

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 20th day of March 2013 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Ron Boyer
Jennefer Campbell
Susan Hampton
Karen Kersey
Lori Irvin
Scott Probasco
Helene Ray

Excused Absence:

Brenda Roche

Also Present:

Councilman Brown
Maria Redburn

(The following items were considered in accordance with the official agenda posted on the 14th day of March 2013.)

CALL TO ORDER

Scott Probasco called the meeting to order at 7:03 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: February 20, 2013 regular session.

The approval of the minutes was tabled until the April meeting as they were unavailable at this meeting.

OLD BUSINESS

2. Discussion and possible action on Meeting Rooms Policy.

- Room reservation lead time for community groups was shortened from 12 to 3 months. After discussion, Lori Irvin moved that the revised policy be accepted as revised. This recommendation was seconded by Susan Hampton and unanimously approved by the Board.

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3. Discussion and possible action on Business Plan Strategic Focus Areas and Goals for 2013-2018.

The draft plan generated lively discussion. Generally the plan was well received. There have been suggestions to update or expand the mission statement to include "access to the world." Each Board member was asked to reflect and send any further recommendations and or comments to Maria Redburn via email prior to the next meeting. Maria Redburn stated she would circulate the revised plan as it stands after the most recent revisions, via email to Board members.

NEW BUSINESS

4. Update and discussion on Budget for Fiscal Year 2013/2014.

Initial budget plans are underway. In addition to zero based budgeting, supplemental requests for teen tutoring (per person fee) and a Bedford Public Library branded app are under consideration. Mention was made of starting a potential Blue Ray DVD collection. Board members were asked to submit any additional ideas to Maria Redburn as soon as possible. As is typical of budget negotiations it will be months before a final budget, which weighs the needs of the entire city, is complete.

REPORTS

5. Discussion and distribution of Library Manager's Report.

- The patron survey has closed with approximately 400 returned. Results will be available shortly.
- The Library Board Report was distributed. Questions were raised regarding the eBooks.
- Circulation numbers were in question. The numbers will be rechecked and an update issued.

NEXT MEETING

6. The next meeting of the Library Advisory Board will be Wednesday, April 17, 2013.

ADJOURNMENT

The meeting was adjourned at 7:56 p.m. by Scott Probasco.

1st by Board Member Boyer

2nd by Board Member Hampton

**Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board**