

STATE OF TEXAS §  
COUNTY OF TARRANT §  
CITY OF BEDFORD §

**appro  
ved**

The Bedford Parks and Recreation Board met in regular session at the City of Bedford Library Location on the 3<sup>rd</sup> of November with the following members present:

- |                |                  |
|----------------|------------------|
| Jeannette Cook | Elvera Henderson |
| Doug Allbach   | Jeremy Loy       |
| Bryan Burgess  | Randy Newby      |
| Alex Cowart    | Cathy Schneider  |
| Sam Fairchild  | Donna Williams   |
| Donna Hanson   |                  |

**Constituting a quorum.**

City Council/Staff Representatives:  
Eric Valdez – Community Services Manager

Rusty Sartor, Council Liaison, was out of town and unable to attend.

Others Present:  
Jake Baker

**CALL TO ORDER**

Jeannette Cook, Chairperson, called the Board meeting to order at 6:31 p.m.

**APPROVAL OF MINUTES**

1. **Consider approval of the following Parks and Recreation Board minutes:**
  - a) **September 1, 2016 and October 6, 2016 regular meeting.**

There being no corrections, a motion was made by Cathy Schneider, seconded by Doug Allbach, to approve the September meeting minutes as submitted. Motion passed unanimously. There being no corrections, a motion was made by Donna Hanson, seconded by Jeremy Loy, to approve the October meeting minutes as submitted. Motion passed unanimously.

**NEW BUSINESS**

2. **Discuss and possibly take action on cancelling the December Meeting.**

The Board unanimously agreed to cancel the December 2016 meeting due to holiday activities that week. The next regular meeting will be held in January 2017.

3. **Discuss and approve monument sign for Boys Ranch Park.**

City staff has prepared designs for 3 monument style signs to replace existing signs in the park. These signs will be located near the 3 entrances: on Doug Rivers Dr. from Harwood Rd., on Shady Lake Dr. near the tennis courts, and at the intersection of Doug Rivers Dr. and R.D. Hurt Pkwy. from Forest Ridge Dr. near the BRAC. The Board unanimously agreed to place the sign

on Doug Rivers Dr. from Harwood Rd. near the Post Office. The design of the signs is similar to the monument signs located at key intersection around the city: 9 feet tall by 12 feet wide (significantly larger than existing signage), a lighted “B” logo at the top, park rules will be in the center of the sign, and the name of the park will be across the bottom. Going forward, similar signs will be placed at the other parks as funding becomes available. The Board unanimously agreed that the name on the signs at Boys Ranch Park should be listed as “Boys Ranch Park”. There are 2 options for the design of the rules portion of the sign: raised bricks or cast stone. The raised brick allows for lighting of the rules and the cast stone does not. The Board agreed that the raised brick with the lighting would be the best option. Upgrading the LED sign near Forest Ridge Dr. and Harwood Rd. to a similar monument design was discussed. Eric stated that this had been looked into and the cost would be as much as replacing the sign entirely. The existing wrought iron signs will be removed, but Jeannette requested that they be saved for possible future decorative use in a city facility. A question was raised about the timing of installing the new signs and Jeannette stated that, while there is no hard timeline, they should be installed soon.

A motion was made by Randy Newby to use raised brick signs with lighted black letters on all 3 signs, to include “Boys Ranch Park” at the bottom of all 3 signs, and to locate the sign from Harwood Rd. near the Post Office. The motion was seconded by Donna Hanson and passed unanimously.

**4. Discuss options to take tours of the NRH Center and the Summit in Grand Prairie.**

The Board discussed visiting more nearby recreation facilities to see ideas for designs for a similar facility in Bedford. City staff has recommended touring the NRH Center in North Richland Hills and the Summit in Grand Prairie. Both are relatively new facilities and the Summit is a new senior center with an adjacent rec center under construction. There was further discussion about visiting the rec centers in Euless and Hurst in the near future. It was agreed that available Board members will tour the NRH Center on Thursday, December 1<sup>st</sup>, as long as that date works for the NRH Center staff. Jeannette reminded Board members to continue making lists of items that we would like to see in a future facility in Bedford.

**OLD BUSINESS**

**5. Update on the Bedford Bark Park.**

Eric reported that the city is currently working on amending the agreement with HEB ISD to allow for installation of the lighting. The lights will be located outside of the Oncor property and easements, so their approval will not be needed.

**REPORTS**

**6. Discuss individual park assignments:**

Reports on individual park assignments and park conditions:

- a. **Bedford Trails Linear Park** – looks good, mowing needed in some areas, but that is likely due to weather, a swing near the Hastings crosswalk on the East end was twisted around the top cross bar of the swing set.
- b. **Boys Ranch Park** – weirs needed cleaning but it appears that was done today, older sign posts are being replaced with black posts and new signs will be backed in black, looks very nice, trash cans have all been switched out. A question was asked about another Pokémon event and Eric reported that they are waiting to schedule based on an upcoming update to the game.
- c. **Brook Hollow Park** – looks good, the needed completion of the sidewalk to the bridge was mentioned.

- d. **Carousel Park** – driveway lights have been on, but all others are still out. Eric reported that the Parks department has taken over installing the meter and restoring power and lighting and that should happen soon. Park looks good otherwise.
- e. **Central Park** – looks good.
- f. **Harris Ryals Park** – several branches were down near the school, but they have since been removed.
- g. **Meadowpark Athletic Complex** – soggy from today's rain, but looks good, baseball field looks well maintained, city is in ongoing discussions about renewing an agreement with a baseball group.
- h. **Monterrey Park** – looks good.
- i. **Stormie Jones Park** – lot of trash in the ditch near the soccer field, reminder about location of handicap parking in relation to the ramp and the sidewalk.

**7. Staff updates on recreation programs.**

**a. Aquatics**

Currently in off-season, working with a vendor on software for digitizing employee paperwork.

**b. Recreation**

Upcoming events: Tree Lighting on December 2<sup>nd</sup>, Be Thankful – November 1<sup>st</sup> through 24<sup>th</sup> – Facebook campaign where fans can share why they are thankful for Bedford Parks and Recreation to enter a drawing to light the tree, Movie night at a school with Harley Davidson on November 10<sup>th</sup>.

**NEXT MEETING**

- 8. The next meeting of the Parks and Recreation Board will be held on Thursday, January 5, 2016.**

**ADJOURNMENT**

There being no additional business, Donna Hanson made a motion for adjournment of the meeting; Cathy Schneider seconded the motion. The motion passed unanimously and the meeting was adjourned at 7:38 P.M.

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**Jeanette Cook, Chairperson**