

**City of Bedford Parks and Recreation Board Minutes February 4, 2015**

**State of Texas §**  
**County of Tarrant §**  
**City of Bedford §**

**The Parks and Recreation Board of the City of Bedford met in a regular session at the City Hall, Building A Conference Room on February 4, 2015 with the following in attendance:**

- |                      |         |                         |         |
|----------------------|---------|-------------------------|---------|
| 1. Douglas Allbach   | Present | 6. Charles Higginbotham | Present |
| 2. Teri Brown-Hudson | Absent  | 7. Cathy Schneider      | Present |
| 3. Jeannette Cook    | Present | 8. Donna Hanson         | Present |
| 4. Lisa McMillan     | Present | 9. Robert Welch         | Present |
| 5. Linda Flemming    | Present |                         |         |

City Council/Staff Representatives Present:

Jim Davisson – Council Liaison/Ex-Officio Member  
Mirenda McQuagge-Walden - Managing Director  
Eric Valdez – Community Services Manager  
John Fain – Planning Consultant

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Jeannette Cook.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Parks and Recreation Board Minutes:**
  - a) December 4, 2014 regular meeting**

A motion was made by Robert Welch, seconded by Donna Hanson to approve the December minutes as written. The motion passed unanimously.

**NEW BUSINESS**

- 2. Discussion regarding the update to the Parks Master Plan.**

John Fain, planning consultant, reviewed the work plan/schedule for the Parks Master Plan update that was provided to the Board by Staff. Through May, the Parks Board meetings will be moved to Wednesday to accommodate Mr. Fain's teaching schedule. Mirenda McQuagge-Walden reviewed the proposed dates for additional meetings and the schedule for the Parks Master Plan update through October 2015. Mirenda also noted that the Beautification Commission would be interested in being included in the May 6<sup>th</sup> joint meeting of the Parks Board and Cultural Commission.

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The Board reviewed a past parks survey form, suggesting deletion of some questions and additions or modifications to others. It was also decided to combine the questions from a separate Senior Citizens Survey into the one main Parks and Recreation Survey format. Staff noted that the survey information could be placed in the City magazine, but that the magazine was not due to reach residents until the first of April. It was decided to delay the survey completion date so that the survey notice could be put in the City magazine, and to modify the topics of the meeting sessions on the work plan/schedule. The April 1, 2015 meeting will be a public input session, beginning at 6 pm, followed by the regular Parks Board meeting immediately afterward. At the May 6<sup>th</sup> meeting the Board will begin the Needs Assessment and discuss open space and parkland development/acquisition opportunities. The joint meeting of the Parks Board/Cultural Commission/Beatification Commission will be held on the June 4<sup>th</sup> meeting date, so that the group can review the results of the survey and further discuss the Needs Assessment.

The Board also reviewed and suggested changes as necessary to the Parks Facilities Inventory lists.

### REPORTS

#### 3. Discuss Individual Park Assignments.

- a. **Bedford Trails** – Charles reported the trail looks good; weeds are gone and mulch is in. Jeannette reported that at the new western end of the trail a handrail has been installed along the fence line for safer access down to the trail; the 1/10 mile markers are down but can be confusing.
- b. **Boys Ranch** – Donna noted the parking lot was dimly lit; also questioned the dog programs held in the rec center and the cleanliness of the floor after the dog's use.
- c. **Brook Hollow** – It was noted that the plywood covering the hole on the playground equipment looks bad.
- d. **Carousel** – Remains closed for water well construction.
- e. **Central** – Looks good; Jeannette said it may be time to look at adding volleyball courts.
- f. **Harris Ryals** – Looks good; some lighting not on.
- g. **Meadowpark** – Doug reported the park looks okay, but just has that winter look; Dog Park looks great; it was noted that water stands between the two dog park areas.
- h. **Monterrey** – Jeannette reported that the photenia bushes have been removed and it looks better; fencing around playground is damaged.
- i. **Stormie Jones** – Robert noted that a tree close to Aspenwood Drive entrance is down and lights are off on that same side of the park; the volleyball net is sagging; a fence rail on the east side of the park needs repair.

#### 7. Staff updates on recreation programs.

- a) **Aquatics** – Eric reported that the recently hired Aquatics Coordinator left the job, but that a new coordinator had already been hired.
- b) **Recreation** – It was noted that the Volunteer Banquet would be held on Friday evening, February 6<sup>th</sup>, and the Valentine Dance would be held on Saturday, February 7<sup>th</sup>.
- c) **Parks** – Mirenda reported that City Council is considering an offer from a new baseball group that would fund renovations to the Meadow Park fields to provide for regulation baseball fields that can accommodate games and tournaments, in exchange for the group

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having full use and control of the ball fields at Meadow Park. City Council was briefed on this request at a January meeting; Parks Board members were unaware of the request or discussion by Council.

### **NEXT MEETING**

**5. The next meeting of the Parks and Recreation Board will be held on Wednesday, March 4, 2015.**

### **ADJOURNMENT**

There being no further business, a motion was made by Cathy Schneider and seconded by Linda Flemming to adjourn the meeting. Motion passed and the meeting was adjourned at 9:17 p.m.

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Jeannette Cook, Chairperson  
City of Bedford, Parks & Recreation Board