

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 18th day of June 2014 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Mishal Ali (by phone)  
Deborah Allbach  
Margaret Carroll  
Susan Hampton  
Lori Irvin  
Scott Probasco

**Also Present:**

Maria Redburn  
Councilman Davisson

**Approved Absence:**

Brenda Roche

(The following items were considered in accordance with the official agenda posted on the 12<sup>th</sup> day of June 2014.)

**CALL TO ORDER**

Scott Probasco called the meeting to order at 7:00 p.m.

**ROLL CALL/INTRODUCTIONS**

**APPROVAL OF MINUTES**

1. Consider approval of the following Library Board minutes: May 21, 2014 regular session.

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Hampton

2<sup>nd</sup> by Board Member Allbach

**OLD BUSINESS**

2. Discussion and distribution of updated Library Action Plan.

The update was reviewed. Discussion centered on Young Minds: networking with other libraries and tutoring programs. This budget year a request is being submitted for an online tutoring service at a subscription cost of \$5,400 monthly which would supplement the two volunteer based services currently offered. Comment was made about the lack of Android classes which may be considered in the future. Overall the update demonstrates the broad range of activities the staff

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supports in order to enrich, empower and transform lives. A recommendation was made to congratulate staff on their ongoing work.

**3. Update and discussion of Geek the Library Campaign.**

- The youth kick off at Splash was attended by 600 plus families. Staff, volunteers and Library Advisory Board members were given Geek t-shirts. T-shirts will be made available at Blues Fest for \$10.00.
- The June 30 50<sup>th</sup> birthday party is another opportunity to promote Geek the Library Campaign. Staff may wear their Geek t-shirts or come dressed as a literary character. “Elsa” from *Frozen* and “Pete the Cat” will also be in attendance.

**4. Review and discussion on options for policy revisions for Homeless in HEB ISD.**

Three suggestions for ways to accommodate homeless students learning needs were discussed.

- After discussion consensus was reached to allow young adults with junior or senior high IDs access to the computers via a guest pass when they do not otherwise qualify for a Bedford Public Library card.
- After discussion, consensus was reached not to pursue a free printing of homework assignments option. After discussion, consensus was reached to permit people with junior or senior high IDs the ability to check out via an in Library hold system up to two items when they do not otherwise qualify for a Library card. The purpose of this hold system would be to insure availability of the items upon their return to the Library for three weeks to mirror a patron’s ability to have items accessible only to them for the same period. Ms. Redburn will use this feedback to amend corresponding Library policies.

**NEW BUSINESS**

**5. Discussion and possible action on Materials Collection Policy.**

The first two pages of the Materials Collection Policy contains edits which, after discussion, were endorsed by the Board. Ms. Allbach moved the changes be accepted. The motion was seconded by Ms. Hampton and unanimously passed by voice vote. A recommendation was made that the entire policy and procedure be reviewed for clarity and to eliminate redundancy in the near future.

**REPORTS**

**6. Discussion and distribution of Library Manager’s Report.**

- The Library Board Report and Statistical Report were distributed.
- Attention was drawn to the revised electronic catalog which was deemed an improvement.
- The Summer Reading Club has started with 290 people attending the first event.
- The July 4 parking effort is in need of volunteers. Please email Ms. Redburn if you can help.

**NEXT MEETING**

**7. The next meeting of the Library Advisory Board will be Wednesday, August 20, 2014.**

**ADJOURNMENT**

**APPROVED**

The meeting was adjourned at 8:24 p.m. by Scott Probasco.

1<sup>st</sup> by Board Member Hampton

2<sup>nd</sup> by Board Member Carroll

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**Deborah Allbach, Secretary  
Bedford Public Library Advisory Board**