

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Cultural Affairs Commission of the City of Bedford, Texas, met in regular session at 6:30 pm at the Bedford Public Library, 2424 Forest Ridge Drive, Bedford, TX on the 8th day of October, 2012 with the following members present:

Alicia McGlinchey, Chair
Dr. Paul Davis
David Medina
Tom Jacobsen
Lee Koch
Barbara Speares
Janice Vickery

Constituting a quorum

Others present included:
Mirenda McQuagge-Walden, Staff Liaison
Patricia Nolan – Council Liaison
Ray Champney
Beverly Griffith

CALL TO ORDER

Chairwoman Alicia McGlinchey called the meeting to order at 6:30 pm

APPROVAL OF MINUTES:

1. Consider approval of the following Cultural Commission minutes:
 - September 24, 2012 regular meeting.

Lee Koch made a motion to approve the meeting minutes of the September 24, 2012 meeting; the motion was seconded by Mr. Davis. The motion passed 7 – 0.

OLD BUSINESS:

2. Introductions were made – guest Justin Vigiletti – years of experience with ONSTAGE and the Arts council serving on committees.
3. Briefly discussed the October 6th cultural crawl event. Overall very successful despite the short window of planning and the sketchy weather.
 - A follow up meeting will be held with participant groups on the lessons learned from the event after the Arts Guild has met with their board and discussed lessons learned
 - ONSTAGE was very happy with the steady traffic and increase in awareness about the theatre as well as outstanding help from city staff
 - Arts Guild was pleased overall with the attendance

- **Distribution of prizes was discussed and assigned for those attending the event and signing up for a drawing at the cultural commission booth**

4. Discussion of the ongoing progress of the cultural assessment process –

- Ms. McQuagge-Walden shared the facility survey report.
- Ms. McGlinchey received surveys from artists – mail and electronic. So far 29 surveys have been received.
- Survey results were discussed.
- Ms. McGlinchey shared the finished brochure, which explains the redevelopment project.
- The brochure also shows a profile of the city and where we are in the redevelopment project

5. Next Goals –

- **Review findings so far**
- **Artist survey responses**
- **Facility survey responses**
- **Interview results**
- **Key Stakeholder input**
- **Review the community profile the city has available for the committee to review**
- **Themes gathered by the committee**
- **Create a preliminary report to bring to the council in January**

ADJOURNMENT

Mr. Jacobsen motioned to adjourn at 7:40 p.m., seconded by Mr. Medina and passed unanimously.

Approved:

Alicia McGlinchey, Chair