

Community Affairs Commission Minutes March 15, 2012

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on the 15th day of March, 2012 with the following members present:

Mark Massey
Jeremy Brown
David Franklin
Steve Grubbs
Gary Morlock
Sarah Sisson
James "Cody" Walker
Cynthia Williams

Others present included:

David Miller, Staff
Jim Davisson, Guest

Absentees:
Mary Frazier
Donald Bates
Alexander Wolfe

CALL TO ORDER

Mark Massey called the meeting to order at 5:30 p.m. James "Cody" Walker and Cynthia Williams came in after the meeting was called to order.

WELCOME TO NEW COMMISSION MEMBERS

APPROVAL OF MINUTES

1. Consider approval of the following Community Affairs Commission minutes:
 - a) January 19, 2012 regular meeting.

Motioned by Steve Grubbs, seconded by Jeremy Brown, to approve the minutes of the January 19, 2012 regular meeting.

Motion carried unanimously.

OILD BUSINESS

2. Additional orientation for new Commission members who missed the previous meeting.

No additional new members present

3. Discussion and action on overall mission, procedures, Commission activities and attendance.

Attendance by-laws were distributed.

NEW BUSINESS

4. Review the balance of the Commission budget.

\$1,005.79 available through September.

5. Discussion and action on remaining committee leads and assignment of Commission members to head Community Committees.

Brad Powell has resigned from the Commission due to moving for a new job; therefore he will no longer be the Vice Chair of the Commission. Gary Morlock nominated Steve Grubbs to take over the position. This was seconded by David Franklin and passed unanimously.

James "Cody" Walker will take over as liaison for 6 Stones and Jeremy Brown will assist him.

Cynthia Williams stated that she is currently unable to commit the time needed to chair the Business Outreach subcommittee. She has to commit time to a charity board that she is on that is currently in an emergency situation. Steve Grubbs motioned that Sarah Sisson take over as Chair for the Business Outreach subcommittee and he will Co-chair with her. Motion was seconded by Gary Morlock and passed unanimously.

Sarah Sisson volunteered to be the liaison for 4th Fest. Passed unanimously.

So current subcommittees and events are as follows:

Subcommittees and volunteers to head them:

- Residential Outreach – Gary Morlock
- Business Outreach – Sarah Sisson/Steve Grubbs
- Faith Based Outreach – Cody Walker/Jeremy Brown
- Alternative Energy – David Franklin

Events to cover for 2012 and chairs to coordinate them:

- Energy Fair – David Franklin
- 6 Stones – Cody Walker/Jeremy Brown
- July 4th Celebration – Sarah Sisson
- Blues Fest – Cynthia Williams
- National Night Out – Gary Morlock
- Christmas Tree Lighting – Cody Walker

6. Discussion and action on new possible city business outreach program "YES, We're Open!"

This is tabled, as the city is handling this.

REPORTS.

7. Discussion and possible action related to Community Affairs Commission Sub-Committee activities:

a) Business Outreach

Surveys all said time and agenda of business outreach meeting were good. Discussed with David Miller the current distribution list and how it goes to building owners and not to occupants. David will meet with the Fire Chief to see if we can get an updated list to include occupants in order to get more businesses notified and involved.

b) Residential Outreach

Gary Morlock created a checklist to help with future meetings. Discussed sending invite for future meetings out to the Bedford email list.

c) Faith Based Outreach

Will look into scheduling first meeting for the beginning of May.

d) Alternative Energy

Currently have 14 vendors signed up and 4 sponsors. It will be an indoor/outdoor event and will need volunteers the day of. The flyers have been made and info is on city website. David Franklin has also contact the cities of Hurst and Euless to help promote the fair.

8. Discussion and possible action related to Community Events.

a) 6 Stones

CPR is 3/23/12 - 3/24/12. City contact is David Miller

b) Energy Fair

Discussed under Alternative Energy above. City contact is David Miller

c) July 4th

City contacts are Miranda Walden / Wendy Hartnett.

d) BluesFest

City contacts are Miranda Walden / Wendy Hartnett.

e) National Night Out

October 2, 2012. City contact is Randy Gardner.

f) Christmas Tree Lighting

City contacts are Miranda Walden / Wendy Hartnett.

ADJOURNMENT

The meeting adjourned at 6:28 p.m.

Approved:

Mark Massey, Chairperson