

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 17th day of August 2016 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Margaret Carroll
Jim Davis
Marcia Griffith
Susan Hampton
Lori Irvin
Alejandra Paniagua
Sarah Williams

Also Present:

Maria Redburn
Steve Farco

Absent:

Mishal Ali

(The following items were considered in accordance with the official agenda posted on the 12th day of August 2016.)

CALL TO ORDER

Deborah Allbach called the meeting to order at 7:02 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes:
May 18, 2016 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Davis
2nd by Board Member Hampton

OLD BUSINESS

2. Discussion and update on migration to Koha Integrated Library System.

- October 3rd public launch target date.
- Aloha to Koha campaign.
- Communicate the following changes to patrons: They must add their email to Library account, reading history and Wishlist will not transfer. The new system will require the creation of a pin number.

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- The suggestion was brought up that volunteers be informed about Koha and how it affects patrons.

3. Discussion and Update on Summer Reading Club.

A PowerPoint presentation was presented by Maria Redburn.

NEW BUSINESS

4. Boards and Commissions Application Process.

The Library Board is in need of a new chairperson.

5. Discussion on the Library Advisory Board Presentation to Council on October 25, 2016.

- A retrospective review will be given.
- The Board will review the presentation at the next Board meeting.

6. Discussion and report on Library Budget and Budget Retreat.

- Furniture and fixture budget was decreased by \$3,000.00.
- Councilman Farco gave an update on the City budget.

7. Discussion and report on the Friends Book Sale and Annual Meeting.

The Friends of the Library raised \$1,800.00 at the Friends Book Sale.

REPORTS

8. Discussion and distribution of Library Manager's Report.

The Library Director's Report was distributed.

NEXT MEETING

9. The next meeting of the Library Advisory Board will be held on Wednesday, September 21, 2016.

ADJOURNMENT

The meeting was adjourned at 8:24 p.m. by Deborah Allbach.

1st by Board Member Carroll

2nd by Board Member Hampton

Sarah Williams, Secretary
Bedford Public Library Advisory Board