

PUBLIC SERVICES

TOTAL EXPENDITURES

\$22,923,556

DIVISION/FUND	ACTUAL 12-13	BUDGET 13-14	BASE 14-15	REQUESTS 14-15	BUDGET 14-15
Fleet	254,888	257,754	262,646	34,200	296,846
Streets	1,031,189	1,164,806	1,110,287	8,000	1,118,287
Engineering	605,250	648,973	677,751	18,411	696,162
Water Distribution	8,266,937	9,954,150	9,835,731	36,400	9,872,131
Wastewater	4,060,054	4,554,866	5,229,394	360,000	5,589,394
Stormwater	1,655,109	1,341,595	1,247,342	18,000	1,265,342
SIEDC (4B) Fund	2,009,386	2,295,955	3,582,318	180,800	3,763,118
Equipment Replacement Fund	247,232	15,000	-	170,276	170,276
Water Vehicle Replacement Fund	4,322	-	-	152,000	152,000
TOTAL	\$18,134,367	\$20,233,099	\$21,945,469	\$ 978,087	\$22,923,556

Future Budget Considerations

Fleet - Changes by government agencies to the "Green the Fleet" regulations will require additional funding to provide the provisions necessary to comply (i.e. electric charging stations, equipment, training for electric and/or compressed natural gas vehicles, etc.).

Streets - Complying with the American with Disabilities Act and the Texas Department of Licensing and Regulation on sidewalks and curb ramps will continue to increase with street preventive maintenance and reconstruction being performed due to aging infrastructure.

Engineering - Once the current consultant engineer retires, the City will need to find a new consultant or authorize an on-staff engineer for plan review, flood plain management, and plan design.

Water - Costs continue to increase from Trinity River Authority for water purchases. The aging infrastructure is in need of replacement and will necessitate additional heavy equipment and a financial solution to meet these needs. Federal mandate changes on the materials allowed to be used in a distribution system are anticipated and will require additional replacement of piping and valves in the system.

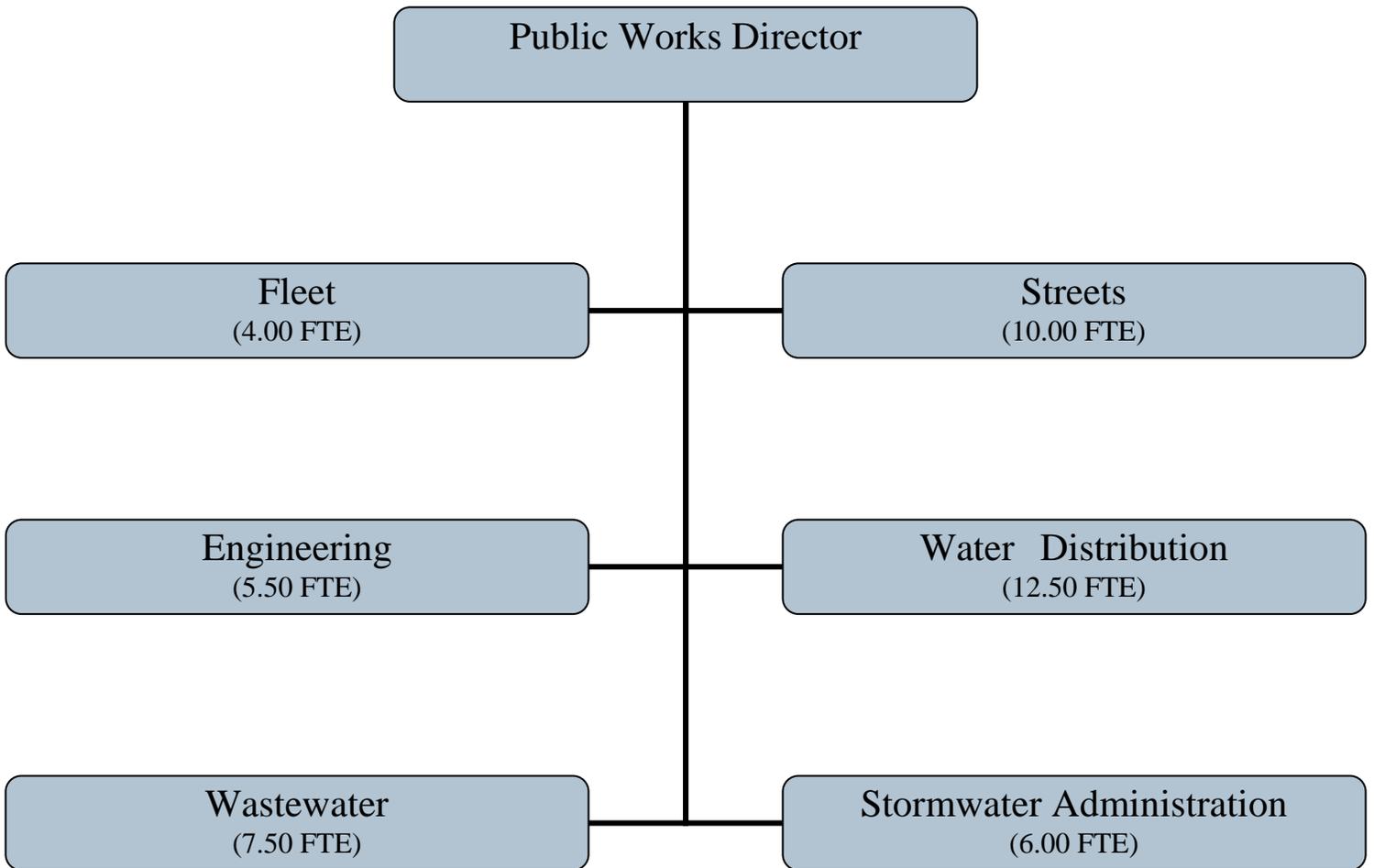
Wastewater - Costs continue to increase from Trinity River Authority for wastewater treatment. The aging infrastructure is in need of replacement and will necessitate a financial solution to meet these needs. The City will incur costs associated with compliance with the Sanitary Sewer Overflow Initiative (SSOI).

Stormwater - Funding will be needed for the drainage channel work that needs to be completed for erosion control. This includes channel improvements on Sulphur Branch and in Brookhollow Park. Additional funding will be needed for the increased costs of vector control products/chemicals associated with the City's Integrated Method of Mosquito Management.

SIEDC (4B) - With the NTE project ending, the impact to the existing street system will show which streets are in need of replacement, rehabilitation, and re-surfacing.



**City of Bedford
Public Services Organization Chart
FY 2014 – 2015**





City of Bedford
Program Summary
FY 2014-2015

Fund: General

Department: Public Services

Division: Fleet

PROGRAM DESCRIPTION

The Fleet Maintenance Division is responsible for the preventive maintenance and unscheduled repairs on City owned vehicles and equipment. The Division's activities include fuel card management, staff training on safe operation of vehicles and equipment, vehicle registration, and maintaining inventory of stocked parts. The Division is also responsible for maintaining the City's compliance with the North Central Texas Council of Governments Clean Fleet Program.

FY 2013-2014 HIGHLIGHTS

- * Submitted the 2013 Clean Fleet annual report to North Central Texas Council of Governments.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Continue the preventive maintenance program of City owned vehicles/equipment to assist in the reduction of unit down time.

Demonstrate excellent customer service in an efficient manner.

- * Coordinate with user departments to ensure customer satisfaction.
- * Continue employee training to develop the skills needed for reduction of vehicle/equipment down-time.

Provide for a safe and friendly community environment.

- * Remain in compliance with State and Federal regulations for vehicle maintenance and repairs.

Foster economic growth.

*

Protect the vitality of neighborhoods.

- * Remain in compliance with the North Central Texas Council of Governments Clean Fleet program.

Encourage citizen involvement.

*

Support and develop arts and culture in Bedford.

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Fund: General

Department: Public Services

Division: Fleet

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$213,281	\$218,545	\$219,828	\$219,940	\$233,166
Supplies	17,150	14,464	18,340	18,375	18,440
Maintenance	2,808	2,034	4,500	3,500	4,420
Contractual Services	4,232	3,093	6,400	6,439	6,620
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	-	16,752	-	9,500	-
TOTAL:	\$237,471	\$254,888	\$249,068	\$257,754	\$262,646

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Fleet Services Manager	1.00	1.00	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00	1.00	1.00
Mechanic I	2.00	2.00	2.00	2.00	2.00
*TOTAL:	4.00	4.00	4.00	4.00	4.00

SIGNIFICANT CHANGES



Fund: General
Department: Public Services
Division: Fleet

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Mechanics	3	3	3
# of Support Staff	1	1	1
# of Staff Training Sessions Planned	N/A	6	6
OUTPUTS			
# of Vehicles and Equipment Maintained	335	335	335
# of Automotive Service Excellence (ASE) Certifications within Division	0	0	3
# of Field Service Calls	N/A	100	100
# of Work Orders Generated	N/A	2,395	2,000
# of Preventive Maintenance Work Orders Generated	N/A	1,170	1,000
# of Unscheduled Work Orders Generated	N/A	1,225	1,000
EFFICIENCY			
# of Work Orders per Mechanic	N/A	798	667
# of Staff Hours Involved for Training Courses Attended	N/A	N/A	30
# of Staff Hours Involved for Field Service Calls	N/A	100	100
Average # of Staff Hours per Field Service Call	N/A	1	1
Division Budget as a % of General Fund	0.94%	0.86%	0.90%
EFFECTIVENESS			
% of Planned Training Sessions Attended	N/A	100%	100%
% of Field Service Calls Responded to by Staff	N/A	99%	99%
% of Field Service Calls Responded to by Third Party Vendor	N/A	1%	1%
% of Preventive Maintenance Work Orders	N/A	49%	50%
% of Unscheduled Work Orders	N/A	51%	50%
% of Vehicles/Equipment Returned for the Same Repair Problem	N/A	1%	1%
OUTCOMES			
% of Non-Exempt Fleet in Compliance with the Clean Fleet Policy *	N/A	100%	100%
% of Staff Holding Automotive Service Excellence (ASE) Certification	N/A	0%	67%
% of Customers Satisfied with the Service Received	N/A	N/A	90%

*Emergency vehicles and equipment are exempt from the Clean Fleet Policy.

N/A - New Measure

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: General
 Department: Public Services
 Division: Fleet

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Texas Public Works Association Short Course	New Braunfels, TX	1	No	\$300	\$80	\$150	\$530	\$200	\$730
Emergency Vehicle Training	Local	1	No	\$0	\$0	\$0	\$0	\$900	\$900
Various Vehicle / Equipment Maintenance Training (5 classes each)	Local	3	No	\$0	\$0	\$0	\$0	\$400	\$400
ASE Certifications Registration & Testing (4 registrations & 10 tests)	Local	4	No	\$0	\$0	\$0	\$0	\$630	\$630
TOTAL				\$300	\$80	\$150	\$530	\$2,130	\$2,660

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-28

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
01-45-28-8001	SALARIES					
Salaries		173,653	141,973.73	168,332	172,991.71	172,105.88
	Account Total	173,653				
01-45-28-8001-00003	INCENTIVE PAY					
Incentive Pay		3,601	2,986.78	4,502	4,151.41	4,411.49
	Account Total	3,601				
01-45-28-8001-00099	COLA INCREASE BUDGET					
TMRS COLA Increase		2,805	0.00	0	4,000.00	0.00
	Account Total	2,805				
01-45-28-8003	LONGEVITY					
Longevity		4,266	3,164.64	4,026	3,594.43	3,365.69
	Account Total	4,266				
01-45-28-8004	OVERTIME					
Overtime		2,000	958.88	1,500	1,655.01	1,078.41
\$500 transferred from Street line item number 01-45-48-8107.						
	Account Total	2,000				
01-45-28-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		419	278.14	406	395.74	474.19
	Account Total	419				
01-45-28-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		1,842	1,218.36	1,368	1,264.77	959.79
	Account Total	1,842				
01-45-28-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		19,437	11,740.67	9,128	8,875.62	7,996.90
	Account Total	19,437				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-28

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
01-45-28-8005-00025	EMPLOYEE CLINIC					
	Kaner Clinic	792	560.43	480	599.64	603.93
	Account Total	792				
01-45-28-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	13,873	7,771.08	9,203	8,929.46	9,158.12
	Account Total	13,873				
01-45-28-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	2,247	1,335.90	1,827	1,051.07	1,307.25
	Account Total	2,247				
01-45-28-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	648	828.00	648	36.00	1,044.00
	Account Total	648				
01-45-28-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	1,703	1,408.18	1,590	1,701.30	1,642.54
	Account Total	1,703				
01-45-28-8015	DISABILITY INSURANCE					
	Disability Insurance	339	260.87	319	318.83	387.69
	Account Total	339				
01-45-28-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	3,750	1,500.00	3,500	1,500.00	1,500.00
	Account Total	3,750				
01-45-28-8035	RETIREE HEALTH - GASB					
	Retiree Health Insurance	1,791	0.00	1,791	0.00	0.00
	Account Total	1,791				
	Classification Total	233,166				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 01-45-28**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	01-45-28-8103 WEARING APPAREL					
	Uniforms	1,500	746.32	1,000	1,122.36	1,161.33
	Four Field Staff - Work boots, work shirts, Safety vests, Hard hats, Jackets, Coveralls, Work gloves, Uniform hats					
	\$500 transferred from line item number 8107.					
	Account Total	1,500				
	01-45-28-8105 FUEL AND OIL					
	Fuel	2,600	1,811.03	2,500	2,572.65	2,501.05
	Two vehicles					
	Account Total	2,600				
	01-45-28-8106 MINOR APPARATUS					
	Hand tools	950	2,778.01	3,160	2,875.89	2,923.59
	Wrenches, sockets, ratchets					
	Power tools	1,260				
	Impact wrench, torque wrench, drills, saws					
	Small equipment	950				
	Compressor, generator					
	Account Total	3,160				
	01-45-28-8107 LAUND. & CLEAN.					
	Uniform cleaning	1,100	989.94	1,600	1,402.51	1,454.81
	Budget amount reduced by \$500 and transferred to line item number 8103. The uniform service is no longer utilized for the Fleet Services Manager shirts. Now purchasing the shirts as needed.					
	Account Total	1,100				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-28

			Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies						
	01-45-28-8109	MECHANICAL					
	Air conditioner Freon		550	6,868.62	10,080	6,490.28	9,021.49
	Chemicals		2,200				
	Hydraulic oil, brake fluid and cleaner, soap for pressure washer, floor sweep, washer fluid, hand cleaner, window cleaner, de-icer						
	Lube grease		850				
	Nuts, bolts, electrical connectors, drill bits		3,380				
	Tire patches /glue		1,650				
	Valve stems		300				
	Welding rods and supplies		850				
	Wheel weights		300				
		Account Total	10,080				
		Classification Total	18,440				
7400	Maintenance						
	01-45-28-8210	MAINTENANCE - EQUIPMENT					
	Repairs to shop equipment		1,470	714.99	2,500	336.96	1,756.09
	Lifts, power hand tools, jacks, diagnostic scanner						
	Scanner updates		950				
		Account Total	2,420				
	01-45-28-8212	MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee		480	646.39	2,000	1,697.51	1,051.85
	Vehicle maintenance and repair		1,520				
		Account Total	2,000				
		Classification Total	4,420				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-28

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
01-45-28-8304	RADIOS,BEEPERS,CARPHONES					
Cell phone		300	137.52	400	282.84	307.18
Fleet Stand-by						
	Account Total	300				
01-45-28-8310	CONTRACT LABOR					
Used tire pick up		1,050	173.00	1,050	173.20	626.89
	Account Total	1,050				
01-45-28-8320	TRAVEL EXPENSE					
See travel and training request form		530	0.00	375	0.00	0.00
	Account Total	530				
01-45-28-8321	RENTALS					
Parts washer		1,100	1,136.15	1,250	1,322.55	1,448.23
Welding gas bottle rental		450				
	Account Total	1,550				
01-45-28-8322	DUES					
American Public Works Association		160	11.00	150	152.00	201.00
Annual membership for one						
	Account Total	160				
01-45-28-8323	SCHOOLS					
See travel and training request form		2,130	640.00	2,275	776.90	966.85
	Account Total	2,130				
01-45-28-8333	SUBSCRIPTIONS					
Auto repair manuals		900	36.70	900	335.89	489.97
	Account Total	900				
	Classification Total	6,620				
	Report Total	262,646				



City of Bedford
Program Summary
FY 2014-2015

Fund: General

Department: Public Services

Division: Streets

PROGRAM DESCRIPTION

The Street Division is responsible for the maintenance of the City's street infrastructure, curb and gutter, sidewalks, and driveway approaches. The Division is also responsible for the installation and maintenance of traffic control devices, including traffic signals, lane and intersection markings, and street signs. The monthly maintenance of traffic signals includes inspection of all video detection inputs and outputs, testing of the battery backup system, alignment and placement of signal heads, testing of all the pedestrian push buttons for crosswalks, and testing the emergency preemption (opticom) utilized by Police and Fire. Yearly traffic signal maintenance includes testing of the signal controller, which controls the signal light functions, and testing of the conflict monitor, which verifies the controller sends data that complies with traffic guidelines. The Division also completes traffic counts that are utilized for traffic studies in an effort to determine traffic flow and vehicular speed. The information from the studies are utilized by the Development Department for prospective and current businesses, the Police Department for detecting if a street has problems with excessive speeding, and to complete warrant studies to determine the need for traffic safety devices such as signs or signals.

FY 2013-2014 HIGHLIGHTS

- * Asphalt mill and overlay of Cummings Road from Highway 121 service road to Industrial Boulevard.
- * Asphalt mill and overlay of Martin Drive from Cummings Road to Park Avenue.
- * Completed street sanding during three winter events.
- * Street names placed on curbs at major intersections.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Installation of new sidewalks when requested and where deemed necessary.
- * Continue repair and maintenance on all City maintained signs, signal lights, and school zone warning systems.

Demonstrate excellent customer service in an efficient manner.

- * Respond to customer requests quickly and resolve in an effective manner.

Foster economic growth.

- * Continue performing and maintaining traffic counts throughout the City in an effort to determine traffic flow.

Protect the vitality of neighborhoods.

- * Continue sidewalk and driveway approach repairs/replacement.
- * Continue the sign change out program in order to remain in compliance with Federal mandates.



Fund: General

Department: Public Services

Division: Streets

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$502,604	\$542,909	\$549,196	\$516,876	\$557,637
Supplies	54,177	70,001	64,400	68,213	63,600
Maintenance	73,700	71,570	134,260	121,974	134,260
Contractual Services	4,734	17,233	9,100	8,935	9,290
Utilities	379,010	319,126	305,000	305,000	345,500
Sundry	-	-	-	-	-
Capital Outlay	11,351	10,350	102,850	103,370	-
TOTAL:	\$1,025,576	\$1,031,189	\$1,164,806	\$1,124,367	\$1,110,287

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Traffic Operations Manager	1.00	1.00	1.00	1.00	1.00
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Crew Leader, Asphalt	1.00	1.00	1.00	1.00	1.00
Crew Leader, Concrete	1.00	1.00	1.00	1.00	1.00
Crew Leader, Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance II, Traffic	1.00	1.00	1.00	1.00	1.00
Maintenance II, Asphalt	2.00	2.00	2.00	2.00	2.00
Maintenance II, Concrete	2.00	2.00	2.00	2.00	2.00
*TOTAL:	10.00	10.00	10.00	10.00	10.00

SIGNIFICANT CHANGES



Fund: General
Department: Public Services
Division: Streets

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Field Staff (3 concrete, 3 asphalt, 2 traffic)	8	8	8
# of Support Staff	2	2	2
# of Safety Meetings	24	24	24
# of Work Orders Generated	1,050	871	1,011
# of Unfunded Street Light Installation Requests	97	110	120
OUTPUTS			
# of Signalized Intersections Maintained	25	25	25
# of School Zone Warning Systems Maintained	25	25	25
# of Signs Fabricated	1,547	1,693	1,600
# of Traffic Count Locations	837	800	850
# of Signs Fabricated per Traffic Employee per Year	516	564	534
# of Square Feet of Sidewalk per Employee per Year	1,040	1,112	1,184
# of Requests for New Sidewalk Construction	N/A	1	3
# of Requests for Sidewalk Reconstruction	55	57	60
EFFICIENCY			
Material Cost per Signalized Intersection Maintained	\$850	\$1,440	\$1,350
Cost per Sign Fabricated	\$30	\$35	\$40
Square Feet of New Sidewalk Constructed	N/A	890	1,200
Square Feet of Reconstructed Sidewalk	3,119	3,159	3,199
Division Budget as a % of General Fund	3.79%	4.03%	3.82%
EFFECTIVENESS			
% of Requests for New Sidewalk Installations Completed	N/A	100%	100%
% of Requests for Sidewalk Reconstruction Completed	64%	54%	65%
# of Traffic Signal Operation Complaints	42	21	20
% of Signals Receiving Full Preventive Maintenance	100%	100%	100%
% of Citizen Requests for Sign Maintenance Responded to within 7 days	100%	100%	100%
OUTCOMES			
% of Signs Replaced in Assigned Sector for the Budget Year	100%	100%	100%
% Reduction of Sidewalk Replacement List	N/A	N/A	32%

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: General
 Department: Public Services
 Division: Streets

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Pavement Maintenance & Rehabilitation	Local	4	No	\$0	\$0	\$0	\$0	\$700	\$700
Texas Public Works Association Short Course	New Braunsfels, TX	1	No	\$300	\$80	\$150	\$530	\$200	\$730
International Municipal Signal Association Certification in Signs & Markings	Local	1	Yes	\$0	\$0	\$0	\$0	\$450	\$450
TOTAL				\$300	\$80	\$150	\$530	\$1,350	\$1,880

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-48

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
01-45-48-8001	SALARIES					
Salaries		402,685	312,526.90	398,584	392,253.88	384,755.98
	Account Total	402,685				
01-45-48-8001-00003	INCENTIVE PAY					
Incentive Pay		9,304	7,410.90	9,604	9,626.35	9,290.61
	Account Total	9,304				
01-45-48-8001-00099	COLA INCREASE BUDGET					
TMRS COLA Increase		6,530	0.00	0	8,000.00	0.00
	Account Total	6,530				
01-45-48-8003	LONGEVITY					
Longevity		6,323	4,631.73	7,108	6,070.23	5,923.39
	Account Total	6,323				
01-45-48-8004	OVERTIME					
Overtime		9,000	11,258.64	5,600	12,819.52	219.92
	Account Total	9,000				
01-45-48-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		973	821.26	964	940.60	1,071.72
	Account Total	973				
01-45-48-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		4,098	2,650.73	3,598	3,317.01	3,167.76
	Account Total	4,098				
01-45-48-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		51,763	34,980.58	52,790	50,086.22	36,105.74
	Account Total	51,763				
01-45-48-8005-00025	EMPLOYEE CLINIC					
Kaner Clinic		2,232	1,774.14	2,544	3,227.86	2,659.00
	Account Total	2,232				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 01-45-48**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
	01-45-48-8006-00001					
	PENSION - TMRS					
	TMRS - Employer Contribution	32,297	17,324.99	21,611	20,642.62	20,663.77
		Account Total				
		32,297				
	01-45-48-8008					
	WORKER'S COMPENSATION INS					
	Workers Compensation	15,462	8,880.44	13,663	7,357.19	8,815.43
		Account Total				
		15,462				
	01-45-48-8009					
	UNEMPLOYMENT INS.					
	State Unemployment Insurance	1,620	1,693.04	1,620	187.88	2,959.47
		Account Total				
		1,620				
	01-45-48-8010					
	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	6,279	4,746.74	6,024	6,111.88	5,822.60
		Account Total				
		6,279				
	01-45-48-8015					
	DISABILITY INSURANCE					
	Disability Insurance	780	559.70	748	723.49	849.72
		Account Total				
		780				
	01-45-48-8030					
	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	6,500	4,000.00	7,000	5,000.00	4,500.00
		Account Total				
		6,500				
	01-45-48-8035					
	RETIREE HEALTH - GASB					
	Retiree Health Insurance	1,791	0.00	1,791	0.00	0.00
		Account Total				
		1,791				
		Classification Total				
		557,637				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 01-45-48**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	01-45-48-8103 WEARING APPAREL					
	Uniforms	3,600	3,389.41	3,000	3,241.91	3,060.61
	Ten Field Staff - Work boots, Work shirts, Safety vests, Hard hats, Jackets, Coveralls, Work gloves, Uniform hats, and Rubber boots.					
	\$600 transferred from line item number 8107.					
	Account Total	3,600				
	01-45-48-8105 FUEL AND OIL					
	Fuel	12,500	8,084.36	12,500	11,183.47	11,416.80
	Six vehicles and one heavy equipment					
	Account Total	12,500				
	01-45-48-8106 MINOR APPARATUS					
	Consumable supplies for tools	100	985.63	2,800	3,072.63	1,643.30
	Diamond saw blades for concrete crew	700				
	Hand tools for concrete crew	500				
	Hand tools for traffic crew	1,000				
	Power tools for concrete crew	300				
	Power tools for traffic crew	200				
	Account Total	2,800				
	01-45-48-8107 LAUND. & CLEAN.					
	Uniforms	2,400	2,129.09	3,800	3,514.42	3,735.31
	Budget amount reduced by \$1,400. The uniform service is no longer utilized for field staff shirts. Now purchasing the shirts as needed. Transferred \$600 to line item number 8103 and \$500 to Fleet Maintenance Division line item number 8004. The remaining \$300 transferred in small amounts to other line items where needed.					
	Account Total	2,400				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 01-45-48**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	01-45-48-8108					
	Supplies for first aid kits	100	41.74	100	227.29	74.49
		Account Total				
		100				
	01-45-48-8111					
	Grass installation	480	32.60	1,900	30.08	53.20
	Tree removal	1,420				
		Account Total				
		1,900				
	01-45-48-8130					
	Reflective sheeting	21,100	38,720.72	40,300	48,731.56	33,424.13
	Sackrete	700				
	Sheeted sign blanks	1,500				
	Sign blanks	7,600				
	Sign hardware	7,000				
	Sign posts	2,400				
		Account Total				
		40,300				
		Classification Total				
		63,600				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 01-45-48**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7400	Maintenance					
	01-45-48-8205 MAINTENANCE-SIDEWALKS & C					
	Concrete and supplies for drive approach and sidewalk repairs/replacement	22,000	61,422.50	92,000	29,642.09	43,947.19
	Sidewalk repairs and replacement	70,000				
	Account Total	92,000				
	01-45-48-8210 MAINTENANCE - EQUIPMENT					
	Equipment maintenance and repair	2,000	1,122.66	2,000	530.44	3,349.95
	Account Total	2,000				
	01-45-48-8212 MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee	960	3,680.77	4,260	13,524.46	7,349.29
	Vehicle maintenance and repair	3,300				
	Account Total	4,260				
	01-45-48-8224 MAINT-TRAFFIC SIGNALS & S					
	Monitors and load switches	3,450	15,398.85	36,000	27,872.58	19,054.00
	Opticom	8,650				
	School zone warning system maintenance	5,050				
	Signal hardware	5,650				
	Signal light maintenance	13,200				
	Account Total	36,000				
	Classification Total	134,260				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 01-45-48

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	01-45-48-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	1,100	581.04	1,100	1,342.74	1,316.28
	Street stand-by and Traffic Operations Manager					
	Account Total	1,100				
	01-45-48-8311					
	SOFTWARE					
	Centracs Maintenance Agreement	5,800	0.00	5,800	5,800.00	0.00
	Account Total	5,800				
	01-45-48-8320					
	TRAVEL EXPENSE					
	See travel and training form	530	40.42	300	487.14	254.77
	Account Total	530				
	01-45-48-8322					
	DUES					
	American Public Works Association	160	337.00	500	561.00	605.00
	Annual membership for one					
	International Municipal Signal Association	350				
	Annual membership for two					
	Account Total	510				
	01-45-48-8323					
	SCHOOLS					
	See travel and training request form	1,350	928.00	1,400	70.00	1,507.00
	Account Total	1,350				
	Classification Total	9,290				
7550	UTILITIES					
	01-45-48-8315					
	STREET LIGHTING					
	Electricity	345,500	243,897.50	305,000	319,125.91	379,010.20
	Street and signal lights					
	Account Total	345,500				
	Classification Total	345,500				
	Report Total	1,110,287				



City of Bedford
Program Summary
FY 2014-2015

Fund: Water & Sewer

Department: Public Services

Division: Engineering

PROGRAM DESCRIPTION

The Engineering Division is responsible for the management of the Public Services Department which includes Fleet, Street and Traffic, Water, Wastewater, and Stormwater. The Division is also responsible for conducting technical review, design services, project management and field inspection for various private and Capital Improvement Program (CIP) construction projects within the City. In addition, the Division strives to provide a wide range of technical assistance, field support, and utility information as requested by other City Departments, citizens, engineers, builders, and various interested parties.

FY 2013-2014 HIGHLIGHTS

- * Provided the design for the Meadow Park Trail extension.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Provide timely responses to inquiries for information.

Demonstrate excellent customer service in an efficient manner.

- * Respond to development requests for information within five days.

Provide for a safe and friendly community environment.

- * Ensure that infrastructure improvements are installed/maintained to continue safe and efficient use.

Foster economic growth.

- * Timely review of new development infrastructure plans.

Protect the vitality of neighborhoods.

- * Ensure that City infrastructure constructed by private developers or City capital funds is designed and constructed to City standards and specifications.
- * Enforce City drainage criteria on private development and recover flood plains for development as directed by the Federal Emergency Management Agency's (FEMA) criteria and City ordinances.
- * Close monitoring of all private and City funded construction projects to ensure compliance with all applicable City and State measures to control and minimize soil erosion and environmental pollution.



Fund: Water & Sewer
Department: Public Services
Division: Engineering

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$494,972	\$485,173	\$498,408	\$464,817	\$543,271
Supplies	17,553	24,342	43,655	41,360	45,460
Maintenance	4,555	3,316	3,150	3,150	3,220
Contractual Services	46,011	64,699	63,155	69,452	57,800
Utilities	-	27,720	40,605	32,453	28,000
Sundry	-	-	-	-	-
Capital Outlay	3,886	-	-	-	-
TOTAL:	\$566,977	\$605,250	\$648,973	\$611,233	\$677,751

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Public Works Director	1.00	1.00	1.00	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00	0.50	0.00
Field Operations Manager	0.00	0.00	0.00	0.50	1.00
Project Inspector	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00	1.00
Secretary I	1.00	0.50	0.50	0.50	0.50
*TOTAL:	6.00	5.50	5.50	5.50	5.50

SIGNIFICANT CHANGES



Fund: Water & Sewer

Department: Public Services

Division: Engineering

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Field Staff	3	3	3
# of Support Staff	2.5	2.5	2.5
# of Work Orders Generated	982	800	750
OUTPUTS			
# of Floodplain Informational Requests	20	25	25
# of CIP Projects Completed	16	8	9
# of CIP Projects in Progress	3	1	0
# of Inspections Performed	80	110	100
# of Maps Generated	24	30	30
# of Private Development Projects Completed	N/A	N/A	2
EFFICIENCY			
Average Staff Time per Map Request (hours)	2	2	2
# of Hours on CIP Construction Observation	2,700	2,200	2,200
# of Hours on Private Development Observation	100	100	100
Division Budget as a % of Water & Sewer Fund	3.40%	3.29%	2.98%
EFFECTIVENESS			
% of CIP Projects Completed within the Contract Time Period	100%	67%	80%
% of CIP Projects Completed within Budget	N/A	N/A	90%
OUTCOMES			
% of Plans Reviewed/Returned in 10 Working Days	90%	90%	95%

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: Water & Sewer
 Department: Public Services
 Division: Engineering

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Texas Municipal League Conference	Houston, TX	1	No	\$400	\$100	\$250	\$750	\$300	\$1,050
American Water Works Association Texas Section Annual Meeting	Dallas, TX	1	No	\$0	\$0	\$0	\$0	\$100	\$100
Texas Municipal Utilities Association Conference	TBD	1	No	\$150	\$50	\$90	\$290	\$250	\$540
Texas Public Works Association Roundtable Monthly Meeting	Local	2	No	\$0	\$240	\$0	\$240	\$0	\$240
Texas Public Works Association Quarterly Meeting	Local	2	No	\$0	\$80	\$0	\$80	\$0	\$80
Texas Commission on Environmental Quality Public Drinking Water Conference	Austin, TX	1	No	\$300	\$150	\$100	\$550	\$0	\$550
Texas Public Works Association Short Course	New Braunfels, TX	1	No	\$300	\$80	\$150	\$530	\$200	\$730
Plumbing License CEUs	Local	1	Yes	\$0	\$0	\$0	\$0	\$90	\$90
Storm Water Prevention	Local	2	Yes	\$0	\$0	\$30	\$30	\$280	\$310
G.I.S. Classes (various)	Tarrant County College	1	No	\$0	\$0	\$0	\$0	\$600	\$600
TOTAL				\$1,150	\$700	\$620	\$2,470	\$1,820	\$4,290

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-29

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
03-45-29-8001	SALARIES					
Salaries		403,814	291,478.64	373,496	379,033.28	398,506.12
	Account Total	403,814				
03-45-29-8001-00001	AUTO ALLOWANCE					
AUTO ALLOWANCE		5,400	830.76	0	0.00	0.00
	Account Total	5,400				
03-45-29-8001-00003	INCENTIVE PAY					
Incentive Pay		3,902	3,759.92	5,702	5,715.64	6,510.76
	Account Total	3,902				
03-45-29-8001-00007	CELL PHONE ALLOWANCE					
Cell Phone Allowance		420	129.20	0	0.00	0.00
	Account Total	420				
03-45-29-8001-00099	COLA INCREASE BUDGET					
TMRS COLA Increase		6,561	0.00	0	5,000.00	0.00
	Account Total	6,561				
03-45-29-8003	LONGEVITY					
Longevity		5,767	4,239.40	5,522	5,172.71	5,147.86
	Account Total	5,767				
03-45-29-8004	OVERTIME					
Overtime		10,000	4,781.07	17,000	12,484.20	11,221.19
	Decreased budget amount for overtime related to the construction inspection on North Tarrant Expressway.					
	Account Total	10,000				
03-45-29-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		793	557.43	785	807.37	762.03
	Account Total	793				

City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 03-45-29

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
03-45-29-8005-00010	DENTAL INSURANCE					
	Dental Insurance - Employer Contribution	2,832	1,928.56	2,644	2,273.32	2,344.45
	Account Total	2,832				
03-45-29-8005-00015	HEALTH INSURANCE					
	Health Insurance - Employer Contribution	49,433	31,503.90	38,270	30,467.27	20,784.00
	Account Total	49,433				
03-45-29-8005-00025	EMPLOYEE CLINIC					
	Kaner Clinic	1,632	1,223.57	1,560	1,504.14	1,427.29
	Account Total	1,632				
03-45-29-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	32,446	15,860.40	20,019	19,553.85	20,548.23
	Account Total	32,446				
03-45-29-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	7,474	4,670.93	6,376	3,596.91	4,510.75
	Account Total	7,474				
03-45-29-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	972	891.81	972	174.06	1,517.70
	Account Total	972				
03-45-29-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	4,253	2,635.68	3,637	3,701.97	3,826.29
	Account Total	4,253				
03-45-29-8015	DISABILITY INSURANCE					
	Disability Insurance	781	481.04	692	655.26	858.17
	Account Total	781				
03-45-29-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	5,000	1,000.00	5,000	1,000.00	1,000.00
	Account Total	5,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-29**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
	03-45-29-8035					
	Retiree Health Insurance	1,791	0.00	1,791	0.00	0.00
	RETIREE HEALTH - GASB					
	Account Total	1,791				
	Classification Total	543,271				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-29

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	03-45-29-8101 OFFICE					
	General office supplies	6,000	2,679.30	6,000	5,737.48	1,554.06
	Combined administrative account for Public Works					
	Account Total	6,000				
	03-45-29-8103 WEARING APPAREL					
	Uniforms	1,100	529.35	700	965.91	524.42
	Five Field Staff - Work boots, Work shirts, Safety vests, Hard hats, Jackets, Coveralls, and Work gloves. One Office Staff - Work shirts, Safety vests, Hard hats, Jacket. \$400 transferred from line item number 8107.					
	Account Total	1,100				
	03-45-29-8105 FUEL AND OIL					
	Fuel	7,300	3,925.19	5,500	6,336.10	6,244.35
	Three vehicles. \$1,800 transferred from line item number 8004.					
	Account Total	7,300				
	03-45-29-8106 MINOR APPARATUS					
	Hand tools	190	27.90	380	50.85	247.59
	Power tools	190				
	Account Total	380				
	03-45-29-8107 LAUND. & CLEAN.					
	Uniform cleaning	800	972.98	1,200	1,221.88	1,068.63
	Budget amount reduced by \$400 and transferred to line item account number 8103. The uniform service is no longer utilized for field staff shirts. Now purchasing the shirts as needed.					
	Account Total	800				
	03-45-29-8110 FURNITURE & FIXTURES					
	Office furniture	1,400	846.31	1,400	2,960.18	0.00
	Account Total	1,400				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-29

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	03-45-29-8114					
	POSTAGE					
	Postage	1,330	968.93	1,325	1,235.73	855.83
	Account Total	1,330				
	03-45-29-8118					
	GIS-OPNS & SUPPLIES					
	Continued development of the city wide GIS base maps for water, sanitary sewer, storm water and streets	16,800	13,801.09	21,800	4,251.11	7,058.50
	Geographic Information System (GIS) software license	5,000				
	Account Total	21,800				
	03-45-29-8135					
	PROMOTIONAL & EDUCATIONAL					
	Water Conservation Public Service announcement	3,850	0.00	3,850	0.00	0.00
	Account Total	3,850				
	03-45-29-8140					
	PUBLICATIONS & PROGRAMMIN					
	Consumer Confidence Report	1,500	0.00	1,500	1,582.73	0.00
	Account Total	1,500				
	Classification Total	45,460				
7400	Maintenance					
	03-45-29-8212					
	MAINTENANCE - MOTOR VEHIC					
	GPS monthly system fee	1,920	2,814.15	3,150	3,315.99	4,555.02
	Vehicle maintenance and repair	1,300				
	Account Total	3,220				
	Classification Total	3,220				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-29

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-29-8301 COMMUNICATIONS					
	Data plan for iPad	180	0.00	0	0.00	0.00
	Public Works Director					
	Account Total	180				
	03-45-29-8304 RADIOS,BEEPERS,CARPHONES					
	Cell Phone	1,300	839.95	1,300	1,222.72	869.55
	Public Works Director, Senior Engineering Technician, & Project Inspector					
	Account Total	1,300				
	03-45-29-8307 CONTRACTUAL SERVICES					
	Consultant services	32,600	25,656.26	36,100	46,223.05	35,492.60
	Data analysis	500				
	Plat, construction plan, and hydraulic reviews	1,000				
	Surveying and construction staking	1,000				
	Traffic warrant studies	1,000				
	Account Total	36,100				
	03-45-29-8310 CONTRACT LABOR					
	Courier fee	400	5,078.00	400	364.00	362.00
	Account Total	400				
	03-45-29-8311 SOFTWARE LICENSE					
	AutoCAD 2014 annual maintenance	2,000	5,766.32	5,000	0.00	0.00
	AutoCAD was approved and purchased last year with an on-going annual maintenance cost of \$1,000. The additional \$1,000 is transferred from line item number 8004 to cover the annual maintenance cost of a second seat of the program.					
	Account Total	2,000				
	03-45-29-8320 TRAVEL EXPENSE					
	See travel and training request form	2,470	1,500.78	2,780	2,181.56	1,956.66
	Account Total	2,470				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-29**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-29-8322 DUES					
	American Public Works Association	620	5,497.00	7,010	5,641.00	5,455.00
	Annual membership fee for four					
	American Society of Civil Engineers	300				
	Annual membership for one					
	North Central Texas Council of Governments Public Works Program	4,750				
	Annual membership fee for one					
	Plumbing Inspector License	60				
	Annual license fee for one					
	Professional Engineer License	250				
	Annual license fee for one					
	Rotary Club	1,000				
	Annual membership for one					
	Texas Section of American Water Works Association	50				
	Annual membership fee for one					
	Account Total	7,030				
	03-45-29-8323 SCHOOLS					
	See travel and training request form	1,820	3,910.00	4,065	1,369.85	1,281.01
	Budget amount reduced by \$2,245 and funds transferred to various line item accounts in the Water/Sewer Fund budgets.					
	Account Total	1,820				
	03-45-29-8341 SPECIAL EVENTS					
	Christmas luncheon gift cards	150	392.62	900	1,735.88	266.79
	Public Works Week employee luncheon	750				
	Account Total	900				
	03-45-29-8355 LEGAL FILING FEES					
	Plat filings, copies, maps, plans	500	0.00	500	400.00	0.00
	Account Total	500				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-29**

				Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services							
	03-45-29-8360	COPY MACHINES						
	Lease agreement for Service Center copier			5,100	4,246.23	5,100	5,439.69	0.00
		Account Total		5,100				
		Classification Total		57,800				
7550	UTILITIES							
	03-45-29-8327	ELECTRICITY						
	Electricity			15,500	10,624.14	22,995	15,875.06	0.00
	Service Center							
		Account Total		15,500				
	03-45-29-8328	WATER						
	Water			2,700	2,244.59	2,700	2,590.33	0.00
	Service Center							
		Account Total		2,700				
	03-45-29-8329	GAS						
	Natural Gas			9,800	12,187.93	14,910	9,254.87	0.00
	Service Center							
		Account Total		9,800				
		Classification Total		28,000				
		Report Total		677,751				



City of Bedford
Program Summary
FY 2014-2015

Fund: Water & Sewer

Department: Public Services

Division: Water Distribution

PROGRAM DESCRIPTION

The City of Bedford Water Department is responsible for the protection of public health by providing high quality water through operation, maintenance, and management of the water distribution system. This is accomplished by the repair and maintenance of water lines, meter change outs, fire hydrant maintenance, water valve maintenance, operation of two water wells and two chemical feed systems that are monitored with a Supervisory Control and Data Acquisition System (SCADA), and daily bacterial testing of the water system. The Division is also responsible for managing the Cross Connection Control Program which protects the water supply system by eliminating potential sources of contamination resulting from illegal cross connections and backflow. The program includes overseeing the registration of licensed Backflow Prevention Technicians, inspection of new backflow devices, and ensuring that required backflow devices are tested annually and remain in compliance with City Ordinance and Texas Commission on Environmental Quality guidelines.

FY 2013-2014 HIGHLIGHTS

- * Water conservation outreach through multiple programs offered such as: Irrigation System Evaluation, Landscape and Irrigation Seminars, Wise Guys Irrigation Evaluation, and WaterWise.
- * Submitted the Texas Water Development Board 2013 Water Conservation Plan Annual Report meeting the City's requirements of the plan.
- * Submitted the Texas Water Development Board 2013 Water Audit.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Continue to provide quality water and service to the citizens and businesses of Bedford.

Demonstrate excellent customer service in an efficient manner.

- * Respond to all service requests within 24 hours of when they are received.

Provide for a safe and friendly community environment.

- * Continue daily chlorine residual and bacteriological testing.

Foster economic growth.

- * Continue to review and examine the future needs of the City through infrastructure studies.

Protect the vitality of neighborhoods.

- * Address the aging distribution system and prioritize the renewal of deteriorating water lines.
- * Enforcement of the Cross Connection Control Program to protect the water distribution system.

Encourage citizen involvement.

- * Build on public education and awareness of water conservation and environmental issues that affect the water quality.

Support and develop arts and culture in Bedford.

- * Provide quality water and pressure by the renewal of water mains in the Arts District.



Fund: Water & Sewer

Department: Public Services

Division: Water Distribution

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$672,417	\$738,454	\$713,630	\$672,648	\$710,382
Supplies	60,625	55,485	88,890	66,402	82,800
Maintenance	263,150	250,481	310,780	276,036	319,970
Contractual Services	6,772,760	6,948,313	8,259,525	7,301,398	7,955,079
Utilities	142,947	117,754	221,000	150,000	192,500
Sundry	150,000	150,000	150,000	483,600	575,000
Capital Outlay	2,756	6,450	210,325	214,000	-
TOTAL:	\$8,064,656	\$8,266,937	\$9,954,150	\$9,164,084	\$9,835,731

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Utilities Manager	0.00	1.00	0.50	0.50	0.50
Crew Leader, Water Distribution	1.00	1.00	1.00	1.00	1.00
Crew Leader, Valve Maintenance	1.00	1.00	1.00	1.00	1.00
Crew Leader, Utilities Repair	1.00	1.00	1.00	1.00	1.00
Maintenance II, Water Production	5.00	5.00	5.00	5.00	5.00
Water Valve Tech, Maintenance II	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II, Water Service	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	1.00	1.00	1.00	1.00	1.00
Purchasing/Inventory Control Supervisor	1.00	1.00	1.00	1.00	1.00
Water Supervisor	1.00	0.00	0.00	0.00	0.00
*TOTAL:	13.00	13.00	12.50	12.50	12.50

SIGNIFICANT CHANGES



Fund: Water & Sewer
Department: Public Services
Division: Water Distribution

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Field Staff	11	11	11
# of Support Staff	1.5	1.5	1.5
# of Safety Meetings	24	24	24
# of Work Orders Generated	16,639	16,000	15,000
OUTPUTS			
# of Hours on Reports to Agencies for Water Regulation Compliance	N/A	N/A	160
# of Water Storage Tanks Inspected/Maintained	4	4	6
# of Emergency Water Main Breaks Repaired	34	45	30
# of Water Main Leaks Repaired	N/A	20	25
# of Water Meters Installed	266	200	200
# of Fire Hydrants Maintained or Repaired	1,802	1,800	1,800
# of Water Valves Exercised	737	800	1,000
# of Water Valves Maintained or Repaired	N/A	100	100
Linear Feet of Water Lines Installed/Replaced	38,087	8,500	7,600
# of Dead End Mains Flushed per Month	710	696	690
# of Water Conservation Outreach Programs	5	7	10
# of Backflow Prevention Device Reports Reviewed for Compliance	1,452	1,452	1,500
# of Taste and Odor Complaints	N/A	20	10
EFFICIENCY			
# of Customer Accounts per Field Employee (AWWA National Median: 486)	1,265	1,265	1,265
# of Work Orders per Field Staff	1,454	1,454	1,363
# of Bacti Samples Taken per Year	654	630	630
# of Reportable Events that Require Public Notification	0	0	0
Division Budget as a % of Water & Sewer Fund	46.48%	50.53%	49.15%
EFFECTIVENESS			
Water Distribution System Integrity (AWWA National Median: 33.50)	N/A	17.8	33.5
% of Fire Hydrants Receiving Preventative Maintenance	100%	70%	100%
% of Water Valves Exercised in the City	24%	30%	30%
% of Monthly Water Samples Testing Negative for Coliform Bacteria	99%	100%	100%
% of Unaccounted Water Loss (State average is 8%)	4%	8%	8%
% of Bacti Retests per Year	.0015%	0%	0%
OUTCOMES			
% Change in Work Orders	N/A	.96%	-1%
% of Fire Hydrants Replaced	N/A	.002%	.003%
% of Valves Repaired	N/A	10%	10%
% of Water Quality Calls Responded to and Resolved to 100% Customer Satisfaction	24%	25%	25%
% of Water Leaks Repaired in 5 days	N/A	90%	90%

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: Water & Sewer
 Department: Public Services
 Division: Water Distribution

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Utility Safety	Local	5	Yes	\$0	\$150	\$0	\$150	\$1,700	\$1,850
Valve and Hydrant	Local	2	Yes	\$0	\$60	\$0	\$60	\$750	\$810
Basic Water Works	Local	5	Yes	\$0	\$180	\$0	\$180	\$1,580	\$1,760
Water Distribution	Local	6	Yes	\$0	\$210	\$0	\$210	\$1,860	\$2,070
Water Laboratory	Local	1	Yes	\$0	\$30	\$0	\$30	\$340	\$370
Surface Water Production II	Local	2	No	\$0	\$60	\$0	\$60	\$720	\$780
License testing fees	Local	9	Yes	\$0	\$0	\$0	\$0	\$1,000	\$1,000
Confined Space Entry	Local	1	No	\$0	\$0	\$0	\$0	\$480	\$480
Excavation, Trenching and Soil Mechanics	Local	1	No	\$0	\$0	\$0	\$0	\$600	\$600
Texas Commission on Environmental Quality Public Drinking Water Conference	Austin, TX	1	No	\$300	\$150	\$100	\$550	\$0	\$550
TOTAL				\$300	\$840	\$100	\$1,240	\$9,030	\$10,270

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-50

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
5300	Public Works					
	03-45-50-8496					
	XFER TO UTILITY REPAIR FD					
	Transfer to utility repair fund	500,000	283,600.00	100,000	100,000.00	100,000.00
		Account Total	500,000			
		Classification Total	500,000			
7200	Personnel Services					
	03-45-50-8001					
	SALARIES					
	Salaries	468,501	365,639.81	460,166	499,655.19	453,841.66
		Account Total	468,501			
	03-45-50-8001-00003					
	INCENTIVE PAY					
	Incentive Pay	9,308	6,442.79	10,056	10,224.81	9,322.66
		Account Total	9,308			
	03-45-50-8001-00099					
	COLA INCREASE BUDGET					
	TMRS COLA Increase	8,294	0.00	0	9,000.00	0.00
		Account Total	8,294			
	03-45-50-8003					
	LONGEVITY					
	Longevity	5,774	4,166.70	5,535	3,769.15	3,480.01
		Account Total	5,774			
	03-45-50-8004					
	OVERTIME					
	Overtime	60,000	38,584.78	97,000	59,017.75	53,338.75
	Decreased budget amount for overtime related to the North Tarrant Expressway project.					
		Account Total	60,000			
	03-45-50-8005-00005					
	LIFE INSURANCE					
	Life Insurance - Employer Contribution	1,132	932.70	1,076	1,074.25	1,191.13
		Account Total	1,132			
	03-45-50-8005-00010					
	DENTAL INSURANCE					
	Dental Insurance - Employer Contribution	6,048	4,201.78	5,858	5,331.77	5,297.47

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-50

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
	Account Total	6,048				
03-45-50-8005-00015	HEALTH INSURANCE					
	Health Insurance - Employer Contribution	83,545	56,407.33	67,310	75,017.86	72,899.42
	Account Total	83,545				
03-45-50-8005-00025	EMPLOYEE CLINIC					
	Kaner Clinic	3,432	2,476.86	3,468	4,332.68	4,375.21
	Account Total	3,432				
03-45-50-8006-00001	PENSION - TMRS					
	TMRS - Employer Contribution	39,868	21,515.27	24,759	26,779.03	25,681.26
	Account Total	39,868				
03-45-50-8008	WORKER'S COMPENSATION INS					
	Workers Compensation	8,552	4,684.67	6,620	4,107.52	4,937.01
	Account Total	8,552				
03-45-50-8009	UNEMPLOYMENT INS.					
	State Unemployment Insurance	2,025	2,531.92	2,106	184.97	3,716.18
	Account Total	2,025				
03-45-50-8010	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	7,031	5,813.36	6,905	7,732.77	7,082.08
	Account Total	7,031				
03-45-50-8015	DISABILITY INSURANCE					
	Disability Insurance	872	658.64	858	858.74	991.04
	Account Total	872				
03-45-50-8030	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	6,000	4,500.00	3,500	2,500.00	2,000.00
	Account Total	6,000				
	Classification Total	710,382				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-50

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
03-45-50-8103	WEARING APPAREL					
Uniforms		5,200	5,380.70	3,600	4,318.90	4,718.16
Eleven and a Half Field Staff - Work boots, Work shirts, Safety vests, Hard hats, Jackets, Coveralls, Work gloves, Uniform hats and Rubber boots. One Office Staff - Work boots, Work shirts, Safety vests, Jackets. \$1,600 transferred from line item number 8107.						
Account Total		5,200				
03-45-50-8105	FUEL AND OIL					
Fuel		35,000	21,272.00	28,000	35,037.86	33,876.50
Thirteen vehicles and two heavy equipment. \$7,000 transferred from line item number 8004.						
Account Total		35,000				
03-45-50-8106	MINOR APPARATUS					
Hand tools		1,500	9,604.37	9,150	4,343.24	3,238.67
\$550 transferred from line item number 8004.						
Power tools		2,000				
\$1,000 transferred from line item number 8004.						
Small equipment		3,000				
Account Total		6,500				
03-45-50-8107	LAUND. & CLEAN.					
Uniform cleaning		2,600	2,551.80	4,200	4,262.54	4,404.53
Transferred \$1,600 to line item account number 8103. The uniform service is no longer utilized for field staff shirts. Now purchasing the shirts as needed.						
Account Total		2,600				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-50**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	03-45-50-8108					
	CHEM.,MED.,SURG.					
	Chemicals for Simpson Terrace and Stonegate well site	30,450	7,932.57	42,940	6,192.00	6,012.40
	Dechlorinization chemicals	950				
	First aid kits	300				
	Granular chlorine	300				
	Account Total	32,000				
	03-45-50-8111					
	BOTAN. & AGRI.					
	Grass installation	1,250	660.87	1,000	1,310.84	905.34
	\$500 transferred from line item number 8004.					
	Irrigation repair parts	250				
	Account Total	1,500				
	Classification Total	82,800				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-50

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7400	Maintenance					
	03-45-50-8202 MAINT - BUILDINGS					
	Repair and maintenance for well sites	4,000	1,149.42	2,470	3,423.70	3,465.12
	\$1,530 transferred from line item number 8004.					
	Account Total	4,000				
	03-45-50-8207 MAINT-STANDPIPES & RES					
	Elevated tank cleaning	2,000	34,411.90	99,250	57,421.68	56,097.49
	Bedford Road, Cummings Drive, Simpson Terrace					
	Northern Trinity Ground Water Conservation District (NTGCD) water well fee	60,000				
	Texas Commission on Environmental Quality (TCEQ) PHS fee	35,800				
	Tier II Chemical reporting fee	50				
	Water tank inspection	1,400				
	Account Total	99,250				
	03-45-50-8210 MAINT - EQUIPMENT					
	Equipment maintenance and repair	8,100	9,445.98	8,100	7,553.94	9,097.29
	Account Total	8,100				
	03-45-50-8212 MAINT - MOTOR VEHICLES					
	GPS monthly system fee	4,800	16,807.00	13,340	23,378.54	18,891.64
	\$960 transferred from line item number 8004.					
	Vehicle maintenance and repair	16,200				
	\$6,700 transferred from line item number 8004.					
	Account Total	21,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-50**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7400	Maintenance					
	03-45-50-8215					
	MAINT - WATER MAINS					
	Eclipse Sampling Stations	12,500	88,951.15	99,870	119,549.15	124,004.24
	Fill material	4,800				
	Fire hydrants	2,850				
	Pipe	3,350				
	Texas 811	2,300				
	Valves	4,750				
	Water parts	31,800				
	Water testing cost	37,520				
	Account Total	99,870				
	03-45-50-8216					
	MAINT-METERS & SETTINGS					
	Meter boxes	17,100	32,271.83	87,750	39,154.23	51,594.51
	Meter repair parts	10,000				
	Water meters	60,650				
	Account Total	87,750				
	Classification Total	319,970				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 03-45-50**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-50-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	600	275.04	700	537.90	667.74
	Water Supervisor and Water Stand-by					
	Account Total	600				
	03-45-50-8307					
	CONTRACTUAL SERVICES					
	Irrigation system evaluation	6,500	6,245.50	18,050	7,627.95	9,633.61
	Landscape & Irrigation Seminar	1,750				
	WaterWise - water conservation outreach	9,800				
	Account Total	18,050				
	03-45-50-8310					
	CONTRACT LABOR					
	Contract labor relating to emergency water line breaks	38,000	18,795.78	58,150	51,071.15	39,055.60
	Mowing for Water Tank sites	6,600				
	Scientel annual support & maintenance agreement	13,550				
	Account Total	58,150				
	03-45-50-8311					
	SOFTWARE LICENSE					
	Tokay license (Backflow program)	790	0.00	5,090	790.00	790.00
	Wonderware Annual Software Maintenance Agreement	4,300				
	Supervisory Control & Data Acquisition (SCADA) Software					
	Account Total	5,090				
	03-45-50-8317					
	WATER PURCHASE					
	Water purchases from Trinity River Authority	7,857,209	6,076,617.06	8,163,020	6,882,186.24	6,709,130.00
	Account Total	7,857,209				
	03-45-50-8320					
	TRAVEL EXPENSE					
	See travel and training request form	1,240	190.10	1,275	1,436.87	1,406.99
	Account Total	1,240				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 03-45-50**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-50-8321 RENTALS					
	Equipment rental	2,470	0.00	2,470	274.50	0.00
	Pumps, Shoring, Backhoe, Track hoe					
	Account Total	2,470				
	03-45-50-8322 DUES					
	American Water Works Association	190	1,119.00	1,740	1,086.00	1,467.00
	Annual membership fees for one					
	Texas Public Purchasing Association	50				
	Annual membership fees for one					
	Texas Water Utilities Association	1,500				
	Annual membership fees for ten					
	Account Total	1,740				
	03-45-50-8323 SCHOOLS					
	See travel and training request form	9,030	5,352.58	7,530	2,345.58	3,188.00
	\$500 transferred from line item number 8004 and \$1,000 added to base.					
	Account Total	9,030				
	03-45-50-8326 BUILDING SECURITY					
	Building security for Cummings	300	2,209.84	1,500	754.20	1,147.20
	Building security for Simpson Terrace	600				
	Elevated storage tank and chemical feed building					
	Building security for Stonegate well	600				
	Pump house and chemical feed building					
	Account Total	1,500				
	Classification Total	7,955,079				



City of Bedford
Program Summary
FY 2014-2015

Fund: Water & Sewer

Department: Public Services

Division: Wastewater

PROGRAM DESCRIPTION

The City of Bedford Wastewater Department is responsible for the protection of public health and environmental safety through the collection and maintenance of household and commercial sewer waste. This is accomplished by the repair and maintenance of sewer mains, line cleaning, and video inspection of the City sewer mains. Rehabilitation of the sewer lines and manholes is performed to help reduce the infiltration of rainwater and sanitary sewer discharge.

FY 2013-2014 HIGHLIGHTS

- * Submitted the 2013 Sanitary Overflow Initiative report to the Texas Commission on Environmental Quality.
- * Submitted a request for a two year extension on the Sanitary Sewer Overflow Initiative agreement with the Texas Commission on Environmental Quality (TCEQ). The request was granted by TCEQ on February 15, 2014.
- * Increased outreach efforts for the Sanitary Sewer Overflow Initiative and the Fats, Oil, and Grease Program.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Continue to provide safe environmental collection of wastewater.

Demonstrate excellent customer service in an efficient manner.

- * Respond to customer requests quickly and resolve in an effective manner.

Provide for a safe and friendly community environment.

- * Maintain compliance with Texas Commission on Environmental Quality Sanitary Sewer Overflow Initiative.
- * Protect the community by enforcing the requirements of City ordinances for illicit discharges.

Foster economic growth.

- * To provide a sound collection system that reduces overflows and infiltration.

Protect the vitality of neighborhoods.

- * Maintain an effective sewer collection system to eliminate discharges and overflows into the creeks.

Encourage citizen involvement.

- * Build on public education and awareness of waste discharge and environmental issues that affect the wastewater system.
- * Continue educating local businesses, apartment complexes, and residents about the Fats, Oil, and Grease Program.

Support and develop arts and culture in Bedford.

- * Provide maintenance of wastewater lines and renewal of main lines in the arts district.



Fund: Water & Sewer

Department: Public Services

Division: Wastewater

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$382,713	\$354,076	\$401,165	\$311,095	\$380,094
Supplies	31,876	28,171	37,250	33,700	48,950
Maintenance	60,899	43,801	46,760	40,000	46,760
Contractual Services	3,361,673	3,532,414	3,969,691	3,959,251	4,253,590
Utilities	-	-	-	-	-
Sundry	100,000	100,000	100,000	433,600	500,000
Capital Outlay	-	1,592	-	-	-
TOTAL:	\$3,937,162	\$4,060,054	\$4,554,866	\$4,777,646	\$5,229,394

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Utilities Manager	0.00	0.00	0.50	0.50	0.50
Crew Leader, Wastewater	3.00	3.00	3.00	2.00	2.00
Maintenance II, Wastewater	3.00	4.00	4.00	5.00	5.00
Wastewater Supervisor	1.00	0.00	0.00	0.00	0.00
*TOTAL:	7.00	7.00	7.50	7.50	7.50

SIGNIFICANT CHANGES



Fund: Water & Sewer
Department: Public Services
Division: Wastewater

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Field Staff	6	7	7
# of Support Staff	1	.5	.5
# of Safety Meetings	N/A	24	24
OUTPUTS			
# of Work Orders Generated	828	1,200	1,200
Linear Feet of Wastewater Collection System Line Cleaned	205,345	180,000	180,000
Linear Feet of Wastewater Lines Rehabilitated or Installed/Replaced	26,812	13,283	25,000
# of Wastewater Stoppages	177	210	210
# of Manholes Inspected	356	400	500
# of Manholes Installed/Repaired	41	40	30
Linear Feet of Wastewater Lines TV Inspected	26,813	14,800	14,800
# of Hours on Reports to Agencies for Wastewater Regulation Compliance	N/A	30	30
# of Liquid Waste Trip Tickets Reviewed	367	345	380
# of FOG Outreach Programs	0	2	2
# of Grease Trap Permits Issued	135	162	200
# of Waste Hauler Permits Issued	52	53	40
EFFICIENCY			
# of Customer Connections per Field Employee (AWWA National Median: 509)	N/A	2,047	2,041
Division Budget as a % of Water & Sewer Fund	22.83%	23.12%	23.29%
EFFECTIVENESS			
Wastewater Collection System Integrity (AWWA National Median: 9.05)	62.02	50	40
% of Wastewater Collection System Line Cleaned	.25%	1%	1%
% of Manholes Inspected	.18%	10%	20%
% of Wastewater Lines TV Inspected	.033%	1%	1%
OUTCOMES			
# of Sanitary Sewer Stoppages per Mile of Line	7.19	13.1	5

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: Water & Sewer
 Department: Public Services
 Division: Wastewater

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Basic Wastewater	Local	2	Yes	\$0	\$60	\$0	\$60	\$630	\$690
Wastewater Collection	Local	3	Yes	\$0	\$90	\$0	\$90	\$950	\$1,040
Utilities Safety	Local	2	Yes	\$0	\$60	\$0	\$60	\$630	\$690
License testing fees	Local	6	Yes	\$0	\$0	\$0	\$0	\$700	\$700
TOTAL				\$0	\$210	\$0	\$210	\$2,910	\$3,120

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 03-45-60

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
5300	Public Works					
03-45-60-8496	XFER TO UTILITY REPAIR FD					
Transfer to utility repair fund		500,000	283,600.00	100,000	100,000.00	100,000.00
	Account Total	500,000				
	Classification Total	500,000				
7200	Personnel Services					
03-45-60-8001	SALARIES					
Salaries		261,109	167,602.02	274,166	244,409.14	271,041.16
	Account Total	261,109				
03-45-60-8001-00003	INCENTIVE PAY					
Incentive Pay		3,919	2,620.19	5,856	5,313.68	6,661.52
	Account Total	3,919				
03-45-60-8001-00099	COLA INCREASE BUDGET					
TMRS COLA Increase		4,338	0.00	0	6,000.00	0.00
	Account Total	4,338				
03-45-60-8003	LONGEVITY					
Longevity		960	1,250.54	6,371	5,220.46	5,403.04
	Account Total	960				
03-45-60-8004	OVERTIME					
Overtime		18,000	13,574.83	18,000	12,665.58	15,467.62
	Account Total	18,000				
03-45-60-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		634	335.32	625	573.14	771.26
	Account Total	634				
03-45-60-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		3,216	1,612.69	3,235	2,539.46	3,133.11
	Account Total	3,216				
03-45-60-8005-00015	HEALTH INSURANCE					

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-60**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
	03-45-60-8005-00015 HEALTH INSURANCE					
	Health Insurance - Employer Contribution	49,314	27,587.25	44,490	45,552.16	44,288.95
	Account Total	49,314				
	03-45-60-8005-00025 EMPLOYEE CLINIC					
	Kaner Clinic	1,992	936.93	1,908	2,038.00	2,238.82
	Account Total	1,992				
	03-45-60-8006-00001 PENSION - TMRS					
	TMRS - Employer Contribution	20,302	9,654.09	14,902	13,217.92	15,027.70
	Account Total	20,302				
	03-45-60-8008 WORKER'S COMPENSATION INS					
	Workers Compensation	3,698	1,712.51	3,289	1,607.12	2,216.25
	Account Total	3,698				
	03-45-60-8009 UNEMPLOYMENT INS.					
	State Unemployment Insurance	1,215	921.83	1,134	54.00	1,827.00
	Account Total	1,215				
	03-45-60-8010 FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	3,767	2,548.02	2,539	2,189.00	2,379.68
	Account Total	3,767				
	03-45-60-8015 DISABILITY INSURANCE					
	Disability Insurance	466	269.56	516	447.91	609.61
	Account Total	466				
	03-45-60-8035 RETIREE HEALTH - GASB					
	Retiree Health Insurance	7,164	10,195.58	7,164	0.00	0.00
	Account Total	7,164				
	Classification Total	380,094				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-60**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	03-45-60-8103 WEARING APPAREL					
	Uniforms	3,200	2,246.20	2,600	2,678.80	2,506.68
	Seven and a Half Staff - Work boots, Work shirts, Safety vests, Hard hats, Jackets, Coveralls, Work gloves, Uniform hats, and Rubber boots					
	\$600 transferred from line item number 8107.					
	Account Total	3,200				
	03-45-60-8105 FUEL AND OIL					
	Fuel	18,700	10,753.30	18,500	14,612.01	19,061.10
	Four vehicles					
	Account Total	18,700				
	03-45-60-8106 MINOR APPARATUS					
	Confined space entry equipment	11,500	4,284.04	5,250	4,022.11	4,481.94
	\$11,500 transferred from Water line item number 03-45-50-8004.					
	Hand tools	750				
	Jet truck nozzles	2,500				
	Power tools	1,000				
	Small equipment	1,000				
	Account Total	16,750				
	03-45-60-8107 LAUND. & CLEAN.					
	Uniform cleaning	1,700	1,037.68	2,300	2,400.69	2,341.96
	Transferred \$600 to line item account number 8103. The uniform service is no longer utilized for field staff shirts. Now purchasing the shirts as needed.					
	Account Total	1,700				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-60**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	03-45-60-8108					
	CHEM.,MED.,SURG.					
	First aid supplies	500	4,538.42	7,650	4,330.60	2,108.76
	Granular odor control	1,000				
	Grease control chemicals	4,750				
	RootX foaming root killer	950				
	Tracing dye	450				
	Account Total	7,650				
	03-45-60-8111					
	BOTAN. & AGRI.					
	Grass installation	950	504.80	950	126.53	176.82
	Account Total	950				
	Classification Total	48,950				
7400	Maintenance					
	03-45-60-8204					
	MAINT - SANIT SEWERS					
	Concrete for street and sidewalk repairs	950	14,529.97	28,700	27,114.33	25,223.06
	Fill material	4,750				
	Manhole rings and lids	18,500				
	Pipe fittings	3,800				
	Sanitary Sewer Overflow Initiative educational materials	700				
	Account Total	28,700				
	03-45-60-8210					
	MAINT - EQUIPMENT					
	Equipment maintenance and repair	10,400	4,400.69	10,400	7,123.05	17,596.15
	Account Total	10,400				
	03-45-60-8212					
	MAINT - MOTOR VEHICLES					
	GPS monthly system fee	1,440	6,650.10	7,660	9,563.90	18,080.21
	Vehicle maintenance and repair	6,220				
	Account Total	7,660				
	Classification Total	46,760				

**City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 03-45-60**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-60-8304					
	RADIOS,BEEPERS,CARPHONES					
	Cell Phone	2,100	1,117.60	1,900	1,798.00	1,619.39
	Engineering Tech II, Secondary Water Stand-by, and Valve Crew Hot Spot for the Trimble GPS Unit					
	Account Total	2,100				
	03-45-60-8310					
	CONTRACT LABOR					
	Contract labor relating to emergency sewer line repairs/replacements, manhole installation, etc.	34,800	811.20	46,800	18,911.90	11,440.00
	\$6,700 transferred from Water line item number 03-45-50-8004, \$2,250 transferred from Engineering line item number 03-45-29-8323, and \$4,200 transferred from Engineering line item number 03-45-29-8004.					
	Trunk sewer main cleaning and TV inspection	25,000				
	Account Total	59,800				
	03-45-60-8318					
	SEWER TREATMENT					
	City of Hurst	367,200	3,759,513.58	3,916,396	3,509,263.87	3,345,651.18
	Trinity River Authority (based on Preliminary TRA Budget - Central Reg. WW System)	3,818,620				
	Account Total	4,185,820				
	03-45-60-8320					
	TRAVEL EXPENSE					
	See travel and training request form	210	0.00	180	64.65	54.04
	Account Total	210				
	03-45-60-8321					
	RENTALS					
	Equipment rentals	2,000	1,678.72	2,000	1,247.86	1,124.41
	Pumps, shoring, hoses, large excavating equipment					
	Account Total	2,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 03-45-60**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	03-45-60-8322 DUES					
	Texas Water Utilities Association	750	576.00	750	438.00	599.00
	Annual membership fees for five					
	Account Total	750				
	03-45-60-8323 SCHOOLS					
	See travel and training request form	2,910	812.00	1,665	566.00	583.00
	\$1,000 added to base.					
	Account Total	2,910				
	Classification Total	4,253,590				
	Report Total	5,229,394				



City of Bedford
Program Summary
FY 2014-2015

Fund: Stormwater

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Stormwater Administration Division is responsible for providing adequate collection and transportation of stormwater with the least amount of damage to real or personal property. This is accomplished by maintaining the drainage channels and the stormwater collection system through debris removal, erosion control, and maintenance to the storm inlets and pipes. The Division is also responsible for vector (mosquito) control throughout the City and rodent control in the drainage channels and City facilities.

FY 2013-2014 HIGHLIGHTS

- * Rodent control boxes placed and maintained at City facilities.
- * Increased public education and awareness of mosquito control by conducting additional presentations to various organizations.
- * Submitted the City of Bedford's revised five year Stormwater Management Plan for permitting to the Texas Commission on Environmental Quality.

FY 2014-2015 DIVISIONAL GOALS (AS RELATED TO COUNCIL MISSION)

Be responsive to the needs of the community.

- * Continue the vector (mosquito) control program, which includes lavacide and trapping of mosquitoes for West Nile testing.
- * Continue routine maintenance and repair of drainage channels and the storm sewer system.

Demonstrate excellent customer service in an efficient manner.

- * Respond to customer requests quickly and resolve in an effective manner.

Provide for a safe and friendly community environment.

- * Monitor creek channels for illicit discharge.

Protect the vitality of neighborhoods.

- * Remain in compliance with Texas Commission on Environmental Quality Stormwater Management Plan.
- * Continue with erosion control of the creek channels to reduce the amount of real or personal property damage.

Encourage citizen involvement.

- * Build on public education and awareness of mosquito control and the Stormwater Management Plan.



Fund: Stormwater
Department: Public Services
Division: Administration

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services	\$294,513	\$269,268	\$305,635	\$289,970	\$325,782
Supplies	38,737	23,650	55,390	48,564	56,890
Maintenance	27,974	40,033	37,500	37,759	38,000
Contractual Services	617,401	547,543	239,405	181,289	149,370
Utilities	-	-	-	-	-
Sundry	700,092	774,615	663,640	663,640	677,300
Capital Outlay			40,025	36,000	-
TOTAL:	\$1,678,717	\$1,655,109	\$1,341,595	\$1,257,222	\$1,247,342

PERSONNEL SUMMARY

**Only budgeted positions are listed here. All positions (including frozen) can be found on the City-wide Position Summary.*

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Office Administrator	1.00	1.00	1.00	1.00	1.00
Crew Leader, Stormwater	1.00	1.00	1.00	1.00	1.00
Maintenance II, Stormwater	3.00	3.00	3.00	3.00	3.00
*TOTAL:	6.00	6.00	6.00	6.00	6.00

SIGNIFICANT CHANGES



Fund: Stormwater
 Department: Public Services
 Division: Administration

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Field Staff	4	4	4
# of Support Staff	2	2	2
# of Safety Meetings	24	24	24
OUTPUTS			
Linear Feet of Flumes and Drainage Channels Cleaned/Mowed/Maintained	2,539	4,000	5,000
Linear Feet of Flumes and Drainage Channel Sediment Removed	N/A	1,037	1,000
# of Drainage Inlet Inspected, Cleaned, and Marked	N/A	220	250
Linear Feet of Storm Drain Lines TV Inspected	N/A	100	14,000
# of Hours on Reports to Agencies for Stormwater Regulation Compliance	N/A	60	60
# of Stormwater Management Outreach Programs	N/A	6	10
# of Feet of Creeks Treated for Mosquitoes	485,760	485,760	485,760
# of Public Outreach Programs for Mosquito Education	2	8	10
# of Rodent Traps Baited per Month	107	147	147
# of Mosquito Traps per Month	20	20	24
# of Work Orders Generated	263	275	250
# of Graffiti Removal Requests	4	5	5
EFFICIENCY			
Cost per Linear Foot of Drainage Channel Weed Eating/Cleaning by City Staff	N/A	\$0.69	\$0.69
Cost per Linear Foot of Flume/Channel Sediment Removal	N/A	\$0.80	\$0.80
Cost per Linear Foot of Mosquito Treatment	\$2.24	\$2.20	\$2.30
# of Mosquitoes Tested for West Nile Virus	9,296	3,980	3,500
Cost of Graffiti Removal per Square Foot	\$4.00	\$5.50	\$5.00
Cost of Rodent Bait per Trap per Year	\$151.94	\$208.74	\$200.00
EFFECTIVENESS			
% of Flumes and Drainage Channels Cleaned	52%	100%	100%
# of Mosquito Inquiries	26	25	25
# of Requests for Channel Cleaning/Drainage Improvements	N/A	20	20
% of Mosquitoes Pools Testing Positive for West Nile Virus	0%	10%	0%
OUTCOMES			
% of Linear Feet of City Maintained Flumes and Drainage Channels Inspected	100%	100%	100%
% of Linear Feet of Storm Drain Lines TV Inspected	N/A	N/A	3%
% of Attendance for Outreach Programs per Capita	N/A	1%	2%

City of Bedford
Travel & Training Request Form
FY 2014-2015

Fund: Stormwater
 Department: Public Services
 Division: Administration

Name of Event/School	Location	# Attend	Required?	Hotel	Meals	Travel	8320 Travel	8323 Registration	Total Amount
Vector (Mosquito) CEU training	Local	5	Yes	\$0	\$80	\$0	\$80	\$100	\$180
Rodent control CEU training	Local	5	Yes	\$0	\$80	\$0	\$80	\$100	\$180
Storm Water classes	Local	5	No	\$0	\$80	\$0	\$80	\$850	\$930
Environmental Trade Fair and Conference	Austin, TX	1	No	\$500	\$100	\$80	\$680	\$200	\$880
Damage Prevention Summit	San Marcos, TX	1	No	\$300	\$0	\$270	\$570	\$350	\$920
Keep Texas Beautiful Annual Conference	San Antonio, TX	1	No	\$500	\$200	\$250	\$950	\$300	\$1,250
Region 6 Storm Water Conference	TBD	1	No	\$680	\$180	\$250	\$1,110	\$200	\$1,310
TOTAL				\$1,980	\$720	\$850	\$3,550	\$2,100	\$5,650

The total for the columns for the Hotel, Meals, and Travel (Account #8320) and Registration (Account #8323) should equal the amounts shown on the line item detail for those accounts.

In order for training to be considered required, the training must be to maintain a certification, required by law, or required within a job description.

**City of Bedford
Departmental Budget Entry
Fiscal Year 2015
Department 04-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
04-45-02-8001	SALARIES					
Salaries		234,995	177,351.94	227,707	205,386.28	216,264.61
	Account Total	234,995				
04-45-02-8001-00003	INCENTIVE PAY					
Incentive Pay		4,203	3,171.42	5,101	4,754.60	5,251.82
	Account Total	4,203				
04-45-02-8001-00099	COLA INCREASE BUDGET					
Compensation pool for Stormwater Fund		4,700	0.00	6,400	5,000.00	0.00
TMRS COLA Increase		3,735				
	Account Total	8,435				
04-45-02-8003	LONGEVITY					
Longevity		3,128	1,855.21	2,284	1,820.90	1,695.03
	Account Total	3,128				
04-45-02-8004	OVERTIME					
Overtime		2,000	849.34	2,000	391.33	-804.31
	Account Total	2,000				
04-45-02-8005-00005	LIFE INSURANCE					
Life Insurance - Employer Contribution		568	467.48	551	447.24	584.99
	Account Total	568				
04-45-02-8005-00010	DENTAL INSURANCE					
Dental Insurance - Employer Contribution		3,192	2,255.57	2,519	1,995.21	2,496.65
	Account Total	3,192				
04-45-02-8005-00015	HEALTH INSURANCE					
Health Insurance - Employer Contribution		37,144	23,239.35	26,031	21,086.80	26,423.89
	Account Total	37,144				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 04-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7200	Personnel Services					
	04-45-02-8005-00025					
	EMPLOYEE CLINIC					
	Kaner Clinic	1,344	1,026.57	1,440	1,305.72	1,711.21
		Account Total				
		1,344				
	04-45-02-8006-00001					
	PENSION - TMRS					
	TMRS - Employer Contribution	18,476	9,785.42	12,234	10,535.15	11,405.63
		Account Total				
		18,476				
	04-45-02-8008					
	WORKER'S COMPENSATION INS					
	Workers Compensation	4,736	2,600.68	3,452	1,862.79	2,366.78
		Account Total				
		4,736				
	04-45-02-8009					
	UNEMPLOYMENT INS.					
	State Unemployment Insurance	972	1,221.54	972	53.30	1,557.74
		Account Total				
		972				
	04-45-02-8010					
	FICA/MEDICARE					
	FICA/Medicare - Employer Contribution	3,639	2,656.01	3,412	3,127.90	3,203.37
		Account Total				
		3,639				
	04-45-02-8015					
	DISABILITY INSURANCE					
	Disability Insurance	450	324.77	422	348.75	479.79
		Account Total				
		450				
	04-45-02-8030					
	RETIREE HEALTH SAVINGS					
	Retiree Health Savings Account Contribution	2,500	2,000.00	2,000	2,000.00	2,000.00
		Account Total				
		2,500				
		Classification Total				
		325,782				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 04-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	04-45-02-8107 LAUND. & CLEAN.					
	Uniform cleaning	1,100	981.59	1,750	1,502.74	1,519.10
	Budget amount reduced by \$650 and transferred to line item number 8103. The uniform service is no longer utilized for field staff shirts. Now purchasing the shirts as needed.					
	Account Total	1,100				
	04-45-02-8108 CHEM.,MED.,SURG.					
	First aid supplies	470	2,740.72	6,660	4,841.29	4,755.45
	Rodent trap bait	1,000				
	Vector (mosquito) control chemicals	6,190				
	Account Total	7,660				
	04-45-02-8111 BOTAN. & AGRI.					
	Replacement trees in drainage channel	200	1,976.00	3,000	1,046.65	2,131.66
	Tree removal	2,800				
	Account Total	3,000				
	04-45-02-8114 POSTAGE					
	Postage	250	34.49	250	117.06	126.57
	Account Total	250				
	04-45-02-8118 GIS-OPNS & SUPPLIES					
	GIS mapping of storm sewer outfalls	18,000	330.00	18,500	0.00	7,941.00
	Budget amount decreased and transferred to line item number 8217 to cover the increased budget amount for Trunk Radios.					
	Account Total	18,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 04-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7400	Maintenance					
	04-45-02-8206 MAINT - STORM SEWERS					
	Cleaning channels	4,510	11,777.11	27,380	31,249.15	21,338.93
	Erosion control	22,570				
	Erosion control mats, sakcrete for bag walls, cross ties					
	Storm drain decals	300				
	Account Total	27,380				
	04-45-02-8210 MAINT - EQUIPMENT					
	Equipment maintenance and repairs	2,000	571.89	2,000	928.62	1,533.07
	Account Total	2,000				
	04-45-02-8212 MAINT - MOTOR VEHICLES					
	GPS monthly system fee	1,840	10,876.72	6,120	6,613.30	5,101.92
	Vehicle maintenance and repair	4,280				
	Account Total	6,120				
	04-45-02-8217 TRUNK RADIOS					
	Colleyville System Maintenance	150	6,758.81	2,000	1,242.00	0.00
	Fort Worth System Maintenance	250				
	Motorola Contracts - Infrastructure & System Management	420				
	North Richland Hills Subscriber Maintenance	280				
	Replacement Radio Costs as needed	1,400				
	\$500 transferred from line item number 8118 to cover the additional cost needed.					
	Account Total	2,500				
	Classification Total	38,000				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 04-45-02

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
04-45-02-8307	CONTRACTUAL SERVICES					
	Outside engineering cost for drainage channel improvement projects	14,000	41,265.79	14,000	3,475.00	77,366.08
	Account Total	14,000				
04-45-02-8310	CONTRACT LABOR					
	CDL Compliance Program	140	21,504.62	82,195	82,726.57	327,501.36
	Grass mowing in drainage channels	11,880				
	Grass mowing of city-owned lots	6,930				
	Street sweeping	45,750				
	Weed control - drainage channel spraying	17,500				
	Account Total	82,200				
04-45-02-8311	SOFTWARE					
	Permit management software/database	1,000	0.00	1,000	1,000.00	1,000.00
	Account Total	1,000				
04-45-02-8314	LEGAL SERVICES					
	Legal fees	10,000	19,004.31	100,000	425,376.61	168,697.04
	Account Total	10,000				
04-45-02-8320	TRAVEL EXPENSE					
	See travel and training request form	3,550	1,774.81	3,520	474.97	929.46
	Account Total	3,550				
04-45-02-8321	RENTALS					
	Equipment rental	2,370	0.00	2,380	4,080.67	121.95
	Account Total	2,370				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 04-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	04-45-02-8322 DUES					
	American Water Works Association	190	4,133.04	4,210	4,082.52	4,083.46
	Annual membership fees for one					
	Non-commercial Political Pesticide Applicator license fee	60				
	Annual license fees for four					
	North Central Texas Council of Governments - Regional Storm Water Management Program	3,700				
	Annual membership fees for one					
	Texas Commission on Environmental Quality storm water permit fee	100				
	Annual membership fees for one					
	Texas Water Utilities Association	100				
	Annual membership fees for one					
	Account Total	4,150				
	04-45-02-8323 SCHOOLS					
	See travel and training request form	2,100	871.52	2,100	2,706.52	3,086.52
	Account Total	2,100				
	04-45-02-8337 COMMUNITY DEVELOPMENT					
	Household hazardous waste program	30,000	5,264.00	30,000	23,547.00	34,274.86
	Account Total	30,000				
	Classification Total	149,370				

City of Bedford Departmental Budget Entry Fiscal Year 2015 Department 04-45-02

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7600	DEBT SERVICE & TRANSFERS					
	04-45-02-8411 INTEREST EXPENSE					
	Series 2011 Certificates of Obligation - Interest - August	25,291	56,075.01	110,802	113,450.02	95,824.59
	Series 2011 Certificates of Obligation - Interest - February	25,941				
	Series 2011 G.O. Refunding & improvement Bonds - Interest - August	28,084				
	Series 2011 G.O. Refunding & improvement Bonds - Interest - February	28,784				
	Account Total	108,100				
	04-45-02-8412 PAYING AGENT FEES					
	Paying Agent Fees	1,500	0.00	1,500	265.00	0.00
	Account Total	1,500				
	04-45-02-8414 BOND PRINCIPAL					
	Series 2011 Certificates of Obligation - Principal	65,000	135,000.00	135,000	0.00	0.00
	Series 2011 G.O. Refunding & Improvement Bonds - Principal	70,000				
	Account Total	135,000				
	04-45-02-8498 OPERATING TRANSFERS					
	Engineering Cost Allocation to Water/Sewer Fund - 20%	129,957	310,896.00	416,338	398,984.00	342,351.00
	Franchise Fee	64,785				
	5% of gross revenues from prior year (see previous year CAFR)					
	Indirect Cost Allocation for General Administrative Overhead	166,456				
	Payment in lieu of Taxes	71,502				
	Total Value of System x current property tax rate					
	Account Total	432,700				
	Classification Total	677,300				
	Report Total	1,247,342				



City of Bedford
Program Summary
FY 2014-2015

Fund: Street Improvement Economic Development Corporation

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

In November 1997, Bedford voters approved a half-cent sales tax for the purpose of road maintenance and improvements. Following approval of the tax levy, the Bedford Street Improvement Economic Development Corporation (SIEDC) was created to direct and authorize all expenditures, with the City Council having final approval. The Council appointed Corporation is comprised of citizens and elected officials.

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services*	-	-	-	-	-
Supplies	19,855	21,549	23,000	22,000	23,000
Maintenance	67,226	178,087	92,960	66,830	92,960
Contractual Services	525,998	264,731	751,500	586,000	2,048,500
Utilities	-	-	-	-	-
Sundry	1,388,515	1,388,188	1,412,995	1,397,995	1,417,858
Capital Outlay	23,572	156,832	15,500	12,518	-
TOTAL:	\$2,025,165	\$2,009,386	\$2,295,955	\$2,085,343	\$3,582,318

*This area does not have any personnel assigned.

SIGNIFICANT CHANGES



Fund: Street Improvement Economic Development Corporation
Department: Public Services
Division: Administration

PERFORMANCE MEASURES

Indicator	2012-13 ACTUAL	2013-14 PROJECTED	2014-15 TARGET
INPUTS			
# of Annual Work Orders Generated	231	283	300
# of Requests for Pavement Repair	76	118	100
OUTPUTS			
Linear Feet of Pavement Markings Replaced/Painted	30,122	102,967	100,000
Square Yards of Street Pavement Overlaid with Hot-mix Asphalt	5,052	2,680	4,000
Square Yards of Street Pavement Repaired	25,007	1,531	3,000
Linear Feet of Street Pavement Crack Sealed	100,000	100,000	200,000
Linear Feet of Curb/Gutter Repaired	321	188	300
EFFICIENCY			
Material Cost per Square Yard of Pavement Repaired	\$5.61	\$5.01	\$6.00
# of Square Yards of Pavement Repair per Field Employee	8,335	510	1,000
EFFECTIVENESS			
% change of Square Yards of Pavement Repair per Employee from Previous Year	N/A	-94%*	196%
% change of Linear Feet of Curb/Gutter Repair from Previous Year	N/A	-42%	159%
OUTCOMES			
% of Pavement Repair Requests Completed within 10 Working Days	N/A	N/A	75%

N/A - New Measure

*Decrease due to Emergency Road Repair in FY 12-13

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 27-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7300	Supplies					
	27-45-02-8105					
	Fuel	19,000	13,467.50	19,000	19,966.50	17,107.72
	FUEL AND OIL					
	Account Total	19,000				
	27-45-02-8106					
	Asphalt rakes	300	13.98	4,000	1,302.27	2,747.22
	Consumable supplies for tools	450				
	Diamond saw blades	750				
	Hand tools	500				
	Power tools	750				
	Shovels	500				
	Small equipment	750				
	Account Total	4,000				
	Classification Total	23,000				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 27-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7400	Maintenance					
	27-45-02-8208					
	MAINT-STREETS & HIGHWAYS					
	Asphalt	35,000	40,967.02	65,000	131,202.50	43,932.09
	Base materials	10,000				
	Botanical	2,000				
	Concrete	8,000				
	Road markings	8,000				
	Traffic control	2,000				
	Account Total	65,000				
	27-45-02-8210					
	MAINT - EQUIPMENT					
	Asphalt Zipper teeth replacement	2,500	11,431.26	15,000	17,325.71	9,531.26
	Equipment maintenance and repair	12,500				
	Account Total	15,000				
	27-45-02-8212					
	MAINT - MOTOR VEHICLES					
	GPS monthly system fee	3,360	6,824.10	12,960	29,558.49	13,762.28
	Vehicle maintenance and repair	9,600				
	Account Total	12,960				
	Classification Total	92,960				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 27-45-02**

		Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7500	Contractual Services					
	27-45-02-8310 CONTRACT LABOR					
	Bedford Road Construction	824,000	419,413.80	749,500	264,545.03	525,523.86
	Somerset to Brown Trail					
	Bedford Road Design	99,000				
	Somerset to Brown Trail					
	Carolyn Asphalt Mill / Overlay	145,000				
	From Hurst City Limit to Brown Trail					
	Concrete Panel Repair/Replacement	100,000				
	Crack routing and sealing	150,000				
	Harwood Road Conceptual Design	450,000				
	Hurst City Limit to Euless City Limit					
	Investment advisory service - Valley view Consulting, LLP	3,500				
	Schumac Lane Asphalt Mill / Overlay	175,000				
	From Forest Ridge Drive to Central Drive					
	Striping and traffic markings	100,000				
	Account Total	2,046,500				
	27-45-02-8321 RENTALS					
	Equipment rental	2,000	0.00	2,000	185.60	474.50
	Account Total	2,000				
	Classification Total	2,048,500				

**City of Bedford
 Departmental Budget Entry
 Fiscal Year 2015
 Department 27-45-02**

	Current Budget 2015	Current Actual 2014	Current Budget 2014	Last Yr Actual 2013	2 Yr Ago Actual 2012
7600 DEBT SERVICE & TRANSFERS					
27-45-02-8412 PAYING AGENT FEES					
Fiscal agent fees tied to Series 2005 G.O. refunding portion	120	0.00	120	108.75	607.76
Account Total	120				
27-45-02-8498 OPERATING TRANSFERS					
Series 2005 G.O. refunding portion - Interest - August	97,550	1,252,959.38	1,377,875	1,388,415.63	1,375,300.01
Series 2005 G.O. refunding portion - Interest - February	125,188				
Series 2005 G.O. refunding portion - Principle	1,160,000				
Account Total	1,382,738				
27-45-02-8499 CONTINGENCY					
Continue GIS development	35,000	3,270.00	35,000	0.00	12,606.97
Account Total	35,000				
Classification Total	1,417,858				
Report Total	3,582,318				



City of Bedford
Program Summary
FY 2014-2015

Fund: Equipment Replacement

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Equipment Replacement Fund was established to provide funds to replace equipment as needed. Funding is provided through an operating transfer from the General Fund and auction proceeds from surplus items.

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services*	-	-	-	-	-
Supplies	-	-	-	-	-
Maintenance	-	-	-	-	-
Contractual Services	-	-	-	-	-
Utilities	-	-	-	-	-
Sundry	-	-	-	-	-
Capital Outlay	30,524	247,232	15,000	14,587	-
TOTAL:	\$30,524	\$247,232	\$15,000	\$14,587	-

*This area does not have any personnel assigned.

SIGNIFICANT CHANGES



City of Bedford
Program Summary
FY 2014-2015

Fund: Water/Sewer Vehicle Replacement

Department: Public Services

Division: Administration

PROGRAM DESCRIPTION

The Water/Sewer Vehicle Replacement Fund was established in Fiscal Year 2012 for the replacement of vehicles and equipment that support the Water and Wastewater Divisions. These funds are an established operational transfer from Water Distribution Division.

EXPENDITURE SUMMARY

	ACTUAL 11/12	ACTUAL 12/13	BUDGET 13/14	PROJECTED 13/14	BUDGET 14/15
Personnel Services*	-	-	-	-	-
Supplies	-	-	-	-	-
Maintenance	-	-	-	-	-
Contractual Services	-	-	-	-	-
Utilities	-	-	-	-	-
Sundry	-	4,322	-	-	-
Capital Outlay	-	-	-	-	-
TOTAL:	-	\$4,322	-	-	-

*This area does not have any personnel assigned.

SIGNIFICANT CHANGES



City of Bedford Exception Report As of June 2014

DESCRIPTION	LAST YEAR TOTAL ACTUAL	CURRENT YTD ACTUAL	CURRENT BUDGET	FY 14 PROJECTION	FY 15 CM PROPOSED	PROJECTED VS. BUDGET		
PERSONNEL	218,545	157,017	219,828	219,940	233,166	112	100%	
SUPPLIES	14,464	13,000	18,340	18,375	18,440	35	100%	
MAINTENANCE	2,034	1,361	4,500	3,500	4,420	(1,000)	78%	
CONTRACTUAL SERVICES	3,093	2,184	6,400	6,439	6,620	39	101%	
TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
CAPITAL OUTLAY	16,752	-	-	9,500	-	9,500	0%	
<u>FLEET</u>	<u>254,888</u>	<u>173,563</u>	<u>249,068</u>	<u>257,754</u>	<u>262,646</u>	<u>8,686</u>	<u>103%</u>	
<u>INACTIVE - ENGINEERING</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>	
PERSONNEL	542,909	367,038	549,196	516,876	557,637	(32,320)	94%	
SUPPLIES	70,001	52,860	64,400	68,213	63,600	3,813	106%	Signs for 2 new subdivisions and requests from Departments for sign fabrication.
MAINTENANCE	71,570	81,250	134,260	121,974	134,260	(12,286)	91%	
CONTRACTUAL SERVICES	17,233	2,051	9,100	8,935	9,290	(165)	98%	
UTILITIES	319,126	217,039	305,000	305,000	345,500	-	100%	
TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
CAPITAL OUTLAY	10,350	11,120	102,850	103,370	-	520	101%	
<u>STREETS</u>	<u>1,031,189</u>	<u>731,358</u>	<u>1,164,806</u>	<u>1,124,367</u>	<u>1,110,287</u>	<u>(40,439)</u>	<u>97%</u>	
<u>PUBLIC SERVICES</u>	<u>1,286,078</u>	<u>904,921</u>	<u>1,413,874</u>	<u>1,382,121</u>	<u>1,372,933</u>	<u>(31,753)</u>	<u>98%</u>	



City of Bedford Exception Report As of June 2014

DESCRIPTION	LAST YEAR TOTAL ACTUAL	CURRENT YTD ACTUAL	CURRENT BUDGET	FY 14 PROJECTION	FY 15 CM PROPOSED	PROJECTED VS. BUDGET		
PERSONNEL	485,173	318,017	498,408	464,817	543,271	(33,591)	93%	
SUPPLIES	24,342	23,257	43,655	41,360	45,460	(2,295)	95%	
MAINTENANCE	3,316	2,814	3,150	3,150	3,220	-	100%	
CONTRACTUAL SERVICES	64,699	49,893	63,155	69,452	57,800	6,297	110%	Administrative cost overrun. Purchase of a design module for AutoCAD.
UTILITIES	27,720	23,773	40,605	32,453	28,000	(8,152)	80%	
TRANSFERS OUT/DEBT SERVICE	-	-	-	-	-	-	0%	
CAPITAL OUTLAY	-	-	-	-	-	-	0%	
<u>ENGINEERING</u>	<u>605,250</u>	<u>417,754</u>	<u>648,973</u>	<u>611,233</u>	<u>677,751</u>	<u>(37,740)</u>	94%	
PERSONNEL	731,830	467,118	713,630	669,184	710,382	(44,446)	94%	
SUPPLIES	55,485	45,786	88,890	66,402	82,800	(22,488)	75%	
MAINTENANCE	250,481	181,835	310,780	276,037	319,970	(34,743)	89%	
CONTRACTUAL SERVICES	6,948,313	5,379,177	8,259,525	7,301,398	7,955,079	(958,127)	88%	
UTILITIES	117,754	88,696	221,000	150,000	192,500	(71,000)	68%	
TRANSFERS OUT/DEBT SERVICE	150,000	321,120	150,000	483,600	575,000	333,600	322%	Increased transfer to the Utility Repair Fund to build a reserve for water line rehabilitation/replacement.
CAPITAL OUTLAY	6,450	51,481	210,325	214,000	-	3,675	102%	
<u>WATER DISTRIBUTION</u>	<u>8,266,937</u>	<u>6,536,945</u>	<u>9,954,150</u>	<u>9,164,084</u>	<u>9,835,731</u>	<u>(790,066)</u>	92%	
PERSONNEL	354,076	212,232	401,165	311,095	380,094	(90,070)	78%	
SUPPLIES	28,171	22,607	37,250	33,700	48,950	(3,550)	90%	
MAINTENANCE	43,801	21,587	46,760	40,000	46,760	(6,760)	86%	
CONTRACTUAL SERVICES	3,532,414	3,430,255	3,969,691	3,959,251	4,253,590	(10,440)	100%	
TRANSFERS OUT/DEBT SERVICE	100,000	283,600	100,000	433,600	500,000	333,600	434%	Increased transfer to the Utility Repair Fund to build a reserve for water line rehabilitation/replacement.
CAPITAL OUTLAY	1,592	-	-	-	-	-	0%	
<u>WASTEWATER</u>	<u>4,060,054</u>	<u>3,970,282</u>	<u>4,554,866</u>	<u>4,777,646</u>	<u>5,229,394</u>	<u>222,780</u>	105%	
<u>PUBLIC SERVICES</u>	<u>12,932,241</u>	<u>10,924,980</u>	<u>15,157,989</u>	<u>14,552,963</u>	<u>15,742,876</u>	<u>(605,026)</u>	96%	
<u>INACTIVE</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%	



City of Bedford Exception Report As of June 2014

DESCRIPTION	LAST YEAR TOTAL ACTUAL	CURRENT YTD ACTUAL	CURRENT BUDGET	FY 14 PROJECTION	FY 15 CM PROPOSED	PROJECTED VS. BUDGET		
PERSONNEL	269,268	201,250	305,635	289,970	325,782	(15,665)	95%	
SUPPLIES	23,650	21,058	55,390	48,564	56,890	(6,826)	88%	
MAINTENANCE	40,033	26,106	37,500	37,759	38,000	259	101%	
CONTRACTUAL SERVICES	547,543	85,737	239,405	181,289	149,370	(58,116)	76%	
TRANSFERS OUT/DEBT SERVICE	774,615	501,971	663,640	663,640	677,300	-	100%	
CAPITAL OUTLAY	-	34,483	40,025	36,000	-	(4,025)	90%	
<u>ADMINISTRATION</u>	<u>1,655,109</u>	<u>870,605</u>	<u>1,341,595</u>	<u>1,257,222</u>	<u>1,247,342</u>	<u>(84,373)</u>	<u>94%</u>	
<u>PUBLIC WORKS</u>	<u>1,655,109</u>	<u>870,605</u>	<u>1,341,595</u>	<u>1,257,222</u>	<u>1,247,342</u>	<u>(84,373)</u>	<u>94%</u>	
<u>CAPITAL PROJECTS</u>	<u>-</u>	<u>93,244</u>	<u>-</u>	<u>93,244</u>	<u>-</u>	<u>93,244</u>	<u>0%</u>	
<u>NON-OPERATING</u>	<u>-</u>	<u>93,244</u>	<u>-</u>	<u>93,244</u>	<u>-</u>	<u>93,244</u>	<u>0%</u>	
<u>STORMWATER FUND</u>	<u>1,655,109</u>	<u>963,849</u>	<u>1,341,595</u>	<u>1,350,466</u>	<u>1,247,342</u>	<u>8,871</u>	<u>101%</u>	