

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in special session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 25th day of April 2012 to review items on the special meeting agenda, with the following members present, constituting a quorum:

**Present:**

Deborah Allbach  
Roy Boyer  
Rick Peters  
Maria Redburn

**Also Present:**

Patt Dreyer

(The following items were considered in accordance with the official agenda posted on the 19<sup>th</sup> day of April 2012.)

**CALL TO ORDER**

Rick Peters called the meeting to order at 7:06 p.m.

**ROLL CALL/INTRODUCTIONS**

**NEW BUSINESS**

**1. Discussion regarding upcoming Library Focus Groups.**

A draft of "Calling All Super Users/Share Your Thoughts" flyer was shared with the following suggestions being made.

Calling All Super Users - No recommendations.

Share Your Thoughts – Seek a multi-generational photo. List focus groups in date order and either remove or move to the bottom the sentence: Registration is not required to attend these focus groups.

**2. Recommendations for focus groups dates and times were made.**

Library Advisory Board, Friends and Foundation – Wednesday, May 16<sup>th</sup> at 7:00 p.m.

Educator Focus Group –Tuesday, May 29<sup>th</sup> time will be scheduled through the school district.

Community Focus Group (open to all) – Saturday, June 16<sup>th</sup> at 2:00 p.m.

Senior Focus Group – Monday, June 18<sup>th</sup> at 10:00 a.m.

Children ages 7-12 Focus Group – Wednesday, June 20<sup>th</sup> at 2:00 p.m.

Family Focus Group – Sunday, June 24<sup>th</sup> at 2:00 p.m.

Teen Focus Group – Monday, June 25<sup>th</sup> at 7:00 p.m.

Community Focus Group (open to all) – Thursday, June 28<sup>th</sup> at 7:00 p.m.

Maria Redburn will verify room availability. The Teen and Children's group might be held in their respective rooms rather than the conference room. Teen Volunteers may be sought to provide crafts for young children during the Family Focus Group.

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**3. Discussion on facilitators for focus group meetings.**

A recommendation was made that facilitators be selected by Maria Redburn rather than ask for volunteers. Recommendations for facilitators were:

Library Advisory Board, Friends & Foundation – Debby Allbach  
Educator Focus Group – Andy Cargisle or Helene Ray  
Community Focus Group – Debby Allbach  
Senior Focus Group – Debby Allbach  
Children ages 7 -12 Focus Group – Teen or Helene Ray  
Family Focus Group – dona weisman  
Teen Focus Group – Teen

Maria Redburn will build a schedule based on availability. Those present were asked to confirm their availability as soon as possible.

**ADJOURNMENT**

The meeting adjourned at 8:12 p.m. by Rick Peters

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**Deborah Allbach, Board Secretary  
Bedford Public Advisory Board**