

**Community Affairs Commission Minutes June 16, 2012**

**STATE OF TEXAS           §**

**COUNTY OF TARRANT   §**

**CITY OF BEDFORD       §**

**The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on the 16th day of June, 2012 with the following members present:**

Mark Massey  
Jeremy Brown  
David Franklin  
Sarah Sisson  
Cynthia Williams  
Gary Morlock  
Steve Grubbs  
Roy Savage

Others present included:  
David Miller, Staff  
Michael Boyter, Council

Absentees:  
Mary Frazier  
Donald Bates  
Alexander Wolfe  
Cody Walker

**CALL TO ORDER**

The meeting was called to order by Mark Massey at 5:34 p.m.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Community Affairs Commission minutes:  
a) May 17, 2012 regular meeting.**

Motion to approve by Sarah Sisson, 2<sup>nd</sup> by Roy Savage and carried unanimously.

Mr. Savage was not in attendance at this meeting.

**NEW BUSINESS**

- 2. Discussion and possible action on holding a second annual energy fair, to be named “Energy Smart 2013 in Bedford” on April 20 at the Old Bedford Public Library.**

David Franklin requested that the Commission get pricing to see what it will cost to purchase a banner to promote the 2013 Energy Fair. Motion to approve by Jeremy Brown, 2<sup>nd</sup> by Steve Grubbs and carried unanimously.

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### 3. Review the balance of the Commission budget.

There is currently \$1,505.79 left in the budget. There will be two more portable signs for Shop Bedford First, mailings for outreach meetings and \$500 will be held for a banner for Energy Smart 2013 in Bedford.

## REPORTS

### 4. Discussion and possible action related to Community Affairs Commission Sub-Committee activities:

#### a) Business Outreach – Sarah Sisson and Steve Grubbs

- A possible date for the next outreach meeting is 9/13/2012 at 7:30 a.m.
  - The new mayor, Jim Griffin, will be there if his schedule permits. Also, Police Chief Gibson and Fire Chief Tindell will be invited. Old West Café was mentioned as a possible caterer/sponsor. There was discussion that there may be a charge if there is not a sponsor.
- There was discussion regarding the need to put out a Shop Bedford First sign at a cost of \$199.
- Sarah Sisson discussed creating a URL for the Commission to track the businesses approached. The Commission decided to put this on hold as there are concerns as to whether online discussion would violate the Open Meetings Act.
- The Commission discussed the need for another push for getting businesses to sign up on Shop Bedford First. Territories were divided up and each person will try to get five businesses signed up.
- David Miller stated that he thinks the issues with the Skeds website previously discussed have been corrected.

#### b) Residential Outreach – Gary Morlock

- The Commission discussed the possible date of 9/06/2012 from 7:00 – 8:00 p.m. with these possible topics: 6Stones, National Night Out and an economic update. The location may be moved to the Old Bedford Schoolhouse.

#### c) Faith Base Outreach – Cody Walker and Jeremy Brown

- They are working on a date for possible first meeting in the fall.

#### d) Alternative Energy – David Franklin

- This was discussed in Item 2 above.

### 5. Discussion and possible action related to Community Events:

#### a) 6Stones – Cody Walker/Jeremy Brown

- Upcoming events: CPR Blitz and Back Pack Drive

#### b) July 4<sup>th</sup> – Sarah Sisson

- The Commission discussed setting up a table at 4<sup>th</sup> Fest to promote City activities and commissions. Ms. Sisson will check with Mirenda McQuagge-Walden for necessary times. This may open up to sharing with the Volunteer Corps, the Animal Shelter or other City groups if interested.

#### c) BluesFest – Cynthia Williams

- This event is Labor Day weekend and will be discussed at the next meeting.

#### d) National Night Out – Gary Morlock

- Mr. Morlock discussed this event with the Police Department. At this time, they do not need our assistance in promoting the event; they are already using all available resources and may not be able to manage more.

#### e) Christmas Tree Lighting – Cody Walker

- No date for this event has been set yet. David Miller will check on CAC opportunities to assist.

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**ADJOURNMENT**

The meeting adjourned at 7:33 p.m.

Approved:

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Mark Massey, Chairperson