

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 18th day of September 2013 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Jennefer Campbell
Susan Hampton
Lori Irvin
Karen Kersey
Scott Probasco
Helene Ray
Brenda Roche

Excused Absence:

Ron Boyer

Also Present:

Maria Redburn
Councilman Davisson

(The following items were considered in accordance with the official agenda posted on the 12th day of September 2013.)

CALL TO ORDER

Scott Probasco called the meeting to order at 7:02 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: June 19, 2013 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Kersey

2nd by Board Member Roche

NEW BUSINESS

2. Discussion and possible action on Interlibrary Loan Policy.

This discussion was tabled for future discussion.

3. Discussion and possible action on Study Room Policy.

APPROVED

The Policy was discussed with a recommendation to close study rooms 15 minutes prior to the close of the Library. Brenda Roche moved that the amended Policy be approved, seconded by Susan Hampton and unanimously passed by voice vote.

4. Report on upcoming Bond election on November 5, 2013.

The Library will be an early voting site, October 21 through November 1. A FAQ sheet was distributed for Board member information.

5. Report and discussion on upcoming library programs and activates

Maria Redburn presented a yearlong overview of Library on-going activities. Numerous programs are available targeting all age levels from babies to senior citizens. New programs include: English as a Second Language, Home School Conference, iPad Class, Math Homework for Teens, Legos at the Library, Friends Robotics, Two zees, and Special Connection (for special needs children). Fund raisers include the Big Friends Bazaar on October 19, Christmas Fest on November 16, and Mardi Gras and February 8. A complete calendar of classes and events can be found on the web-site under the events tab. Typically events are well attended and well received.

TCC will be using the large meeting room to offer a small business development program. There is a cost associated with the program which is not a Library sponsored program.

REPORTS

6. Discussion and distribution of Library Manager's Report and City sponsored events.

- The Library Board Report was distributed for review.
- The Statistical Report was distributed and discussed.

Decreasing circulation figures were noted while alternative activities volume increased. The ongoing highway construction and fee schedule were noted as potential impacts on circulation numbers. City Council did not reduce the DVD fine schedule for the upcoming budget year. The library is permitted two weeks fine free annually. In the past this has been a Food for Fine drive before the winter holidays. Consideration is being given to having a monthly Fine Free Friday in lieu of some of the Food for Fine days.

NEXT MEETING

8. The next meeting of the Library Advisory Board will be Wednesday, October 16, 2013.

ADJOURNMENT

The meeting was adjourned at 8:02 p.m. by Scott Probasco.

1st by Board Member Roche

2nd by Board Member Ray

**Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board**