

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 19th day of September 2012 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Deborah Allbach  
Ron Boyer  
Jennefer Campbell  
Lori Irvin  
Karen Kersey  
Rick Peters  
Brenda Roche

**Excused Absence:**

Helene Ray  
Maria Redburn

**Also Present:**

Councilman Brown  
Caroline Tait  
Barbara Sparks

(The following items were considered in accordance with the official agenda posted on the 13<sup>th</sup> day of September 2012.)

**CALL TO ORDER**

Rick Peters called the meeting to order at 7:02 p.m.

**ROLL CALL/INTRODUCTIONS**

**APPROVAL OF MINUTES**

1. Consider approval of the following Library Board minutes: August 15, 2012 regular session.

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Roche

2<sup>nd</sup> by Board Member Campbell

**NEW BUSINESS**

2. Discussion and possible action regarding the following policies:

## Library Board Minutes September 19, 2012

### APPROVED

- Cell Phone Policy: After discussion and minor wording recommendations, Brenda Roche moved to accept the policy, seconded by Lori Irvin. The policy was approved as amended by voice vote.
- Children's Room and Unattended Policy: After discussion with recommendations for changes made and accepted, a recommendation was made to forward this policy for review by the City attorney. Note: Teen volunteers are addressed under the volunteer policies.
- Code of Conduct Policy: After discussion with recommendations for changes made and accepted, a recommendation was made to forward this policy for review by the City attorney.
- Food and Drink Policy: After discussion and wording recommendations, Lori Irvin moved to accept the policy, seconded by Karen Kersey. The policy was approved as amended by voice vote.
- Lost and Found Policy: After discussion and minor wording recommendations, Karen Kersey moved to accept the policy, seconded by Ron Boyer. The policy was approved as amended by voice vote.
- Teen Room Policy: After discussion and minor wording recommendations, Karen Kersey moved to accept the policy, seconded by Brenda Roche. The policy was approved as amended by voice vote.
- Vulnerable Adults Policy: No content changes were recommended although a recommendation was made to forward this policy for review by the City attorney.

It was noted that the drafting of the policies represented a body of significant effort with thanks extended to the staff.

### 3. November meeting

Ron Boyer moved that the November meeting be moved up a week to November 14<sup>th</sup> to avoid the Thanksgiving holiday, seconded by all, and unanimously supported. Deborah Allbach has a conflict on that date; Lori Irvin agreed to take the minutes.

### REPORTS

#### 4. Discussion and distribution of Library Manager's Report.

Copies of the Library Board Report and Statistical Report were distributed.

### NEXT MEETING

The next meeting of the Library Advisory Board will be Wednesday, October 17, 2012.

### ADJOURNMENT

The meeting was adjourned at 8:15 p.m. by Rick Peters.

1<sup>st</sup> by Board Member Allbach

2<sup>nd</sup> by Board Member Roche

---

**Deborah Allbach, Board Secretary  
Bedford Public Library Advisory Board**