL					\$ 1,800



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund		Fire			Emergency Operations	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8210	Maintenance - Equipment	\$ 18,787	\$ 24,645	\$ 19,200	\$ 17,304	
DESCRIPTION						BASE
Annual regulator flow testing						\$ 9,000
Preventative Maintenance / Service Agreement for EKG-Defibrillators						6,840
Quality testing of Breathing Air Systems						2,000
Repairs of Minor Equipment						4,000
Parts and Cleaning for Gas Air Monitors						900
Ambulance Stretcher Maintenance						1,700
Ground Ladder Testing/Certification						2,760
						-
						-
						-
TOTAL						\$ 27,200

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8212	Maintenance - Motor Vehicles	\$ 109,505	\$ 98,381	\$ 69,000	\$ 65,781	
DESCRIPTION						BASE
Care and preventative maintenance of emergency vehicles.						\$ 101,000
35% Preventative Maintenance						-
The remainder is spent on repairs (this line item is overspent each budget year)						-
						-
						-
						-
						-
						-
						-
TOTAL						\$ 101,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8217	Trunk Radio	\$ 32,779	\$ 23	\$ 7,490	\$ 575	
DESCRIPTION						BASE
Intentionally left blank						\$ -
						-
						-
						-
						-
						-
						-
						-
						-
(moved to non-departmental)						-
						-
TOTAL						\$ -



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>		<u>DIVISION</u>	
General Fund		Fire		Emergency Operations	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8220	Other Radio	\$ 2,164	\$ 2,229	\$ -	\$ -
DESCRIPTION					BASE
Intentionally left blank					\$ -
					-
					-
					-
					-
					-
					-
TOTAL					\$ -

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8228	Maintenance- Warning Sirens	\$ 10,832	\$ 8,109	\$ 9,165	\$ 8,088
DESCRIPTION					BASE
Maintenance Contract					\$ 9,165
					-
					-
					-
					-
					-
					-
TOTAL					\$ 9,165

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>
01-60-32-8304	Wireless	\$ 9,708	\$ 8,498	\$ 9,200	\$ 4,857
DESCRIPTION					BASE
Sprint Cellular Phones					\$ 3,737
Nextel Cellular Phones					3,682
Cellular Service for the Mobile Command					1,045
Dish Network for the Mobile Command					736
					-
					-
					-
					-
					-
TOTAL					\$ 9,200



**City of Bedford
Line Item Detail
FY 2012-2013**

<u>FUND</u>		<u>DEPARTMENT</u>			<u>DIVISION</u>	
General Fund		Fire			Emergency Operations	
<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8327	Electricity	\$ 35,769	\$ 33,182	\$ 37,000	\$ 20,616	
DESCRIPTION						BASE
Electricity Services for all 3 Fire Stations						\$ 37,000
						-
						-
						-
						-
						-
						-
TOTAL						\$ 37,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8328	Water	\$ 10,536	\$ 13,075	\$ 13,000	\$ 9,014	
DESCRIPTION						BASE
Water Service for all 3 Fire Stations						\$ 13,000
						-
						-
						-
						-
						-
						-
TOTAL						\$ 13,000

<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>ACTUAL 09/10</u>	<u>ACTUAL 10/11</u>	<u>CURRENT BUDGET 11/12</u>	<u>CURRENT YTD 06/30/2012</u>	
01-60-32-8329	Gas	\$ 12,032	\$ 8,646	\$ 12,220	\$ 6,435	
DESCRIPTION						BASE
Natural Gas Services for all 3 Fire Stations						\$ 12,220
						-
						-
						-
						-
						-
						-
TOTAL						\$ 12,220

FUND: General

DEPARTMENT: Fire

DIVISION: Emergency Operations

NAME OF EVENT OR SCHOOL AND LOCATION	REQUIRED		8320	8320	8320	8320	8323	TOTAL
	YES	NO	HOTEL	MEALS	TRAVEL	TOTAL	REGIST.	AMOUNT
Tarrant County College Fire Continuing Education/Training Facility (64)	X		\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
Tarrant County College EMS Continuing Education (64)	X		\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000
Texas Commission on Fire Protection Certifications (64)	X		\$ -	\$ -	\$ -	\$ -	\$ 8,250	\$ 8,250
Department of State Health Services Recertification's (64)	X		\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
Specialized Training								
Technical Rescue Training (9) College Station, TX	X		\$ 1,500	\$ 2,250	\$ 175	\$ 3,925	\$ 2,250	\$ 6,000
Haz-Mat Training (9) Tarrant County College	X		\$ -	\$ -	\$ -	\$ -	\$ 1,350	\$ 1,350
Texas Commission on Fire Protection Quarterly Meetings (2) Austin, TX		X	\$ -	\$ 100	\$ 175	\$ 275	\$ -	\$ 100
Emergency Management Conference (3) San Antonio, TX		X	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ 450
Clown Training (2) Denton, TX		X	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 1,000
Texas Department of Health Annual Conference Austin, TX (4)		X	\$ 950	\$ 800	\$ 175	\$ 1,925	\$ 1,100	\$ 2,860
Paramedic School (1) Tarrant County College		X	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000
Texas Association of Fire Educators Conference Galveston, TX (3)		X	\$ 1,200	\$ 500	\$ 200	\$ 1,900	\$ 750	\$ 2,765
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ 3,650	\$ 3,650	\$ 725	\$ 8,025	\$ 30,250	\$ 38,275

The Total for the columns for Hotel, Meals and Travel (Account # 8320) and Registration (Account # 8323) should equal the amounts shown on the line item detail for those accounts. Therefore, the total amount requested for travel and training should equal the sum of accounts # 8320 and # 8323 on the line item detail.

In order for Training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

Name of event/school and location are required information.



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8001	SALARIES	3,664,410	2,605,741	3,675,354	3,603,675	60,735	98%
8001	INCENTIVE PAY	93,900	66,568	92,611	92,342	1,558	98%
8001	DIFFERENTIAL PAY	63,600	45,995	64,156	63,831	(231)	100%
8001	TEMPORARY ASSIGNMENT PAY	32,000	22,172	32,984	32,305	(305)	101% Carryover due to payroll accrual.
8003	LONGEVITY	45,358	29,049	40,072	40,471	4,887	89%
8004	OVERTIME	334,000	279,633	353,407	357,178	(23,178)	107% Maintaining minimum staffing.
8005	HOSPITALIZATION & LIFE IN	-	-	-	-	-	0%
8005	LIFE INSURANCE	10,299	7,242	10,105	9,666	633	94%
8005	DENTAL INSURANCE	27,589	22,871	27,990	29,404	(1,815)	107% Employee election changes
8005	HEALTH INSURANCE	307,353	223,531	314,561	296,817	10,536	97%
8005	HSA EXPENSE	-	-	-	-	-	0%
8005	EMPLOYEE CLINIC	16,986	12,341	16,943	16,328	658	96%
8006	PENSION	154,690	111,491	152,704	153,139	1,551	99%
8006	PENSION - TMRS	213,024	162,827	282,321	214,664	(1,640)	101% Carryover due to payroll accrual.
8007	PHYSICALS	20,000	1,043	20,551	20,000	-	100%
8008	WORKER'S COMPENSATION INS	27,721	21,335	44,701	29,348	(1,627)	106% Carryover due to payroll accrual.
8009	UNEMPLOYMENT INS.	5,490	15,488	4,392	15,488	(9,998)	282% 2.9% SUI is significantly higher than 0.8% PY
8010	FICA/MEDICARE	53,521	38,040	51,882	52,176	1,345	97%
8015	DISABILITY INSURANCE	8,832	6,036	8,426	8,354	478	95%
8026	BACKGROUND CHECK	-	40	93	40	(40)	0%
8030	RETIREE HEALTH SAVINGS	28,000	28,000	26,000	28,000	-	100%
8035	RETIREE HEALTH - GASB	12,373	3,312	-	4,968	7,405	40% Originally budgeted for grandfathered employees who are eligible for OPEB but have only expended retiree cobra premiums from account
		5,119,146	3,702,754	5,219,251	5,068,196	50,950	99%
8101	OFFICE	-	50	327	50	(50)	0%
8102	FOOD	1,800	912	2,337	1,925	(125)	107% Increase in costs.
8103	WEARING APPAREL	61,000	38,949	41,000	54,198	6,802	89%
8105	FUEL AND OIL	68,000	58,088	73,864	78,090	(10,090)	115% Fluxuation of fuel prices.
8106	MINOR APPARATUS	73,225	51,399	68,559	58,225	15,000	80%
8107	LAUND. & CLEAN.	-	-	-	-	-	0%
8108	CHEM.,MED.,SURG.	5,000	2,310	1,728	3,378	1,622	68%
8110	FURNITURE & FIXTURES	3,000	2,845	-	2,845	155	95%
8115	CLEANING SUPPLIES	-	-	-	-	-	0%
8120	AMBULANCE	57,000	46,267	59,884	57,000	-	100%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
8125	BOOKS & A/V MEDIA	1,800	2,406	2,178	1,800	-	100%
8135	PROMOTIONAL & EDUCATIONAL	-	-	-	-	-	0%
		270,825	203,226	249,878	257,510	13,315	95%
8210	MAINTENANCE - EQUIPMENT	19,200	17,304	24,645	25,208	(6,008)	131% Unexpected repairs of equipment
8212	MAINTENANCE - MOTOR VEHIC	69,000	65,781	98,381	122,467	(53,467)	177% Unexpected repairs of equipment
8217	TRUNK RADIOS	7,490	575	23	7,490	-	100%
8220	RADIOS - OTHER	-	-	2,229	-	-	0%
8228	MAINT- WARNING SIRENS	9,165	8,088	8,109	9,165	-	100%
		104,855	91,747	133,387	164,330	(59,475)	157%
8302	DATA COMMUNICATIONS	-	-	-	-	-	0%
8304	RADIOS,BEEPERS,CARPHONES	9,200	4,857	8,498	6,476	2,724	70%
8307	CONTRACTUAL SERVICES	17,500	18,100	18,100	18,100	(600)	103% Surety bond for Ambulance Subscription Program
8320	TRAVEL EXPENSE	695	403	193	695	-	100%
8323	SCHOOLS	30,250	16,502	28,165	30,250	-	100%
8326	BUILDING SECURITY	-	-	-	-	-	0%
		57,645	39,862	54,957	55,521	2,124	96%
8327	ELECTRICITY	37,000	20,616	33,182	37,000	-	100%
8328	WATER	13,000	9,014	13,075	13,000	-	100%
8329	GAS	12,220	6,435	8,646	12,220	-	100%
		62,220	36,065	54,902	62,220	-	100%
8331	EMERGENCY SERVICES	-	-	-	-	-	0%
8337	COMMUNITY DEVELOPMENT	-	-	-	-	-	0%
8341	SPECIAL EVENTS	-	-	-	-	-	0%
8345	PAGERS	-	-	209	209	(209)	0%
8350	EMS BILLING FEES	126,000	74,189	109,191	152,982	(26,982)	121% Increase in collections.
8360	COPY MACHINES	3,500	2,286	3,234	3,047	453	87%
		129,500	76,475	112,634	156,238	(26,738)	121%
8498	OPERATING TRANSFERS	-	-	-	-	-	0%
		-	-	-	-	-	0%
9108	FURN.,FIX.,FURNISH.	-	-	-	-	-	0%
9109	MACHINERY	-	-	9,314	-	-	0%
9110	INSTR. & APPARATUS	-	-	-	-	-	0%
9111	MOTOR VEHICLES	-	-	-	-	-	0%
9117	COMMUNICATION SYSTEMS	-	-	-	-	-	0%
9120	FIRE CONNECTIONS	-	-	-	-	-	0%
		-	-	9,314	-	-	0%



City of Bedford

Exception Report

As of **Jun-12**

<u>ACCT</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY12 PROJECTION</u>	<u>BUDGET VARIANCE</u>	
<u>FIRE - EMERGENCY OPERATIONS</u>		<u>5,744,191</u>	<u>4,150,129</u>	<u>5,834,323</u>	<u>5,764,016</u>	<u>(19,825)</u>	100%
		<u>6,210,653</u>	<u>4,491,609</u>	<u>6,274,655</u>	<u>6,241,273</u>	<u>(30,620)</u>	100%