

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 19th day of March 2014 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Mishal Ali
Deborah Allbach
Margaret Carroll
Susan Hampton
Scott Probasco
Brenda Roche

Also Present:

Maria Redburn
Councilman Davisson

Approved Absence:

Lori Irvin

(The following items were considered in accordance with the official agenda posted on the 13th day of March 2014.)

CALL TO ORDER

Scott Probasco called the meeting to order at 7:02 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

- 1. Consider approval of the following Library Board minutes: February 19, 2014 regular session.**

The minutes were unanimously APPROVED.

1st by Board Member Hampton

2nd by Board Member Carroll

OLD BUSINESS

- 2. Discussion and update of Library Business Action Plan.**

The quarterly update to the current action plan was distributed and discussed. Library Board members were very pleased by the work represented in the update.

- 3. Discussion and update of Library Satisfaction Survey.**

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134 surveys have been received to date. The survey is open through April 12, 2014. Board members brainstormed on different electronic ways to promote the survey. Members were encouraged to forward a link to the survey to residents they know with a goal of getting less regular users of the Library to give input.

NEW BUSINESS

4. Discussion and possible action on Gifts and Memorial Policy.

After discussion and with minor edits recommended for greater clarity, Brenda Roche moved to accept the policy. The motion was seconded by Margaret Carroll and unanimously passed by voice vote. A related discussion regarding the role and visibility of the Library Foundation ensued.

5. Discussion about proposed changes to the minimum standards for accreditation of public libraries in the state library system.

Bedford Public Library is currently accredited and strives to exceed or maintain accreditation standards. One of the benefits in meeting these standards is discounted access to vendors. Bedford Public Library currently meets all the proposed changes to the standards. Board members were encouraged to read and comment on the proposed changes. Maria Redburn will send an electronic link of the standards to Board members.

REPORTS

6. Discussion and distribution of Library Manager's Report.

The Library Board Report and Statistical Report was distributed and discussed. Plans for National Library Week in April were shared.

The Statistical Report was distributed with a note that the total registered patron's number will be revised.

NEXT MEETING

7. The next meeting of the Library Advisory Board will be Wednesday, April 16, 2014. It was noted that Deborah Allbach cannot attend the April meeting and that Lori Irvin had previously agreed to take the minutes.

ADJOURNMENT

The meeting was adjourned at 7:47 p.m. by Scott Probasco.

1st by Board Member Roche
2nd by Board Member Carroll

**Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board**