

Community Affairs Commission Minutes March 9, 2017

STATE OF TEXAS

COUNTY OF TARRANT

CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 p.m. at the Bedford Public Library, Bonnie Fin Room, 2424 Forest Ridge Drive, Bedford, TX on Thursday, the 9th of March 2017 with the following members present:

Sal Caruso
Emily Chavarriaga
Margaret Hall
Gary Morlock
Roy Savage

Terry Smith
Jenna M. Waters
Doug White
Joe Zavala

constituting quorum.

Others present:

Meg Jakubik - City Staff Liaison - Strategic Services Mgr

Absent:

Mary Frazier
Steve Grubbs

CALL TO ORDER

Chairman Sal Caruso called the meeting to order at 5:35 p.m.

OPENING REMARKS AND WELCOME

Mr. Caruso opened the meeting with welcoming back Roy Savage and complimentary remarks to Margaret for the work she is doing to prepare for the Residential Roundtable.

APPROVAL OF MINUTES

A motion was made by Margaret Hall and seconded by Terry Smith to approve the minutes of the February 16, 2017 Community Affairs Commission meeting. The motion passed unanimously.

NEW BUSINESS

2. Review and possible action regarding Subcommittee Director Reports:

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a. Residential Outreach – Margaret Hall

Ms. Hall provided a report on the March 22, 2017 Residential Outreach meeting agenda including a timeline of action items leading up to and including the event. Ms. Hall and Megan Jakubik have been working together to prepare for the meeting. Ms. Jakubik reported there have been over 100 reservations made in the on-line system. The committee reviewed the Residential Outreach Feedback Form and agreed to use it as developed.

i. Block Parties - Sal Caruso

Chairman Caruso provided an update on the Block Party scheduled for Friday, April 21, 2017. The Block Party has been confirmed for Bedford Estates with all residents on Ashbury Court agreeing to the event. More than 15 vendors have been confirmed for the Block Party.

b. Business Outreach - Doug White

Mr. White reported he is continuing to work with the post office on geo-fencing to accurately and economically mail information and separating the residential addresses from the business addresses. Discussion included reaching out to the new businesses in Bedford that would include a welcome from the CAC Chairman and invitation to the Business Outreach Meeting. Mr. White also requested Q &A be added to the agenda for the last 30 minutes of the meeting. The Business Roundtable is scheduled for May 19, 2017. Mr. Smith and Mr. Morlock are continuing to work with Mr. White to develop the program for the meeting. Ms. Waters made the suggestion to reach out to new businesses when they begin operations in Bedford welcoming them to the city and not to wait until there was a Business Outreach Meeting scheduled.

c. Faith Based Outreach – Sal Caruso

Chairman Caruso reported the 6Stones Run for Hope has been cancelled. Chairman Caruso also reported HEB Chamber's Leadership HEB is conducting a poverty simulation at Campus West on March 30, 2017.

d. City Expo – Joe Zavala

Mr. Zavala is working with Ms. Jakubik in planning the Commission's role in City Expo. Mr. Zavala distributed a sign-up sheet for work the day before the event and at City Expo. A report from Ms. Jakubik included an update on the participation of city services, city associated clubs and additional support being provided by city departments to promote the City Expo/Pet Fair. The City Expo/Pet Fair is scheduled for Saturday, April 1, 2017 at Bedford Boys Ranch.

5. Council Liaison Report – Michael Boyter

Councilman Boyter was not in attendance.

6. Staff Liaison Report - Meg Jakubik

Ms. Jakubik reported a letter of support was written for a grant from the Texas Library Commission for the neighborhood book club.

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ADJOURNMENT

Motion to adjourn by Mr. Smith, and second by Mr. Savage.

Motion approved: 9-0

Meeting adjourned at 6:38 PM

Approved by Sal Caruso, CAC Chair

Submitted by Jenna M. Waters, CAC Secretary
