

# AGENDA

Regular Meeting of the Bedford City Council  
Tuesday, December 7, 2010  
2000 Forest Ridge Drive  
Bedford, Texas

Council Chambers Regular Session 6:30 p.m.

COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW  
ONLINE AT <http://www.ci.bedford.tx.us>

## REGULAR SESSION 6:30 P.M.

### CALL TO ORDER/GENERAL COMMENTS

INVOCATION (Reverend Rachael Sandifer, Cathedral of Hope Mid Cities)

### PLEDGE OF ALLEGIANCE

### OPEN FORUM

*(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)*

### CONSIDER APPROVAL OF ITEMS BY CONSENT

### COUNCIL RECOGNITION

#### 1. Employee Service Recognition

### PERSONS TO BE HEARD

2. The following individuals have requested to speak to the Council tonight under Persons to be Heard:
  - Request to the speak to the Council regarding Community Affairs Commission 2010 activities by the following individuals:
    - a) Tom Bresnahan, 3401 Derby Circle, Bedford, Texas 76021 – Full Commission activities
    - b) Karla Setser, 3204 Rustic Meadows Drive, Bedford, Texas 76021 – Homeowner Association sub-committee activities.
    - c) Mark Massey, 3741 Oak Cove, Bedford, Texas 76021 – Business sub-committee activities.
    - d) David Franklin, 1832 Realistic Court, Bedford, Texas 76021 – Alternative Energy sub-committee activities.

### APPROVAL OF THE MINUTES

3. Consider approval of the following City Council minutes:
  - a) November 23, 2010 regular meeting
  - b) November 30, 2010 special meeting

### NEW BUSINESS

4. Consider a resolution authorizing the Mayor to certify the Chapter 59 Asset Forfeiture Report as required by Article 59.06 of the Code of Criminal Procedures.

**5. Consider a resolution appointing members to Bedford Boards and Commissions.**

**6. Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Animal Control Board- Councilman Griffin**
- ✓ **Animal Shelter Advisory Board- Councilman Griffin**
- ✓ **Beautification Commission- Councilman Turner**
- ✓ **Community Affairs Commission- Councilman Fisher**
- ✓ **Library Board- Councilman Brown**
- ✓ **Parks & Recreation Board- Councilman Griffin**
- ✓ **Senior Citizen Advisory Board- Councilman Savage**
- ✓ **Teen Court Advisory Board- Councilman Champney**

**7. Council member reports**

**8. City Manager report**

**9. Take any action necessary as a result of the Executive Session.**

*(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)*

**ADJOURNMENT**

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Friday, December 3, 2010 at 5:00 p.m.**, and remained so posted at least 72 hours before said meeting convened.

---

**Michael Wells, City Secretary**

---

**Date Notice Removed**

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time of a posted council meeting by calling 817.952.2101.)



# COUNCIL AGENDA BACKGROUND

---

## **PRESENTER:**

Beverly Queen Griffith, City Manager

## **ITEM:**

Employee Service Recognition

## **DISCUSSION:**

The following employees have completed a service period and are eligible for recognition:

- ✓ Eric Valdez                      5 yrs. Community Services
- ✓ Tara Noble                        5 yrs. Police Department
- ✓ Charlie Cottongame            5 yrs. Police Department
- ✓ Wendy Hartnett                5 yrs. Community Services
- ✓ Yolanda Alonso                10 yrs. Planning & Zoning
- ✓ Mike Bowers                    25 yrs. Police Department

## **RECOMMENDATION:**

N/A

## **FISCAL IMPACT:**

N/A

## **ATTACHMENTS:**

N/A



# COUNCIL AGENDA BACKGROUND

---

## PRESENTER AND ITEM:

- Request to the speak to the Council regarding Community Affairs Commission 2010 activities by the following individuals:
  - a) Tom Bresnahan, 3401 Derby Circle, Bedford, Texas 76021 – Full Commission activities
  - b) Karla Setser, 3204 Rustic Meadows Drive, Bedford, Texas 76021 – Homeowner Association sub-committee activities.
  - c) Mark Massey, 3741 Oak Cove, Bedford, Texas 76021 – Business sub-committee activities.
  - d) David Franklin, 1832 Realistic Court, Bedford, Texas 76021 – Alternative Energy sub-committee activities.

## DISCUSSION:

N/A

## RECOMMENDATION:

N/A

## ATTACHMENTS:

Letter of Request

## Jakubik, Megan

---

**From:** Wells, Michael  
**Sent:** Tuesday, November 30, 2010 11:34 AM  
**To:** Jakubik, Megan  
**Subject:** Fwd: Please get in touch with City Secretary ASAP - Dec. 7 Council meeting

----- Forwarded message -----

From: "Tom Bresnahan"  
Date: Tue, Nov 30, 2010 10:47 am  
Subject: Please get in touch with City Secretary ASAP - Dec. 7 Council meeting  
To: "Wells, Michael" <[Michael.Wells@ci.bedford.tx.us](mailto:Michael.Wells@ci.bedford.tx.us)>  
Cc: "mark massey" "Syblon, Bill" <[Bill.Syblon@ci.bedford.tx.us](mailto:Bill.Syblon@ci.bedford.tx.us)>, "Wells, Michael" <[Michael.Wells@ci.bedford.tx.us](mailto:Michael.Wells@ci.bedford.tx.us)>, "Roger Fisher" "mark massey"

Mike,

Per your request the following people will speak to council. Give me a call should you have any questions.

Tom Bresnahan Chair - CAC  
Mark Massey - Business  
Karla Setser - HOA's  
David Franklin - Energy

Have a great day!

Tom Bresnahan

817-410-1571 Direct  
817-908-1717 Wireless

---

**From:**  
**Sent:** Monday, November 29, 2010 8:27 PM  
**To:** Wells, Michael  
**Cc:** Syblon, Bill  
**Subject:** Karla Setser CAC - Dec. 7 Council meeting

Dear Michael,

Here is my contact information:

Karla Setser

3204 Rustic Meadows Drive

Bedford, TX 76021

(phone is 214-437-3950)

Please let me know if you need additional information.

Best Regards,

Karla Setser

**From:**

**Sent:** Monday, November 29, 2010 2:34 PM

**To:** Syblon, Bill

**Cc:**

**Subject:** CAC - Dec. 7 Council meeting - Persons to Be Heard or general group?

Dear Bill,

I hope you had a great Thanksgiving holiday weekend.

Do we need to get on the Persons to Be Heard list to speak at the December 7 Council meeting regarding the CAC's 2010 activities or should the CAC be on the Agenda as a group and we all speak at that time?

Thanks and please let us know.

Best Regards,

Karla Setser

214-437-3950

---

**CITY of BEDFORD CONFIDENTIALITY NOTICE:**

This e-mail transmission is intended only for the use of the individual to whom it is addressed and may contain information that is confidential, privileged, and exempt from disclosure. Any use, copying, retention or disclosure by any person other than the intended recipient or the intended recipient's designees is strictly prohibited. If you have received this email in error, please notify the sender immediately by return e-mail and destroy all electronic and paper copies of the original message and any attachments immediately.



# COUNCIL AGENDA BACKGROUND

---

**PRESENTER:**

Michael Wells, City Secretary

**ITEM:**

Consider approval of the following City Council minutes:

- a) November 23, 2010 regular session
- b) November 30, 2010 special session

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in work session at 5:30 p.m. in the Building A Conference Room and regular session at 6:30 p.m. in the Council Chamber of City Hall, 2000 Forest Ridge Drive on the 23rd day of November 2010 with the following members present:

Jim Story	Mayor
Chris Brown	Council Members
Ray Champney	
Roger Fisher	
Jim Griffin	
Roy W. Turner	

Constituting a quorum.

Roy Savage was absent from tonight's meeting.

Staff present included:

Beverly Queen	City Manager
David Miller	Deputy City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Jill McAdams	Human Resources Director
Maria Redburn	Library Manager
Bill Shelton	Public Works Superintendent
Bill Syblon	Development Director
James Tindell	Fire Chief

### **WORK SESSION**

Mayor Story called the work session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following item(s) on consent: 3, 5, 6, 7 and 8.

- **Hear a follow up presentation by representatives of Torch Creative regarding the creation of a third logo option for the City of Bedford.**

Councilman Roger Fisher introduced Mike Thurman and Brad Bishop of Torch Creative. They have brought back three designs as well as the gray and blue color scheme, as comments were received that there was not enough contrast between the two blues that were chosen at the previous meeting. Torch presented the three logo options and their recommendation was Option 1. Council was of the consensus to choose Option 1. In regards to the color scheme, Council was of the consensus to choose the blue on blue scheme.

Council moved into the Council chamber at 6:00 p.m.

- **Present an overview of Bedford Public Library Moving Timeline and Grand Opening events.**

Library Manager Maria Redburn presented an overview of the timeline for moving the Library, as well as Grand Opening events. The furniture will be installed at the new Library starting December 15, 2010, with the movers coming in the week of January 3, 2011. The last day of service is December 31, 2010 at 5:00 p.m. and there will be no service through the first couple of days of February. The installation of the material sorter and conveyor belt will begin on January 15, 2011. The installation of the RFID equipment and the self-checkout kiosks will be on January 17, 2011. Staff will have to learn the security equipment, the RFID equipment, the sorter, and the doors. They will also have to train library ambassadors to help patrons with such things as using self-checkout stations and the different sections of the Library.

On January 15, 2011 there will be a VIP Teen Party. On January 29, 2011, there will be a Gala, which is a community preview of the facility and will act as fundraiser for the Capital Campaign. The soft opening will be February 5, 2011 with the official grand opening on February 12, 2011.

Staff will still be checking in books while closed and they will encourage patrons to return materials to the new Library. There will also be an extended 6 week checkout time.

Ms. Redburn spoke about some plans for the grand opening. A grand opening planning committee has been set up chaired by Jeanne Green. They are planning on having state and municipal dignitaries and the Friends to introduce the new Library to the community. There will be some events outside and then they will open up the facility with a lot of formalities in the large meeting room. People who do not want to go into the meeting room can enjoy using the Library. There are plans on having the Trinity High School cheerleaders, the Trinity High School varsity football team to perform the haka, the L.D. Bell High School band ensemble to play some music, a Boy Scout troop to raise the flag and a ribbon cutting. The Friends of the Library will be passing out gift tote bags to the first 1500 people who attend. There will be complimentary fortune cookies with literary messages. There will be music in the quiet reading rooms. There will also be light refreshments, puppet shows, and a gaming tournament in the teen area. The plan is to have different events happening from 10:00 a.m. to 2:00 p.m.

Mayor Story adjourned the work session at 6:14 p.m.

### **REGULAR SESSION 6:30 P.M.**

Regular session began at 6:30 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Story called the meeting to order.

### **INVOCATION (Senior Pastor Marty Akins, First Baptist Church of Bedford)**

Senior Pastor Marty Akins of First Baptist Church of Bedford gave tonight's invocation.

### **PLEDGE OF ALLEGIANCE**

Boy Scout Troop 250 gave the Pledge of Allegiance.

### **OPEN FORUM**

Nobody chose to speak under tonight's Open Forum.

### **CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilman Champney, seconded by Councilman Turner, to approve the following items by consent: 3, 5, 6, 7 and 8.

Motion approved 6-0-0. Mayor Story declared the motion carried.

## **COUNCIL RECOGNITION**

### **1. Proclamation recognizing Fire Safety Poster Contest Winners.**

Mayor Story presented proclamations recognizing Fire Safety Poster Contest Winners to the following students:

Denise Sanchez – Second Grade, Meadow Creek Elementary  
Sienna Encarnacion – Third Grade, Bell Manor Elementary  
Emma Saunders – Fourth Grade, Bedford Heights Elementary  
Michelle Dao – Fifth Grade, Bell Manor Elementary  
Hasti Shafiye – Sixth Grade, Bedford Heights Elementary

Cailey Li of Bedford Heights Elementary was the First Grade winner. She was unable to attend tonight's meeting but can pick up her proclamation at the Central Fire Station.

### **2. Consider a resolution authorizing the Beautification Commission to recognize three Bedford businesses, Chamy Investments, Homewood Suites Hotel and Primrose School of Bedford, for maintaining, improving, and/or keeping their property visually attractive to the community.**

Michael Boyter, Beautification Commission Chairperson, recognized Chamy Investments, Homewood Suites Hotel and Primrose School of Bedford, for maintaining, improving, and/or keeping their property visually attractive to the community.

Motioned by Councilman Turner, seconded by Councilman Champney to approve a resolution authorizing the Beautification Commission to recognize three Bedford businesses, Chamy Investments, Homewood Suites Hotel and Primrose School of Bedford, for maintaining, improving, and/or keeping their property visually attractive to the community.

Motion approved 6-0-0. Mayor Story declared the motion carried.

The presentation of the awards has been tentatively set for December 11, 2010.

## **APPROVAL OF THE MINUTES**

### **3. Consider approval of the following City Council minutes:**

- a) **November 9, 2010 regular meeting**
- b) **November 11, 2010 joint work session**
- c) **November 16, 2010 special meeting**

This item was approved by consent.

## **NEW BUSINESS**

### **4. Public hearing and consider an ordinance to rezone properties known as Lots 7A, 8A, 9A, 28, 29, 30, Block 2, Oak Grove Estates Addition, Bedford, Texas from Heavy Commercial to Heavy Commercial/Specific Use Permit/Coin Operated Car Wash. The property is generally located west of Industrial Boulevard and north of State Highway 183. (Z-207)**

Development Director Bill Syblon presented information regarding this ordinance. This application is for a specific use permit to build a fully automated car wash along Highway 157. It would be north of and share an entrance with the Goodwill Store. It will be a 100% masonry building. It would employ approximately six people and the hours of operation would be 8:00 a.m. to 6:00 p.m. This item was approved unanimously by the Planning and Zoning Commission at their October 28, 2010 meeting.

Christopher R. Bonilla of the Bonilla Group, land development consultants with offices located at 8540 Charleston Avenue in Fort Worth, spoke for the applicant Paul Moon. They are asking for Council's consideration of a specific use permit for a fully automated carwash. The site is located on Industrial Boulevard adjacent to the existing Goodwill facility and is approximately one acre in size. It will have a covered vacuum area and an express pay station that will accept coins, cash, credit cards and coupons. The 3400 square foot structure will be 100% masonry consisting of fluted and split face concrete masonry blocks. The one story structure will have a maximum height of 26 feet. The site will provide 23 parking spaces including one handicap space. It will operate from 8 a.m. to 6 p.m. and will be closed during inclement weather. It will employ six full time employees and consist of two shifts of three employees each. They have been to the Development Review Committee and the Planning and Zoning Commission and this development is in compliance with the comprehensive plan and the landscape ordinance. They are not aware of any opposition to this development.

Paul Moon, the applicant, stated that the sign on the tower will be changeable since the pricing may change if they are running a special. He believes they will be ready to open before summer of next year. The carwash will not sell any type of products.

Mayor Story opened the public hearing at 6:56 p.m.

Nobody chose to speak at tonight's public hearing.

Mayor Story closed the public hearing at 6:57 p.m.

Motioned by Councilman Champney, seconded by Councilman Brown, to approve an ordinance to rezone properties known as Lots 7A, 8A, 9A, 28, 29, 30, Block 2, Oak Grove Estates Addition, Bedford, Texas from Heavy Commercial to Heavy Commercial/Specific Use Permit/Coin Operated Car Wash.

Motion approved 6-0-0. Mayor Story declared the motion carried.

- 5. Consider a resolution authorizing the City Manager to enter into a contract with Library Design Systems, Inc to move the contents of the Bedford Public Library in the amount of \$11,086.**

This item was approved by consent.

- 6. Consider a resolution authorizing the City Manager to enter into an agreement with Durable Specialties, Inc. in the amount of \$415,900 for the City-Wide Traffic Signalization Improvements.**

This item was approved by consent.

- 7. Consider a resolution to accept bids and authorize the City Manager to enter into a contract with Four B Paving for the Crack Sealing Program at Various Locations, Bid Reference Number 11-4B1 in the amount of \$171,900 over a three year period at an average cost of \$57,300 per year.**

This item was approved by consent.

- 8. Consider a resolution designating the future permanent early voting location by personal appearance in Bedford for municipal elections.**

This item was approved by consent.

- 9. Council member reports**

- a) Mayor Story: Discuss proper way to report on Board and Commission meetings.**

Mayor Story first acknowledged the passing of John Lambert who was the Planning and Zoning Commission chairperson. He was a retired Army colonel and was very active in the community. He was a great man who will be missed and the Mayor's prayers go out to his family.

Mayor Story stated that during the interviews that the Council conducted with board and commission applicants the previous week, it became apparent in the minds of the Council that a lot goes on at board and commission meetings that the public does not know about. Council discussed a way to have something on each Council meeting agenda to highlight what is going on at these meetings. City Manager Beverly Queen presented a sample agenda to show how a standing item can be put on the agenda that would list each board and commission along with their respective Council liaison and would allow each liaison the opportunity to speak about what their board or commission was doing. The one caveat is that they would be limited to reporting on the most recent meeting only. It would give Council some flexibility, but also tie the item to the most recent agenda of the board or commission in order to keep within the necessary parameters of the Open Meetings Act. If a councilmember wants to go outside these parameters, they always have the option to place an additional item under Council Member Reports.

Mayor Story also announced that the early voting location for municipal elections in Bedford was moving to the new Library starting with next May's election.

**b) Councilman Turner: Beautification Commission activities and upcoming events.**

Councilman Turner gave a report on the activities of the Beautification Commission and upcoming events. As the Council liaison to the Commission, he says that they are the most active and enthusiastic group of volunteers that he has seen in a long time. They are dedicated to the beautification of Bedford and he wanted to make the City aware of what was going on with the Commission.

He wanted to recognize Michael Boyter, who has done a fantastic job as chairman of the Commission. He is leading them in good directions. One of the things they have discussed is changing the name of the Commission to reflect and demonstrate to the public what they do. They have also discussed establishing and developing a community garden. There are several in surrounding cities which are popular and widely used. He stated that most people are aware of the hazardous waste days, document shredding days, and Clean-up Bedford days. Also, at least three or four times a year, recognition awards are presented to businesses that exemplify the way we would like to see businesses display themselves to benefit of the City. A lot more of these activities will be seen in the future.

**10. City Manager report**

City Manager Beverly Queen stated that municipal offices will be closed this Thursday and Friday for Thanksgiving. The Christmas tree lighting will be at 6:00 p.m. Friday December 3, 2010 at the Old Bedford School.

**11. Take any action necessary as a result of the Executive Session.**

No action was necessary as a result of Executive Session.

**ADJOURNMENT**

Mayor Story adjourned the meeting at 7:08 p.m.

---

Jim Story, Mayor

ATTEST:

---

Michael Wells, City Secretary

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in special session at 6:00 p.m. at the Old Bedford School, 2400 School Lane on the 30th day of November 2010 with the following members present:

Jim Story	Mayor
Chris Brown	Council Members
Ray Champney	
Roger Fisher	
Jim Griffin	
Roy W. Turner	

Constituting a quorum.

Roy Savage did not attend tonight's meeting.

Staff present included:

Beverly Queen	City Manager
David Miller	Deputy City Manager
Michael Wells	City Secretary
Jill McAdams	Human Resources Director
Mirenda McQuagge-Walden	Managing Director of Community Services

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Story called the meeting to order at 6:00 p.m.

- **Presentation to the Bedford Citizen Boards and Commissions regarding the new Bedford logo and tagline.**

Mayor Story stated that tonight there would be a presentation on the new Bedford logo and tagline. He said this process began in June 2009 during the Council's strategic planning session. At that meeting, Council discussed rebranding the City to make it more reflective of what the City actually is. Councilmen Fisher and Turner were assigned to check into rebranding and, after reporting to the rest of Council, money to do research on rebranding was budgeted in 2010.

Councilman Fisher wanted to thank everybody for coming out tonight. He stated that the volunteers are the most over- and under-utilized people and that they are the true unsung heroes of the City. He also thanked his fellow Council members and staff for their input and for taking on this project. He stated that this project has been on the table for a year and a half and that City staff did the finest job expediting matters.

Councilman Fisher first showed the old logo and stated that it did not represent the City's place in the center of the Metroplex or the spirit of the community and the City's progress over the past couple of years. He then touched on the progress the City is making including the new Library opening in February, the plans for overhauling the Bedford Boy's Ranch, the Parks Master Plan, and the updated Comprehensive Land Use Plan. He stated that next year they hope to get a cultural district designation from the State. Also, the City has recently partnered with Hurst and Euless in the Community Powered

Revitalization Program. Finally, he believes that though the 183 expansion would be disruptive, that in the end it would be better for the City. He stated that City staff took the lead on how the roadway will look aesthetically.

Councilman Fisher stated that the City needed a mark that would equal the progress the City has made, that shows that it is in the center of it all, that reflects Bedford's tradition of clean, safe neighborhoods, and is recognizable and something to be proud of. A logo was needed that would intrigue people and encourage them to see all Bedford has to offer. He believes that they have found that mark and encouraged people to "Discover the Center." The new logo and tagline were then unveiled. Councilman Fisher stated that Brad Bishop and Mike Thurman of Torch Creative did a great job in their research. Of all the cities in the Metroplex that begin with the letter "B," Bedford was the only one to use it in their logo and it was the reason for keeping the tradition of using the "B." The "B" in the new logo never ends; it is bold, fluid and forward thinking. It literally wraps around itself echoing the City's central location and reinforcing that Bedford is the center point of the region. It also contains an infinity sign which represents the City's ongoing focus on progress and it's unwavering commitment to the citizens. The containing shape lends itself to a compass point to show all the places that can be accessed from the City. He also noted the indentions in the containing shape that all point back to the Bedford. Slides were then shown of different depictions of the logo.

Councilman Fisher stated that all of the cities in the area could claim that they were the center of the Metroplex but they did not so the tagline "Discover the Center" was chosen. For some, it may refer to the City's central location; to others its family friendly appeal. It stakes a claim to the center of the Metroplex and the gateway to discover everything the Metroplex has to offer. The City is in the middle of the action offering a variety of cultural, dining and entertainment options for visitors.

Slides were then shown of the various uses of the logo on things in the City such as the water tower, City vehicles, and signs. The logo has been included in the construction documents for the new Library so it will appear on the monument sign. A mockup of a new City website was shown which could really utilize the new tagline. Examples were shown of advertisements that the Hotel/Motel Association can show at various tradeshow. Props including new street signs and clothing were also shown. The City has an ongoing sign change out plan and federal regulations require that current signs be replaced anyway as they are not reflective enough.

Councilman Fisher then introduced Brad Bishop and Mike Thurman of Torch Creative. They said it has been a fantastic process and a great experience for them. They did a lot of research including touring and getting familiar with the City and interviewing Council and staff to glean information from all the stakeholders. The keyword that kept that kept coming up from those interviews was "central location." Once they had gathered their information, they started hand sketching logos that conveyed the central location and were also unique to any other "B" out there. The chosen logo had a wrapping aspect to it which spoke towards centralization as well as a forward progression to it, referring to the City moving and looking forward to the future. They also felt it had a highway cloverleaf aspect to it. Once they had presented the logos and received direction from Council, they went into the computer version of the logo and further refined it. A containing shape was added which gives a directional feel to the logo. They were also charged with coming up with a strong color scheme from which a navy blue and lighter blue were chosen.

It was explained that research still needs to be conducted on the logo and tagline regarding licensing and trademark before it can be formally adopted by Council. Council and Torch Creative also stated that the new logo and tagline would be helpful from an economic development standpoint. It would aid the Development Department in presenting to prospective companies coming into the City and would create interest and excitement to those outside the City. Regarding lighting on the new street signs, those signs at intersections along the new highway will be illuminated.

**ADJOURNMENT**

Mayor Story adjourned the meeting at 6:48 p.m.

---

Jim Story, Mayor

ATTEST:

---

Michael Wells, City Secretary



# COUNCIL AGENDA BACKGROUND

---

## **PRESENTER:**

David Flory, Police Chief

## **ITEM:**

Consider a resolution authorizing the Mayor to certify the Chapter 59 Asset Forfeiture Report as required by Article 59.06 of the Code of Criminal Procedures.

## **DISCUSSION:**

Each year the Police Department files a Chapter 59 Asset Forfeiture Report with the State of Texas Attorney General's office. The Department receives forfeiture and seized funds from multiple federal and/or state entities, which are deposited into the Department's Drug Enforcement Fund. The Chapter 59 Asset Forfeiture Report only captures property and funds that were forfeited or seized and awarded to the Police Department by the Tarrant County District Attorney's office. In addition, the report reflects all expenditures utilizing forfeited or seized funds awarded by the District Attorney's office. These funds are generally expended during the same fiscal year, therefore typically there is not a beginning balance to reflect on the report.

In previous years, the Police Chief was designated as the City's representative to certify the report, however effective September 1, 2010, the certification must also include the Mayor's signature.

## **RECOMMENDATION:**

Staff recommends the following motion:

Approval of a resolution authorizing the Mayor to certify the Chapter 59 Asset Forfeiture Report as required by Article 59.06 of the Code of Criminal Procedures.

## **FISCAL IMPACT:**

N/A

## **ATTACHMENTS:**

Chapter 59 Asset Forfeiture Report

**RESOLUTION NO. 10-**

**A RESOLUTION AUTHORIZING THE MAYOR TO CERTIFY THE CHAPTER 59 ASSET FORFEITURE REPORT AS REQUIRED BY ARTICLE 59.06 OF THE CODE OF CRIMINAL PROCEDURES.**

**WHEREAS, the City Council of Bedford, Texas completed a diligent inspection of all relevant documents and supporting materials; and,**

**WHEREAS, the City Council of Bedford, Texas believes that the asset forfeiture report is true and correct and contains all of the required information.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:**

**SECTION 1. That the above findings are true and correct and incorporated herein.**

**SECTION 2. That the City Council of Bedford, Texas, authorizes the Mayor to certify the Chapter 59 Asset Forfeiture Report as required by article 59.06 of the Code of Criminal Procedures.**

**PASSED AND APPROVED this 7th day of December 2010, by a vote of \_\_\_ ayes, \_\_\_ nays and \_\_\_ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.**

\_\_\_\_\_  
**Jim Story, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michael Wells, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Stan Lowry, City Attorney**

**FY 2010  
CHAPTER 59 ASSET FORFEITURE REPORT  
BY LAW ENFORCEMENT AGENCY**

Agency Name:	<u>City of Bedford Police</u>	Reporting Period: (local fiscal year)	<u>10/01/09 - 09/30/10</u>
Agency Mailing Address:	<u>2121 L. Don Dodson Drive</u> <u>Bedford, TX 76021</u>	example:	01/01/10 to 12/31/10, 09/01/09 to 08/31/10 etc.
Phone Number:	<u>817.952.2403</u>		
County:	<u>Tarrant</u>		
Email Address:	<u>kagan@ci.bedford.tx.us</u>	This should be a permanent agency email address	<b>(non-permanent available)</b>

NOTE: PLEASE ROUND ALL DOLLAR FIGURES TO NEAREST WHOLE DOLLAR.

**I. SEIZED FUNDS**

A)	Beginning Balance..... <b>Instructions:</b> Include total amount of seized funds on hand (in your agency's possession) at beginning of reporting period. Include funds that may have been forfeited but have not been transferred to your agency's forfeiture account. <b>Do not</b> include funds that are in an account held by another agency, e.g., the District Attorney's account.	\$	<u>0</u>
B)	Seizures During Reporting Period: <b>Instructions:</b> Include only those seizures which occurred during the reporting period and where the seizure affidavit required by Article 59.03 is sworn to by a peace officer employed by your agency.		
	1) Amount seized and retained in your agency's custody.....	\$	<u>0</u>
	2) Amount seized and transferred to the District Attorney pending forfeiture.....	\$	<u>0</u>
C)	Amount Returned to Defendants/Respondents (If seized funds are returned to Defendants/Respondents please complete Schedule A for each case in which this applies. Make copies of the schedule and add additional sheets as necessary).....	\$	<u>0</u>
D)	Ending Balance ..... <b>Instructions:</b> Add lines A and B(1), subtract line C, put total in line D.	\$	<u>0</u>

**II. FORFEITED FUNDS**

A)	Beginning Balance..... <b>Instructions:</b> Include total amount of forfeited funds that have been forfeited to your agency and are on hand (in your agency's account or in your agency's possession) at beginning of the reporting period including interest. <b>Do not</b> include funds that have been forfeited but not yet received by your agency.	\$	<u>0</u>
B)	Amount Forfeited to and Received by Reporting Agency (Including Interest) During Reporting Period ..... <b>Instructions:</b> Do not include amounts forfeited but not yet received by your agency; interest refers to the amount earned prior to forfeiture and distributed as part of the judgment of forfeiture.	\$	<u>4370.50</u>

C)	Interest Earned on Forfeited Funds During Reporting Period .....	\$ <u>0</u>
	<b>Instructions:</b> Enter amount of interest earned on funds in your agency's forfeiture account during the reporting period. Do not include interest earned if funds are on deposit in an account that does not belong to your agency, e.g. the District Attorney's account.	
D)	Proceeds Received by Your Agency From Sale of Forfeited Property.....	\$ <u>0</u>
	<b>Instructions:</b> Include amounts received for all property sold during the reporting period, even if the subject property was forfeited in a prior reporting period. If property is returned to Defendants/Respondents please complete Schedule A for each case in which this applies. Make copies of the schedule and add additional sheets as necessary.	
E)	Total Expenditures of Forfeited Funds During Reporting Period .....	\$ <u>4370.50</u>
	<b>Instructions:</b> From Total on Section VI.	
F)	Ending Balance.....	\$ <u>4370.50</u>
	<b>Instructions:</b> Add lines A through D, subtract line E, place total in line F.	

**III. OTHER PROPERTY**

**Instructions:** List the number of items seized for the following categories. Include only those seizures where a seizure is made by a peace officer employed by your agency. If property is sold, list under "Proceeds Received by Your Agency From Sale of Forfeited Property" in Section II (D) in the reporting year in which the proceeds are received. If property is returned to Defendants/Respondents please complete Schedule A for each case in which this applies. Make copies of the schedule and add additional sheets as necessary.

Please note - this should be a number not a currency amount. Example 4 cars seized, 3 cars forfeited and 0 cars put into use.	SEIZED	FORFEITED TO AGENCY	RETURNED TO DEFENDANTS / RESPONDENTS	PUT INTO USE BY AGENCY
1) MOTOR VEHICLES (Include cars, motorcycles, tractor trailers, etc.)				1
2) REAL PROPERTY (Count each parcel seized as one item)				
3) COMPUTERS (Include computer and attached system components, such as printers and monitors, as one item)				
4) FIREARMS (Include only firearms seized for forfeiture under Chapter 59. Do not include weapons disposed under Chapter 18.)				
5) Other Property - Description: _____				
Other Property -Description: _____				
Other Property -Description: _____				

**IV. FORFEITED PROPERTY RECEIVED FROM ANOTHER AGENCY**

**Instructions:** Enter the total number of items transferred to your agency where the forfeiture judgment awarded ownership of the property to another agency prior to the transfer.

A) Motor Vehicles (the number of vehicles, not a currency amount).....	<u>0</u>
B) Real Property (the number of separate parcels of property, not a currency amount).....	<u>0</u>
C) Computers (the number of computers, not a currency amount).....	<u>0</u>
D) Firearms (the number of firearms, not a currency amount) .....	<u>0</u>
E) Other (the number of items, not a currency amount) .....	<u>0</u>

**V. FORFEITED PROPERTY TRANSFERRED TO ANOTHER AGENCY**

**Instructions:** Enter the total number of items transferred from your agency where the forfeiture judgment awarded ownership of the property to your agency prior to the transfer.

A) Motor Vehicles (the number of vehicles, not a currency amount).....	<u>0</u>
B) Real Property (the number of separate parcels of property, not a currency amount).....	<u>0</u>
C) Computers (the number of computers, not a currency amount).....	<u>0</u>
D) Firearms ( the number of firearms, not a currency amount) .....	<u>0</u>
E) Other (the number of items, not a currency amount) .....	<u>0</u>

**VI. EXPENDITURES**

**Instructions:** This category is for **Chapter 59 expenditures SOLELY for law enforcement purposes** - not for expenditures made pursuant to your general budget. List the total amount expended for each of the following categories. If proceeds are expended for a category not listed, state the amount and nature of the expenditure under the Other category.

A) Total Salaries Paid out of Chapter 59 Funds.....	\$ <u>0</u>
1. Increase of Salary, Expense, or Allowance for Employees (Salary Supplements).....	\$ <u>0</u>
2. Salary Budgeted Solely From Forfeited Funds.....	\$ <u>0</u>
3. Number of employees Paid Using Forfeiture Funds .....	<u>0</u>
B) Total Overtime Paid out of Chapter 59 Funds .....	\$ <u>0</u>
1. For employees Budgeted by Governing Body.....	\$ <u>0</u>
2. For Employees Budgeted Solely out of Forfeiture Funds.....	\$ <u>0</u>
3. Number of employees Paid Using Forfeiture Funds.....	<u>0</u>
C) Total Equipment Paid for with Chapter 59 Funds.....	\$ <u>0</u>
1. Vehicles.....	\$ <u>0</u>
2. Computers.....	\$ <u>0</u>
3. Firearms, Vests, Personal Equipment .....	\$ <u>4370.50</u>

4.	Furniture.....	\$	<u>0</u>
5.	Software.....	\$	<u>0</u>
6.	Maintenance Costs.....	\$	<u>0</u>
7.	Uniforms.....	\$	<u>0</u>
8.	K9 Related Costs .....	\$	<u>0</u>
9.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
D)	Total Supplies Paid Out of Chapter 59 Funds .....	\$	<u>0</u>
1.	Office Supplies .....	\$	<u>0</u>
2.	Cellular Air Time .....	\$	<u>0</u>
3.	Internet .....	\$	<u>0</u>
4.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
E)	Total Travel Paid Out of Chapter 59 Funds.....	\$	<u>0</u>
1.	In State Travel		
	a) Hotel.....	\$	<u>0</u>
	b) Air Fare .....	\$	<u>0</u>
	c) Meals (including per diem) .....	\$	<u>0</u>
	d) Car Rental .....	\$	<u>0</u>
2.	Out of State Travel		
	a) Hotel.....	\$	<u>0</u>
	b) Air Fare .....	\$	<u>0</u>
	c) Meals (including per diem) .....	\$	<u>0</u>
	d) Car Rental .....	\$	<u>0</u>
3.	Fuel .....	\$	<u>0</u>
4.	Parking.....	\$	<u>0</u>
5.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
F)	Total Training Paid Out of Chapter 59 Funds.....	\$	<u>0</u>
1.	Fees (Conferences, Seminars) .....	\$	<u>0</u>
2.	Materials (Books, CDs, Videos, etc.) .....	\$	<u>0</u>
3.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
G)	Total Investigative Costs Paid Out of Chapter 59 Funds .....	\$	<u>0</u>
1.	Informant Costs.....	\$	<u>0</u>
2.	Buy Money .....	\$	<u>0</u>
3.	Lab Expenses .....	\$	<u>0</u>
4.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>

H)	Total Prevention / Treatment Programs/ Financial Assistance (pursuant to Articles 59.06 (h), (l), (j), (n)).....	\$	<u>0</u>
I)	Total Facility Costs Paid Out of Chapter 59 Funds.....	\$	<u>0</u>
1.	Building Purchase.....	\$	<u>0</u>
2.	Lease Payments.....	\$	<u>0</u>
3.	Remodeling.....	\$	<u>0</u>
4.	Maintenance Costs.....	\$	<u>0</u>
5.	Utilities.....	\$	<u>0</u>
6.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
J)	Total Miscellaneous Fees Paid Out of Chapter 59 Funds.....	\$	<u>0</u>
1.	Court Costs.....	\$	<u>0</u>
2.	Filing Fees.....	\$	<u>0</u>
3.	Insurance.....	\$	<u>0</u>
4.	Witness Fees.....	\$	<u>0</u>
5.	Audit Costs and Fees.....	\$	<u>0</u>
6.	Other (Provide Detail on Additional Sheet).....	\$	<u>0</u>
K)	Total Other Paid Out of Chapter 59 Funds (provide detailed descriptions on additional sheet(s) and attach to this report).....	\$	<u>0</u>
L)	TOTAL EXPENDITURES.....	\$	<u>4370.50</u>

**NOTE: BOTH CERTIFICATIONS NEED TO BE COMPLETED, unless your agency is not governed by a Commissioner's Court or City Council. Then only the Agency Head Certification needs to be completed.**

**CERTIFICATION**

COUNTY JUDGE or MAYOR  
(Printed Name):

**Jim Story, Mayor**

SIGNATURE:

DATE:

**December 7, 2010**

I swear or affirm that the Commissioners Court or City Council has conducted the audit required by Article 59.06 of the Code of Criminal Procedure and that upon diligent inspection of all relevant documents and supporting materials, I believe that this asset forfeiture report is true and correct and contains all of the required information.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**CERTIFICATION**

AGENCY HEAD (Printed Name):

**David Flory, Police Chief**

SIGNATURE:

DATE:

**December 8, 2010**

I swear or affirm, under penalty of perjury, that I have accounted for the seizure, forfeiture, receipt, and specific expenditure of all proceeds and property subject to Chapter 59 of the Code of Criminal Procedure, and that upon diligent inspection of all relevant documents and supporting materials, this asset forfeiture report is true and correct and contains all information required by Article 59.06 of the Code of Criminal Procedure. I further swear or affirm that all expenditures reported herein were lawful and proper, and made in accordance with Texas law.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**RETURN COMPLETED FORM TO:**

Office of the Attorney General  
Criminal Prosecutions Division  
P.O. Box 12548  
Austin, TX 78711-2548  
Attn: Kent Richardson  
(512)936-1348  
FAX (512)494-8283  
E-mail: [kent.richardson@oag.state.tx.us](mailto:kent.richardson@oag.state.tx.us)



# COUNCIL AGENDA BACKGROUND

---

## **PRESENTER:**

Mayor Jim Story  
Michael Wells, City Secretary

## **ITEM:**

Consider a resolution appointing members to Bedford Boards and Commissions.

## **DISCUSSION:**

Interviews for annual appointments to Board and Commissions were held on November 16, 2010, with 14 new applicants signed up for interviews. Out of those 14 interviewees, there were 10 in attendance.

Additionally, there were several incumbents who reapplied for their current Board or Commission seat as indicated in the list provided to Council during interviews.

Following the interviews, Council discussed and tentatively made appointments to Board and Commissions for the 2011 calendar year. Staff has provided Council the Board and Commission form that lists those who have reapplied for their current Board or Commission seat. Additionally, this list provides Council with their tentative appointments, per discussions following the interviews.

For the Planning & Zoning Commission, John Lambert's death has created a vacancy in Place 7. Council may either appoint a new applicant to this place or move a current Alternate up to this place as a full member.

On November 24, 2010 we received notice that Savannah Talbert has resigned her position on the Teen Court Advisory Board. This leaves an additional vacancy in Place 1 with a term expiring in 2011. Both Alternate positions for this Board are currently up for appointment and neither incumbent re-applied for their position. In the tentative appointments, Wilma Clemmons was placed in an alternate spot. Council may choose to move her to Place 1 or select a different applicant to place there.

On November 29, 2010 we received another application for appointment to a Board or Commission. George Clark requested a position on the Ethics Commission which still has 2 spaces open if the tentative appointments are confirmed.

## **RECOMMENDATION:**

Staff recommends the following motion:

Approval of a resolution appointing members to Bedford Boards and Commissions.

## **FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

N/A