

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 16th day of November 2016 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Deborah Allbach  
Margaret Carroll  
Jim Davis  
Marcia Griffith  
Susan Hampton  
Lori Irvin  
Alejandra Paniagua  
Sarah Williams

**Also Present:**

Maria Redburn  
Victoria Green

**Absent:**

Mishal Ali

(The following items were considered in accordance with the official agenda posted on the 11<sup>th</sup> day of November 2016.)

**CALL TO ORDER**

Deborah Allbach called the meeting to order at 7:03 p.m.

**ROLL CALL/INTRODUCTIONS**

**APPROVAL OF MINUTES**

1. Consider approval of the following Library Board minutes:  
October 19, 2016 regular session.

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Carroll  
2<sup>nd</sup> by Board Member Hampton

**NEW BUSINESS**

2. Discussion and report on Library Statistical Report.

- Increase in Library visitors due to early voting.
- Increase in renewals due to automatic renewals.
- The Board suggested that the pictorial Monthly Statistical Report, be place on the Information Desk for patrons to view.

**OLD BUSINESS**

**3. Discussion and update on migration to Koha Integrated Library System.**

- Staff and patrons are still experiencing slowdowns. A new individual server is being built, which should resolve this problem.
- Other issues previously discussed seemed to be resolved.

**4. Report on Library Advisory Board Presentation to Council on October 25.**

- The presentation went very well, and good feedback was received.
- The Council was curious about the breakdown of the digital circulation.

**REPORTS**

**5. Discussion and distribution of Library Manager's Report.**

The Library Director's Report was distributed.

**NEXT MEETING**

**7. The next meeting of the Library Advisory Board will be held on Wednesday, January 18, 2017.**

**ADJOURNMENT**

The meeting was adjourned at 7:56 p.m. by Deborah Allbach.

1<sup>st</sup> by Board Member Carroll

2<sup>nd</sup> by Board Member Hampton

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**Sarah Williams, Secretary  
Bedford Public Library Advisory Board**