

APPROVED

STATE OF TEXAS §  
COUNTY OF TARRANT §  
CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 17th day of August 2011 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Ralph Chaney  
Brigitte Gimenez  
Lori Irvin  
Linda Jordan  
Karen Kersey  
Scott Probasco

**Excused Absence:**

Ron Boyer  
Rick Peters  
Marianne Lanoue

**Also Present:**

Maria Redburn  
Councilman Fisher

(The following items were considered in accordance with the official agenda posted on the 11<sup>th</sup> day of August 2011)

**CALL TO ORDER**

Chairperson Chaney called the meeting to order at 7:00 p.m.

**ROLL CALL / INTRODUCTIONS**

**APPROVAL OF MINUTES**

1. Consider approval of the following Library Board minutes: June 15, 2011 regular meeting.

The minutes were unanimously APPROVED as amended.

**OLD BUSINESS**

2. Update regarding the creation of a smoking free zone.

A smoke-free zone has been established - 100 feet from building entrance. Signage is being prepared. Markings will also establish voting perimeters when needed. The City Council is working to extend smoke-free zones to all City buildings. Councilman Fisher thanked the board for starting this process.

**NEW BUSINESS**

APPROVED

**3. Discussion and possible action regarding Library fees.**

A flat fee of \$25.00 will be charged to non-profit groups in the HEB area. Board member Jordan made the motion to approve. Seconded by Board member Probasco. The vote was unanimous.

Tony New's suggestion to increase the Interlibrary Loan fee from \$2.00 to \$3.00 per transaction due to possibility of postage rate increases is being considered. The Board suggested Tony research this further to see how the Bedford Library compares to other libraries in surrounding cities.

**4. Discussion and report on first six months of library usage.**

Across the board, increases in library usage have been noted. Staff, hours open and days open have remained the same.

**5. Discussion and possible action regarding Library Budget for Fiscal Year 2011/2012.**

There was discussion of the "30 Hour Shelving Benefit" report. Ideally, the library's usage calls for four additional full-time employees.

**REPORTS**

**6. Discussion and distribution of Library Manager's Report**

Additional signage will be installed beginning August 22 to direct patrons in the adult fiction area. A map of the library has been developed as well and will be incorporated into a brochure and added to the website.

The Mayor's Super Reader Party was a success with 673 children and parents attending.

The Friends Book Sale raised over \$870.00 on August 13, 2011. Thanks to the Friends for donating a Nook Color Reader for use in demonstrations and training.

**7. NEXT MEETING**

The next meeting of the Library Advisory Board will be held Wednesday, September 21, 2011.

**ADJOURNMENT**

The meeting adjourned at 8:00 p.m.  
Chairperson Chaney made the motion to adjourn.  
1<sup>st</sup> – Board member Probasco  
2<sup>nd</sup> - Board Member Irvin

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**Brigitte Gimenez, Secretary  
Bedford Public Library Advisory Board**