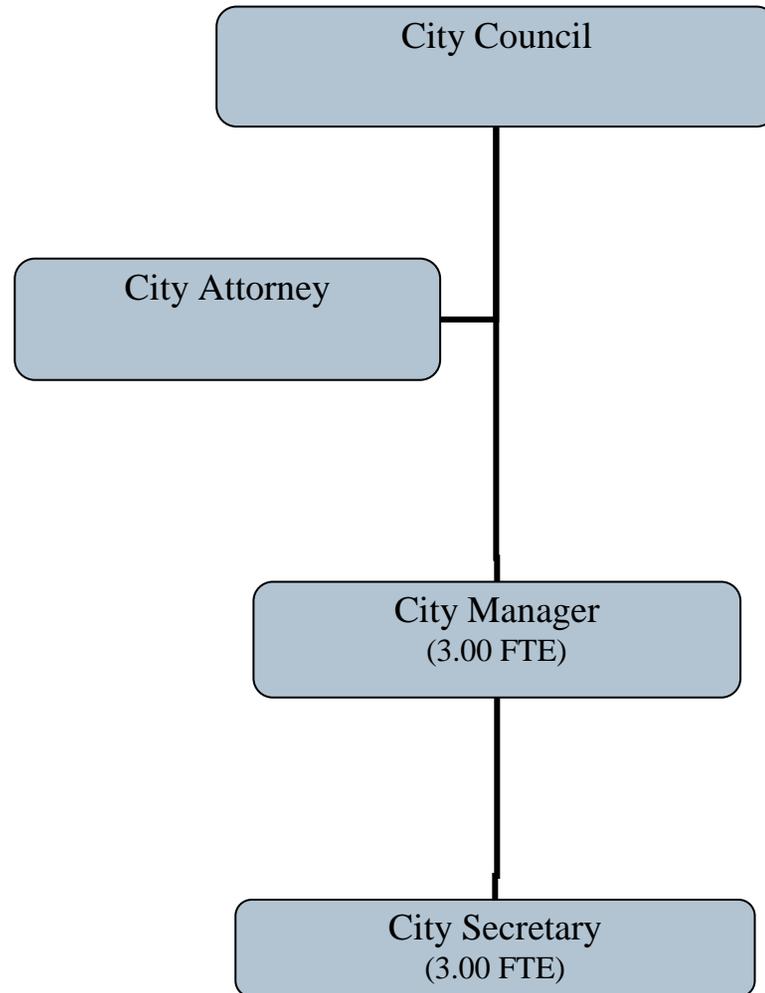




**City of Bedford
General Government Organization Chart
FY 2013 – 2014**





City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Council

PROGRAM DESCRIPTION

The Mayor and City Council are the elected governing body of the City. The Mayor and City Council act as the policy making body of the City and are responsible for adopting all ordinances and resolutions, approving major expenditure items and annually establishing the City's program of services through the adoption of the budget.

FY 2012-2013 HIGHLIGHTS

FY 2013-2014 GOALS & OBJECTIVES

Vision:

To be a quality residential community balanced with an environment for a planned economy.

Mission:

- Be responsive to the needs of the community;
- Demonstrate excellent customer service in an efficient manner;
- Foster economic growth;
- Provide a safe and friendly community environment;
- Protect the vitality of neighborhoods;
- Encourage citizen involvement.

FUTURE BUDGET CONSIDERATIONS



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Council

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services					
Supplies	883	2,953	1,300	1,800	1,300
Maintenance					
Contractual Services	93,870	104,319	104,470	94,413	98,362
Utilities					
Sundry					
Capital Outlay					
TOTAL:	\$94,753	\$107,272	\$105,770	\$96,213	\$99,662

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
No personnel					

*TOTAL:

SIGNIFICANT CHANGES

City of Bedford
Travel & Training Request Form
FY 2013-2014

Fund: General
 Department: General Government
 Division: City Council

Name of Event or School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Texas Municipal League Annual Conference	Austin, TX	4	No	\$3,000	\$600	\$470	\$4,070	\$1,200	\$5,270
Unscheduled Training	N/A			\$0	\$0	\$0	\$0	\$600	\$600
TOTAL:				\$3,000	\$600	\$470	\$4,070	\$1,800	\$5,870

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-08**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300					
Supplies					
01-10-08-8101					
OFFICE					
Business Cards for existing and new Council members	150	1,686.84	1,300	1,270.58	883.30
Council Photo	450				
Includes prints for Council					
Name Plates for Council members	150				
Stationary	550				
Mayor's letterhead, greeting cards, ribbons, seals, certificates, etc.					
	Account Total	1,300			
	Classification Total	1,300			

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-10-08

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
01-10-08-8310	CONTRACT LABOR					
	Contract Delivery Services/FedEx, UPS	500	0.00	10,000	13,411.46	9,185.68
	Account Total	500				
01-10-08-8320	TRAVEL EXPENSE					
	See Travel and Training Request Form	4,070	1,311.30	1,295	678.41	676.84
	Account Total	4,070				
01-10-08-8322	DUES					
	Mayor's Council of North Texas	350	20,878.00	19,245	18,866.00	19,604.00
	Mayor's Rotary Dues	430				
	NE Leadership Forum	300				
	Annual membership dues for three North Central Texas Council of Governments (NCTCOG)	4,975				
	Regional Emergency Management	4,000				
	Tarrant Regional Transportation	4,975				
	Texas Municipal League	4,845				
	Account Total	19,875				
01-10-08-8323	SCHOOLS					
	See Travel and Training Request Form	1,800	1,305.00	2,700	1,000.00	0.00
	Account Total	1,800				
01-10-08-8337	COMMUNITY DEVELOPMENT					
	Council sponsorships	3,000	35,493.00	46,900	43,893.00	40,838.00
	NCTCOG - HEB Transit	10,000				
	Contributing 1/3 split with Hurst and Euless Northeast Transportation Service (NETS)	33,117				
	Santa USA	1,000				
	Account Total	47,117				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-08**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500 Contractual Services					
01-10-08-8341 SPECIAL EVENTS					
Holiday Luncheons	2,600	24,064.28	24,000	26,154.99	23,164.15
Meeting expenses for local, joint meetings/roundtables	1,200				
Miscellaneous Anticipatory Expenses	300				
Service Recognition Pins for Staff	5,000				
Teen Court Banquet	500				
Volunteer Banquet	11,900				
Volunteer Gift	3,500				
Account Total	25,000				
Classification Total	98,362				
Report Total	99,662				



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Manager

PROGRAM DESCRIPTION

The City Manager is the chief executive officer and head of the administrative branch of the City government. The City Manager is responsible to the City Council for proper administration of all municipal functions within Bedford's corporate limits. This includes preparation and submission of an annual budget covering its effective fiscal year. Additional responsibilities include: the development of a preceding year, "end of fiscal year," report detailing the City's financial, program and service activities; keeping the Council abreast of the City's financial condition and future needs in a timely fashion; and making budget, program and service recommendations to the Council when warranted. Through leadership, direction and oversight, the manager guides the various City departments in developing policies to implement the goals and objectives of the Council and to ensure that Bedford's laws and ordinances are enforced in an effective and equitable manner.

FY 2012-2013 HIGHLIGHTS

FY 2013-2014 GOALS & OBJECTIVES

Lead organization in achieving/implementing Council's priorities.
Complete CIP program on time and within budget.
Strive to enhance employee morale by conducting an employee attitude survey and follow up on concerns and issues raised.
Work with departments to create and implement performance measures.
Continue to emphasize enhanced code enforcement and traffic enforcement programs to maintain high quality of life for residents and businesses.

FUTURE BUDGET CONSIDERATIONS



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Manager

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$389,316	\$387,692	\$393,445	\$400,885	\$397,305
Supplies	1,800	2,394	1,700	2,044	1,700
Maintenance		5		47	
Contractual Services	10,458	9,682	15,735	15,877	19,210
Utilities					
Sundry					
Capital Outlay					
TOTAL:	\$401,574	\$399,773	\$410,880	\$418,853	\$418,215

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00	1.00
Executive Secretary/Assistant to the City Secretary	1.00	1.00	1.00	1.00	1.00
*TOTAL:	3.00	3.00	3.00	3.00	3.00

SIGNIFICANT CHANGES

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-10-10

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
01-10-10-8001	SALARIES					
Salaries		323,103	266,924.36	318,926	320,677.23	315,497.08
	Account Total	323,103				
01-10-10-8001-00001	AUTO ALLOWANCE					
Auto Allowance		12,600	10,488.34	12,600	12,668.94	12,653.86
	Account Total	12,600				
01-10-10-8003	LONGEVITY					
Longevity		2,466	1,775.73	2,286	1,952.41	1,768.20
	Account Total	2,466				
01-10-10-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		455	626.41	454	550.71	546.32
	Account Total	455				
01-10-10-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		1,597	1,120.77	1,203	1,200.56	1,446.89
	Account Total	1,597				
01-10-10-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		16,076	12,505.91	11,779	10,482.11	10,310.72
	Account Total	16,076				
01-10-10-8005-00025	EMPLOYEE CLINIC					
Kaner Clinic		720	673.84	750	754.16	753.00
	Account Total	720				
01-10-10-8006	PENSION					
ICMA - Employer Contribution		12,926	10,874.80	13,602	12,897.84	12,589.24
	Account Total	12,926				
01-10-10-8006-00001	PENSION - TMRS					
TMRS - Employer Contribution		17,594	13,517.84	16,304	16,898.87	22,206.73
	Account Total	17,594				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-10**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
	01-10-10-8008					
	WORKER'S COMPENSATION INS					
	Workers Compensation	466	207.18	253	317.30	435.16
		Account Total				
		466				
	01-10-10-8009					
	UNEMPLOYMENT INS.					
	State Unemployment Insurance	486	27.00	486	783.00	216.00
		Account Total				
		486				
	01-10-10-8010					
	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	4,904	3,993.36	4,931	4,776.96	4,793.70
		Account Total				
		4,904				
	01-10-10-8015					
	DISABILITY INSURANCE					
	Disability Insurance	912	499.31	682	731.50	731.58
		Account Total				
		912				
	01-10-10-8030					
	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	3,000	3,000.00	3,000	3,000.00	2,500.00
		Account Total				
		3,000				
		Classification Total				
		397,305				
7300	Supplies					
	01-10-10-8101					
	OFFICE					
	Business Cards	150	1,269.96	1,700	2,212.98	1,732.04
	Fax Toner	510				
	Minor Supplies - file folders, labels, pens, tape, paper clips, binders, etc.	500				
	Stationary, envelopes, cards	400				
	Yearly Calendars, schedulers	140				
		Account Total				
		1,700				
		Classification Total				
		1,700				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-10**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	01-10-10-8302 DATA COMMUNICATIONS					
	Data Plan for iPads	660	548.63	605	765.61	321.38
	City Manager & Deputy City Manager					
	Account Total	660				
	01-10-10-8304 RADIOS,BEEPERS,CARPHONES					
	Cell phone	2,100	2,249.32	3,000	2,567.31	2,980.87
	City Manager & Deputy City Manager					
	Account Total	2,100				
	01-10-10-8320 TRAVEL EXPENSE					
	See Travel and Training Request Form	7,990	5,083.94	4,775	1,854.55	1,457.73
	Account Total	7,990				
	01-10-10-8322 DUES					
	Association of Government Accountants (AGA)	135	2,809.73	3,430	1,537.00	2,821.69
	Annual membership dues for one					
	Government Finance Officers Association of Texas (GFOAT)	80				
	Annual membership dues for one					
	HEB Chamber Leadership Dues	25				
	Annual membership dues for one					
	International City Management Association (ICMA)	2,320				
	Annual membership dues for two					
	Northeast Leadership Forum	200				
	Annual membership dues for two					
	Texas City Manager's Association (TCMA)	850				
	Annual membership dues for two					
	Account Total	3,610				
	01-10-10-8323 SCHOOLS					
	See Travel and Training Request Form	4,050	2,430.00	3,125	2,220.00	2,270.00
	Account Total	4,050				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-10**

	Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500 Contractual Services					
01-10-10-8341 SPECIAL EVENTS					
Supplies for employee meetings and budget workshops	800	560.21	800	711.93	606.42
Account Total	800				
Classification Total	19,210				
Report Total	418,215				



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Secretary

PROGRAM DESCRIPTION

The City Secretary Division is responsible for accurately recording, publishing, indexing, and maintaining City Council records to include minutes, ordinances, resolutions, contracts, agreements, and other legal documents of the City of Bedford. Serving as the City's Records Management Officer, this office oversees a records management policy and records destruction policy to provide efficient, economical and effective controls over the creation, distribution, organization, maintenance and space allocation for all City records. The City Secretary coordinates the election process for all City elections and serves as the local registrar for vital statistics of birth and death certificates. This office coordinates daily communication and operations with the Mayor/Council, prepares and executes Council packets, processes alcohol and beverage registrations and reports, issues release of liens, prepares the Administration's budget and works with the City Manager and Deputy City Manager to respond to customer service complaints and issues.

FY 2012-2013 HIGHLIGHTS

Processed 251 Public Information Requests with an average response time of 1.96 days.
Helped coordinate three elections over the space of approximately one month.
Wrote, implemented and currently oversees the board and commission attendance policy.
Coordinated with the Communications Division on creating checks and balances for the posting of board and commission agendas.

FY 2013-2014 GOALS & OBJECTIVES

Coordinate City Elections in full compliance with the City Charter and Texas Election Code.
Administer the Records Management Policy and Procedures in accordance with City Code and State law.
Respond to Public Information Requests in a timely, accurate and efficient manner in accordance with State law.
Provide accurate information to the City Manager, Council, and staff.
Prepare Council packets without error and in a timely fashion and make them available to the public on the website.
Process liens and alcoholic beverage licenses in a timely manner.
Post agendas on time and without error.
Record minutes for Council meetings without error.
Publish legal notices in a timely fashion and without error.
Produce the weekly City Manager update.

FUTURE BUDGET CONSIDERATIONS

There are many bills related to Elections up for consideration in the Texas Legislature. Depending on the outcome of these bills, there may be a positive or negative impact on the cost of holding elections.

The Division is exploring modernizing its records management system and is contacting vendors for pricing. Depending on the outcome of this, the Division may be coming to the Council in the future for a supplemental regarding records management.



City of Bedford
Program Summary
FY 2013-2014

Fund: General

Department: General Government

Division: City Secretary

EXPENDITURE SUMMARY

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
Personnel Services	\$175,853	\$178,767	\$185,425	\$187,107	\$185,955
Supplies	8,756	7,817	9,300	8,457	9,300
Maintenance	2,363	1,662	3,000	1,607	3,000
Contractual Services	18,786	22,292	25,030	20,414	23,470
Utilities					
Sundry					
Capital Outlay					
TOTAL:	\$205,758	\$210,538	\$222,755	\$217,585	\$221,725

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 10/11	ACTUAL 11/12	BUDGET 12/13	PROJECTED 12/13	BUDGET 13/14
City Secretary	1.00	1.00	1.00	1.00	1.00
Assistant City Secretary/Records Coordinator	1.00	1.00	1.00	1.00	1.00
Security Attendant/Receptionist	1.00	1.00	1.00	1.00	1.00
*TOTAL:	3.00	3.00	3.00	3.00	3.00

SIGNIFICANT CHANGES

City of Bedford
Travel & Training Request Form
FY 2013-2014

Fund: General
 Department: General Government
 Division: City Secretary

Name of Event or School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Texas Municipal Clerks Certification Program - Election Law Seminar	Irving, TX	2	Yes	\$0	\$25	\$0	\$25	\$530	\$555
Texas Municipal Clerks Certification Program	McAllen, TX	1	Yes	\$250	\$75	\$275	\$600	\$250	\$850
Texas Municipal Clerks Certification Program - Public Funds Investment	Tyler, TX	1	Yes	\$250	\$75	\$140	\$465	\$250	\$715
General Certification Seminars, Test Fees, Association Meetings	N/A			\$0	\$0	\$0	\$0	\$500	\$500
TOTAL:				\$500	\$175	\$415	\$1,090	\$1,530	\$2,620

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-10-12

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
01-10-12-8001	SALARIES					
Salaries		142,833	117,534.06	140,032	139,088.80	140,425.00
	Account Total	142,833				
01-10-12-8001-00007	CELL PHONE ALLOWANCE					
Cell Phone Allowance		420	349.53	420	411.32	0.00
	Account Total	420				
01-10-12-8003	LONGEVITY					
Longevity		1,335	864.66	1,155	973.66	928.27
	Account Total	1,335				
01-10-12-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		340	275.00	337	411.76	405.20
	Account Total	340				
01-10-12-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		1,493	1,094.50	1,339	1,565.46	1,728.05
	Account Total	1,493				
01-10-12-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		20,640	16,250.16	19,744	17,537.34	11,174.21
	Account Total	20,640				
01-10-12-8005-00025	EMPLOYEE CLINIC					
Kaner Clinic		960	937.95	1,146	1,140.55	763.50
	Account Total	960				
01-10-12-8006	PENSION					
ICMA - Employer Contribution		5,715	4,855.83	5,842	5,639.62	5,707.59
	Account Total	5,715				
01-10-12-8006-00001	PENSION - TMRS					
TMRS - Employer Contribution		7,523	5,824.47	7,003	7,146.03	9,507.25
	Account Total	7,523				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-12**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7200	Personnel Services					
01-10-12-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	200	89.42	109	134.10	186.20
	Account Total	200				
01-10-12-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	486	27.00	486	783.00	216.00
	Account Total	486				
01-10-12-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	2,098	1,676.22	2,118	1,927.44	1,994.70
	Account Total	2,098				
01-10-12-8015	DISABILITY INSURANCE					
	Disability Insurance	912	212.17	294	307.94	313.26
	Account Total	912				
01-10-12-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	1,000	1,000.00	1,000	1,000.00	1,000.00
	Account Total	1,000				
	Classification Total	185,955				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-12**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7300	Supplies					
	01-10-12-8101 OFFICE					
	Color Copier Toner Cartridges	500	1,870.93	1,900	2,124.23	974.14
	General Supplies for Council and City Secretary Combined	1,200				
	Mail Envelopes	200				
	Account Total	1,900				
	01-10-12-8114 POSTAGE					
	Postage	900	585.76	900	670.57	982.07
	Weekly mail sent to Council, certified letters sent to persons to be heard, certified letters sent to persons requesting open information in access of 50 pages, alcohol beverage letters, board & commission notifications, etc.					
	Account Total	900				
	01-10-12-8125 BOOKS & A/V MEDIA					
	Annual and Semi-Annual Code of Ordinance/Codification	6,500	550.00	6,500	5,021.75	6,799.67
	Hardback and online					
	Account Total	6,500				
	Classification Total	9,300				
7400	Maintenance					
	01-10-12-8210 MAINT - EQUIPMENT					
	Maintenance on Council Chamber Audio Visual Equipment	3,000	1,600.36	3,000	1,661.98	2,363.30
	Account Total	3,000				
	Classification Total	3,000				

City of Bedford Departmental Budget Entry Fiscal Year 2014 Department 01-10-12

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
01-10-12-8302	DATA COMMUNICATIONS					
	Data Plan for iPads	480	242.60	480	271.86	0.00
	City Secretary & Assistant City Secretary					
	Account Total	480				
01-10-12-8308	ELECTIONS					
	General Election	10,000	5,262.48	10,000	14,149.53	6,594.88
	Account Total	10,000				
01-10-12-8310	CONTRACT LABOR					
	Contract Delivery Services/Courier for Special Mail and FedEx/UPS Services	350	860.55	1,850	444.61	345.00
	Records Destruction	1,500				
	Account Total	1,850				
01-10-12-8319	ADVERTISING					
	Publication of legal notices, notices to bidder	6,700	1,463.68	6,700	3,322.15	5,859.29
	Account Total	6,700				
01-10-12-8320	TRAVEL EXPENSE					
	See Travel and Training Request Form	1,090	2,023.20	2,700	526.56	1,533.47
	Account Total	1,090				
01-10-12-8322	DUES					
	North Texas Municipal Clerks Association	60	290.00	220	305.00	220.00
	Annual membership dues for two					
	Texas Municipal Clerks Association	180				
	Annual membership dues for two					
	Account Total	240				
01-10-12-8323	SCHOOLS					
	See Travel and Training Request Form	1,530	1,290.00	1,750	1,640.00	1,940.00
	Account Total	1,530				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2014
 Department 01-10-12**

		Current Budget 2014	Current Actual 2013	Current Budget 2013	Last Yr Actual 2012	2 Yr Ago Actual 2011
7500	Contractual Services					
	01-10-12-8333 SUBSCRIPTIONS					
	Election Law Manual Annual Supplement	65	69.95	180	321.00	110.00
	Fort Worth Star-Telegram	75				
	E-Edition					
	TX Municipal Law and Procedure Manual Annual Supplement	40				
	Account Total	180				
	01-10-12-8354 VITAL STAT/INTERNET USAGE					
	State Taxes and Fees	1,000	578.28	1,000	891.21	1,154.73
	Account Total	1,000				
	01-10-12-8355 LEGAL FILING FEES					
	Legal Filings	400	622.36	150	301.03	150.00
	Liens					
	Account Total	400				
	Classification Total	23,470				
	Report Total	221,725				



City of Bedford
Exception Report
As of July 2013

<u>ACC/BAC/CLA</u>	<u>DESCRIPTION</u>	<u>CURRENT BUDGET</u>	<u>CURRENT YTD ACTUAL</u>	<u>LAST YEAR TOTAL ACTUAL</u>	<u>FY 13 PROJECTION</u>	<u>FY 14 CM PROPOSED</u>	<u>VARIANCE (\$UNDER/\$OVER)</u>	
	PERSONNEL	-	-	-	-	-	-	0%
	SUPPLIES	1,300	1,687	2,953	1,800	1,300	500	138% Unexpected expenses: Thank you notes/briefcases/ PRIDE badge holders.
	MAINTENANCE	-	-	-	-	-	-	0%
	CONTRACTUAL SERVICES	104,470	83,082	104,319	94,413	98,362	(10,057)	90%
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%
CITY COUNCIL		105,770	84,769	107,272	96,213	99,662	(9,557)	91%
	PERSONNEL	393,445	314,931	387,692	400,885	397,305	7,440	102%
	SUPPLIES	1,700	1,758	2,394	2,044	1,700	344	120% Unexpected expenses: iPad supplies.
	MAINTENANCE	-	47	5	47	-	47	0%
	CONTRACTUAL SERVICES	15,735	13,682	9,682	15,877	19,210	142	101%
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%
	CAPITAL OUTLAY	-	-	-	-	-	-	0%
CITY MANAGER		410,880	330,417	399,772	418,853	418,215	7,973	102%
	PERSONNEL	185,425	147,855	178,767	187,107	185,955	1,682	101%
	SUPPLIES	9,300	3,007	7,817	8,457	9,300	(843)	91%
	MAINTENANCE	3,000	57	1,662	1,607	3,000	(1,393)	54%
	CONTRACTUAL SERVICES	25,030	12,535	22,292	20,414	23,470	(4,616)	82%
	TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%
CITY SECRETARY		222,755	163,454	210,538	217,585	221,725	(5,170)	98%
INACTIVE DIVISIONS		-	-	-	-	-	-	0%
GENERAL GOVERNMENT		739,405	578,640	717,582	732,651	739,602	(6,754)	99%