

City of Bedford Parks and Recreation Board Minutes April 10, 2014

State of Texas §
County of Tarrant §
City of Bedford §

The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on April 10, 2014 with the following in attendance:

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|-------------------------|---------|--------------------|---------|
| 1. Douglas Allbach | Absent | 7. Lisa McMillan | Present |
| 2. Teri Brown-Hudson | Absent | 8. Andrea Sarnoff | Absent |
| 3. Paula Cleaver | Present | 9. Cathy Schneider | Present |
| 4. Jeannette Cook | Absent | 10. Dewey Tennant | Present |
| 5. Linda Flemming | Present | 11. Robert Welch | Present |
| 6. Charles Higginbotham | Present | | |

City Council/Staff Representatives Present:
Mirenda McQuagge-Walden – Managing Director
Eric Valdez – Recreation Manager
Trevon Hauth – Recreation Coordinator

CALL TO ORDER

The meeting was called to order at 6:36 p.m. by Lisa McMillan

APPROVAL OF MINUTES

- 1. Consider approval of the following Parks and Recreation Board minutes:**
a) March 6, 2014 regular meeting

Charles Higginbotham made a motion to approve the Minutes and was seconded by Lisa McMillan, with correction change to capitalize the word Cheeksparger and add the voting result for Item #2.

NEW BUSINESS

- 2. Discussion and possible action regarding wrapping the Recreation utility vehicle.**

Recreation Coordinator Trevon Hauth presented the proposed concept of the Recreation utility vehicle. The presentation outlined the need for the vehicle and the various opportunities that the Recreation Division will utilize the outreach concept. The presentation also included a example of a vehicle wraps from the City of Grand Prairie and a rough concept drawing that would be displayed on the current Ford Expedition. The total cost of the vehicle wrap was estimated at \$2,800. The Board agreed to support and fund the project. A request was made that staff return to present the refined proof for final approval.

- 3. Discussion and possible action regarding budget recommendations for the Park Donation Fund.**

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Mirenda McQuagge-Walden gave a brief summary of the Park Donation Fund. The donation fund currently will have approximately \$60,000 by the end of the fiscal year and is currently receiving around \$1,000 per month in donations.

Lisa McMillan requested an updated cost estimate for shade structures at the Bedford Bark Park. Charles Higginbotham requested that staff also return with estimates for additional cardio room equipment at the Boys Ranch Activity Center. Depending on the cost estimates the board would consider funding these items from the Parks Donation Fund.

4. Discuss individual Park assignments.

- a. **Bedford Trails** – Charlie Higginbotham reported it in good shape.
- b. **Boys Ranch Park** – No report.
- c. **Brookhollow** – No report.
- d. **Carousel**- Park gate was left open. There were no fence or signs telling the public that the park was closed. The garbage containers were overflowing.
- e. **Central** – No report
- f. **Harris Ryals** – Lisa McMillan reports it looks good.
- g. **Meadowpark** – No report. The scoreboard had been repainted.
- h. **Monterrey** – Dewey Tennant reports that the park was clean. The red tip bushes need to be trimmed because they are growing above the fence line.
- i. **Stormie Jones** – Robert Welch reports the water control valve had been fixed. There were some low braches from the trees at the East side of the park that needed to be addressed.

5. Staff updates on recreation programs.

- Eric Valdez- Aquatics: There are only a few spots remaining to be hired for aquatic positions. Staff is also working with Kent Hopkins for The Clubhouse to have a special needs day at Splash on May 17.
- Trevon Hauth – Recreation: Summer camp registration has started and the process for hiring summer camp staff is ongoing. Staff will be conducting interviews in the coming weeks.

NEXT MEETING

6. **The next meeting of the Parks and Recreation Board will be held on Thursday, May 1, 2014. (1st Thursday)**

ADJOURNMENT

There being no further business, a motion was made by Linda Flemming, and seconded by Lisa McMillan to adjourn the meeting. Motion passed and the meeting was adjourned at 7:25 p.m.

Jeannette Cook, Chairperson
City of Bedford, Parks & Recreation Board