

AGENDA

Regular Meeting of the Bedford City Council
Tuesday, May 10, 2011
2000 Forest Ridge Drive
Bedford, Texas 76021

Council Chambers Work Session 6:00 p.m.
Council Chambers Regular Session 6:30 p.m.

COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>

WORK SESSION

- Review and discuss items on the regular agenda and consider placing items for approval by consent.
- Presentation of the Police Department Annual Report.
- Update on new Library usage since opening day.

REGULAR SESSION 6:30 P.M.

CALL TO ORDER/GENERAL COMMENTS

INVOCATION (Pastor Charles Brown, St. Timothy Cumberland Presbyterian Church)

PLEDGE OF ALLEGIANCE

OPEN FORUM

(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)

CONSIDER APPROVAL OF ITEMS BY CONSENT

COUNCIL RECOGNITION

1. Proclamation declaring June, July and August 2011 as Summer Reading Club Season.
2. Proclamation recognizing the week of May 15-21, 2011 as Emergency Medical Services Week in Bedford, Texas.
3. Proclamation in observance of National Police Week and Police Officers' Memorial Day.
4. Proclamation declaring the week of May 15-21, 2011 as National Public Works Week.

APPROVAL OF THE MINUTES

5. Consider approval of the following City Council minutes:
 - a) April 26, 2011 regular meeting

NEW BUSINESS

6. **Public Hearing and consider an ordinance to rezone properties known as Tract 7G, Abstract 860, William H. Jasper Survey and Lot 3R, Block 1, Crossroad East Addition, Bedford, Texas from Light Commercial to Light Commercial/Specific Use Permit/Community Garden. This property is generally located west of Industrial Boulevard and north of State Highway 183. (Z-208)**
7. **Consider an ordinance amending the following sections of the City of Bedford Sign Ordinance: Chapter 6, "Advertising," Section 6-67 "Definitions," and Section 6-71 "Permanent Signs."**
8. **Consider a resolution to accept bids and authorize the City Manager to enter into a contract with Highway Technologies, Inc. for the 2011 Pavement Striping and Marking Program at Various Locations in the amount of \$43,130.85.**
9. **Consider a resolution amending the Council Rules of Order and Procedure, Section 12. Citizen's Rights, Item 12.2 Persons to be Heard, to add e-mail as a way to send a copy of the Citizen's Rights Guidelines to a person requesting to speak to Council.**
10. **Report on most recent meeting of the following Boards and Commissions:**
 - ✓ **Animal Control Board- Councilman Griffin**
 - ✓ **Animal Shelter Advisory Board- Councilman Griffin**
 - ✓ **Beautification Commission- Councilman Turner**
 - ✓ **Community Affairs Commission- Councilman Fisher**
 - ✓ **Library Board- Councilman Brown**
 - ✓ **Parks & Recreation Board- Councilman Griffin**
 - ✓ **Senior Citizen Advisory Board- Councilman Savage**
 - ✓ **Teen Court Advisory Board- Councilman Champney**
11. **Council member reports**
12. **City Manager report**
13. **Take any action necessary as a result of the Executive Session.**
(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, May 6, 2011 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time of a posted council meeting by calling 817.952.2101.)



Council Work Session

PRESENTER:

Roger Gibson, Interim Police Chief

ITEM:

Presentation of the 2010 Police Department Annual Report.

DISCUSSION:

Staff will present an overview of the 2010 Police Department Annual Report.

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

N/A



Council Work Session

PRESENTER:

Maria Redburn, Library Manager

ITEM:

Update on new Library usage since opening day.

DISCUSSION:

Staff will present a comparison of new and old library usage statistics for the same activity period.

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

N/A



Council Work Session

PRESENTER:

Jim Story, Mayor

ITEM:

Proclamation declaring June, July and August 2011 as Summer Reading Club Season.

DISCUSSION:

Meadow Creek School Librarian Helene Ray and her Super Readers will accept the proclamation on behalf of the Bedford Public Library. The Bedford Public Library will host a variety of programs throughout the summer to encourage all Bedford residents, especially children, to keep reading this summer. Children who want to attend the Summer Reading Club Kickoff Party at Splash must register by May 19, 2011.

Summer Reading Club Kickoff Rally

Friday, May 20 from 5:00 – 8:00 pm

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

Proclamation



CITY OF
BEDFORD

Proclamation

WHEREAS, the summer season brings to mind the joy of playing with friends, swimming at the Bedford Splash water park and reading whatever you wanted to. You could follow your superhero in a comic book. Learn about cars and spaceships. You could explore future worlds or times gone by; and

WHEREAS, recreational reading that takes place during the summer is valuable to a child's success and happiness. Self selected recreational reading creates a healthy atmosphere that facilitates the desire to read and write. It improves reading scores. It builds life-long learners. Helps develop vocabulary, fluency, comprehension, and a joy of the written word; and

WHEREAS, adults lead best by example. Pick up a book and join the Library's Summer Reading Club. Have your child participate in the program for praise, compliments, accomplishments, and prizes.

NOW, THEREFORE, let it be known that I, Jim Story, Mayor of the City of Bedford, and the City Council do hereby proclaim June, July and August, 2011 as:

Summer Reading Club Season

in the City of Bedford and invite all residents to register for the reading club at the Bedford Public Library.

*In witness whereof, I have hereunto set my hand and caused the seal of the City of Bedford to be affixed this
10th day of May, 2011.*

JIM STORY MAYOR




Council Agenda Background

PRESENTER:

Jim Story, Mayor

ITEM:

Proclamation recognizing the week of May 15-21, 2011 as Emergency Medical Services Week in Bedford, Texas.

DISCUSSION:

Emergency Medical Services Week brings together local communities and medical personnel to publicize safety, honor and the dedication of those who provide the day-to-day lifesaving services of medicine's "front line." National observance is planned to recognize the heroic individuals who provide care, comfort, and rescue efforts in emergency situations. The list of providers include Firefighters, Paramedics, EMT's, and a Medical Director all working together for a common goal.

Fire Chief James Tindell and Deputy Fire Chief Bobby Sewell will be on hand to accept this proclamation.

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

Proclamation



CITY OF
BEDFORD

Proclamation

WHEREAS, Emergency Medical Services is a vital public service in the City of Bedford; and

WHEREAS, firefighter-paramedics of the Bedford Fire Department are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, our emergency medical services system consists of firefighters, paramedics, emergency physicians, emergency nurses, educators, administrators, 911 operators and first responders; and

WHEREAS, the Bedford emergency personnel also care for the community by teaching citizens life saving skills and the actions to take before emergency response personnel arrive at the scene; and

WHEREAS, under the direction of medical director, Dr. Roy Yamada, the men and women of the Bedford Fire Department are highly dedicated and strive to provide the highest quality in lifesaving care for the citizens of Bedford.

NOW, THEREFORE, let it be known that I, Jim Story, Mayor of the City of Bedford, and the City Council do hereby proclaim the week of May 15-21, 2011, as:

Emergency Medical Services Week

with the theme, EMS: Everyday Heroes, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Bedford to be affixed this 10th day of May, 2011.

JIM STORY MAYOR




Council Agenda Background

PRESENTER:

Jim Story, Mayor

ITEM:

Proclamation in observance of National Police Week and Police Officers' Memorial Day.

DISCUSSION:

In 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers' Memorial Day and the week in which that date falls as *Police Week*. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice.

The Memorial Service began in 1982 as a gathering in Senate Park of approximately 120 survivors and supporters of law enforcement. Decades later, the event, more commonly known as *National Police Week*, has grown to a series of events which attracts thousands of survivors and law enforcement officers to our Nation's Capitol each year.

Interim Police Chief Roger Gibson will be on hand to accept a proclamation recognizing the week of May 15, 2011, as National Police Week and May 15, 2011, as Police Officers' Memorial Day.

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

Proclamation



CITY OF
BEDFORD

Proclamation

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the Bedford Police Department play an essential role in safeguarding the rights and freedoms of Bedford and provide a vital public service; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of law enforcement personnel, and that members of the Bedford Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression.

NOW, THEREFORE, let it be known that I, Jim Story, Mayor of the City of Bedford, and the City Council call upon all of our citizens and all civic and educational organizations to observe the week of May 15–21, 2011:

National Police Week

with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities, and in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. I further call upon all citizens of Bedford to observe Sunday, May 15, 2011 as:

Peace Officers' Memorial Day

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

*In witness whereof, I have hereunto set my hand and
caused the seal of the City of Bedford to be affixed this
10th day of May, 2011.*

JIM STORY MAYOR




Council Agenda Background

PRESENTER:

Jim Story, Mayor

ITEM:

Proclamation declaring the week of May 15-21, 2011 as National Public Works Week.

DISCUSSION:

The importance of the Public Works Department to our citizens cannot be over emphasized. The effort they place on improving the quality of life in our community is important.

Last winter's snow storm and severe cold demonstrated the value of the job they do in sanding streets and repairing frozen lines. This work gave our citizens the ability to report to work and go about their daily activities. For several days that followed, Public Works crews worked long days keeping our streets and bridges passable and repairing water services.

John Kubala, Public Works Director, will be on hand to accept this proclamation.

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

Proclamation



CITY OF
BEDFORD

Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as engineering, water, sewers, storm water, streets and traffic, and fleet; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, let it be known that I, Jim Story, Mayor of the City of Bedford, and the City Council do hereby proclaim the week of May 15-21, 2011 as:

Public Works Week

in the City of Bedford and urge all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works services and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

*In witness whereof, I have hereunto set my hand and caused the seal of the City of Bedford to be affixed this
10th day of May, 2011.*

JIM STORY MAYOR




Council Agenda Background

PRESENTER:

Michael Wells, City Secretary

ITEM:

Consider approval of the following City Council minutes:
a) April 26, 2011 regular session

DISCUSSION:

N/A

RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

ATTACHMENTS:

Minutes

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 6:00 p.m. and Regular Session at 6:30 p.m. in the Council Chamber of City Hall, 2000 Forest Ridge Drive on the 26th day of April 2011 with the following members present:

Jim Story	Mayor
Chris Brown	Council Members
Ray Champney	
Roger Fisher	
Jim Griffin	
Roy Savage	
Roy W. Turner	

Constituting a quorum.

Staff present included:

Beverly Queen Griffith	City Manager
David Miller	Deputy City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Bill Cooper	Deputy Director of Information Services
Roger Gibson	Interim Police Chief
John Kubala	Public Works Director
Jill McAdams	Human Resources Director
Mirenda McQuagge-Walden	Managing Director of Community Services
Maria Redburn	Library Manager
Bill Syblon	Development Director
James Tindell	Fire Chief

WORK SESSION

Mayor Story called the Work Session to order at 6:00 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 7, 8, 9, 10, 11, 12 and 13 and to change the amount on Item #13 from on \$693,000 to \$690,000.

- **Report on the Community Powered Revitalization Program's Spring Blitz.**

Managing Director of Community Services Mirenda McQuagge-Walden introduced Wes and Diane Higdon of 6 Stones Mission Network, who presented information regarding the Community Powered Revitalization Program's Spring Blitz. Mr. Higdon stated that it was a successful event and it was exciting to see all that took place. He appreciates all of the support and response from the City. The purpose of the program is to strengthen, grow and revitalize the community one household and one family at a time. Those involved included the three cities, City employees, churches, organizations, businesses, and youth/adult groups. He presented before and after pictures of the houses that were worked on. The Blitz involved 27 houses total with eight in Bedford and the participation of 200-250 volunteers.

Mayor Story adjourned the Work Session at 6:21 p.m.

EXECUTIVE SESSION:

To convene before the Regular Session, if time permits, in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – The Oaks of Landera Apartments.

Council convened into Executive Session pursuant to the Texas Government Code regarding Section 551.071, Consultation with City Attorney regarding pending or contemplated litigation – The Oaks of Landera Apartments at 6:21 p.m.

Council reconvened from Executive Session at approximately 6:38 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the regular session of the Bedford City Council Meeting.

REGULAR SESSION 6:30 P.M.

Regular Session began at 6:39 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Story called the meeting to order.

INVOCATION (Senior Pastor Marty Akins, First Baptist Church of Bedford)

Senior Pastor Marty Akins of First Baptist Church of Bedford gave tonight's invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

OPEN FORUM

Nobody chose to speak under tonight's Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilman Champney, seconded by Councilman Turner to approve the following items by consent: 7, 8, 9, 10, 11, 12 and 13 with the stipulation that the amount is changed from \$693,000 to \$690,000 on Item #13.

Motion approved 7-0-0. Mayor Story declared the motion carried.

COUNCIL RECOGNITION

1. Proclamation declaring May 2011 as Motorcycle Safety and Awareness Month.

Mayor Story read a proclamation declaring May 2011 as Motorcycle Safety and Awareness Month. Members of the Patriots Motorcycle Club accepted the proclamation.

2. Recognition of Gary Clopton, Information Services Specialist II, and Patrick Martin, Senior Engineering Tech, for a Bedford Employee Commitment Award (BECA).

Information Services Specialist II Gary Clopton was recognized with the Bedford Employee Commitment Award for going above and beyond the call of duty by coming to the aid of a young girl who was almost

the victim of an abduction. Senior Engineering Tech Patrick Martin was recognized with the Bedford Employee Commitment Award for his work in revising the City's water-sanitary sewer-roads-drainage specification documents.

3. Employee Service Recognition.

The following employees received recognition for dedicated service and commitment to the City of Bedford:

Tony New, Community Services – 5 years of service
Tonya Smith, Police Department – 15 years of service
Kirk Roberts, Police Department – 25 years of service
Donald Smith, Police Department – 30 years of service

APPROVAL OF THE MINUTES

4. Consider approval of the following City Council minutes:

a) April 12, 2011 regular meeting

Motioned by Councilman Champney, seconded by Councilman Turner to approve the minutes of the April 12, 2011 regular meeting.

Motion approved 6-0-1. Mayor Story declared the motion carried. Councilman Griffin abstained due to not being present at the April 12, 2011 meeting.

OLD BUSINESS

5. Presentation regarding amendments to the following sections of the City of Bedford Sign Ordinance: Chapter 6, "Advertising," Section 6-67 "Definitions," and Section 6-71 "Permanent Signs."

Development Director Bill Syblon presented information regarding amendments to the City of Bedford Sign Ordinance. This is a follow-up from discussion at the March 22 Work Session. At that meeting it was discussed that any global or significant changes to the Ordinance would require more research. Minor changes being presented for discussion tonight are a new definition for pylon signs and regulations that apply only to pylon signs. This change is based on requests from shopping center owners and tenants. Pylon signs would be defined as a sign that has two or more poles. The entire area between the pylons could be utilized, with the exception of the first three feet above the ground. The maximum width of pylon signs would be 20 feet. Also being proposed is that each tenant would be allowed 200 square feet of signage along the highway and 100 square feet of signage along non-highway corridors. This is consistent with the current regulations for pole signs. These are the only changes that would be brought back to Council at the May 10 meeting.

Council was of the consensus to bring back these amendments to the Sign Ordinance for approval at the next meeting. Language would be removed from the final ordinance regarding pole and monument signs on the Sign Table, which was included in error.

6. Presentation and possible staff direction regarding a safe passing ordinance. **Item requested by Councilman Brown (Tabled at the April 12, 2011 Council meeting.)

Councilman Brown requested this item be placed on the agenda for discussion and possible staff direction. He stated that this ordinance was resident driven and he was asked to put this on the agenda for discussion. Staff has put together a good packet of information in the agenda packet. Most of the people in support of this ordinance are from the cycling community. One resident who spoke in favor of an ordinance at the last meeting said that she was almost run off the road and was told by the police that they could not get involved unless she was actually hit. The Transportation Code states that vehicles are required to pass at a safe distance but does not define what that distance is. He asked if any current laws applied to the situation that the resident described, and if the ordinance was passed, would the

relationship between cars and vulnerable road users be policed differently. Interim Police Chief Roger Gibson explained that when Governor Perry vetoed this bill in 2009, his reasoning was that there were statutes already in place that covered the same aspects of the bill. The Transportation Code makes a separation in the definition of a vehicle and a motor vehicle. Statutes regarding following too closely and passing without sufficient clearance make reference to the word vehicle. With the current statutes, it is somewhat subjective on how close you can be when following too closely and how much room is safe when passing. These statutes would apply if you are passing another motor vehicle as well as a bicycle. For cities that have already passed a safe passing ordinance, it offers them the opportunity to be clearer for the purposes of an educational program because it defines what that distance is. However, it is still subjective, under both current law and a safe passing ordinance, for an officer making an observation on whether a violation has occurred due to their position and visibility. Of the eight cities that have passed this ordinance, four have large cultural districts with a lot of pedestrian, vehicle, and motor vehicle traffic. The ordinance provides a tool for them to help get an educational message out to promote safety.

Due to Bedford being a small city and no other cities around having this ordinance, the difficulty in enforcing the ordinance, and it being duplicative of current State law, Councilman Brown pulled his support for the ordinance. Chief Gibson stated that if a roadway is 14 feet or wider, the bicyclist must ride as close to the right side curb as possible; however, the roadways in Bedford are 12 feet so bicyclists could travel more in the center of the lane. Statistics from 2009 to the present showed that in a lot of occasions when there was an accident, the culpability rested with bicyclists. A lot of accidents between pedestrians and vehicles occurred in parking lots so the ordinance would not apply in these situations. Most accidents outside of parking lots occurred at intersections.

Council was of the consensus not to pursue this ordinance.

NEW BUSINESS

- 7. Consider a resolution to accept the recommendation by the Parks and Recreation Board and Beautification Commission to rename the Bedford Trails West Park to the Harris Ryals Park.**

This item was approved by consent.

- 8. Consider a resolution authorizing the City Manager to enter into a contract with SimplexGrinnell for the purpose of installing a CCTV Video Surveillance System at the Boys Ranch Activity Center, Splash and the Boys Ranch Park restroom in the amount of \$27,605.**

This item was approved by consent.

- 9. Consider a resolution authorizing the City Manager to enter into an agreement for one aquatics season with Kona Ice to provide product for the sale of shaved ice at the Splash Aquatics Center concession stand.**

This item was approved by consent.

- 10. Consider a resolution authorizing the City Manager to purchase medical equipment and related components from Physio Control, Inc., in the amount of \$99,627.**

This item was approved by consent.

- 11. Consider a resolution authorizing the purchase of a replacement digital video recording system and five replacement cameras through Secure Options, Inc. in the amount of \$16,849.50 for the Detention Facility.**

This item was approved by consent.

- 12. Consider a resolution seeking designation as a Management Agency for Wastewater Collection and Treatment within Bedford's City limits in accordance with the requirements of Section 208 of the Federal Water Pollution Control Act, as amended.**

This item was approved by consent.

13. Consider a resolution authorizing the Public Works Director to request financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for assistance; and making certain findings in connection therewith.

This item was approved by consent.

14. Report on most recent meeting of the following Boards and Commissions:

✓ **Animal Control Board- Councilman Griffin**

No report was given.

✓ **Animal Shelter Advisory Board- Councilman Griffin**

Councilman Griffin announced the upcoming Spring Pet Fair and Adoption will be from 10:00 a.m. to 2:00 p.m. on April 30 at the Animal Shelter.

✓ **Beautification Commission- Councilman Turner**

No report was given.

✓ **Community Affairs Commission- Councilman Fisher**

No report was given.

✓ **Library Board- Councilman Brown**

Councilman Brown stated that the Library Board met last week. Over 60 children attended the Breakfast with the Bunny sponsored by the Friends of the Library. The new Library has saved \$500.00 in electricity this February compared to last February even though it is double the size. The next Board meeting is May 18 at 7:00 p.m.

✓ **Parks & Recreation Board- Councilman Griffin**

No report was given.

✓ **Senior Citizen Advisory Board- Councilman Savage**

Councilman Savage stated that the Board met yesterday. April is National Volunteer Recognition Month and volunteers at the Center have contributed 1,246 hours this quarter. AARP 55 and Alive classes were attended by 42 seniors. Senior water aerobics classes will begin Monday May 30 and run through August 19. Classes will be taught Mondays, Wednesdays and Fridays from 10:30 a.m. to 11:30 a.m. The annual judged art show will be held from May 9 through May 31.

Mr. Savage then presented statistics since the Senior Center became an individual center. In January, Bedford had 928 attendees compared to 1,261 attendees from other cities. In February, Bedford had 768 attendees compared to 1,010 attendees from other cities. That represented the lowest attendance ever, due mainly to the extreme weather. In March, Bedford had 1,155 attendees compared to 1,407 attendees from other cities. For the first quarter, the total number of people attending classes was 2,465 for January, 1,859 for February, and 2,773 for March, for a total of 7,097. The actual body count for the quarter was 6,519 people.

✓ **Teen Court Advisory Board- Councilman Champney**

Councilman Champney announced that the Teen Court Banquet is coming up on April 28.

15. Council member reports

Councilman Fisher stated that on May 1 at 6:00 p.m. at the First Baptist Church of Euless there will be a coming together of Bedford, Euless, Hurst and the County to celebrate all the good things being done within the community. It will include a live roundtable discussion with the City Managers of each city.

Councilman Champney was pleased with the turnout for the Beautification Awards on Saturday and the awards were well-deserved by the businesses, Lupe's Tex-Mex and Homewood Suites.

16. City Manager report

City Manager Beverly Queen Griffith stated that the City is currently accepting applications for the Cultural Commission. Applications are available on-line and can be turned in to City Secretary Michael Wells.

17. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of Executive Session.

ADJOURNMENT

Mayor Story adjourned the meeting at 7:51 p.m.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary



Council Agenda Background

PRESENTER:

William Syblon, Development Director

ITEM:

Public hearing and consider an ordinance to rezone properties known as Tract 7G, Abstract 860, William H. Jasper Survey and Lot 3R, Block 1, Crossroad East Addition, Bedford, Texas from Light Commercial to Light Commercial/Specific Use Permit/Community Garden. The property is generally located west of Industrial Boulevard and north of State Highway 183. (Z-208)

DISCUSSION:

This site consists of three parcels used as one premise by the First Baptist Church Eules.

The applicant is requesting a Specific Use Permit for a Community Garden, 153'x107', to be located on the northern most vacant parcel of land. The current plan is to locate the community garden, storage shed, and compost bin approximately 20 feet from existing residential property adjacent the west property line.

The Planning & Zoning Commission recommended approval of this item at their April 28, 2011 meeting by a vote of 5-0-0 with the following stipulations:

- The applicant answer the staff comment letter questions
- The Fire Marshal approve the compost area location
- Location of Compost be no less than 100 feet from a residential property

RECOMMENDATION:

Due to an error in advertising, this item cannot be voted on during the May 10 Council meeting. This item will be on the May 17 agenda and can be voted on at that time.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance
April 28, 2011 Planning and Zoning Meeting minutes
Zoning Change Application
Zoning Map of Referenced Property
8 ½ x 11 drawings

ORDINANCE NO. 11-

AN ORDINANCE TO REZONE PROPERTIES KNOWN AS TRACT 7G, ABSTRACT 860, WILLIAM H. JASPER SURVEY AND LOT 3R, BLOCK 1, CROSSROAD EAST ADDITION, BEDFORD, TEXAS FROM LIGHT COMMERCIAL TO LIGHT COMMERCIAL/SPECIFIC USE PERMIT/COMMUNITY GARDEN. THE PROPERTY IS GENERALLY LOCATED WEST OF INDUSTRIAL BOULEVARD AND NORTH OF STATE HIGHWAY 183. (Z-208)

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that the Comprehensive Zoning Ordinance be amended to rezone properties known as Tract 7G, Abstract 860, William H. Jasper Survey and Lot 3R, Block 1, Crossroad East Addition Bedford, Texas from Light Commercial to Light Commercial/Specific Use Permit/Community Garden. The property is generally located west of Industrial Boulevard and north of State Highway 183.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That Section 2 of the Zoning Ordinance be amended and the map designated "ZONING MAP-CITY OF BEDFORD, TEXAS" be revised and amended so that the land described as:

Tract 7G, Abstract 860, William H. Jasper Survey and Lot 3R, Block 1, Crossroad East Addition, located in the City of Bedford, Tarrant County, Texas, shall be shown as approved by this ordinance.

SECTION 2. That the Site Plan attached hereto as Exhibit "A" is approved as a component of this zoning change approval. Any revisions to the property that deviates from the Site Plan attached hereto shall require an amendment to this ordinance.

SECTION 3. That from and after the final passage of this ordinance the land described herein shall be subject to the regulations and uses of Light Commercial/Specific Use Permit/Community Garden (for the use and operation of First Baptist Church Eules).

SECTION 4. That this Ordinance shall be cumulative of all provisions of other ordinances of the City of Bedford, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting revisions of such ordinances are hereby repealed.

SECTION 5. That it is hereby declared the intention of the City Council of the City of Bedford, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this Ordinance shall be fined not more than two thousand dollars (\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

PRESENTED AND PASSED this 17th day of May, 2011 by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF APRIL 28, 2011**

DRAFT

PUBLIC HEARING

- 1. Zoning Case Z-208, public hearing and consider request of First Baptist Church Euless, to rezone properties known as Tract 7G, Abstract 860, William H. Jasper Survey, and Lot 3R, Block 1, Crossroad East Addition Bedford, Texas from Light Commercial to Light Commercial/ Specific Use Permit/Community Garden. The property is generally located west of Industrial Boulevard and north of State Highway 183.**

Chairman Davisson recognized Consultant City Planner Dan Boutwell who reviewed Zoning Case Z-208.

Chairman Davisson opened the public hearing at 7:13 p.m. and recognized the following who spoke in favor and represented this application:

Michael Boyter, Chairman Beautification Commission, 3217 Sapphire Street, Bedford Texas; Annette Lee, Master Gardener, 7700 Davis Boulevard, North Richland Hills, Texas; Scott Shepard, Executive Director, 6 Stones Mission, 209 North Industrial Boulevard, Bedford, Texas.

Teresa Lamacchia, property owner, 1912 Highland Drive, Bedford, Texas who stated she did not oppose the community garden. Ms. Lamacchia was concerned about waste management control, that the area be maintained, clean, and vehicles not park on grass area. Also, she spoke about the current juvenile delinquency problem in this area.

Chairman Davisson closed the public hearing at 8:21 p.m.

The Commission discussed the application, and was concerned about the staff comments pertaining to Fire Department officials requiring any compost site, located more than 75-feet of a parking lot or improved surface, to have a concrete or asphalt driving surface (24-feet wide) with appropriate turning area. They also recommended that the compost area not be less than 100 ft. from residential property.

Motion: Commissioner Reese made a motion to approve Zoning Case Z-208 with the following stipulations.

- The applicant answer the staff comment letter questions.
- The Fire Marshal approve the compost area location.
- Location of Compost area be no less than 100 feet from a residential property.

Commissioner Smeltzer seconded the motion.

Motion approved 5-0-0. Chairman Davisson declared the motion approved.

ADJOURNMENT

Chairman Davisson adjourned the Regular Session at 8:25 p.m.

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF APRIL 28, 2011**

DRAFT

**Chairman Davission
Planning and Zoning Commission**

ATTEST:

Yolanda Alonso, Planning and Zoning Secretary

**City of Bedford
Change of Zoning Application**

P&Z MTG, 04/28/11

Z-208

Received 04/14/11

Applicant Name (Print): FIRST BAPTIST EULESS (*Signature): Gary W Phillips
 Address: 209 N. INDUSTRIAL BLVD BEDFORD TX 76021
 Telephone number: 817 267-3313 Fax number: _____

I, the undersigned owner, or _____ (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:

From: L To: L/GUP/COMMUNITY GARDEN

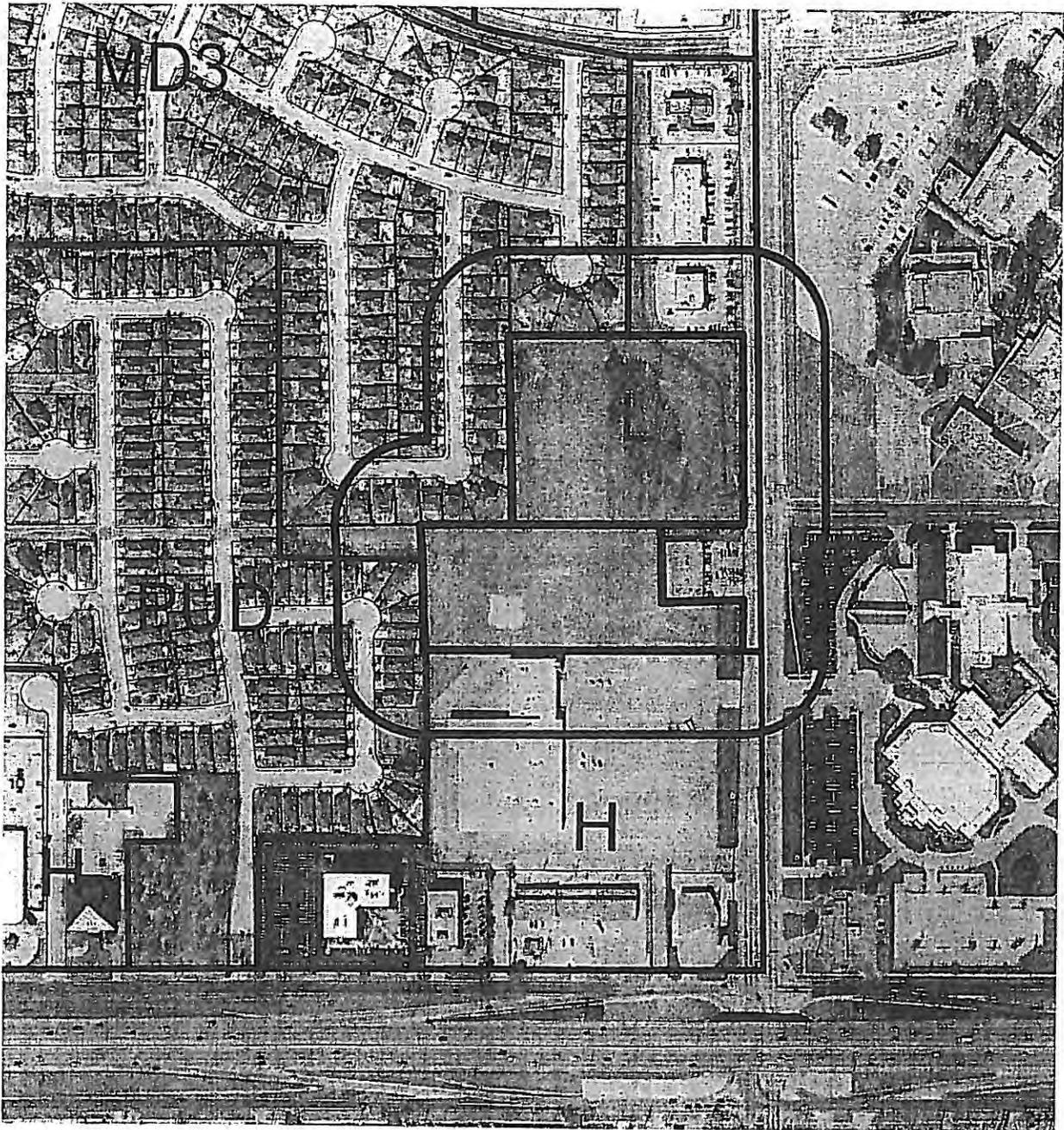
as provided in the City of Bedford Zoning Ordinance. I hereby certify that there are no existing dwellings or other buildings located on the property which would not conform to the construction standards, of the zoning classification being proposed, except as provided in Section 2.3, Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures & Nonconforming Uses of Structures & Premises of the City of Bedford Zoning Ordinance.

Legal Description: Lot 3A Block 1 Addition CROSSROAD EAST
 Tract 76D Abstract 56D Survey WH JASPER to the City of Bedford, Texas.
 Street Address 401 N. INDUSTRIAL & 209 N. INDUSTRIAL BLVD

Fee: (\$150.00 plus \$75.00 per acre over one.) \$150.00 + \$75.00 x _____ = _____
 Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Owner (if not applicant): (*Signature) <u>Gary W Phillips</u>	Developer: (*Signature)
(Print name) <u>GARY W. PHILLIPS</u>	(Print name)
(Company name) <u>FIRST BAPTIST EULESS</u>	(Company name)
(Street Address, City, State & Zip Code) <u>209 N. INDUSTRIAL, BEDFORD</u>	(Street Address, City, State & Zip Code,)
(Telephone number) <u>817-267-3313</u> (FAX number)	(Telephone number) (FAX number)
Land Planner/Engineer: (*Signature)	Surveyor: (*Signature)
(Print Name)	(Print Name)
(Company Name)	(Company Name)
(Street Address, City, State & Zip Code,)	(Street Address, City, State & Zip Code)
(Telephone number) (FAX number)	(Telephone number) (FAX number)

*Signatures certify that all information provided is true and correct.
 (Please indicate sole contact for the City purposes with an arrow "⇨".)



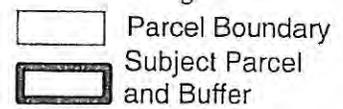
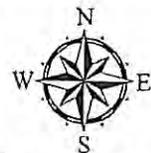
City of Bedford, Texas

Hearing Date: 04-28-11 Z-208

Address: 401 N INDUSTRIAL BLVD., BEDFORD, TX
AB 860, TR 7G, JASPER, WILLIAM H SURVEY

AND

Address: 209 N INDUSTRIAL BLVD., BEDFORD TX
Addition: LOT 3R, BLK 1, CROSSROAD EAST



P&Z MTG, 04/28/11
Z-208
Revised Material
Received 04/28/11





Composting Fact Sheet¹

Vegetables are most comfortable in a soil with lots of organic matter. Every home garden soil benefits from the addition of organic matter each year. This replaces some of the nutrients removed by growing vegetables, but more importantly, it improves the soil's physical characteristics, making it more workable. Organic matter also improves the soil's water and nutrient-holding capacity.

Home gardens save money, and compost is the least expensive soil additive available. Compost can be prepared from materials usually available in the home, landscape, or backyard.

Compost is simply plant material that has gone through a natural decomposition process. If prepared properly, compost reaches 106° F or more. This destroys most weed seeds, insect eggs and disease organisms and results in a relatively pest-free product to mix with the garden soil

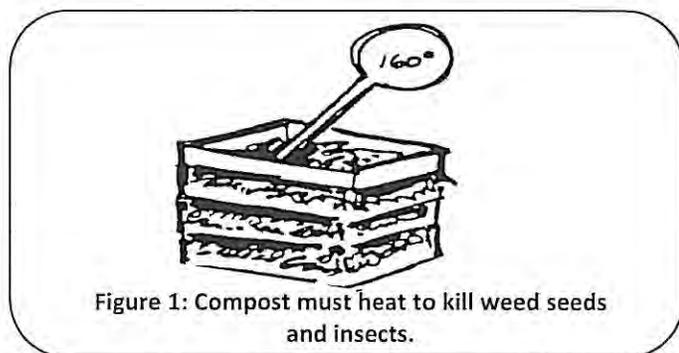


Figure 1). Finished compost is soft and smell like freshly plowed soil.

Examples of materials that can be composted are:

- **Grass clippings** mix green, fresh clipping with soil or dry plant material such as leaves. A thick layer of fresh clippings usually compacts when

settles. This prevents air from entering the pile and slows or prevents the decomposing process. Glass clippings are relatively high in nitrogen and make good compost.

- **Dry leaves** these are plentiful in the fall and often can be found in bags by the curb waiting for the garbage collector. Most leaves compost faster and more thoroughly if shredded before adding to the pile. Placing the leaves in a row and mowing over them is a good replacement for a shredder. Rake the chopped leaves and add them to the compost pile.
- **Sawdust** always compost sawdust before adding to a garden soil. It is low in nitrogen and thus breaks down slowly. Add extra nitrogen to speed breakdown.
- **Kitchen scraps** fruit and vegetable trimmings are good items for the compost pile.
- **Other materials** include sod removed from the lawn, hay, weeds, shredded newspaper, and hedge clippings. Bone meal, high in nitrogen, can also be used.

Compost can be used to:

- enrich the soil by adding nutrients
- loosen tight, heavy soils
- help sandy soils retain moisture and nutrients
- add to potting soils for container grown plants
- mulch around landscape plants and gardens

How compost is made. Bacteria, actinomycetous, fungi, beneficial nematodes, mites, springtails, wolf spiders, and other beneficial insects break-down organic materials into the rich, soil-like material known as compost. How easily bacteria are able to

decompose organic material is determined by the carbon-nitrogen ratio (C:N). All living organisms need relatively large amounts of carbon ("browns") and smaller amounts of nitrogen ("greens"). The optimal proportion of these elements averages about 30 parts carbon to 1 part nitrogen.

As a nitrogen source—use grass clippings, food scraps, and manure

As a carbon source—use corn stalks, leaves, straw, paper, and sawdust

Do not use—diseased or insect infested plant materials, pet droppings, noxious weeds, meat, dairy products, cooking oil, grease, fat and meat trimmings, and table scraps

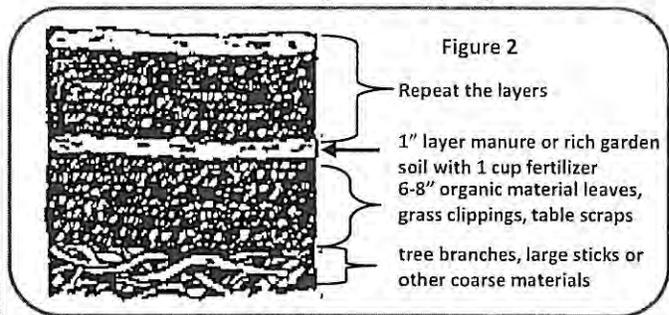
To prepare compost, small pieces of "greens" and "browns", microorganisms, air, water, volume (3x3x3 feet), time and a small amount of nitrogen are needed. Microorganisms such as fungi and bacteria break down the organic material. A small amount of garden soil or compost can provide sufficient microorganisms.

The nitrogen, air and water provide a favorable environment for the microorganisms to decompose the organic materials and make compost. Air is the only ingredient which cannot be added in excess. A lack of nitrogen to "feed" the microorganisms will slow the process, while an excess amount is wasteful and can kill the microorganisms. Too much water limits the amount of air (oxygen) available to the microorganisms, inhibiting their activity. Heat is generated as composting occurs.

Five steps to composting. The most common method of building a compost pile, in in layers (Figure 2). The five steps are:

1) place a layer of coarse material such as tree branches on the ground

2) add a 6-8 inch layer of organic material such as shredded leaves or grass clippings.

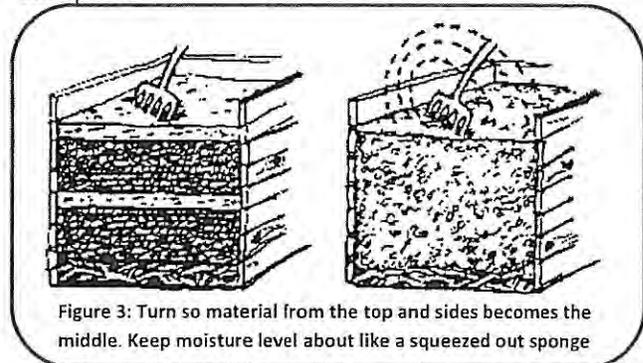


3) add a 1 inch layer of manure or rich garden soil

4) repeat these layers and keep the pile moist

5) stir the pile weekly during the summer and monthly during the winter (Figure 3).

It takes about 90-120 days to have ready-to-use compost.



Types of structures Composting can be done in traditional compost piles or bins, trenches, bags, or barrels (Figure 4).

Piles or bins - compost can be done in almost any type of bin or suitable container. Bins can be constructed from any number of different materials, including wire fencing, concrete reinforcing wire, wood slats, cement blocks, bricks or scrap lumber. Regardless of what you use, the sides should be open enough to provide for good air movement through the bin. One side should be able to open to allow for easy turning and removal of the finished compost.

o **Trench composting** - composting "in place" where the compost is needed, usually in small vegetable gardens. Dig a trench 8-10 inches

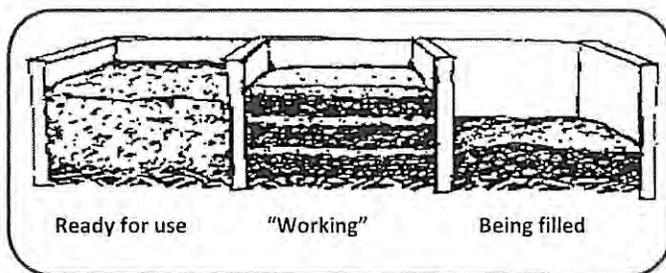
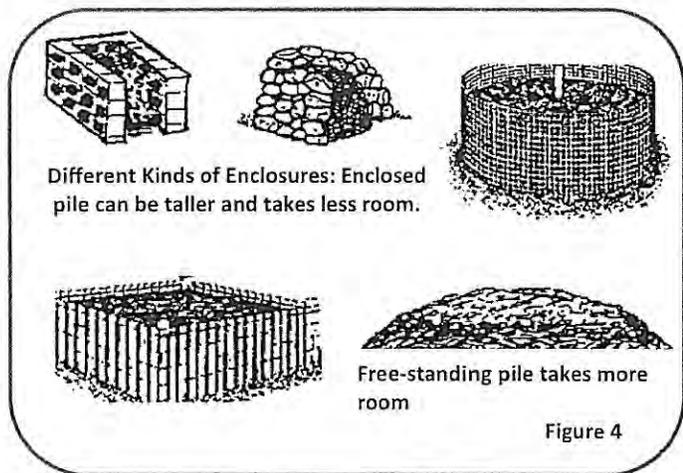
wide and one foot deep. In a vegetable garden, the pathways between rows are ideal locations. Backfill the trenches with shredded leaves and other forms of organic matter, along with five shovels-full of manure or a cup of fertilizer for each 25 feet of trench. Soil from the trenches can be used to form raised planting beds or in other areas of the landscape.

- **Bag composting** – one of the easiest methods, however the quality of the compost produced may not be as high as that made by more traditional methods. Simply collect and place in a plastic trash bag. Into each bag, put on to two shovels-full of garden soil and either two shovels-full of manure or about one-half cup of a high nitrogen fertilizer. Apply enough water to thoroughly moisten. Punch 10-15 holes in the plastic bag to allow for air circulation. Turn the bag once or twice and add water, if needed. After about 2 weeks check the progress. The compost should be ready for use in 6-8 weeks.

- **Commercial composting devices** – garden catalogs and retail outlets offer numerous different types of composting devices. The devices are constructed of plastic, wood and/or metal. Prices vary and range from reasonable to expensive.

Common symptoms, problems and solutions

SYMPTOM	Pile has bad odor
PROBLEM	Not enough air, pile too wet
SOLUTION	Turn pile, add coarse dry materials such as straw, corn stalk, etc.
SYMPTOM	Center of pile dry
PROBLEM	Not enough water, too much coarse material
SOLUTION	Turn and moisten pile, add "greens", chop or shred coarse materials
SYMPTOM	Pile is damp and warm only in the middle
PROBLEM	Too small
SOLUTION	Collect more materials & mix into old pile
SYMPTOM	Pile is damp & sweet-smelling but not hot
PROBLEM	Lack of nitrogen
SOLUTION	Add "greens" like grass clippings or fresh manure



¹Compiled from Extension service publications written by Vince Mannino, Jefferson County Horticulturalist, Robert Richter, Montgomery County Horticulturalist, and Sam Cotner, B. Dean McGraw, and Doug Welsh, Extension Horticulturalists and from Master Composter Training Manual, TNRCC

Education programs of Texas AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.

Issued in furtherance of Cooperative Extension Work in Agriculture and Home Economics, Acts of Congress of May 8, 1914, as amended, and June 30, 1914 in cooperating with the United States Department of Agriculture, Edward G. Smith, Director, Texas AgriLife Extension Service, Texas A&M System



Council Agenda Background

PRESENTER:

William Syblon, Development Director

ITEM:

Consider an ordinance amending the following sections of the City of Bedford Sign Ordinance: Chapter 6, "Advertising," Section 6-67 "Definitions," and Section 6-71 "Permanent Signs."

DISCUSSION:

After receiving positive reviews during the discussion of these amendments during the April 26 Council meeting, staff has brought forth this amendment to the Sign Ordinance for Council approval.

The proposed amendments to the Ordinance, the same as discussed during the previous meeting, are as follows:

A new definition to the Ordinance has been added for pylon signs. Regulations for pylon signs have also been added to allow property owners to utilize the entire area between the pylons with the exception of the first 3 feet above ground. Each tenant of a property will be allowed to utilize a maximum of 200 square feet of signage on a highway pylon sign, and 100 square feet of signage on a non-highway pylon sign. The only change from the draft presented during the previous Council meeting is the deletion of references to monument signs and pole signs in the table.

Any other changes relative to the Sign Ordinance will be brought before City Council at a later date.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance amending the following sections of the City of Bedford Sign Ordinance: Chapter 6, "Advertising," Section 6-67 "Definitions," and Section 6-71 "Permanent Signs."

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance

ORDINANCE NO. 11-

AN ORDINANCE OF THE CITY OF BEDFORD, TEXAS, AMENDING CHAPTER 6, ADVERTISING (ORDINANCE NO. 949), WHICH HAS BEEN AMENDED BY ORDINANCE NO. 08-2877, BEING THE SIGN ORDINANCE OF THE CITY OF BEDFORD ARTICLE III-SIGNS, SECTION 6-67 DEFINITIONS; SECTION 6-71 PERMANENT SIGN; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City is authorized by Chapter 216, Regulation of Signs by Municipalities by the Texas Local Government; and,

WHEREAS, the City Council of Bedford, Texas deems it necessary, in order to provide for the health, safety, and general welfare of the residents of the City of Bedford, to establish the provisions of this ordinance regarding the regulation of signs as authorized by the State of Texas; and,

WHEREAS, the City Council of Bedford, Texas has established, in *Chapter 6, Advertising (Ordinance No. 949), Article III-Signs, Section 6 of the Code of Ordinances* of the City of Bedford, which have been amended by *Ordinance No. 08-2877, being the Sign Ordinance of the City of Bedford*; and,

WHEREAS, the City Council of Bedford, Texas has noticed, according to the requirements of public meetings by State Law, the proposed amendments to Ordinance; and,

WHEREAS, the City Council of Bedford, Texas has, after thoughtful deliberation, voted to approve these Sign Ordinance amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. *Ordinance No. 08-2877, being the Sign Ordinance of the City of Bedford, be amended in accordance with the following:*

SECTION 2. *Section 6-67. Definitions be amended to add a definition for Pylon Sign, as follows:*

Pylon Sign: A freestanding sign erected on a premise; said sign having two or more poles, shafts, piers, which are solidly affixed to the ground and not attached to a building. The supports, columns, or poles are generally located on the outside of the sign structure with the contents of the sign affixed between the columns.

SECTION 3. *Section 6-71. Permanent Signs—the Permanent Sign Table is amended as follows:*

PERMANENT SIGNS					
TYPE OF SIGN	DISTRICTS PERMITTED	MAXIMUM AREA	MAXIMUM HEIGHT & CLEARANCE	NUMBER OF SIGNS	REQUIREMENTS
Freestanding Freeway Pylon	Non-residential “S”, “L”, “H” & “T” (in “HC” must be within 25’ of frontage road)	200 sq ft per tenant not to exceed maximum height & clearance regulation	50 ft. max height, 20 ft max width with 3 ft. minimum ground clearance	1 freestanding pylon sign per street frontage	Not allowed in or projecting into public R.O.W.

PERMANENT SIGNS

TYPE OF SIGN	DISTRICTS PERMITTED	MAXIMUM AREA	MAXIMUM HEIGHT & CLEARANCE	NUMBER OF SIGNS	REQUIREMENTS
Freestanding Non-Freeway Pylon	Non-residential "S", "L", "H" & "I" (except Cheek Sparger Overlay dist)	100 sq ft per tenant not to exceed maximum height & clearance regulation	25 ft. max height, 20 ft max width with 3 ft. minimum ground clearance	1 freestanding pylon sign per street frontage.	Not allowed in or projecting into public R.O.W.

SECTION 4. That this Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

SECTION 5. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portion of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 6. This Ordinance shall take effect from and after its date of passage in accordance with law, and it is so ordained.

PRESENTED AND PASSED on this 10th day of May 2011, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER:

John F. Kubala, P.E., Public Works Director

ITEM:

Consider a resolution to accept bids and authorize the City Manager to enter into a contract with Highway Technologies, Inc. for the 2011 Pavement Striping and Marking Program at Various Locations in the amount of \$43,130.85.

DISCUSSION:

The 2011 Pavement Striping and Marking Program at Various Locations removes and replaces thermoplastic striping and markings that have become chipped and worn. The program was divided into three locations as shown on the attached list of locations. Allocated in the FY 10-11 Street Improvement Economic Development Corporation (SIEDC) Amended Budget was \$13,000 for this project. The original SIEDC budget allocation was \$60,000. This was reduced in the amended budget in order to provide funding for some of the other projects.

Staff proposes to fund the additional cost from savings on various other projects in the SIEDC budget. Merrill and King Reconstruction was budgeted at \$590,000 and expected expenditures are \$525,989, for a savings of \$64,011. Barr Improvements were budgeted at \$140,000 and expected expenditures are \$132,238, for a savings of \$7,762. Additionally, ADA Ramps were budgeted at \$155,000 and expected expenditures are \$146,503, for a savings of \$8,497. A spreadsheet is attached of budgeted projects with their forecasted expenditures.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution to accept bids and authorize the City Manager to enter into a contract with Highway Technologies, Inc. for the 2011 Pavement Striping and Marking Program at Various Locations in the amount of \$43,130.85.

FISCAL IMPACT:

SIEDC Amended Budget - \$43,130.85

ATTACHMENTS:

Resolution
Bid Tabulation
Locations
Spreadsheet of project savings

RESOLUTION NO. 11-

A RESOLUTION TO ACCEPT BIDS AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HIGHWAY TECHNOLOGIES, INC. FOR THE 2011 PAVEMENT STRIPING AND MARKING PROGRAM AT VARIOIUS LOCATIONS IN THE AMOUNT OF \$43,130.85.

WHEREAS, the City Council of Bedford, Texas determines the necessity for these street maintenance improvements; and,

WHEREAS, the Street Improvement Economic Development Corporation Board of the City of Bedford, Texas has determined these improvements will increase the efficiency of the operations of the road system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City Council does hereby accept the bids and authorize the City Manager to enter into a contract with Highway Technologies, Inc. for the 2011 Pavement Striping and Marking Program at Various Locations in the amount of \$43,130.85.

SECTION 2. That the funding for the 2011 Pavement Striping and Marking Program at Various Locations shall come from the Street Improvement Economic Development Corporation amended budget.

PASSED AND APPROVED this 10th day of May 2011, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

BID TABULATION REPORT

CITY OF BEDFORD, TEXAS

PROJECT DESCRIPTION: 2011 Pavement Striping & Markings Program at Various Locations

BID REFERENCE NUMBER: 11-4B4

BID DATE: April 12, 2011

BID TIME: 10:00 A.M.

BIDDERS

Highway Technologies, Inc

Stripe-A-Zone

ITEM NO.	DESCRIPTION OF ITEMS	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Clean off loose debris on asphalt and concrete surfaces and apply 4" solid yellow thermoplastics	21,500	LF	\$0.50	\$10,750.00	\$0.65	\$13,975.00
2	Clean off loose debris on asphalt and concrete surfaces and apply 4" skip yellow thermoplastic	800	LF	\$0.61	\$488.00	\$0.72	\$576.00
3	Clean off loose debris on asphalt and concrete surfaces and apply 12" white thermoplastic	570	LF	\$5.00	\$2,850.00	\$3.25	\$1,852.50
4	Clean off loose debris on asphalt and concrete surfaces and apply 24" white thermoplastic	2,708	LF	\$6.70	\$18,143.60	\$6.50	\$17,602.00
5	Clean off loose debris on asphalt and concrete surfaces and apply thermoplastic left arrows	4	LF	\$110.35	\$441.40	\$100.00	\$400.00
6	Clean off loose debris on asphalt and concrete raised pavement markers	532	LF	\$6.10	\$3,245.20	\$5.00	\$2,660.00
7	Clean off loose debris on asphalt and concrete surfaces and apply one way white reflective raised pavement markers	688	LF	\$6.10	\$4,196.80	\$5.00	\$3,440.00
8	Clean off loose debris on asphalt and concrete surfaces and apply thermoplastic "STOP" text	1	LF	\$175.00	\$175.00	\$225.00	\$225.00
9	Clean off loose debris on asphalt and concrete surfaces and apply thermoplastic "AHEAD" text	1	EA	\$185.00	\$185.00	\$275.00	\$275.00
10	Remove yield markings off of asphalt and concrete surfaces	70	EA	\$9.00	\$630.00	\$15.00	\$1,050.00
11	Remove 4" yellow thermoplastic off of asphalt and concrete surfaces	3,100	EA	\$0.50	\$1,550.00	\$0.35	\$1,085.00

BIDDERS
Highway Technologies, Inc

Stripe-A-Zone

ITEM NO.	DESCRIPTION OF ITEMS	QUANTITY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
12	Remove 8" white thermoplastic off of asphalt and concrete	1	EA	\$0.85	\$0.85	\$250.00	\$250.00
13	Remove 24" white thermoplastic off of asphalt and concrete surfaces	150	EA	\$3.00	\$450.00	\$2.00	\$300.00
14	Remove "ONLY" text off of asphalt and concrete surfaces	1	EA	\$25.00	\$25.00	\$250.00	\$250.00
TOTAL					\$43,130.85		\$43,940.50

MARKING AND STRIPING LOCATIONS

1. **Bedford Road from 121 Access Road to Industrial Park Boulevard:** Install 234 two way yellow raised pavement markers and 234 one way white raised pavement markers.
2. **Brown Trail 2900 and 3000 blocks at the intersection of Harwood Road and at the intersection of Carolyn Drive:** Clean off and install 610 LF of 24" white thermoplastic. Remove 24 yield lines at continental crosswalk.
3. **Cummings Drive 1100 block next to Bedford Heights Elementary School:** Remove 12 yield lines and install 64 LF of 24" whiter thermoplastic.
4. **Crystal Springs Drive from Harwood Road to Cummings Drive:** Install and restripe 3,200 LF of 4" yellow thermoplastic.
5. **Forest Ridge Drive from the 2300 block until the 2400 block:** Remove 3,100 LF of existing 4" yellow double yellow, 50 LF of 8" solid white line and one "Only" text and replace with 3,500 LF of 4" yellow solid and 800 LF of 4" skip yellow and 4 left arrows.
6. **Harwood Road:** Remove 14 yield lines and install 82 LF of 24" white thermoplastic next to school crossing, and from Martin Drive to Industrial Park Boulevard install 70 two way yellow raised pavement markers and 288 one way white raised pavement markers.
7. **Martin Drive:** Remove 20 yield lines and 150 LF of 24" white thermoplastic and install 318 LF of 24" white thermoplastic and 60 LF of 12" white thermoplastic next to the school and install 166 two way yellow raised pavement markers and 165 one way white raised pavement markers starting at Park Avenue and going north to Cheek-Sparger Road.
8. **Park Avenue from Harwood Road to Martin Drive:** Clean off loose debris and install 164 LF of 4" yellow thermoplastic and 60 LF of 24" white thermoplastic.
9. **Ravenswood at Bedford Road:** Install 27 LF of 12" white thermoplastic for a school zone and 168 LF of 24" white thermoplastic.
10. **Reliance Parkway from Bedford Road to the 183 Access Road:** Install 62 two way raised pavement markers.
11. **Richmond Drive before the intersection of Monterrey:** install one "Stop" text and one "AHEAD" text.
12. **Ridge Haven Drive:** Clean of debris and install 110 LF of 4" yellow thermoplastic.
13. **Russell Lane:** Install 133 LF of 24" white thermoplastic.

14. **Shady Brook Drive from Bedford Road to Harwood Road:** Install 12,548 LF of 4" yellow thermoplastic, 369 LF of 12" white thermoplastic and 1,133 LF of 24" white thermoplastic.
15. **Shady Wood Drive from 121 Access Road to Shady Brook Drive:** Install 520 LF of 4" yellow thermoplastic and 60 LF of 24" white thermoplastic.
16. **Simpson Terrace at the intersection of Berwick Lane:** Install 80 LF of 24" white thermoplastic and 60 LF of 12" white thermoplastic.
17. **Spring Valley Drive:** At the school zone install 54 LF of 12" white thermoplastic.
18. **Sweet Wood:** Clean off loose debris and install 250 LF of 4" yellow thermoplastic.
19. **Vine Ridge:** Clean off loose debris and install 250 LF of 4" yellow thermoplastic.

Street Improvement Economic Development Corporation
5/2/11

DETAIL OF CHANGES TO 8310 27-45-02		Approved Revised FY 2010	Approved Budget FY 2011	Proposed / Revised Budget FY 2011	Change	Forecast Spending FY 2011	Change
Contract Services:							
8310	Contract Labor						
	Crack Sealing Contract	100,000	60,000	57,300	(2,700)	56,945	355
	Concrete Street Repairs	60,000	60,000	48,000	(12,000)	48,374	(374)
	Asphalt Mill and Overlay	298,000	170,000	160,000	(10,000)	154,190	5,810
	Striping and Traffic Markings	80,000	60,000	13,000	(47,000)	43,741	(30,741)
	Microsurfacing / Slurry Seal	52,000	60,000	88,000	28,000	97,945	(9,945)
	Rebuild Asphalt: Merrill, King	0	550,000	590,000	40,000	525,989	64,011
	Rebuild Asphalt: Patti	332,000	0	410,000	410,000	397,752	12,248
	Barr Rd. Reconstruction	360,000	0	140,000	140,000	132,238	7,762
	Rebuild Ravenswood and King	875,000	0	64,000	64,000	64,942	(942)
	ADA Ramps in Rebuild Areas	0	0	155,000	155,000	146,503	8,497
	Investment Advisory Services	2,800	3,500	3,500	0	3,500	0
	Recovery	3,200	0	0	0	0	0
		2,163,000	963,500	1,728,800	765,300	1,672,119	56,681



Council Agenda Background

PRESENTER:

Michael Wells, City Secretary

ITEM:

Consider a resolution amending the Council Rules of Order and Procedure, Section 12. Citizen's Rights, Item 12.2 Persons to be Heard, to add e-mail as a way to send a copy of the Citizen's Rights Guidelines to a person requesting to speak to Council.

DISCUSSION:

The Council Rules of Order and Procedure requires that a person who has requested to speak to Council under Persons to be Heard be given a copy of the Citizen's Rights Guidelines, either in person or by certified mail only. For those that send their requests in via e-mail or who provide an e-mail address on their request, there would be savings in both cost and time to be able to e-mail these guidelines to them. Currently, the price of a piece of certified mail is \$3.24. In order to ensure that they receive the Guidelines, staff will request acknowledgment of receipt of the e-mail by the person as well as using the delivery receipt options from Outlook.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution amending the Council Rules of Order and Procedure, Section 12. Citizen's Rights, Item 12.2 Persons to be Heard, to add e-mail as a way to send a copy of the Citizen's Rights Guidelines to a person requesting to speak to Council.

FISCAL IMPACT:

Savings of \$3.24 per piece of certified mail.

ATTACHMENTS:

Resolution
Red line version of Item 12.2 of the Council Rules of Order and Procedure

RESOLUTION NO. 11-

A RESOLUTION AMENDING THE COUNCIL RULES OF ORDER AND PROCEDURE, SECTION 12. CITIZEN'S RIGHTS, ITEM 12.2 PERSONS TO BE HEARD, TO ADD E-MAIL AS A WAY TO SEND A COPY OF THE CITIZEN'S RIGHTS GUIDELINES TO A PERSON REQUESTING TO SPEAK TO COUNCIL.

WHEREAS, the City Council Rules of Order and Procedure requires that a person who has requested to speak to Council under Persons to be Heard be given a copy of the Citizen's Rights Guidelines either in person or by certified mail only; and,

WHEREAS, adding e-mail as an option for sending the Citizen's Rights Guidelines would save both time and resources.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City Council does hereby amend the Council Rules of Order and Procedure, Section 12. Citizen's Rights, Item 12.2. Persons to be Heard, to read as follows:

12.1 Persons to be Heard Any person desiring to address the Council by oral communication during a scheduled City Council meeting shall first notify the City Secretary in writing by noon on the Wednesday before the regularly scheduled meeting and state what issues(s) they wish to address. The person desiring to speak will be given, in person, e-mail or by certified mail, a copy of these guidelines so they will be aware of the guidelines on how they are to conduct themselves in the meeting. The said person must sign a statement that they have received and read the guidelines and return this statement to the City Secretary prior to the beginning of the scheduled meeting. Their name will be placed on the agenda under Persons to be Heard and they will be recognized by the Presiding Officer. If the above requirements are not met, the person's request to speak to the Council will be tabled until the requirements are met.

SECTION 2. That this resolution shall take effect from and after the date of passage.

PASSED AND APPROVED this 10th day of May 2011, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

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