

## Community Affairs Commission Minutes January 19, 2012

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

**The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on the 19th day of January, 2012 with the following members present:**

Mark Massey  
Jeremy Brown  
Cynthia Williams  
David Franklin  
Brad Powell  
Steve Grubbs  
Gary Morlock  
Mary Frazier  
James "Cody" Walker

constituting a quorum.

Others present included:

David Miller, Staff  
Roger Fisher, Council

Absentees:

Donald Bates  
Sarah Sisson  
Alexander Wolfe

### **CALL TO ORDER**

Mark Massey called the meeting to order at 5:30 p.m. James "Cody" Walker came in after the meeting was called to order.

### **WELCOME TO NEW COMMISSION MEMBERS**

All the Commission members introduced themselves.

### **ELECTION OF OFFICERS**

Motioned by David Franklin, seconded by Jeremy Brown, to elect Mark Massey as Chairperson. The motion was unanimously approved.

Motioned by Steven Grubbs, seconded by Mary Frazier, to elect Brad Powell as Vice Chairperson. The motion was unanimously approved.

Motioned by Mary Frazier, seconded by Cody Walker, to elect Jeremy Brown as Secretary. The motion was unanimously approved.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Community Affairs Commission minutes:  
a) November 17, 2011 regular meeting.**

Motioned by Mary Frazier, seconded by Jeremy Brown, to approve the minutes of the November 17, 2011 regular meeting.

Motion carried 4-0-4. Cynthia Williams, Steve Grubbs, Gary Morlock and Brad Powell abstained due to not being present at that meeting.

**NEW BUSINESS**

- 2. Orientation for new Commission members.**

Mr. Massey gave an overview of the Commission and encouraged people to head up committees.

- 3. Discussion and action on overall mission, procedures, Commission activities and attendance.**

This item was discussed in conjunction with Item #2.

- 4. Discussion and action on monthly meeting time and location.**

The current time and location is acceptable to all members.

- 5. Review of the Commission budget.**

The current balance is \$1,682 after paying for the two signs for Shop Bedford First in January.

- 6. Discussion and action on 2012 activities, formation and renaming of committees, and assignment of Commission members to head Committees.**

Subcommittees and volunteers to head them:

Residential Outreach – Gary Morlock  
Business Outreach – Cynthia Williams  
Faith Based Outreach – Cody Walker/Jeremy Brown  
Alternative Energy – David Franklin

Events to cover for 2012 and chairs to coordinate them:

Energy Fair – David Franklin  
Community Powered Revitalization – Brad Powell  
July 4<sup>th</sup> Celebration  
Blues Fest – Cynthia Williams  
National Night Out – Gary Morlock  
Christmas Tree Lighting – Cody Walker

- 7. Discussion and action on Commission expansion to include Bedford volunteer corp groups.**

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There was discussion regarding expansion of the Commission with four positions to include a member of each of the four Bedford volunteer corp groups. These would be four additional standing member seats – 1 person from each group (president or other assigned member). It was stressed that we would want a commitment of the same person for the year. It was mentioned that if we proceed with this, that the current meeting place will be too small and we may need to move to the Bonnie Finn room at the Bedford Public Library. A motion to proceed was made by Cody Walker and was seconded by Brad Powell. The motion carried unanimously.

### **8. Discussion and action on the proposed Energy Fair to held April 14, 2012, at the Bedford Public Library.**

The marketing has begun for this event. It will be in the next issue of the Bedford Connection; the deadline to submit an article is Feb 10. The event should pay for itself. The major cost will be a game truck that will be powered by solar power which will cost \$600. A question was raised as to how the accounting should be done for this event. Should it be taken out of the CAC account and then replaced with sponsorship money? David Miller will check with the city. The official name is Energy Smart in Bedford. We are looking for sponsors at either \$200 level or \$1000 level for event title sponsor. A list of proposed sponsors was divided by members to contact.

### **9. Discussion and action on setting the date for the next Residential Outreach Meeting.**

The meeting was set for March 5, 2012.

### **10. Discussion and action on setting the date for a Faith Based Outreach Meeting.**

This item was postponed until next meeting.

### **11. Discussion and action on setting the date for the next Business Outreach Breakfast for Tuesday, February 7.**

The meeting was set for March 6, 2012.

### **12. Discussion and action on Shop Bedford First advertising signs.**

It was proposed to continue with two signs for each quarter. The motion passed unanimously.

### **13. Discussion and action on new possible business outreach program "YES, We're Open!"**

David Miller stated that the City Council is working on something along these lines and would like the CAC to help market it when it is approved.

## **REPORTS**

### **14. Community Affairs Commission Sub-Committee Reports**

- a) **Business Outreach**
- b) **Residential Outreach**
- c) **Faith Base Outreach**
- d) **Alternative Energy**

No reports were given.

**15. Economic Development update on current and proposed commercial development in the City of Bedford.**

- a) Hotels
- b) Restaurants
- c) Medical Facilities
- d) Offices and Retail
- e) Reconstruction of Airport Freeway

No reports were given.

**ADJOURNMENT**

Motion to adjourn made by Cody Walker and seconded by Jeremy Brown. The meeting adjourned at 7:45 p.m.

Approved:

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Mark Massey, Chairperson