

State of Texas §  
County of Tarrant §  
City of Bedford §

# Draft

The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on April 1, 2010, with the following members in attendance:

- |                          |           |                         |           |
|--------------------------|-----------|-------------------------|-----------|
| 1. Alan Batjer           | (Present) | Council Liaison -       |           |
| 2. Joy Henderson         | (Present) | Dr. Roy Turner          | (Present) |
| 3. Jeannette Cook        | (Present) |                         |           |
| 4. Douglas Allbach       | (Present) | City Manager Designee - |           |
| 5. Cathy Schneider       | (Present) | Leigh Morgan            | (Present) |
| 6. Lisa McMillan         | (Present) |                         |           |
| 7. Rochelle Ross         | (Present) | Other City Staff -      |           |
| 8. F. Dewey Tennant      | (Absent)  | Don Henderson, Parks    | (Present) |
| 9. Linda Flemming        | (Present) |                         |           |
| 10. Charles Higginbotham | (Present) |                         |           |

**CALL TO ORDER**

The meeting was called to order by Chairperson, Jeannette Cook at 6:30 p.m.

**APPROVAL OF MINUTES**

The minutes of the March 4, 2010 regular meeting were reviewed by the Board. There being no corrections, the minutes were approved as presented.

**OLD BUSINESS**

**Bedford Clean Up Day:**

Jeannette Cook reminded the Board Members of the Parks Board’s planned participation in the Bedford Clean Up Day on April 10<sup>th</sup>. The members who can attend should arrive at 8:45 a.m. to clean up Bedford Trails.

**Parks Master Plan:**

The Board Members were asked to review and discuss possible revisions to the Parks Master Plan. Staff has updated the plan with current census and other demographic data, but the goals, objectives and project priority list all need to be revisited.

In the Goals and Objectives section, it was the consensus of the Board that under section A.2., wording should be revised to include signage as follows: Improve thoroughfares, entrances and signage to identify and welcome visitors. Additionally, “Dog Park” should be added under section B.3. as follows: ...for youth athletic fields, adult programs and a dog park. On page H.2., it was noted that the second paragraph needed to be amended to reflect current dates and population figures.

The Board discussed in detail the listing for the 10-year Prioritized Proposed Projects page. It was noted that some of the items previously listed had been completed and that many of the items listed individually before will actually now be done as a part of the overall new Master Plan for the Bedford Boys Ranch, and thus should be noted as such in this listing. Thus, it was the consensus of the Board to remove several items from the list, add new projects for the Passive Park at L. Don Dodson, and the Volleyball Courts at Central Park, and to reword some listing regarding maintenance and improvements at specific Parks. The attached Priority List includes

those items as noted by the Board, though not is a specific priority order. The Board will revisit the priority order issue at a future meeting. (See attached 10-Year Prioritized Proposed Project List)

### **NEW BUSINESS**

#### **Park Board Donation Fund:**

Leigh Morgan provided the Board with a Balance Sheet for the Park Donation Fund as of March 2010. The fund currently has available \$57,494.00. Ms. Morgan explained that since August 2009, the water bills no longer have the \$0.50 Park Donation Fee added. However, in an upcoming month, the City will be sending a notice and explanation of the Park Donation Fee and provide each homeowner with the opportunity to sign up to have this fee added to their monthly water bill. Board members expressed concern that many people pay their bills online and will never see the sign-up sheet. Staff was encouraged to seek ways to have the ability to click to add the fee when people pay their bills online. It was also noted that the annual collected fee amount will most likely be reduced from prior years due to these changes.

### **INDIVIDUAL PARK REPORTS**

- a.) Bedford Trails – Charles Higginbotham – Looks good.
- b.) Boys Ranch – Jeanette Cook – Noticed that a new dog “poop bag” holder and waste receptacle had been added as a test. She noted that the bags were getting used and that the trash can was too small to handle all the bags and other trash.
- c.) Brook Hollow – Alan Batjer – Storm debris needs to be picked up and the water fountain needs to be turned on.
- d.) Carousel – Cathy Schneider – Looks good and the lights are working at night right now.
- e.) Central – Rochelle Ross – Looks good.
- f.) Meadowpark – Douglas Allbach – The wind has caused trash build up along fences.
- g.) Monterrey – Dewey Tennant – No Report
- h.) Stormie Jones – Lisa McMillan/Linda Flemming – All sides of the restroom facility have been covered in graffiti; there is also tree debris in park and a collapsed picnic table right next to the play area.

### **STAFF UPDATES ON RECREATION PROGRAMS**

The following report was provided by Leigh Morgan:

- Easter Egg Hunt – Took place on 3/27/2010 and went well; had over 300 kids participated.
- Spring Break Camp – Had 30 attendees at the camp; worked great.
- Updated Parks Board Members List was distributed to all in attendance.

### **NEXT MEETING**

The next meeting of the Parks and Recreation Board will be held on Thursday, May 6, 2010.

### **ADJOURNMENT**

There being no additional business to come before the Board, Joy Henderson made a motion for adjournment of the meeting, seconded by Lisa McMillan. The motion passed unanimously and the meeting was adjourned at 8:02 p.m.

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Jeannette Cook, Chairperson  
City of Bedford, Parks & Recreation Board