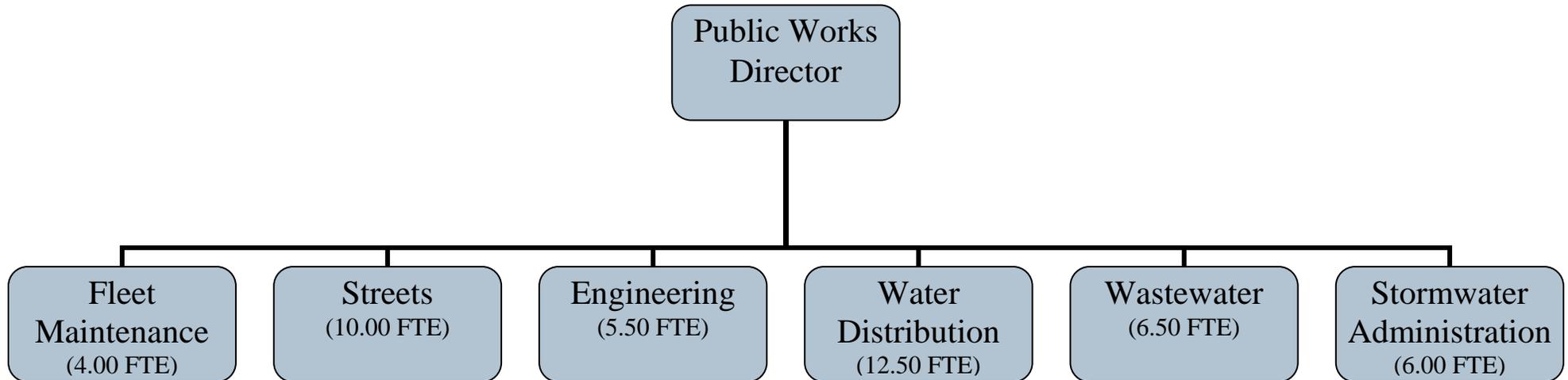




**City of Bedford
Public Services Organization Chart
FY 2013 – 2014**





City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: Public Services

Division: Fleet

PROGRAM DESCRIPTION

The Fleet Maintenance Division is responsible for repairs and maintenance on all City owned vehicles and equipment. The Division's activities include fuel card management, tracking of all preventive maintenance and unscheduled repairs, staff training on safe operation of vehicles and equipment, vehicle/equipment decision tree, vehicle registration, and maintaining inventory of stocked parts.

FY 2012-2013 HIGHLIGHTS

- Completed preventive maintenance and repairs on 415 city vehicles and heavy use equipment.
- Transported 163 vehicles for yearly state inspections and all passed.

FY 2013-2014 GOALS & OBJECTIVES

- *Provide the highest standards of fleet maintenance support to all City Departments.
- *Maintain compliance with State and Federal regulations for vehicle maintenance and repairs.
- *Maintain compliance with the North Central Texas Council of Governments Clean Fleet Vehicle Policy.
- *Continue technical training of employees to ensure customer satisfaction.
- *Coordinate with user departments to ensure customer satisfaction.

FUTURE BUDGET CONSIDERATIONS

Mounting pressure by other government agencies to "Green the Fleet" will require additional funding to provide the provisions necessary to comply (i.e. electric charging stations, equipment, training for electric and/or compressed natural gas vehicles, etc.).



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: Public Services

Division: Fleet

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$224,590	\$213,281	\$214,500	\$222,679	\$215,354
Supplies	20,503	17,150	17,870	17,821	18,340
Maintenance	1,699	2,808	4,500	3,000	4,500
Contractual Services	4,516	4,232	6,870	4,780	6,400
Utilities					
Sundry					
Capital Outlay			15,500	16,712	
TOTAL:	\$251,308	\$237,471	\$259,240	\$264,992	\$244,594

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Fleet Services Manager	1.00	1.00	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
*TOTAL:	4.00	4.00	4.00	4.00	4.00

SIGNIFICANT CHANGES

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-45-28

			Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services						
01-45-28-8001	SALARIES						
Salaries			168,332	143,364.75	164,409	172,105.88	171,590.38
	Account Total		168,332				
01-45-28-8001-00003	INCENTIVE PAY						
Incentive Pay			4,502	3,538.23	4,502	4,411.49	4,041.09
	Account Total		4,502				
01-45-28-8003	LONGEVITY						
Longevity			4,026	2,976.92	3,786	3,365.69	3,113.83
	Account Total		4,026				
01-45-28-8004	OVERTIME						
Overtime			1,500	1,589.21	1,200	1,078.41	946.69
	Account Total		1,500				
01-45-28-8005-00005	LIFE INSURANCE						
Life Insurance - Employer Contribution			406	322.93	397	474.19	473.32
	Account Total		406				
01-45-28-8005-00010	DENTAL INSURANCE						
Dental Insurance - Employer Contribution			1,368	1,035.57	951	959.79	1,028.00
	Account Total		1,368				
01-45-28-8005-00015	HEALTH INSURANCE						
Health Insurance - Employer Contribution			9,128	7,237.02	8,786	7,996.90	17,257.12
	Account Total		9,128				
01-45-28-8005-00025	EMPLOYEE CLINIC						
Kaner Clinic			480	491.07	600	603.93	846.00
	Account Total		480				
01-45-28-8006	PENSION						
ICMA - Employer Contribution			6,734	6,170.34	7,184	7,185.04	7,140.89
	Account Total		6,734				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-28**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
01-45-28-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	9,203	7,450.54	8,612	9,158.12	11,915.31
	Account Total	9,203				
01-45-28-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	1,827	876.80	1,522	1,307.25	2,319.30
	Account Total	1,827				
01-45-28-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	648	36.00	648	1,044.00	288.00
	Account Total	648				
01-45-28-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	1,590	1,423.68	2,607	1,642.54	1,568.82
	Account Total	1,590				
01-45-28-8015	DISABILITY INSURANCE					
	Disability Insurance	319	264.40	361	387.69	386.51
	Account Total	319				
01-45-28-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	3,500	1,500.00	1,500	1,500.00	1,500.00
	Account Total	3,500				
01-45-28-8035	RETIREE HEALTH - GASB					
	Retiree Health Insurance	1,791	0.00	1,791	0.00	0.00
	Account Total	1,791				
	Classification Total	215,354				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-28**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	01-45-28-8103 WEARING APPAREL					
	Uniforms	1,000	1,122.36	1,050	1,161.33	441.66
	Four Staff - Work boots, Safety vests, Jackets, Coveralls, Work gloves, Uniform hats					
	Account Total	1,000				
	01-45-28-8105 FUEL AND OIL					
	Fuel	2,500	1,976.73	2,500	2,501.05	2,488.40
	Two vehicles					
	Account Total	2,500				
	01-45-28-8106 MINOR APPARATUS					
	Hand tools	950	2,316.69	3,160	2,923.59	5,032.84
	Wrenches, sockets, ratchets					
	Power tools	1,260				
	Impact wrench, torque wrench, drills, saws					
	Small equipment	950				
	Compressor, generator					
	Account Total	3,160				
	01-45-28-8107 LAUND. & CLEAN.					
	Uniform cleaning	1,600	1,019.11	1,600	1,454.81	1,509.29
	Account Total	1,600				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-28**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	01-45-28-8109					
	MECHANICAL					
	Air conditioner Freon	550	4,896.85	9,560	9,021.49	10,935.69
	Chemicals	2,200				
	Hydraulic oil, brake fluid and cleaner, soap for pressure washer, floor sweep, washer fluid, hand cleaner, window cleaner, de-icer					
	Lube grease	850				
	Nuts, bolts, electrical connectors, drill bits	3,380				
	Tire patches /glue	1,650				
	Valve stems	300				
	Welding rods and supplies	850				
	Wheel weights	300				
	Account Total	10,080				
	Classification Total	18,340				
7400	Maintenance					
	01-45-28-8210					
	MAINTENANCE - EQUIPMENT					
	Repairs to shop equipment	1,550	336.96	2,500	1,756.09	805.79
	Lifts, power hand tools, jacks, diagnostic scanner					
	Scanner updates	950				
	Account Total	2,500				
	01-45-28-8212					
	MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee	480	1,391.63	2,000	1,051.85	893.04
	Vehicle maintenance and repair	1,520				
	Account Total	2,000				
	Classification Total	4,500				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-28**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	01-45-28-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell phone	400	193.75	400	307.18	388.74
	Fleet Stand-by					
		Account Total				
		400				
	01-45-28-8310					
	CONTRACT LABOR					
	Used tire pick up	1,050	173.20	1,540	626.89	848.45
		Account Total				
		1,050				
	01-45-28-8320					
	TRAVEL EXPENSE					
	See travel and training request form	375	0.00	1,100	0.00	0.00
		Account Total				
		375				
	01-45-28-8321					
	RENTALS					
	Parts washer	1,100	782.74	1,250	1,448.23	1,434.57
	Welding gas bottle rental	150				
		Account Total				
		1,250				
	01-45-28-8322					
	DUES					
	American Public Works Association	150	0.00	130	201.00	190.00
	Annual membership for one					
		Account Total				
		150				
	01-45-28-8323					
	SCHOOLS					
	See travel and training request form	2,275	776.90	1,550	966.85	299.00
		Account Total				
		2,275				
	01-45-28-8333					
	SUBSCRIPTIONS					
	Auto repair manuals	900	299.19	900	489.97	1,112.60
		Account Total				
		900				
		Classification Total	6,400			
		Report Total	244,594			



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: Public Services

Division: Streets

PROGRAM DESCRIPTION

The Streets Division is responsible for the maintenance of the City's street infrastructure, including the development of maintenance and repair strategies for streets, curb and gutter, sidewalks and driveway approaches. The Division is also responsible for the installation and maintenance of traffic control devices for the City including signs, signals, lane striping and intersection markings, street lighting, and traffic counts.

FY 2012-2013 HIGHLIGHTS

- Replaced 1,500 street signs that were damaged or outdated throughout the City.
- Performed traffic counts at 500 locations to determine to feasibility of additional traffic signs or signals throughout the City.
- Repaired two signal cabinets due to lightning strikes at Central Park.
- Replaced 5,283 square feet of concrete sidewalk.
- Cracksealed 100,000 linear feet of asphalt pavement.

FY 2013-2014 GOALS & OBJECTIVES

- *To improve the condition of Bedford's street network.
- *To improve the condition of sidewalks, curb ramps, curbs and gutters, and drive approaches.
- *To maintain traffic control signs in an acceptable manner and to install new, or remove existing traffic control devices where deemed necessary after an engineering "warrant study" evaluation.
- *To repair and maintain existing traffic signals, school zone warning systems, and to maintain a record of traffic movements at all signalized intersections.
- *To meet the Federal mandated reflectivity requirements for regulatory and guide signs.

FUTURE BUDGET CONSIDERATIONS

Federally mandated requirements for change in reflectivity of all regulatory and guide signs will need to be completed. The deadline to have all regulatory signs replaced is January 2015 and all guide signs replaced by January 2018. Material costs continue to increase, which will cause a budget shortfall.

Currently, there is a large backlog of concrete repair/replacement requests (sidewalk, drive approach, and curb and gutter). Between the staffing levels, recent budget reductions, increasing cost of materials, and the aging infrastructure, the list continues to grow. With the growth rate of this list, funding will be needed for a contractor to complete the projects.

Cost of meeting the American with Disabilities Act and the Texas Department of Licensing and Regulation on sidewalks and curb ramps will continue to increase with street preventive maintenance and reconstruction being performed due to aging infrastructure.



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: Public Services

Division: Streets

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$529,988	\$502,604	\$542,909	\$535,955	\$549,196
Supplies	44,036	54,177	63,600	75,290	64,400
Maintenance	89,150	73,700	86,960	104,100	102,260
Contractual Services	2,252	4,734	4,400	17,567	9,100
Utilities	290,097	379,010	320,000	320,000	305,000
Sundry					
Capital Outlay		11,351	10,600	10,350	10,600
TOTAL:	\$955,523	\$1,025,576	\$1,028,469	\$1,063,262	\$1,040,556

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Traffic Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Crew Leader, Asphalt	1.00	1.00	1.00	1.00	1.00
Crew Leader, Concrete	1.00	1.00	1.00	1.00	1.00
Crew Leader, Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance II, Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance II, Asphalt	1.00	1.00	2.00	1.00	1.00
Maintenance II, Concrete	2.00	2.00	2.00	2.00	2.00
Maintenance I, Streets & Traffic	2.00	1.00	0.00	1.00	1.00
*TOTAL:	11.00	10.00	10.00	10.00	10.00

SIGNIFICANT CHANGES

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-45-48

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
01-45-48-8001	SALARIES					
Salaries		398,584	324,089.50	394,031	384,755.98	392,585.05
	Account Total	398,584				
01-45-48-8001-00003	INCENTIVE PAY					
Incentive Pay		9,604	7,991.19	8,404	9,290.61	8,723.86
	Account Total	9,604				
01-45-48-8003	LONGEVITY					
Longevity		7,108	5,001.74	6,808	5,923.39	5,589.35
	Account Total	7,108				
01-45-48-8004	OVERTIME					
Overtime		5,600	4,072.56	6,000	219.92	6,298.92
7-18-13 reduced due to FLSA accounting						
	Account Total	5,600				
01-45-48-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		964	767.44	953	1,071.72	1,095.52
	Account Total	964				
01-45-48-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		3,598	2,708.15	3,713	3,167.76	3,041.88
	Account Total	3,598				
01-45-48-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		52,790	40,917.98	48,518	36,105.74	39,900.36
	Account Total	52,790				
01-45-48-8005-00025	EMPLOYEE CLINIC					
Kaner Clinic		2,544	2,650.00	2,496	2,659.00	2,933.00
	Account Total	2,544				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-45-48

			Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services						
01-45-48-8006	PENSION						
	ICMA - Employer Contribution		15,947	13,317.67	17,131	15,117.28	16,193.78
		Account Total	15,947				
01-45-48-8006-00001	PENSION - TMRS						
	TMRS - Employer Contribution		21,611	16,935.90	20,537	20,663.77	27,695.63
		Account Total	21,611				
01-45-48-8008	WORKER'S COMPENSATION INS						
	Workers Compensation		13,663	6,012.17	7,482	8,815.43	13,186.65
		Account Total	13,663				
01-45-48-8009	UNEMPLOYMENT INS.						
	State Unemployment Insurance		1,620	90.00	1,620	2,959.47	868.78
		Account Total	1,620				
01-45-48-8010	FICA/MEDICARE						
	FICA/Medicare - Employer Contribution		6,024	5,033.31	4,624	5,822.60	5,953.92
		Account Total	6,024				
01-45-48-8015	DISABILITY INSURANCE						
	Disability Insurance		748	597.84	861	849.72	869.53
		Account Total	748				
01-45-48-8030	RETIREE HEALTH SAVINGS						
	Retiree Health Savings Account Contribution		7,000	5,000.00	5,000	4,500.00	4,500.00
		Account Total	7,000				
01-45-48-8035	RETIREE HEALTH - GASB						
	Retiree Health Insurance		1,791	0.00	1,791	0.00	0.00
		Account Total	1,791				
		Classification Total	549,196				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-48**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	01-45-48-8103 WEARING APPAREL					
	Uniforms	3,000	2,968.01	3,000	3,060.61	2,671.05
	Ten Staff - Work boots, Safety vests, Jackets, Coveralls, Work gloves, Uniform hats, & Rubber boots					
	Account Total	3,000				
	01-45-48-8105 FUEL AND OIL					
	Fuel	12,500	7,902.46	12,500	11,416.80	12,359.09
	Six vehicles and one heavy equipment					
	Account Total	12,500				
	01-45-48-8106 MINOR APPARATUS					
	Consumable supplies for tools	100	2,858.26	2,400	1,643.30	1,682.23
	Diamond saw blades for concrete crew	700				
	Hand tools for concrete crew	500				
	Hand tools for traffic crew	1,000				
	Power tools for concrete crew	300				
	Power tools for traffic crew	200				
	Account Total	2,800				
	01-45-48-8107 LAUND. & CLEAN.					
	Uniform cleaning	3,800	2,557.70	3,400	3,735.31	3,119.97
	Account Total	3,800				
	01-45-48-8108 CHEM.,MED.,SURG.					
	Supplies for first aid kits	100	227.29	100	74.49	57.64
	Account Total	100				
	01-45-48-8111 BOTAN. & AGRI.					
	Grass installation	480	30.08	1,900	53.20	990.90
	Tree removal	1,420				
	Account Total	1,900				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-48**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	01-45-48-8130					
	SIGNS					
	Reflective sheeting	21,100	44,215.11	40,300	33,424.13	22,541.37
	Sackrete	700				
	Sheeted sign blanks	1,500				
	Sign blanks	7,600				
	Sign hardware	7,000				
	Sign posts	2,400				
	Account Total	40,300				
	Classification Total	64,400				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-45-48

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7400	Maintenance					
	01-45-48-8205 MAINTENANCE-SIDEWALKS & C					
	Concrete and supplies for drive approach and sidewalk	22,000	14,804.42	60,000	43,947.19	64,529.34
	Sidewalk repairs and replacement	38,000				
	Account Total	60,000				
	01-45-48-8210 MAINTENANCE - EQUIPMENT					
	Equipment maintenance and repair	2,000	491.24	1,850	3,349.95	1,157.37
	Account Total	2,000				
	01-45-48-8212 MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee	960	11,424.64	4,260	7,349.29	8,310.65
	Vehicle maintenance and repair	3,300				
	Account Total	4,260				
	01-45-48-8224 MAINT-TRAFFIC SIGNALS & S					
	Additional funding due to warranty expiration	15,000	24,250.80	20,850	19,054.00	15,152.43
	Monitors and load switches	900				
	Opticom	6,100				
	School zone warning system maintenance	550				
	Signal hardware	1,150				
	Signal light maintenance	12,300				
	Account Total	36,000				
	Classification Total	102,260				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-45-48

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	01-45-48-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	1,100	843.73	1,100	1,316.28	830.05
	Street stand-by and Traffic Operations Manager					
	Account Total	1,100				
	01-45-48-8311					
	SOFTWARE					
	Centracs Maintenance Agreement	5,800	5,800.00	0	0.00	0.00
	Account Total	5,800				
	01-45-48-8320					
	TRAVEL EXPENSE					
	See travel and training form	300	28.14	1,040	254.77	49.37
	Account Total	300				
	01-45-48-8322					
	DUES					
	American Public Works Association	150	409.00	460	605.00	550.00
	Annual membership for one					
	International Municipal Signal Association	250				
	Annual membership for two					
	Texas Institute of Transportation Engineers	100				
	Annual membership for one					
	Account Total	500				
	01-45-48-8323					
	SCHOOLS					
	See travel and training request form	1,400	0.00	1,800	1,507.00	529.00
	Account Total	1,400				
	Classification Total	9,100				
7550	UTILITIES					
	01-45-48-8315					
	STREET LIGHTING					
	Electricity	305,000	261,466.27	320,000	379,010.20	290,097.07
	Street and signal lights					
	Account Total	305,000				
	Classification Total	305,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-45-48**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7700	Capital Outlay					
	01-45-48-9110					
	INSTR. & APPARATUS					
	Traffic Counters & Covers (Eight)	10,600	10,350.49	10,600	11,350.56	0.00
	Account Total	10,600				
	Classification Total	10,600				
	Report Total	1,040,556				



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Engineering

PROGRAM DESCRIPTION

The Engineering Division is responsible for management of the Public Works Department which includes Fleet, Street, Traffic, Storm Water, Water, and Wastewater Divisions. The Division is also responsible for conducting technical review, design services, project management and field inspections for various private and Capital Improvement Program (CIP) construction projects within the City. In addition, the Division strives to provide a wide range of technical assistance, field support, and utility information as requested by other City Departments, citizens, engineers, builders and various interested persons.

FY 2012-2013 HIGHLIGHTS

- Presented to the local Rotary Club on water conservation.
- Introduced Bedford residents to the WISE Guys irrigation system evaluations for the first time since this program's inception.
- Served over 80 people who attended the 5 landscape/irrigation classes conducted by the Texas AgriLife and helped residents construct 55 gallon rain barrels.

FY 2013-2014 GOALS & OBJECTIVES

- *To ensure that City infrastructure constructed by private developers or City capital funds is designed and constructed to City standards and specifications.
- *To enforce City drainage criteria on private development and recover flood plains for development as directed by the Federal Emergency Management Agency's (FEMA) criteria and City ordinances.
- *To ensure that maximum value is received for funds expended by the City on City funded projects.
- *To track progress and costs on all capital improvement projects.
- *To oversee and administer the City storm water utility fee program.
- *To closely monitor all private and City funded construction projects to ensure compliance with all applicable City and State measures to control and minimize soil erosion and environmental pollution.

FUTURE BUDGET CONSIDERATIONS

Increased engineering personnel and resource costs due to the demands of an aging infrastructure, expanded requests for engineering assistance, and the escalating levels of City Staff activity needed to coordinate with the numerous Engineering projects, public and private.

Future City Engineer position for plan reviews, floodplain management, and small project plan design.



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Engineering

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$474,403	\$494,972	\$490,170	\$486,820	\$498,408
Supplies	21,816	17,553	44,855	37,634	43,655
Maintenance	2,760	4,555	3,150	2,100	3,150
Contractual Services	55,738	46,011	54,760	49,821	56,855
Utilities			40,605	40,605	40,605
Sundry					
Capital Outlay		3,886			
TOTAL:	\$554,717	\$566,977	\$633,540	\$616,980	\$642,673

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Public Works Director	1.00	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00
Project Inspector	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00	1.00
Secretary I	1.00	1.00	1.00	0.50	0.50
*TOTAL:	6.00	6.00	6.00	5.50	5.50

SIGNIFICANT CHANGES

City of Bedford
Travel & Training Request Form
FY 2013-2014

Fund: Water & Sewer
 Department: Public Services
 Division: Engineering

Name of Event or School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Texas Municipal League Conference	Austin, TX	1	No	\$400	\$100	\$250	\$750	\$300	\$1,050
American Water Works Association Texas Section Annual Meeting	Dallas, TX	1	No	\$0	\$0	\$0	\$0	\$100	\$100
Texas Municipal Utilities Association Conference	TBD	1	No	\$150	\$50	\$85	\$285	\$250	\$535
Texas Public Works Assn. Roundtable Monthly Meeting (12 meetings)	Local	2	No	\$0	\$240	\$0	\$240	\$0	\$240
Texas Public Works Association Quarterly Meeting (4 meetings)	Local	2	No	\$0	\$80	\$0	\$80	\$0	\$80
American Society of Civil Engineers - Storm Sewer System Design SWMM	Baltimore, MD	1	Yes	\$400	\$100	\$300	\$800	\$1,400	\$2,200
Texas Commission on Environmental Quality Public Drinking Water Conf.	Austin, TX	1	No	\$300	\$100	\$75	\$475	\$0	\$475
Texas Public Works Association Short Course	Lewisville, TX	1	No	\$0	\$0	\$0	\$0	\$250	\$250
Plumbing License CEU's	Local	1	Yes	\$0	\$0	\$0	\$0	\$85	\$85
Water Classes (various)	Local	3	Yes	\$0	\$90	\$0	\$90	\$600	\$690
Wastewater Classes (various)	Local	1	Yes	\$0	\$30	\$0	\$30	\$200	\$230
Storm Water Prevention	Local	2	Yes	\$0	\$30	\$0	\$30	\$280	\$310
G.I.S. Classes (various)	Tarrant County College	1	No	\$0	\$0	\$0		\$600	\$600
TOTAL:				\$1,250	\$820	\$710	\$2,780	\$4,065	\$6,845

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-29

			Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services						
03-45-29-8001	SALARIES						
Salaries			373,496	315,618.74	384,485	398,506.12	385,629.11
	Account Total		373,496				
03-45-29-8001-00003	INCENTIVE PAY						
Incentive Pay			5,702	4,744.76	6,602	6,510.76	5,631.64
	Account Total		5,702				
03-45-29-8003	LONGEVITY						
Longevity			5,522	4,303.02	5,828	5,147.86	4,835.78
	Account Total		5,522				
03-45-29-8004	OVERTIME						
Overtime			17,000	11,411.82	5,000	11,221.19	1,074.72
	Account Total		17,000				
03-45-29-8005-00005	LIFE INSURANCE						
Life Insurance - Employer Contribution			785	663.49	839	762.03	734.28
	Account Total		785				
03-45-29-8005-00010	DENTAL INSURANCE						
Dental Insurance - Employer Contribution			2,644	1,833.15	2,374	2,344.45	2,552.72
	Account Total		2,644				
03-45-29-8005-00015	HEALTH INSURANCE						
Health Insurance - Employer Contribution			38,270	24,183.84	23,503	20,784.00	19,153.10
	Account Total		38,270				
03-45-29-8005-00025	EMPLOYEE CLINIC						
Kaner Clinic			1,560	1,210.71	1,446	1,427.29	1,425.00
	Account Total		1,560				
03-45-29-8006	PENSION						
ICMA - Employer Contribution			14,942	10,883.85	16,473	15,828.21	15,221.44
	Account Total		14,942				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-29**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
	03-45-29-8006-00001					
	PENSION - TMRS					
	TMRS - Employer Contribution	20,019	16,359.55	19,748	20,548.23	26,353.71
		Account Total				
		20,019				
	03-45-29-8008					
	WORKER'S COMPENSATION INS					
	Workers Compensation	6,376	3,009.23	3,463	4,510.75	6,238.58
		Account Total				
		6,376				
	03-45-29-8009					
	UNEMPLOYMENT INS.					
	State Unemployment Insurance	972	58.12	972	1,517.70	517.94
		Account Total				
		972				
	03-45-29-8010					
	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	3,637	3,107.79	5,974	3,826.29	3,834.90
		Account Total				
		3,637				
	03-45-29-8015					
	DISABILITY INSURANCE					
	Disability Insurance	692	543.35	827	858.17	845.66
		Account Total				
		692				
	03-45-29-8030					
	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	5,000	1,000.00	1,000	1,000.00	0.00
		Account Total				
		5,000				
	03-45-29-8035					
	RETIREE HEALTH - GASB					
	Retiree Health Insurance	1,791	0.00	1,791	0.00	0.00
		Account Total				
		1,791				
		Classification Total				
		498,408				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-29**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	03-45-29-8101					
	OFFICE					
	General office supplies	6,000	4,384.09	6,000	1,554.06	1,376.23
	Combined administrative account for Public Works					
	Account Total	6,000				
	03-45-29-8103					
	WEARING APPAREL					
	Uniforms	700	965.91	700	524.42	288.53
	Six Staff - Work boots, Safety vests, Jackets, Coveralls					
	Account Total	700				
	03-45-29-8105					
	FUEL AND OIL					
	Fuel	5,500	4,759.79	5,500	6,244.35	4,931.91
	Three vehicles					
	Account Total	5,500				
	03-45-29-8106					
	MINOR APPARATUS					
	Hand tools	190	50.85	380	247.59	463.37
	Power tools	190				
	Account Total	380				
	03-45-29-8107					
	LAUND. & CLEAN.					
	Uniform cleaning	1,200	895.46	1,200	1,068.63	1,277.58
	Account Total	1,200				
	03-45-29-8110					
	FURNITURE & FIXTURES					
	Office furniture	1,400	2,960.18	1,400	0.00	0.00
	Account Total	1,400				
	03-45-29-8114					
	POSTAGE					
	Postage	1,325	931.54	1,325	855.83	357.27
	Account Total	1,325				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-29

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	03-45-29-8118 GIS-OPNS & SUPPLIES					
	Continued development of the city wide GIS base maps for water, sanitary sewer, Geographic Information System (GIS) software license	16,800 5,000	816.64	23,000	7,058.50	13,121.39
	Account Total	21,800				
	03-45-29-8135 PROMOTIONAL & EDUCATIONAL					
	Water Conservation Public Service announcement	3,850	0.00	3,850	0.00	0.00
	Account Total	3,850				
	03-45-29-8140 PUBLICATIONS & PROGRAMMIN					
	Consumer Confidence Report	1,500	0.00	1,500	0.00	0.00
	Account Total	1,500				
	Classification Total	43,655				
7400	Maintenance					
	03-45-29-8212 MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee	1,920	1,737.87	3,150	4,555.02	2,759.87
	Vehicle maintenance and repair	1,230				
	Account Total	3,150				
	Classification Total	3,150				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-29**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	03-45-29-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	1,300	782.49	600	869.55	654.31
	Public Works Director, Senior Engineering Technician, & Project Inspector					
	Account Total	1,300				
	03-45-29-8307					
	CONTRACTUAL SERVICES					
	Consultant services	32,600	30,778.94	36,100	35,492.60	45,397.88
	Data analysis	500				
	Plat, construction plan, and hydraulic reviews	1,000				
	Surveying and construction staking	1,000				
	Traffic warrant studies	1,000				
	Account Total	36,100				
	03-45-29-8310					
	CONTRACT LABOR					
	Courier fee	400	286.00	700	362.00	617.00
	Account Total	400				
	03-45-29-8320					
	TRAVEL EXPENSE					
	See travel and training request form	2,780	1,502.77	2,630	1,956.66	1,969.07
	Account Total	2,780				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-29**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	03-45-29-8322 DUES					
	American Public Works Association	600	5,033.00	5,380	5,455.00	5,525.94
	Annual membership fee for four					
	North Central Texas Council of Governments Public Works Program	4,750				
	Annual membership fee for one					
	Plumbing Inspector License	60				
	Annual license fee for one					
	Professional Engineer License	250				
	Annual license fee for one					
	Texas Section of American Water Works Association	50				
	Annual membership fee for one					
	Account Total	5,710				
	03-45-29-8323 SCHOOLS					
	See travel and training request form	4,065	1,369.85	3,050	1,281.01	1,059.00
	Account Total	4,065				
	03-45-29-8341 SPECIAL EVENTS					
	Christmas luncheon gift cards	150	1,190.23	900	266.79	243.06
	Public Works Week employee luncheon	750				
	Account Total	900				
	03-45-29-8355 LEGAL FILING FEES					
	Plat filings, copies, maps, plans	500	400.00	300	0.00	102.00
	Account Total	500				
	03-45-29-8360 COPY MACHINES					
	Lease agreement for Service Center copier	5,100	4,560.96	5,100	0.00	0.00
	Account Total	5,100				
	Classification Total	56,855				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-29**

			Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7550	UTILITIES						
	03-45-29-8327	ELECTRICITY					
	Electricity		22,995	12,167.69	22,995	0.00	0.00
	Service Center						
		Account Total	22,995				
	03-45-29-8328	WATER					
	Water		2,700	2,134.79	2,700	0.00	0.00
	Service Center						
		Account Total	2,700				
	03-45-29-8329	GAS					
	Natural Gas		14,910	8,888.07	14,910	0.00	0.00
	Service Center						
		Account Total	14,910				
		Classification Total	40,605				
		Report Total	642,673				



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Water Distribution

PROGRAM DESCRIPTION

The Water Distribution Division is responsible for the operation, maintenance, and management of the City's water distribution system by repairing and replacing water lines, water meter change outs, fire hydrant maintenance, and water valve maintenance. The Division is also responsible for the maintenance and operation of three elevated water storage tanks, two water wells, and a ground storage tank.

FY 2012-2013 HIGHLIGHTS

- Replaced 3,500 feet of water main lines.
- Repaired 49 water main breaks and installed 270 new water meters.
- Performed 1,704 fire hydrant preventive maintenance operations.
- Completed 3,969 utility line locates generated out of 5,300 customer initiated requests received.

FY 2013-2014 GOALS & OBJECTIVES

- *Continue to improve the quality of water and the water distribution system.
- *Maintain schedule for all fire hydrants to be serviced on a routine basis.
- *Continue to locate and exercise all water valves in the water distribution system.
- *Respond to customer service requests the same day.
- *Daily chlorine residual tests to stay in compliance with Texas Commission on Environmental Quality regulations.
- *Continue monthly bacteriological tests to stay in compliance with State and Federal regulations.
- *Maintain compliance with the Texas Water Development Board water conservation plan by conducting public outreach and education.

FUTURE BUDGET CONSIDERATIONS

Costs continue to increase from Trinity River Authority for water purchases, which will require a decision to be made on the best way to cover the increase.

The aging infrastructure is in need of replacement and will necessitate a financial solution to meet these needs.

The City will incur costs for the relocation of water lines for the North Tarrant Expressway project.

Federal mandates regarding the type of pipe materials that are no longer allowed to be used in the water distribution system.



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Water Distribution

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$698,044	\$672,417	\$715,742	\$736,926	\$713,630
Supplies	59,843	60,625	73,510	55,190	73,890
Maintenance	202,495	263,150	231,110	256,685	230,780
Contractual Services	8,044,334	6,772,760	8,242,090	8,227,050	8,241,675
Utilities	98,235	142,947	221,000	121,000	221,000
Sundry	50,000	150,000	150,000	150,000	150,000
Capital Outlay		2,756	83,300	83,970	
TOTAL:	\$9,152,951	\$8,064,655	\$9,716,752	\$9,630,821	\$9,630,975

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Utilities Manager	0.00	0.00	0.00	1.00	0.50
Crew Leader, Water Distribution	2.00	1.00	1.00	1.00	1.00
Crew Leader, Valve Maintenance	0.00	1.00	1.00	1.00	1.00
Crew Leader, Utilities Repair	0.00	1.00	1.00	1.00	1.00
Maintenance Worker II, Water Production	7.00	2.00	2.00	3.00	3.00
Water Valve Tech, Maintenance II	0.00	1.00	1.00	1.00	1.00
Maintenance Worker I, Water Production	2.00	3.00	3.00	2.00	2.00
Maintenance Worker II, Water Service	0.00	1.00	1.00	1.00	1.00
Water Quality Specialist	0.00	1.00	1.00	1.00	1.00
Purchasing/Inventory Control Supervisor	1.00	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	0.00	0.00
*TOTAL:	13.00	13.00	13.00	13.00	12.50

SIGNIFICANT CHANGES

City of Bedford
Travel & Training Request Form
FY 2013-2014

Fund: Water & Sewer
 Department: Public Services
 Division: Water Distribution

Name of Event or School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Utility Safety	Local	5	Yes	\$0	\$150	\$0	\$150	\$1,325	\$1,475
Valve and Hydrant	Local	2	Yes	\$0	\$60	\$0	\$60	\$600	\$660
Basic Water Works	Local	5	Yes	\$0	\$150	\$0	\$150	\$1,200	\$1,350
Water Distribution	Local	6	Yes	\$0	\$180	\$0	\$180	\$1,500	\$1,680
Water Laboratory	Local	1	Yes	\$0	\$30	\$0	\$30	\$265	\$295
Surface Water Production II	Local	2	No	\$0	\$60	\$0	\$60	\$570	\$630
License testing fees	Local	9	Yes	\$0	\$0	\$0	\$0	\$1,000	\$1,000
Confined Space Entry	Local	1	No	\$0	\$0	\$0	\$0	\$475	\$475
Excavation, Trenching and Soil Mechanics	Local	1	No	\$0	\$0	\$0	\$0	\$595	\$595
TCEQ Public Drinking Water Conference	Austin, TX	1	No	\$275	\$150	\$220	\$645	\$0	\$645
TOTAL:				\$275	\$780	\$220	\$1,275	\$7,530	\$8,805

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-50

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
5300	Public Works					
03-45-50-8496	XFER TO UTILITY REPAIR FD					
Transfer to utility repair fund		100,000	75,100.00	100,000	100,000.00	50,000.00
	Account Total	100,000				
	Classification Total	100,000				
7200	Personnel Services					
03-45-50-8001	SALARIES					
Salaries		460,166	405,591.51	471,099	453,841.66	475,094.88
	Account Total	460,166				
03-45-50-8001-00003	INCENTIVE PAY					
Incentive Pay		10,056	8,705.85	8,405	9,322.66	11,035.64
	Account Total	10,056				
03-45-50-8003	LONGEVITY					
Longevity		5,535	3,164.36	4,570	3,480.01	3,527.73
	Account Total	5,535				
03-45-50-8004	OVERTIME					
Overtime		97,000	52,161.33	45,000	53,338.75	44,958.40
	Account Total	97,000				
03-45-50-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		1,076	904.73	1,140	1,191.13	1,302.24
	Account Total	1,076				
03-45-50-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		5,858	4,483.43	6,113	5,297.47	5,704.89
	Account Total	5,858				
03-45-50-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		67,310	63,383.50	95,865	72,899.42	72,501.23
	Account Total	67,310				
03-45-50-8005-00025	EMPLOYEE CLINIC					

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-50

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
03-45-50-8005-00025	EMPLOYEE CLINIC					
	Kaner Clinic	3,468	3,681.04	4,926	4,375.21	4,329.25
	Account Total	3,468				
03-45-50-8006	PENSION					
	ICMA - Employer Contribution	18,413	16,977.34	21,615	16,698.88	18,651.18
	Account Total	18,413				
03-45-50-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	24,759	22,853.47	25,910	25,681.26	34,295.93
	Account Total	24,759				
03-45-50-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	6,620	3,504.66	3,758	4,937.01	7,373.18
	Account Total	6,620				
03-45-50-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	2,106	117.00	2,106	3,716.18	957.05
	Account Total	2,106				
03-45-50-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	6,905	6,606.36	6,929	7,082.08	7,146.46
	Account Total	6,905				
03-45-50-8015	DISABILITY INSURANCE					
	Disability Insurance	858	730.93	1,095	991.04	1,041.12
	Account Total	858				
03-45-50-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	3,500	2,500.00	2,500	2,000.00	3,000.00
	Account Total	3,500				
	Classification Total	713,630				

City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-50

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	03-45-50-8103 WEARING APPAREL					
	Uniforms	3,600	3,774.80	3,600	4,718.16	3,457.16
	13 Staff - Work boots, Safety vests, Jackets, Rubber boots, Coveralls, Work gloves & Uniform hats					
	Account Total	3,600				
	03-45-50-8105 FUEL AND OIL					
	Fuel	28,000	24,296.98	28,000	33,876.50	30,242.08
	Thirteen vehicles and two heavy equipment					
	Account Total	28,000				
	03-45-50-8106 MINOR APPARATUS					
	Hand tools	950	3,559.38	4,950	3,238.67	14,719.96
	Power tools	900				
	Small equipment	3,100				
	Account Total	4,950				
	03-45-50-8107 LAUND. & CLEAN.					
	Uniform cleaning	4,200	3,091.46	4,200	4,404.53	4,017.66
	Account Total	4,200				
	03-45-50-8108 CHEM.,MED.,SURG.					
	Chemicals for Simpson Terrace and Stonegate well site	11,000	3,080.26	32,110	6,012.40	2,533.50
	Dechlorination chemicals	950				
	First aid kits	300				
	Granular chlorine	300				
	Liquid ammonium sulfate (LAS) and sodium hypochlorite (NaOCl) for well	19,590				
	Account Total	32,140				
	03-45-50-8111 BOTAN. & AGRI.					
	Grass installation	750	1,002.16	650	905.34	825.61
	Irrigation repair parts	250				
	Account Total	1,000				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-50**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
Classification Total	73,890				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-50

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7400	Maintenance					
	03-45-50-8202 MAINT - BUILDINGS					
	Repair and maintenance for well sites	2,470	1,565.37	2,470	3,465.12	1,004.95
	Account Total	2,470				
	03-45-50-8207 MAINT-STANDPIPES & RES					
	Elevated tank cleaning	2,000	57,421.68	63,250	56,097.49	44,577.42
	Bedford Road, Cummings Drive, Simpson Terrace					
	Northern Trinity Ground Water Conservation District (NTGCD) water well fee	24,000				
	Texas Commission on Environmental Quality (TCEQ) PHS fee	35,800				
	Tier II Chemical reporting fee	50				
	Water tank inspection	1,400				
	Account Total	63,250				
	03-45-50-8210 MAINT - EQUIPMENT					
	Equipment maintenance and repair	8,100	5,394.24	8,100	9,097.29	11,638.47
	Account Total	8,100				
	03-45-50-8212 MAINT - MOTOR VEHICLES					
	GPS monthly system fee	3,840	18,482.91	13,340	18,891.64	21,337.86
	Vehicle maintenance and repair	9,500				
	Account Total	13,340				
	03-45-50-8215 MAINT - WATER MAINS					
	Eclipse Sampling Stations	12,500	101,542.26	91,200	124,004.24	71,233.77
	Fill material	4,800				
	Fire hydrants	2,850				
	Pipe	3,350				
	Texas 811	2,300				
	Valves	4,750				
	Water parts	22,800				
	Water testing cost	37,520				
	Account Total	90,870				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-50**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7400	Maintenance					
	03-45-50-8216					
	MAINT-METERS & SETTINGS					
	Meter boxes	17,100	24,830.98	52,750	51,594.51	52,702.12
	Meter repair parts	10,000				
	Water meters	25,650				
	Account Total	52,750				
	Classification Total	230,780				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-50**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	03-45-50-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	700	359.72	700	667.74	660.23
	Water Supervisor and Water Stand-by					
	Account Total	700				
	03-45-50-8307					
	CONTRACTUAL SERVICES					
	Irrigation system evaluation	6,500	7,481.35	18,050	9,633.61	9,200.88
	Landscape & Irrigation Seminar	1,750				
	WaterWise - water conservation outreach	9,800				
	Account Total	18,050				
	03-45-50-8310					
	CONTRACT LABOR					
	Contract labor relating to emergency water line breaks	38,000	33,876.15	44,600	39,055.60	32,025.73
	Mowing for Water Tank sites	6,600				
	Account Total	44,600				
	03-45-50-8311					
	SOFTWARE LICENSE					
	Tokay license (Backflow program)	790	0.00	790	790.00	790.00
	Account Total	790				
	03-45-50-8317					
	WATER PURCHASE					
	Water purchases from Trinity River Authority	8,163,020	4,593,540.00	8,163,020	6,709,130.00	7,990,570.00
	Account Total	8,163,020				
	03-45-50-8320					
	TRAVEL EXPENSE					
	See travel and training request form	1,275	793.43	1,125	1,406.99	1,403.36
	Account Total	1,275				
	03-45-50-8321					
	RENTALS					
	Equipment rental	2,470	274.50	2,470	0.00	672.40
	Pumps, Shoring, Backhoe, Track hoe					
	Account Total	2,470				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-50**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	03-45-50-8322 DUES					
	American Water Works Association	190	1,086.00	1,240	1,467.00	978.00
	Annual membership fees for one					
	Texas Public Purchasing Association	50				
	Annual membership fees for one					
	Texas Water Utilities Association	1,500				
	Annual membership fees for ten					
	Account Total	1,740				
	03-45-50-8323 SCHOOLS					
	See travel and training request form	7,530	1,163.58	8,070	3,188.00	1,868.75
	Account Total	7,530				
	03-45-50-8326 BUILDING SECURITY					
	Building security for Cummings	300	565.65	2,025	1,147.20	3,045.00
	Building security for Simpson Terrace	600				
	Elevated storage tank and chemical feed building					
	Building security for Stonegate well	600				
	Pump house and chemical feed building					
	Account Total	1,500				
	Classification Total	8,241,675				
7550	UTILITIES					
	03-45-50-8316 ELEC. WATER PUMPING					
	Electricity	221,000	82,706.76	221,000	106,456.17	65,394.06
	Well sites					
	Account Total	221,000				
	Classification Total	221,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-50**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7600 DEBT SERVICE & TRANSFERS					
03-45-50-8478 XFER TO WATR VEH RPL FUND					
Transfer to Water/Sewer Vehicle replacement fund	50,000	37,520.00	50,000	50,000.00	0.00
Account Total	50,000				
Classification Total	50,000				
Report Total	9,630,975				



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Wastewater

PROGRAM DESCRIPTION

The Wastewater Division is responsible for the operation and maintenance of the sanitary sewer system. The Division maintains 144 miles of sanitary sewer mains and 1,800 manholes. Responsibilities include maintenance, inspection, and repairs on sanitary sewer lines and manholes.

FY 2012-2013 HIGHLIGHTS

- Completed over 1,000 manhole inspections.
- Completed 1,700 linear feet of sewer main rehabilitation in the Sulphur Branch tributary basin.
- Cleaned over 235,000 linear feet of sewer mains from trapped debris and blockages.

FY 2013-2014 GOALS & OBJECTIVES

- *To provide efficient, safe, and high quality work in the Wastewater Division.
- *To maintain the condition of the collection system to an acceptable standard.
- *Maintain compliance with the Texas Commission on Environmental Quality Sanitary Sewer Overflow Initiative.
- *To conduct routine maintenance activities and TV inspections of the wastewater system.
- *To respond to customer service requests quickly and to resolve them efficiently.
- *Conduct public education and outreach programs.
- *Develop and maintain GIS system of the sanitary sewer system.
- * To reduce inflow and infiltration (I & I) in the sanitary sewer mains.

FUTURE BUDGET CONSIDERATIONS

- *Costs continue to increase from Trinity River Authority for wastewater treatment, which will require a decision to be made on the best way to cover the increases.
- *The aging infrastructure is in need of replacement and will necessitate a financial solution to meet these needs.
- *The City will incur costs for the relocation of sanitary sewer lines for the North Tarrant Expressway project.



City of Bedford
Program Summary
FY 2013-2014

Fund: Water & Sewer

Department: Public Services

Division: Wastewater

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$393,431	\$382,713	\$420,859	\$356,751	\$401,165
Supplies	38,657	31,876	38,320	34,650	37,250
Maintenance	59,806	60,899	46,560	46,560	46,760
Contractual Services	3,251,204	3,361,673	3,361,511	3,360,536	3,944,691
Utilities					
Sundry	50,000	100,000	100,000	100,000	100,000
Capital Outlay	1,817			1,585	
TOTAL:	\$3,794,915	\$3,937,161	\$3,967,250	\$3,900,082	\$4,529,866

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Utilities Manager	0.00	0.00	0.00	0.00	0.50
Crew Leader, Wastewater	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II, Wastewater	2.00	2.00	3.00	3.00	3.00
Maintenance Worker I, Wastewater	1.00	1.00	0.00	0.00	0.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	0.00
*TOTAL:	7.00	7.00	7.00	7.00	6.50

SIGNIFICANT CHANGES

City of Bedford
Travel & Training Request Form
FY 2013-2014

Fund: Water & Sewer
 Department: Public Services
 Division: Wastewater

Name of Event or School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Basic Wastewater	Local	2	Yes	\$0	\$60	\$0	\$60	\$480	\$540
Wastewater Collection	Local	2	Yes	\$0	\$60	\$0	\$60	\$480	\$540
Utilities Safety	Local	2	Yes	\$0	\$60	\$0	\$60	\$480	\$540
License testing fees	Local	2	Yes	\$0	\$0	\$0	\$0	\$225	\$225
TOTAL:				\$0	\$180	\$0	\$180	\$1,665	\$1,845

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-60

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
5300	Public Works					
03-45-60-8496	XFER TO UTILITY REPAIR FD					
Transfer to utility repair fund		100,000	75,100.00	100,000	100,000.00	50,000.00
	Account Total	100,000				
	Classification Total	100,000				
7200	Personnel Services					
03-45-60-8001	SALARIES					
Salaries		274,166	204,766.94	280,714	271,041.16	280,949.24
	Account Total	274,166				
03-45-60-8001-00003	INCENTIVE PAY					
Incentive Pay		5,856	4,506.77	7,205	6,661.52	6,978.84
	Account Total	5,856				
03-45-60-8003	LONGEVITY					
Longevity		6,371	4,455.16	6,306	5,403.04	5,101.00
	Account Total	6,371				
03-45-60-8004	OVERTIME					
Overtime		18,000	11,663.05	16,000	15,467.62	11,357.60
	Account Total	18,000				
03-45-60-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		625	475.17	679	771.26	802.64
	Account Total	625				
03-45-60-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		3,235	2,102.54	3,215	3,133.11	3,030.40
	Account Total	3,235				
03-45-60-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		44,490	37,475.09	52,693	44,288.95	43,963.72
	Account Total	44,490				
03-45-60-8005-00025	EMPLOYEE CLINIC					

City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-60

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
03-45-60-8005-00025	EMPLOYEE CLINIC					
	Kaner Clinic	1,908	1,694.43	2,388	2,238.82	2,395.00
	Account Total	1,908				
03-45-60-8006	PENSION					
	ICMA - Employer Contribution	10,970	8,815.17	12,803	11,312.14	11,704.83
	Account Total	10,970				
03-45-60-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	14,902	11,049.76	15,350	15,027.70	20,204.88
	Account Total	14,902				
03-45-60-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	3,289	1,340.50	1,801	2,216.25	3,113.37
	Account Total	3,289				
03-45-60-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	1,134	54.00	1,134	1,827.00	504.00
	Account Total	1,134				
03-45-60-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	2,539	1,786.91	2,957	2,379.68	2,517.83
	Account Total	2,539				
03-45-60-8015	DISABILITY INSURANCE					
	Disability Insurance	516	375.70	643	609.61	632.85
	Account Total	516				
03-45-60-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	6,000	0.00	0	0.00	0.00
	Account Total	6,000				
03-45-60-8035	RETIREE HEALTH - GASB					
	Retiree Health Insurance	7,164	0.00	7,164	0.00	0.00
	Account Total	7,164				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-60**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
Classification Total	401,165				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-60**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	03-45-60-8103 WEARING APPAREL					
	Uniforms	2,600	2,378.31	2,600	2,506.68	2,527.15
	Seven Staff - Work boots, Safety vests, Jackets, Coveralls, Work gloves & Uniform hats					
	Account Total	2,600				
	03-45-60-8105 FUEL AND OIL					
	Fuel	18,500	11,155.06	18,500	19,061.10	20,719.25
	Five vehicles					
	Account Total	18,500				
	03-45-60-8106 MINOR APPARATUS					
	Hand tools	750	3,573.83	6,800	4,481.94	5,913.60
	Jet truck nozzles	2,500				
	Power tools	1,000				
	Small equipment	1,000				
	Account Total	5,250				
	03-45-60-8107 LAUND. & CLEAN.					
	Uniform cleaning	2,300	1,660.32	2,300	2,341.96	2,099.82
	Account Total	2,300				
	03-45-60-8108 CHEM.,MED.,SURG.					
	First aid supplies	500	1,898.43	7,170	2,108.76	5,733.24
	Granular odor control	1,000				
	Grease control chemicals	4,750				
	RootX foaming root killer	950				
	Tracing dye	450				
	Account Total	7,650				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 03-45-60

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	03-45-60-8111					
	BOTAN. & AGRI.					
	Grass installation	450	109.03	950	176.82	264.17
	Tree removal	500				
	Account Total	950				
	Classification Total	37,250				
7400	Maintenance					
	03-45-60-8204					
	MAINT - SANIT SEWERS					
	Concrete for street and sidewalk repairs	950	21,610.99	28,500	25,223.06	26,879.69
	Fill material	4,750				
	Manhole rings and lids	18,500				
	Pipe fittings	3,800				
	Sanitary Sewer Overflow Initiative educational materials	700				
	Account Total	28,700				
	03-45-60-8210					
	MAINT - EQUIPMENT					
	Equipment maintenance and repair	10,400	5,960.55	10,400	17,596.15	22,787.49
	Account Total	10,400				
	03-45-60-8212					
	MAINT - MOTOR VEHICLES					
	GPS monthly system fee	1,440	7,427.26	7,660	18,080.21	10,138.66
	Vehicle maintenance and repair	6,220				
	Account Total	7,660				
	Classification Total	46,760				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 03-45-60**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	03-45-60-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	1,900	1,184.79	700	1,619.39	665.71
	Engineering Tech II, Secondary Water Stand-by, and Valve Crew Hot Spot for the Trimble GPS Unit					
	Account Total	1,900				
	03-45-60-8310					
	CONTRACT LABOR					
	Contract labor relating to emergency sewer line repairs/replacements,	21,800	17,786.90	21,800	11,440.00	19,633.90
	Account Total	21,800				
	03-45-60-8318					
	SEWER TREATMENT					
	City of Hurst	350,200	3,185,174.23	3,333,556	3,345,651.18	3,227,002.52
	Trinity River Authority (based on Preliminary TRA Budget-	3,566,196				
	Account Total	3,916,396				
	03-45-60-8320					
	TRAVEL EXPENSE					
	See travel and training request form	180	19.80	810	54.04	907.08
	Account Total	180				
	03-45-60-8321					
	RENTALS					
	Equipment rentals	2,000	1,001.11	2,370	1,124.41	996.96
	Pumps, shoring, hoses, large excavating equipment					
	Account Total	2,000				
	03-45-60-8322					
	DUES					
	Texas Water Utilities Association	750	438.00	680	599.00	780.00
	Annual membership fees for five					
	Account Total	750				
	03-45-60-8323					
	SCHOOLS					
	See travel and training request form	1,665	505.00	1,595	583.00	725.00
	Account Total	1,665				
	Classification Total	3,944,691				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 03-45-60**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
Report Total	4,529,866				



City of Bedford
Program Summary
FY 2013-2014

Fund: Stormwater

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Storm Water Administration Division is responsible for providing adequate collection and transportation of storm water with the least amount of damage to real or personal property. This is accomplished by maintaining the drainage channels and the storm water collection system by debris removal, erosion control, and maintenance to the storm inlets and pipe. The division is also responsible for providing vector (mosquito) control throughout the City and rodent control in the drainage channels.

FY 2012-2013 HIGHLIGHTS

- Maintained 92 miles of drainage channels and treated 14 creek channels for mosquito control.
- Conducted dry weather screening samples to detect illicit discharges in the storm sewer system.
- Conducted various presentations informing the public of mosquito control and prevention.

FY 2013-2014 GOALS & OBJECTIVES

- *To respond to customer service requests reported to administrative staff and/or City Council in a quick and efficient manner.
- *To provide timely and efficient maintenance of the channels and storm sewer system.
- *To conduct routine maintenance activities of the storm water system.
- *Continue the vector (mosquito) control program.
- *Continue the rodent control program within the drainage channels.
- *Maintain compliance with the Texas Commission on Environmental Quality (TCEQ) Storm Water Permit.

FUTURE BUDGET CONSIDERATIONS

Funding will be needed for the replacement of aging infrastructure, as well as drainage channel work that needs to be completed for erosion control. This includes channel improvements on Sulphur Branch, erosion control in Brookhollow Park, and culvert improvements to prevent overtopping during 100 year flood events.

Additional funding will be needed for the increased costs of vector (mosquito) control products/chemicals.



City of Bedford
Program Summary
FY 2013-2014

Fund: Stormwater

Department: Public Services

Division: Administration

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$286,575	\$294,513	\$309,378	\$274,777	\$299,235
Supplies	39,846	38,737	51,710	28,380	53,390
Maintenance	25,634	27,974	37,620	40,242	37,500
Contractual Services	305,307	617,401	240,830	289,251	239,405
Utilities					
Sundry	684,248	700,092	647,842	647,842	663,640
Capital Outlay	1,449				
TOTAL:	\$1,343,059	\$1,678,717	\$1,287,380	\$1,280,492	\$1,293,170

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Office Administrator	0.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	0.00	0.00	0.00	0.00
Crew Leader, Storm Water	1.00	1.00	1.00	1.00	1.00
Maintenance II, Storm Water	2.00	2.00	2.00	2.00	2.00
Maintenance I, Storm Water	1.00	1.00	1.00	1.00	1.00
*TOTAL:	6.00	6.00	6.00	6.00	6.00

SIGNIFICANT CHANGES

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 04-45-02

			Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services						
04-45-02-8001	SALARIES						
Salaries			227,707	168,311.01	224,964	216,264.61	217,009.09
	Account Total		227,707				
04-45-02-8001-00003	INCENTIVE PAY						
Incentive Pay			5,101	4,049.11	5,400	5,251.82	4,299.90
	Account Total		5,101				
04-45-02-8003	LONGEVITY						
Longevity			2,284	1,495.17	2,287	1,695.03	1,532.39
	Account Total		2,284				
04-45-02-8004	OVERTIME						
Overtime			2,000	1,322.17	2,000	-804.31	934.84
	Account Total		2,000				
04-45-02-8005-00005	LIFE INSURANCE						
Life Insurance - Employer Contribution			551	365.60	545	584.99	609.12
	Account Total		551				
04-45-02-8005-00010	DENTAL INSURANCE						
Dental Insurance - Employer Contribution			2,519	1,608.38	2,678	2,496.65	1,626.30
	Account Total		2,519				
04-45-02-8005-00015	HEALTH INSURANCE						
Health Insurance - Employer Contribution			26,031	17,029.19	31,580	26,423.89	25,331.17
	Account Total		26,031				
04-45-02-8005-00025	EMPLOYEE CLINIC						
Kaner Clinic			1,440	1,058.79	1,842	1,711.21	1,296.50
	Account Total		1,440				
04-45-02-8006	PENSION						
ICMA - Employer Contribution			9,110	5,712.89	9,679	19,521.45	9,158.68
	Account Total		9,110				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 04-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
	04-45-02-8006-00001 PENSION - TMRS					
	TMRS - Employer Contribution	12,234	8,808.23	11,603	11,405.63	15,243.42
	Account Total	12,234				
	04-45-02-8008 WORKER'S COMPENSATION INS					
	Workers Compensation	3,452	1,546.16	2,581	2,366.78	3,003.99
	Account Total	3,452				
	04-45-02-8009 UNEMPLOYMENT INS.					
	State Unemployment Insurance	972	53.30	972	1,557.74	520.92
	Account Total	972				
	04-45-02-8010 FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	3,412	2,623.60	3,510	3,203.37	3,266.52
	Account Total	3,412				
	04-45-02-8015 DISABILITY INSURANCE					
	Disability Insurance	422	288.97	487	479.79	488.32
	Account Total	422				
	04-45-02-8030 RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	2,000	2,000.00	2,000	2,000.00	2,000.00
	Account Total	2,000				
	Classification Total	299,235				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 04-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
04-45-02-8101	OFFICE					
	General office supplies	2,370	1,726.02	2,370	1,570.34	2,513.71
	Account Total	2,370				
04-45-02-8103	WEARING APPAREL					
	Uniforms	2,000	1,970.26	1,500	1,983.69	1,213.74
	Six Staff - Work boots, Safety vests, Jackets, Coveralls, Rubber boots, Work gloves & Uniform hats					
	Account Total	2,000				
04-45-02-8105	FUEL AND OIL					
	Fuel	7,500	4,985.57	7,500	7,289.62	6,171.71
	Four vehicles and one heavy equipment					
	Account Total	7,500				
04-45-02-8106	MINOR APPARATUS					
	Hand tools	650	1,698.27	2,350	4,848.89	4,884.50
	Power tools	1,000				
	Small equipment	2,000				
	Account Total	3,650				
04-45-02-8107	LAUND. & CLEAN.					
	Uniform cleaning	1,750	1,063.89	1,450	1,519.10	1,460.44
	Account Total	1,750				
04-45-02-8108	CHEM.,MED.,SURG.					
	First aid supplies	470	3,481.25	4,660	4,755.45	3,103.17
	Rodent trap bait	500				
	Vector (mosquito) control chemicals	3,690				
	Account Total	4,660				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 04-45-02

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	04-45-02-8111 BOTAN. & AGRI.					
	Replacement trees in drainage channel	200	530.40	5,420	2,131.66	1,385.00
	Tree removal	2,800				
	Account Total	3,000				
	04-45-02-8114 POSTAGE					
	Postage	250	94.56	250	126.57	403.62
	Account Total	250				
	04-45-02-8118 GIS-OPNS & SUPPLIES					
	GIS mapping of storm sewer outfalls	18,500	0.00	18,500	7,941.00	12,907.36
	Account Total	18,500				
	04-45-02-8140 PUBLICATIONS & PROGRAMMIN					
	Employee Internal Storm Water Management Plan Training	1,000	1,879.13	7,710	6,571.13	5,802.94
	Approximately 330 employees					
	Fats, Oils, and Grease educational materials	1,600				
	Sanitary Sewer Overflow Initiative outreach materials	1,600				
	Storm Water Management Plan book covers for schools	1,400				
	Storm Water Management Plan outreach materials	4,110				
	Account Total	9,710				
	Classification Total	53,390				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 04-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7400	Maintenance					
	04-45-02-8206 MAINT - STORM SEWERS					
	Cleaning channels	4,510	24,350.80	27,380	21,338.93	15,719.48
	Erosion control	22,570				
	Erosion control mats, sakcrete for bag walls, cross ties					
	Storm drain decals	300				
	Account Total	27,380				
	04-45-02-8210 MAINT - EQUIPMENT					
	Equipment maintenance and repairs	2,000	841.19	2,370	1,533.07	3,577.50
	Account Total	2,000				
	04-45-02-8212 MAINT - MOTOR VEHICLES					
	GPS monthly system fee	1,840	4,596.44	6,590	5,101.92	5,056.58
	Vehicle maintenance and repair	4,280				
	Account Total	6,120				
	04-45-02-8217 TRUNK RADIOS					
	Infrastructure Supplies & Maintenance Costs	200	1,242.00	1,280	0.00	1,280.00
	Motorola Infrastructure Repair Contract	100				
	Motorola Non-Public Safety Radio Repair Contract	50				
	Motorola System Management Contract	200				
	Replacement Radio Costs as needed	1,450				
	Account Total	2,000				
	Classification Total	37,500				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 04-45-02

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
04-45-02-8307	CONTRACTUAL SERVICES					
	Outside engineering cost for drainage channel improvement projects	14,000	3,305.00	14,000	77,366.08	67,657.50
	Account Total	14,000				
04-45-02-8310	CONTRACT LABOR					
	CDL Compliance Program	140	54,949.86	82,055	327,501.36	39,005.50
	Grass mowing in drainage channels	11,880				
	Grass mowing of city-owned lots	6,930				
	Street sweeping	45,745				
	Weed control - drainage channel spraying	17,500				
	Account Total	82,195				
04-45-02-8311	SOFTWARE					
	Permit management software/database	1,000	1,000.00	1,000	1,000.00	0.00
	Account Total	1,000				
04-45-02-8314	LEGAL SERVICES					
	Legal fees	100,000	137,566.02	100,000	168,697.04	159,513.64
	Account Total	100,000				
04-45-02-8320	TRAVEL EXPENSE					
	See travel and training request form	3,520	423.96	2,835	929.46	2,643.47
	Account Total	3,520				
04-45-02-8321	RENTALS					
	Equipment rental	2,380	1,466.68	2,380	121.95	140.00
	Account Total	2,380				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 04-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	04-45-02-8322 DUES					
	American Water Works Association	190	4,024.52	4,160	4,083.46	4,028.00
	Annual membership fees for one					
	Non-commercial Political Pesticide Applicator license fee	50				
	Annual license fees for four					
	North Central Texas Council of Governments - Regional Storm	3,770				
	Annual membership fees for one					
	Texas Commission on Environmental Quality storm water permit fee	100				
	Annual membership fees for one					
	Texas Water Utilities Association	100				
	Annual membership fees for one					
	Account Total	4,210				
	04-45-02-8323 SCHOOLS					
	See travel and training request form	2,100	2,706.52	4,400	3,086.52	1,592.56
	Account Total	2,100				
	04-45-02-8337 COMMUNITY DEVELOPMENT					
	Household hazardous waste program	30,000	12,267.00	30,000	34,274.86	30,396.39
	Account Total	30,000				
	Classification Total	239,405				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 04-45-02

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7600	DEBT SERVICE & TRANSFERS					
	04-45-02-8411 INTEREST EXPENSE					
	Series 2011 Certificates of Obligation - Interest - August	25,941	57,375.01	113,450	95,824.59	22,912.00
	Series 2011 Certificates of Obligation - Interest - February	26,591				
	Series 2011 G.O. Refunding & improvement Bonds - Interest - August	28,785				
	Series 2011 G.O. Refunding & improvement Bonds - Interest - February	29,485				
	Account Total	110,802				
	04-45-02-8412 PAYING AGENT FEES					
	Paying Agent Fees	1,500	0.00	1,500	0.00	0.00
	Account Total	1,500				
	04-45-02-8414 BOND PRINCIPAL					
	Series 2011 Certificates of Obligation - Principal	65,000	130,000.00	130,000	0.00	0.00
	Series 2011 G.O. Refunding & Improvement Bonds - Principal	70,000				
	Account Total	135,000				
	04-45-02-8498 OPERATING TRANSFERS					
	Engineering Cost Allocation to Water/Sewer Fund - 20%	123,497	302,182.00	402,892	342,351.00	392,300.00
	Franchise Fee	64,855				
	5% of gross revenues from prior year (see previous year CAFR)					
	Indirect Cost Allocation for General Administrative Overhead	156,860				
	Payment in lieu of Taxes	71,126				
	Total Value of System x current property tax rate					
	Account Total	416,338				
	Classification Total	663,640				
	Report Total	1,293,170				



City of Bedford
Program Summary
FY 2013-2014

Fund: Street Improvement Economic Development Corporation

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

In November 1997, Bedford voters approved a half-cent sales tax for the purpose of road maintenance and improvements. Following approval of the tax levy, the Bedford Street Improvement Economic Development Corporation (SIEDC) was created to direct and authorize all expenditures, with the City Council having final approval. The Council appointed Corporation is comprised of citizens and elected officials.

FY 2012-2013 HIGHLIGHTS

FY 2013-2014 GOALS & OBJECTIVES

To maintain the excellent condition of Bedford's street network.
To maintain the use and accessibility of public roadways within the City.
Make necessary improvements to support the use by the public and public services.

FUTURE BUDGET CONSIDERATIONS

Degradation or accelerated service life of major streets due to the North Tarrant Expressway project and traffic diversion onto City streets could result in increased maintenance needs on these roadways.



City of Bedford
Program Summary
FY 2013-2014

Fund: Street Improvement Economic Development Corporation

Department: Public Services

Division: Administration

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services					
Supplies	23,686	19,855	23,000	23,000	23,000
Maintenance	100,321	67,226	92,500	114,402	92,960
Contractual Services	1,622,756	525,998	410,500	410,500	751,500
Utilities					
Sundry	1,389,337	1,388,515	1,423,536	1,388,536	1,412,995
Capital Outlay	73,375	23,572	157,000	156,832	
TOTAL:	\$3,209,475	\$2,025,166	\$2,106,536	\$2,093,270	\$2,280,455

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
No personnel					

*TOTAL:

SIGNIFICANT CHANGES

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 27-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	27-45-02-8105					
	Fuel	19,000	13,371.64	19,000	17,107.72	18,979.01
		Account Total				
		19,000				
	27-45-02-8106					
	Asphalt rakes	300	1,076.38	4,000	2,747.22	4,706.91
	Consumable supplies for tools	450				
	Diamond saw blades	750				
	Hand tools	500				
	Power tools	750				
	Shovels	500				
	Small equipment	750				
		Account Total	4,000			
		Classification Total	23,000			

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 27-45-02**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7400	Maintenance					
	27-45-02-8208					
	MAINT-STREETS & HIGHWAYS					
	Asphalt	35,000	41,402.35	65,000	43,932.09	62,992.10
	Base materials	10,000				
	Botanical	2,000				
	Concrete	8,000				
	Road markings	8,000				
	Traffic control	2,000				
	Account Total	65,000				
	27-45-02-8210					
	MAINT - EQUIPMENT					
	Asphalt Zipper teeth replacement	2,500	8,799.26	15,000	9,531.26	14,094.79
	Equipment maintenance and repair	12,500				
	Account Total	15,000				
	27-45-02-8212					
	MAINT - MOTOR VEHICLES					
	GPS monthly system fee	3,360	25,968.98	12,500	13,762.28	23,234.24
	Vehicle maintenance and repair	9,600				
	Account Total	12,960				
	Classification Total	92,960				

City of Bedford
Departmental Budget Entry
Fiscal Year 2014
Department 27-45-02

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	27-45-02-8310					
	CONTRACT LABOR					
	Asphalt Mill / Overlay	533,000	153,929.62	408,500	525,523.86	1,621,676.68
	Concrete Panel Repair/Replacement	50,000				
	Crack routing and sealing	63,000				
	Investment advisory service - Valley view Consulting, LLP	3,500				
	Striping and traffic markings	100,000				
	Account Total	749,500				
	27-45-02-8321					
	RENTALS					
	Equipment rental	2,000	185.60	2,000	474.50	1,079.00
	Account Total	2,000				
	Classification Total	751,500				
7600	DEBT SERVICE & TRANSFERS					
	27-45-02-8412					
	PAYING AGENT FEES					
	Fiscal agent fees tied to Series 2005 G.O. refunding portion	120	108.75	120	607.76	107.37
	Account Total	120				
	27-45-02-8498					
	OPERATING TRANSFERS					
	Series 2005 G.O. refunding portion - Interest amount owed for 2012	277,875	1,235,728.13	1,388,416	1,375,300.01	1,378,268.76
	Series 2005 G.O. refunding portion - Principle amount owed for 2012	1,100,000				
	Account Total	1,377,875				
	27-45-02-8499					
	CONTINGENCY					
	Continue GIS development	35,000	0.00	35,000	12,606.97	10,961.02
	Account Total	35,000				
	Classification Total	1,412,995				
	Report Total	2,280,455				



City of Bedford
Program Summary
FY 2013-2014

Fund: Equipment Replacement

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Equipment Replacement Fund was established to provide funds to replace equipment as needed.

FY 2012-2013 HIGHLIGHTS

FY 2013-2014 GOALS & OBJECTIVES

FUTURE BUDGET CONSIDERATIONS



City of Bedford
Program Summary
FY 2013-2014

Fund: Equipment Replacement

Department: Public Services

Division: Administration

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services					
Supplies					
Maintenance					
Contractual Services					
Utilities					
Sundry					
Capital Outlay	25,389	30,524	214,124	216,799	
TOTAL:	\$25,389	\$30,524	\$214,124	\$216,799	

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
No personnel					

*TOTAL:

SIGNIFICANT CHANGES



City of Bedford
Program Summary
FY 2013-2014

Fund: Water/Sewer Vehicle Replacement

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Water/Sewer Vehicle Replacement Fund was established to provide funds to replace Water/Sewer funded vehicles as needed.

FY 2012-2013 HIGHLIGHTS

FY 2013-2014 GOALS & OBJECTIVES

FUTURE BUDGET CONSIDERATIONS



City of Bedford
Program Summary
FY 2013-2014

Fund: Water/Sewer Vehicle Replacement

Department: Public Services

Division: Administration

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services					
Supplies					
Maintenance					
Contractual Services					
Utilities					
Sundry					
Capital Outlay					
TOTAL:					

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
No personnel					

*TOTAL:

SIGNIFICANT CHANGES

<u>ACC/BAC/CLA</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY 13 PROJECTION</u>	<u>FY 14 CM PROPOSED</u>	<u>VARIANCE (\$UNDER/\$OVER)</u>		
	PERSONNEL	214,500	174,527	213,281	222,679	215,354	8,179	104%	OT needed to repair emergency vehicles/equipment so they could be placed back in service.
	SUPPLIES	17,870	11,209	17,150	17,821	18,340	(49)	100%	
	MAINTENANCE	4,500	1,729	2,808	3,000	4,500	(1,500)	67%	
	CONTRACTUAL SERVICES	6,870	2,276	4,232	4,780	6,400	(2,090)	70%	
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
	CAPITAL OUTLAY	15,500	16,712	-	16,712	-	1,212	108%	Additional cost for the electricity to be installed for the vehicle lift.
FLEET		259,240	206,453	237,471	264,992	244,594	5,752	102%	
INACTIVE DIVISION		-	-	-	-	-	-	0%	
	PERSONNEL	542,909	424,624	502,604	535,955	549,196	(6,954)	99%	
	SUPPLIES	63,600	60,722	54,177	75,290	64,400	11,690	118%	Additional concrete tools for asphalt crew who assists when they can on the sidewalk repair list. Concrete cleaning chemicals used to extend the life of the tools. Sign hardware cost increases.
	MAINTENANCE	86,960	50,971	73,700	104,100	102,260	17,140	120%	Transmission rebuild on unit 187. Replacement tires on the tandem dump truck, unit 204, bucket truck repairs. Accidents involving signal light equipment. Repairs to signal equipment because of lightning strikes.
	CONTRATUAL SERVICES	1,100	15,451	1,436	15,557	6,900	14,457	1414%	Unbudgeted amount spent for Scintel maintenance agreement (Motorola cloud equipment used for the traffic signals). Also the Centrac's annual software maintenance agreement used to monitor and make adjustments to the traffic signals.
	UTILITIES	320,000	261,466	379,010	320,000	305,000	-	100%	
	CONTRACTUAL SERVICES	3,300	487	3,298	2,010	2,200	(1,290)	61%	
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
	CAPITAL OUTLAY	10,600	10,350	11,351	10,350	10,600	(250)	98%	
STREETS		1,028,469	824,071	1,025,576	1,063,262	1,040,556	34,793	103%	Overage for above reasons.
PUBLIC SERVICES		1,287,709	1,030,524	1,263,047	1,328,254	1,285,150	40,545	103%	Overage for above reasons.

<u>ACC/BAC/CLA</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY 13 PROJECTION</u>	<u>FY 14 CM PROPOSED</u>	<u>VARIANCE (\$UNDER)/\$OVER</u>		
	PERSONNEL	490,170	387,762	494,972	486,820	498,408	(3,350)	99%	
	SUPPLIES	44,855	15,613	17,553	37,634	43,655	(7,221)	84%	
	MAINTENANCE	3,150	1,738	4,555	2,100	3,150	(1,050)	67%	
	CONTRACTUAL SERVICES	48,460	30,213	45,744	43,121	50,355	(5,339)	89%	
	UTILITIES	40,605	23,191	-	40,605	40,605	-	100%	
	CONTRACTUAL SERVICES	6,300	6,151	267	6,700	6,500	400	106%	Additional costs for copies of plats from Tarrant County. Additional cost for special event.
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
	CAPITAL OUTLAY	-	-	3,886	-	-	-	0%	
ENGINEERING		633,540	464,668	566,977	616,980	642,673	(16,560)	97%	
	PERSONNEL	715,742	583,681	672,417	736,926	713,630	21,184	103%	OT for NTE water line tie-ins.
	SUPPLIES	73,510	38,385	60,625	55,190	73,890	(18,320)	75%	
	MAINTENANCE	231,110	195,989	263,150	256,685	230,780	25,575	111%	Increased costs for vehicle maintenance on aging fleet. Increased cost for low lead brass parts (costs already being incurred even though the new regulation does not start until 2014).
	CONTRACTUAL SERVICES	64,140	41,717	50,147	56,640	64,140	(7,500)	88%	
	UTILITIES	221,000	82,707	106,456	121,000	221,000	(100,000)	55%	
	CONTRACTUAL SERVICES	8,177,950	4,597,423	6,717,061	8,170,360	8,177,535	(7,590)	100%	
	UTILITIES	-	-	36,491	-	-	-	0%	
	CONTRACTUAL SERVICES	-	50	5,553	50	-	50	0%	
	TRANSFERS OUT/DEBT SERVICE	150,000	112,620	150,000	150,000	150,000	-	100%	
	CAPITAL OUTLAY	83,300	83,970	2,756	83,970	-	670	101%	
WATER DISTRIBUTION		9,716,752	5,736,542	8,064,656	9,630,821	9,630,975	(85,931)	99%	
	PERSONNEL	420,859	285,178	382,713	356,751	401,165	(64,108)	85%	
	SUPPLIES	38,320	20,674	31,876	34,650	37,250	(3,670)	90%	
	MAINTENANCE	46,560	34,999	60,899	46,560	46,760	-	100%	
	CONTRACTUAL SERVICES	3,361,511	3,206,233	3,361,673	3,360,536	3,944,691	(975)	100%	
	TRANSFERS OUT/DEBT SERVICE	100,000	75,100	100,000	100,000	100,000	-	100%	
	CAPITAL OUTLAY	-	1,585	-	1,585	-	1,585	0%	
WASTEWATER		3,967,250	3,623,769	3,937,162	3,900,082	4,529,866	(67,168)	98%	
PUBLIC SERVICES		14,317,542	9,824,979	12,568,795	14,147,883	14,803,514	(169,659)	99%	

<u>ACC/BAC/CLA</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY 13 PROJECTION</u>	<u>FY 14 CM PROPOSED</u>	<u>VARIANCE (\$UNDER)/\$OVER</u>	
	PERSONNEL	309,378	211,645	294,513	274,777	299,235	(34,601)	89%
	SUPPLIES	51,710	17,429	38,737	28,380	53,390	(23,330)	55%
	MAINTENANCE	37,620	30,531	27,974	40,242	37,500	2,622	107%
	CONTRACTUAL SERVICES	240,830	217,760	617,401	289,251	239,405	48,421	120%
	TRANSFERS OUT/DEBT SERVICE	647,842	489,557	700,092	647,842	663,640	-	100%
	CAPITAL OUTLAY	-	-	-	-	-	-	0%
	ADMINISTRATION	1,287,380	966,922	1,678,717	1,280,491	1,293,170	(6,889)	99%
	CONSTRUCTION FUNDS	-	188,822	-	179,172	-	179,172	0%
STORMWATER FUND		1,287,380	1,155,744	1,678,717	1,459,663	1,293,170	172,283	113% Overage for above reasons.