

Community Affairs Commission Minutes January 19, 2017

STATE OF TEXAS

COUNTY OF TARRANT

CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, TX on Thursday, the 19th of January 2017 with the following members present:

Sal Caruso
Emily Chavarriaga – arrived at 5:39 p.m.
Steve Grubbs
Margaret Hall
Gary Morlock

Terry Smith
Jenna M. Waters
Doug White – arrived at 5:34 p.m.

constituting quorum.

Others present:

Councilman Michael Boyter – City Council Liaison
Meg Jakubik - City Staff Liaison - Strategic Services Mgr

Absent:

Mary Frazier
Roy Savage
Joe Zavala

CALL TO ORDER

Chairman Sal Caruso called the meeting to order at 5:31 p.m.

OPENING REMARKS AND WELCOME

Mr. Caruso opened the meeting with a few housekeeping items, including the resignation of Julie Sawyer. Mr. Caruso also informed the Committee members of the resignation of Councilman Steve Farco from Bedford City Council due to health issues. Councilman Michael Boyter is the new City Council Liaison.

APPROVAL OF MINUTES

A motion was made by Margaret Hall and seconded by Steve Grubbs to approve the minutes of the November 17, 2016 Community Affairs Commission meeting. The motion passed unanimously.

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NEW BUSINESS

2. Review and possible action regarding Subcommittee Director Reports:

a. Residential Outreach – Margaret Hall

Ms. Hall provided a report on the March 22, 2017 Residential Outreach meeting agenda including securing a representative from the FBI to make a presentation to the attendees. Ms. Jakubik stated the City of Bedford would need 15 minutes of agenda time to discuss the Automated Water Meter Reader instillation. The Commission discussed agenda changes including updating the time allotted to each speaker and foregoing the addition of the outside speaker for this meeting.

i. Block Parties - Sal Caruso

Chairman Caruso provided an update on the Block Party scheduled for Friday, April 21, 2017. The Block Party held in the spring is scheduled for Bedford Estates. Mr. Caruso and Ms. Jakubik will be meeting in the next week to finalize the details and work with the HOA to distribute information per Mr. Smith's recommendation.

b. Business Outreach - Doug White

Mr. White stated work would begin on the Business Outreach meeting in February. The Business Roundtable is scheduled for May 19, 2017. Mr. Smith and Mr. Morlock will work with Mr. White to develop the program for the meeting.

c. Faith Based Outreach – Sal Caruso

Chairman Caruso reminded the Commission that the 6Stones Catalyst for Hope Forum is scheduled for February 2nd at 1:30 p.m. and reservations are required.

d. City Expo – Joe Zavala

Mr. Zavala was absent from the meeting. A report from Ms. Jakubik included an update on the participation of city services, city associated clubs and additional support being provided by city departments to promote the City Expo/Pet Fair. The City Expo/Pet Fair is scheduled for Saturday, April 1, 2017 at Bedford Boys Ranch.

5. Council Liaison Report – Michael Boyter

Councilman Boyter stated his support for the Commission and praised the work being done on behalf of the City.

6. Staff Liaison Report - Meg Jakubik

Ms. Jakubik provided key reports and comments during discussions noted under other agenda items.

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ADJOURNMENT

Motion to adjourn by Mr. Grubbs, and second by Mr. Morlock.

Motion approved: 8-0

Meeting adjourned at 6:17 PM

Approved by Sal Caruso, CAC Chair

Submitted by Jenna M. Waters, CAC Secretary
