

Community Affairs Commission Minutes April 20, 2017

STATE OF TEXAS

COUNTY OF TARRANT

CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, Texas, Thursday, the 20th of April 2017 with the following members present:

Sal Caruso
Emily Chavarriaga
Margaret Hall
Gary Morlock
Roy Savage

Terry Smith arrive at 5:53
Jenna M. Waters
Doug White
Joe Zavala

constituting quorum.

Others present:

Meg Jakubik - City Staff Liaison - Strategic Services Mgr
Michael Boyter – City Council Liaison

Absent:

Mary Frazier
Steve Grubbs

CALL TO ORDER

Chairman Sal Caruso called the meeting to order at 5:30 p.m.

OPENING REMARKS AND WELCOME

Mr. Caruso opened the meeting with congratulatory remarks to Joe Zavala, City Staff, and the commission members for a successful City Expo.

APPROVAL OF MINUTES

A motion was made by Margaret Hall and seconded by Roy Savage to approve the minutes of the March 9, 2017 Community Affairs Commission meeting. The motion passed unanimously.

NEW BUSINESS

2. Discussion and possible action on an HEB Outreach Meeting.

Terry Smith introduced the concept of a Hurst/Eules/Bedford combined business outreach meeting. Discussion included participating in HEB Chamber events and staying focused on the mission of the Community Affairs Commission. Ms. Jakubik will work on opportunities to participate with the Chamber.

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3. Review and possible action regarding Subcommittee Director Reports:

a. Residential Outreach – Margaret Hall

Ms. Hall provided a report on the March 22, 2017 Residential Outreach meeting. Ms. Hall requested further discussion of the meeting tabled to the May meeting to include absent Commission members in the discussion.

i. Block Parties - Sal Caruso

Chairman Caruso provided an update on the Block Party scheduled for Friday, April 21, 2017. The Block Party has been confirmed for Bedford Estates with all residents on Ashbury Court agreeing to the event. Commission member discussed an emergency management plan for inclement weather. Chairman Caruso reminded the Commission of the Fall block party date of September 28th. A location is being vetted.

b. Business Outreach - Doug White

Mr. White reported the agenda items will include the Mayor, new City manager Brian Bosshardt, Shop Bedford First, and staff report on water meters. The Business Roundtable is scheduled for May 19, 2017. Mr. White is developing a route for flyers to be distributed. Ms. Jakubik distributed the draft welcome letter from the CAC that will be included in the welcome packets delivered to new businesses through the Economic Development department.

c. Faith Based Outreach – Sal Caruso

Chairman Caruso reported the 6Stones CPR event will be held April 21-22nd. A suggestion was made to have a Community Affairs Commission team for the Fall CPR event. This CPR marks the 100th house in Bedford to receive services through 6Stones.

d. City Expo – Joe Zavala

Mr. Zavala thanked everyone for their hard work preparing for and participation in the City Expo. Tally reports on approximate attendance were included in the report.

4. Council Liaison Report – Michael Boyter

Councilman Boyter stated his support for the Commission and praised the work being done on behalf of the City.

5. Staff Liaison Report - Meg Jakubik

Ms. Jakubik reported Brian Bosshardt assumed the responsibilities of Bedford City Manager on April 17, 2017.

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ADJOURNMENT

Motion to adjourn by Mr. Savage, and second by Ms. Hall.

Motion approved: 8-0

Meeting adjourned at 6:35 PM

Approved by Sal Caruso, CAC Chair

Submitted by Jenna M. Waters, CAC Secretary
