

Community Affairs Commission Minutes November 17, 2016

STATE OF TEXAS

COUNTY OF TARRANT

CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on Thursday, the 17th of November, 2016 with the following members present:

Sal Caruso
Emily Chavarriaga – arrived at 5:45 p.m.
Steve Grubbs
Margaret Hall
Gary Morlock

Terry Smith – arrived at 5:33 p.m.
Jenna M. Waters
Doug White
Joe Zavala

constituting quorum.

Others present:

Councilman Steve Farco – City Council Liaison
Meg Jakubik - City Staff Liaison - Strategic Services Mgr

Absent:

Mary Frazier
Roy Savage
Julie Sawyer

CALL TO ORDER

Chairman Sal Caruso called the meeting to order at 5:30 p.m.

OPENING REMARKS AND WELCOME

Mr. Caruso opened the meeting with a few housekeeping items.

APPROVAL OF MINUTES

A motion was made by Steve Grubbs and seconded by Margaret Hall to approve the minutes of the October 20, 2016 Community Affairs Commission meeting. The motion passed unanimously.

NEW BUSINESS

2. Discussion and possible action on cancelling the December 2016 Commission meeting. A motion was made by Gary Morlock and seconded by Doug White to cancel the December 2016 Commission meeting. The motion passed unanimously.

3. Discussion and possible action on the Calendar of Events for 2017. Mr. Grubbs

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presented the proposed calendar of events that was previously distributed to the Commission members via email. One change was noted for the Residential Outreach meeting that will now be held on March 22, 2017. Ms. Jakubik provided detailed information on the available meeting locations and opportunity to publicize the events in the Bedford Connection.

4. Review and possible action regarding Subcommittee Director Reports:

a. Residential Outreach – Margaret Hall

Ms. Hall provided a report on possible changes to the Residential Outreach meeting agendas including adding speakers from outside the City, limiting speaking times, and including introduction of new businesses in Bedford. The Commission discussed possible speakers as well as opportunities and challenges of including the proposed changes.

i. Block Parties - Sal Caruso

Chairman Caruso provided an updated on the Block Party schedule for 2017. The Block Party held in the spring is scheduled for Bedford Estates. The fall block party will be held at a school location. The October 2016 Block Party was held at Bell Manor Elementary School and was received with great enthusiasm and success.

b. Business Outreach - Doug White

Mr. White provided information regarding the attendance of the Business Outreach meetings and suggested new opportunities to deliver invitations and information to the business community. Mr. Morlock and Mr. Smith will work with Mr. White to assess possible opportunities for business engagement and increased participation.

c. Faith Based Outreach – Sal Caruso

Chairman Caruso reminded the Commission that the 6Stones Pulling for Hope Bus Pull benefiting the Night of Hope is scheduled for December 2, 2016 at Pennington Field.

d. City Expo – Joe Zavala

Mr. Zavala reported the work on City Expo would begin after the start of the New Year.

5. Council Liaison Report - Steve Farco

Councilman Farco praised the work of the Community Affairs Commission and provided updates from the previous City Council meeting. Councilman Farco also reminded the Commission members of upcoming events and important dates including the next City Council meeting, tree lighting ceremony, and Fire Department pancake breakfast.

6. Staff Liaison Report - Meg Jakubik

Ms. Jakubik provided key reports and comments during discussions noted under other agenda items.

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ADJOURNMENT

Motion to adjourn by Mr. Smith, and second by Mr. Grubbs.

Motion approved: 9-0

Meeting adjourned at 6:45 PM

Approved by Sal Caruso, CAC Chair

Submitted by Jenna M. Waters, CAC Secretary
