

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 21st day of June 2017 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Mishal Ali  
Deborah Allbach  
Margaret Carroll  
Jim Davis  
Marcia Griffith  
Susan Hampton  
Lori Irvin  
Alejandra Paniagua

**Also Present:**

Maria Redburn

**Absent:**

Sarah Williams

(The following items were considered in accordance with the official agenda posted on the 16th day of June 2017.)

**CALL TO ORDER**

Board Chair Deborah Allbach called the meeting to order at 7:02 p.m.

**ROLL CALL/INTRODUCTIONS**

**APPROVAL OF MINUTES**

**1. Consider approval of the following Library Board minutes:  
May 17, 2017 regular session.**

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Davis  
2<sup>nd</sup> by Board Member Griffith

**OLD BUSINESS**

**2. Report and discussion on Petitions and Solicitations Policy.**

Library Staff will wait to set policy until receiving further guidance from City Council.

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**NEW BUSINESS**

**3. Discussion on the Boards and Commissions application Process.**

Deborah Allbach introduced the discussion of filling expiring Library Advisory Board positions in September.

**4. Report on upcoming Bedford Library Friends Activities.**

Marcia Griffith discussed Friends Book Sale in August.

**5. Report and discussion on Library Budget.**

Maria Redburn talked about upcoming budget needs: Furniture, digital sign renovation/replacement and staff travel needs.

**6. Report and discussion on Library Action Plan.**

- Audio visual upgrades schedule for August
- Circulation working on inventory

**REPORTS**

**7. Discussion and distribution of Library Director's Report.**

- The Library Director's Report was distributed
- Barbara Johnson will be attending Koha conference
- HEB Reads – Good response. Prizes were displayed
- Summer programming attendance has greatly increased requiring tickets be issued limiting attendance due to fire safety requirements

**NEXT MEETING**

**8. The next meeting of the Library Advisory Board is Wednesday, August 16, 2017.**

**ADJOURNMENT**

The meeting was adjourned at 8:12 p.m. by Deborah Allbach.

1<sup>st</sup> by Board Member Carroll

2<sup>nd</sup> by Board Member Irvin

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**Jim Davis, Board Member  
Bedford Public Library Advisory Board**