

**City of Bedford Parks and Recreation Board Minutes March 6, 2014**

**State of Texas §**  
**County of Tarrant §**  
**City of Bedford §**

**The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on March 6, 2014 with the following in attendance:**

- |                         |         |                    |         |
|-------------------------|---------|--------------------|---------|
| 1. Douglas Allbach      | Present | 7. Lisa McMillan   | Present |
| 2. Teri Brown-Hudson    | Present | 8. Andrea Sarnoff  | Present |
| 3. Paula Cleaver        | Present | 9. Cathy Schneider | Absent  |
| 4. Jeannette Cook       | Present | 10. Dewey Tennant  | Present |
| 5. Linda Flemming       | Present | 11. Robert Welch   | Present |
| 6. Charles Higginbotham | Present |                    |         |

City Council/Staff Representatives Present:

Mirenda McQuagge-Walden – Managing Director

Don Henderson – Parks Superintendent

Eric Valdez – Recreation Manager

Visitors: Patty Sinclair – Beautification Commission

**CALL TO ORDER**

The meeting was called to order at 6:31 p.m. by Jeannette Cook.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Parks and Recreation Board minutes:**
  - a) February 12, 2013 regular meeting**

Minutes unanimously approved, with correction to the word beautification under item number 4.

**NEW BUSINESS**

- 2. Determine Budget Priorities for FY 2014/15 budget process.**

Mirenda McQuagge-Walden distributed the staff proposed budget items. It was noted that the Cheek-sparger trail cost was reduced to \$108,000 for engineering only. They are asking only for design costs this year with the goal to apply for future grant funding to construct the trail. The only new items, as compared to last year's lists are a replacement truck and the possible need for funds for the Park Master Plan update. There is estimated to be approximately \$60,000 in the Park Donation Fund by the end of the fiscal year. The decision of what to spend the balance on is due by June.

A motion to approve the list as presented with additional funds as needed for the Parks Master Plan update was made by Lisa McMillan, seconded by Douglas Allbach and the motion passed unanimously.

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### 3. Discuss participation in Clean Up Bedford Day, March 29, 2014.

Patty Sinclair with the Beautification Commission distributed flyers on Clean Up Day at Meadowpark. Teams will clean up various parks, roadways, and areas of Bedford. They will provide lunch for the volunteer's afterward along with raffle items donated by area business. The Parks Board will team to do Bedford Trails, members will meet at Meadowpark at 8:30 a.m.

### 4. Discuss individual Park assignments.

**a. Bedford Trails** – Charlie reported it in good shape.

**b. Boys Ranch Park** – Andrea reported the need of “poop” bags due to large amounts of waste not being cleaned up at the tennis courts.

**c. Brookhollow** – Teri reported the entry pole light is out and a yellow reflection pole is broken.

**d. Carousel**- Closed

**e. Central** – No report

**f. Harris Ryals** – Lisa reports it looks good.

**g. Meadowpark** – Doug reports the scoring box needs painted. Teri reported that in the Bark Park the bench plaques are sharp and dangerous. Also suggested adding signage to inform the public about where they can go to donate funds to help support the park. It was discussed about the locations of the culverts. The front ones location is good but the back one needs to go further back in a N/S direction. They will be installed in the ground to make it the bottom level and emulate the ones in Euless. Stickers have been treated over all areas and now spot treating. Working to resolve the drainage issues at the entrance of the large dog park.

**h. Monterrey** – Dewey reports stickers still there. Fence is fixed and all else in good shape.

**i. Stormie Jones** – Robert reports on the south side at Brasher there is a light out. He called Oncor. The fence area is complete. Ballard light tops gone and in the restroom the control valve is busted. BESA soccer coaches say there are bare spots on the fields. It is understood the Tejanos soccer club contracted to take care of the fields.

### 5. Staff updates on recreation programs.

- Eric- Spring break camp next week. March 10 – 14.
- Family Campout March 14
- Easter Egg Hunt April 12
- Eric will attend the HEB Chamber event at the Hurst Convention Center.

### NEXT MEETING

**6. The next meeting of the Parks and Recreation Board will be held on Thursday, April 10, 2014. (2<sup>nd</sup> Thursday)**

### ADJOURNMENT

There being no further business, a motion was made by Charlie Higginbotham and seconded by Lisa McMillan to adjourn the meeting. Motion passed and the meeting was adjourned at 7:23 p.m.

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Jeannette Cook, Chairperson  
City of Bedford, Parks & Recreation Board