

AGENDA

**Regular Meeting of the Bedford City Council
Tuesday, December 13, 2011
2000 Forest Ridge Drive
Bedford, Texas 76021**

**Council Chambers Work Session 5:30 p.m.
Council Chambers Regular Session 6:30 p.m.**

**COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>**

CALL TO ORDER

WORK SESSION

- Review and discuss items on the regular agenda and consider placing items for approval by consent.
- Community Affairs Commission Subcommittee Reports.
- Staff report and receive Council direction regarding Bedford Open for Business Campaign.

EXECUTIVE SESSION:

To convene before the Regular Session, if time permits, in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation – The Oaks of Landera Apartments.
- b) Pursuant to Section 551.071(2), consultation with the City Attorney on matters in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code – Variance of distance regulations pursuant to Chapter 10, Alcoholic Beverage, Section 10-3 of the City of Bedford Code of Ordinances.

REGULAR SESSION 6:30 P.M.

CALL TO ORDER/GENERAL COMMENTS

INVOCATION (Pastor Kevin Smith, Faith Christian Fellowship Church)

PLEDGE OF ALLEGIANCE

OPEN FORUM

(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)

CONSIDER APPROVAL OF ITEMS BY CONSENT

COUNCIL RECOGNITION

1. Recognition of Debi Johnson, Executive Secretary, for a Bedford Employee Commitment Award (BECA).
2. Employee Service Recognition.

APPROVAL OF THE MINUTES

3. Consider approval of the following City Council minutes:
 - a) December 2, 2011 regular meeting

NEW BUSINESS

4. Public hearing and consider an ordinance to rezone property known as Lot 3R, Block 1, Rustic Woods Office Park Addition from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church. The property is generally located east of State Highway 121 and north of Harwood Road. (Z-212)
5. Consider an ordinance repealing Chapter 66 of the City of Bedford Code of Ordinances entitled "Health and Sanitation"; and all other ordinances or parts of ordinances in conflict therewith and creating a new Chapter 66 entitled "Health and Sanitation."
6. Consider a resolution authorizing the City Manager to enter into a one year agreement with Up Close Inspections for third party multi-family inspections beginning January 1, 2012, in an amount not to exceed \$17,500.
7. Consider a resolution authorizing the City Manager to enter into a contract with Durable Specialties, Inc., in the amount of \$19,600, for the Solar Powered School Warning System.
8. Consider a resolution authorizing the City Manager to execute a Memorandum of Understanding with Gwen Adams for the lease of Lot 2, Block 3, Shady Brook Addition with the physical address being 2061 Shady Brook Drive, City of Bedford, Tarrant County Texas.
9. Consider a resolution appointing members to Bedford Boards and Commissions.
10. Report on most recent meeting of the following Boards and Commissions:
 - ✓ Animal Control Board- Councilman Griffin
 - ✓ Animal Shelter Advisory Board- Councilman Griffin
 - ✓ Beautification Commission- Councilman Turner
 - ✓ Community Affairs Commission- Councilman Fisher
 - ✓ Cultural Commission- Councilman Champney
 - ✓ Library Board- Councilman Brown
 - ✓ Parks & Recreation Board- Councilman Griffin
 - ✓ Senior Citizen Advisory Board- Councilman Savage
 - ✓ Teen Court Advisory Board- Councilman Griffin
11. Council member reports
 - ✓ Mayor Story – Report on Tarrant County Mayors Council meeting of December 5, 2011.

12. City Manager report

13. Take any action necessary as a result of the Executive Session.

(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, December 9, 2011 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time of a posted council meeting by calling 817.952.2101.)



Council Agenda Background

PRESENTER: Tom Bresnahan, Chairman of the Community Affairs Commission

DATE: 12/13/11

Work Session

ITEM:

Community Affairs Commission Subcommittee Reports.

City Manager Review: _____

DISCUSSION:

Mark Massey of the Business Retention Subcommittee, David Franklin of the Sustainable Energy Subcommittee and Kim Probasco of the Residential Subcommittee will present information to Council regarding their respective subcommittees.

ATTACHMENTS:

Sustainable Energy PowerPoint
Sustainable Energy Proposal

**Bedford Public Library,
April 14,2012**

Energy Smart in Bedford

Objectives:

- Continue the momentum already achieved toward encouraging energy efficient and alternative energy businesses in North Texas to "Discover the Center" in Bedford by being a vendor/demonstrator or observer at the fair with the goal of attracting them as a potential Bedford-based business in the drive toward economic development.
- Promote the opportunity for energy efficient consumption through demonstrations, speakers who are specialists in the field and through the display of products.
- Conduct a cultural and educational activity for Bedford families and residents, as well for our area neighbors.
- Operate this event without using city funds by using private sponsorships, vendor fees and, if needed, grants.
- Keep the fair at a manageable size with a limit of 18 booths and exhibits to ensure success.

Resources:

- Community Affairs Commission and its members have committed to take the lead in organizing and producing the event.
- Support assistance from city staff with marketing, public relations expertise, helping prepare the venue, day-of set-up and general guidance.
- The Library's North and South Meeting Rooms will be needed, along with the two library fields for exhibitors and overflow parking.
- Additional assets anticipated include color copying of flyers and small posters, the use of the marquis at the BRAC and Library, the use of portable street signs and the use of tables and chairs for exhibitors, vendors and workshops.

Expected Benefits:

- Educating the public on energy efficiency and alternative energy options, which saves residents money and benefits the regional power grid during seasonal peak usage periods.
- Continuing our efforts to promote Bedford as a business environment conducive to the renewable energy and energy efficiency industry.
- Providing a cultural and educational activity for Bedford families and residents and other area families and residents.
- Creating an opportunity to generate taxable tourist revenue for the City.
- Placing Bedford on the state and regional map as an emerging center for energy efficiency and for the growing renewable energy industry.
- Highlighting advanced thinking of the city to construct a showcase library, powered by renewable energy sources.
- Producing an event at no cost to taxpayers..

Energy Fair Business Proposal

Introduction:

The Community Affairs Commission proposes the City of Bedford organize and manage the first public awareness fair in the HEB area promoting and educating the general public about home and business energy cost saving opportunities, focusing on energy efficiencies and a hands-on opportunities offered by renewable energy options.

Community Affairs proposes this event as the next step following our successful series of energy efficiency and sustainable energy workshops. By showcasing Bedford as an attractive economic environment, we expect to entice participating and other related businesses into potentially relocating or establishing a branch here. In addition, this is an opportunity to provide exposure to related businesses already located in Bedford.

Entitled "Energy Smart in Bedford," the proposed date of this indoor-outdoor fair is April 14, 2012, to be held at the Bedford Public Library from 1:00pm to 4:00pm. Back-up plans will allow for an all-indoor weather contingency. The Community Affairs Commission would be the lead organizing agency in this endeavor, working closely with the city council and relevant city staff to partner with targeted businesses, such as energy and home improvement retailers, as well as related civic groups.

Exhibits and demonstrations would feature booths and tables for vendors and organizations. Workshops would present expert speakers.

Objectives:

The objectives of Energy Smart in Bedford are to:

- Continue the momentum already achieved toward encouraging energy efficient and alternative energy businesses in North Texas to "Discover the Center" in Bedford by being a vendor/demonstrator or observer at the fair with the goal of

attracting them as a potential Bedford-based business in the drive toward economic development.

- Promote the opportunity for energy efficient consumption through demonstrations, speakers who are specialists in the field and through the display of products.
- Conduct a cultural and educational activity for Bedford families and residents, as well for our area neighbors.
- Operate this event without using city funds by using private sponsorships, vendor fees and, if needed, grants.
- Keep the fair at a manageable size with a limit of 18 booths and exhibits to ensure success.

Marketing:

The plan to market and promote this event would target Bedford, Hurst and Eules, engaging our own resources, such as the city website, social media, local media, the HEB Chamber of Commerce, the HEB Independent School District and the Shop Bedford First website.

These efforts would include newspaper announcements and advertisements, mobile signs, flyers and posters, the Connection magazine and Bedford's water bill. HEB ISD is already being engaged toward promoting this event to its students and their parents. We would also anticipate the City would approach local media, specifically the Star-Telegram for a public affairs write-up on Energy Smart in Bedford.

We also plan to approach our two sister municipalities of Hurst and Eules (*and possibly Colleyville and North Richland Hills*) to help promote this event on their websites and with the posting of flyers in their public facilities.

Budget:

At no cost to the tax payer, we anticipate the cost of producing Energy Smart of Bedford not to exceed \$2,000 and to be covered exclusively through vendor fees, sponsorships and, if needed and available, through grants. Budget items we anticipate include:

1. Marketing
 - a. Posters and flyers
 - b. Portable street signs
 - c. Star-Telegram ads
2. Tables and Canopies
3. Event Brochure
4. Exhibits
 - a. Rain barrel Demonstration.
 - b. Solar-powered interactive display.

Resources needed:

Since the Community Affairs Commission is taking the lead in producing Energy Smart of Bedford, it will be Commission members who have committed to the majority of work organizing and operating this event. However, as this is a city sponsored event, we do anticipate marginal assistance will be needed from city staff with marketing, public relations expertise, preparing the venue, day-of set-up and general guidance.

For this event, the library's North and South Meeting Rooms will be needed, along with the two library fields for exhibitors and overflow parking. Additional assets that we anticipate needing include color copying of flyers and small posters, the use of the marquis at the BRAC and Library, the use of portable street signs and the use of tables and chairs for exhibitors, vendors and workshops.

Expected Benefits, Outcomes and Potential Implications:

Expected results of Energy Smart in Bedford include:

- Educating the public on energy efficiency and alternative energy options, which saves residents money and benefits the regional power grid during seasonal peak usage periods.

- Continuing our efforts to promote Bedford as a business environment conducive to the renewable energy and energy efficiency industry.
- Providing a cultural and educational activity for Bedford families and residents and other area families and residents.
- Creating an opportunity to generate taxable tourist revenue for the City.
- Placing Bedford on the state and regional map as an emerging center for energy efficiency and for the growing renewable energy industry.
- Highlighting advanced thinking of the city to construct a showcase library, powered by renewable energy sources.
- Producing an event at no cost to taxpayers.



Council Agenda Background

PRESENTER: Beverly Griffith, City Manager

DATE: 12/13/11

Work Session

ITEM:

Staff report and receive Council direction regarding Bedford Open for Business Campaign.

City Manager Review: _____

DISCUSSION:

City Staff will update Council on the Bedford Open for Business Campaign. Specifically, staff would like direction regarding the utilization of an advertising agency to assist with this effort. Thomas Arts Creative will be giving a presentation and a brief outline of ideas for the campaign. Thomas Arts is a full service ad agency based in Farmington, UT with offices in Minneapolis, New York City, Orange County and Grapevine. They are currently working with the City of Grapevine on a campaign to promote businesses during the DFW Connector project. Their firm has experience with working with a wide range of clients.

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Beverly Queen Griffith, City Manager

DATE: 12/13/11

Council Recognition

ITEM:

Recognition of Debi Johnson, Executive Secretary, for a Bedford Employee Commitment Award (BECA).

City Manager Review: _____

DISCUSSION:

The BECA is part of the City of Bedford's Employee Recognition Program. In order for an employee to receive a BECA, he/she must display "above and beyond the call of duty" conduct or actions in their daily job function or other types of meritorious actions or conduct.

Any citizen, business owner or employee may nominate a City employee for a BECA by completing a form. The nominations are reviewed on a periodic basis by the City's senior management team. The senior management team then votes on the nominations.

Debi was nominated by Cliff Blackwell, Administrative Services Director, for the invaluable assistance she provided to him during budget.

In his nomination Cliff stated that the Administrative Services staff was working very diligently on preparing budget notebooks for distribution. However, the deadline was fast approaching and despite their best efforts they were behind schedule. Debi was driving by City Hall that Saturday afternoon, noticed the staff cars in the parking lot, and called to see if she could help. According to Cliff, "she made hundreds of copies. She sorted documents and got them ready for distribution. Without her assistance, there is no question that our deadline for getting those notebooks out would have been further delayed. Therefore, the action Debi demonstrated was well above her call of duty and it was very much appreciated."

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Beverly Griffith, City Manager

DATE: 12/13/11

Council Recognition

ITEM:

Employee Service Recognition.

City Manager Review: _____

DISCUSSION:

The following employees have completed a service period and are eligible for recognition:

- Jody Winkler 10 years Public Works
- Barbara Sparks 20 years Community Services

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Michael Wells, City Secretary

DATE: 12/13/11

Minutes

ITEM:

Consider approval of the following City Council minutes:

a) December 2, 2011 regular session

City Manager Review: _____

DISCUSSION:

N/A

ATTACHMENTS:

Minutes of December 2, 2011 regular session

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Regular Session at 5:30 p.m. in the Boardroom of the Old Bedford School, 2424 School Lane, on the 2nd day of December, 2011 with the following members present:

Jim Story	Mayor
Chris Brown	Council Members
Jim Griffin	
Roy Savage	
Roy W. Turner	

constituting a quorum.

Councilman Champney and Councilman Fisher were absent from tonight's meeting

Staff present included:

Beverly Griffith	City Manager
David Miller	Deputy City Manager
Michael Wells	City Secretary

REGULAR SESSION 5:30 P.M.

The Regular Session began at 5:30 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Story called the meeting to order. He stated that Councilmen Champney and Fisher were unable to attend tonight's meeting.

INVOCATION

Mayor Story gave tonight's invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

NEW BUSINESS

1. Consider approval of the following City Council minutes:

- a) November 15, 2011 regular meeting
- b) November 28, 2011 special session

Motioned by Councilman Griffin, seconded by Councilman Turner, to approve the minutes of the November 15, 2011 regular meeting and the November 28, 2011 special session.

Motion approved 5-0-0. Mayor Story declared the motion carried.

2. Council member reports

Councilman Griffin stated that an item will be brought before Council in the future regarding combining the Animal Control Board and the Animal Shelter Advisory Board.

Mayor Story stated that he attended the grand opening of Qualtrust Credit Union. The grand opening was attended by the branch manager, the Vice President of Corporate, the CEO and the CFO. He was told that Bedford was the best City that they had ever worked with. They will be contacting staff regarding the Shop Bedford First program.

3. City Manager report

No report was given.

ADJOURNMENT

Mayor Story adjourned the meeting at 5:33 p.m.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary



Council Agenda Background

<u>PRESENTER:</u> William Syblon, Development Director Tuck Thean, Arlington Chinese Baptist Church		<u>DATE:</u> 12/13/11
Council Mission Area: Foster economic growth - Improve vacant or underutilized commercial properties.		
<u>ITEM:</u> Public hearing and consider an ordinance to rezone property known as Lot 3R, Block 1, Rustic Woods Office Park Addition from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church. The property is generally located east of State Highway 121 and north of Harwood Road. (Z-212) City Attorney Review: N/A City Manager Review: _____		
<u>DISCUSSION:</u> This specific use permit application is for the Arlington Chinese Baptist Church. The church would occupy an existing 5,100 sq. ft. building that is currently vacant. The church congregation consists of 51 members, and meets in the city of Arlington. The applicant proposes to remodel the exterior of the structure for a church facility, and add parking spaces to satisfy the parking requirements for a church. The applicant addressed items identified by the Development Review Committee at the November 2 meeting. Revised material was received, satisfying all comments from staff. There were no other outstanding issues identified relative to the City of Bedford Zoning Ordinance. The Planning & Zoning Commission recommended approval of this item at their November 10, 2011 meeting by a vote of 5-0-0 with the following <u>stipulations</u> : All exterior lighting be directional, away from the adjacent residential neighborhood. Any light standards in the parking lot be fully shielded with a 80-degree cutoff.		
<u>RECOMMENDATION:</u> Staff recommends the following motion: Approval of an ordinance to rezone property known as Lot 3R, Block 1, Rustic Woods Office Park Addition from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church. (Z-212)		
<u>FISCAL IMPACT:</u> N/A	<u>ATTACHMENTS:</u> Ordinance November 10, 2011 Planning & Zoning Minutes Zoning Change Application Zoning Map of Referenced Property 8 ½ x 11 drawings	

ORDINANCE NO. 11-

AN ORDINANCE TO REZONE PROPERTY KNOWN AS LOT 3R, BLOCK 1, RUSTIC WOODS OFFICE PARK ADDITION FROM HEAVY COMMERCIAL TO HEAVY COMMERCIAL/SPECIFIC USE PERMIT/CHURCH, SPECIFICALLY FOR THE OPERATION OF ARLINGTON CHINESE BAPTIST CHURCH; DECLARING THAT THIS ORDINANCE BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; AND DECLARING AN EFFECTIVE DATE. (Z-212)

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that the Comprehensive Zoning Ordinance be amended to rezone property known as Lot 3R, Block 1, Rustic Woods Office Park Addition from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church. The property is generally located east of State Highway 121 and north of Harwood Road Drive.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That Section 2 of the Zoning Ordinance be amended and the map designated "ZONING MAP-CITY OF BEDFORD, TEXAS" be revised and amended so that the land described as:

Lot 3R, Block 1, Rustic Woods Office Park Addition, located in the City of Bedford, Tarrant County, Texas, shall be shown as approved by this ordinance.

SECTION 2. That the Site Plan attached hereto as Exhibit "A" is approved as a component of this zoning change approval. Any revisions to the property that deviates from the Site Plan attached hereto shall require an amendment to this ordinance.

SECTION 3. That approval of this specific use permit is subject to the following stipulations: All exterior lighting be directional, away from the adjacent residential neighborhood. Any light standards in the parking lot be fully shielded with a 80-degree cutoff.

SECTION 4. That from and after the final passage of this ordinance the land described herein shall be subject to the regulations and uses of to Heavy Commercial/Specific Use Permit/Church to operate (for the use and operation of Arlington Chinese Baptist Church).

SECTION 5. That this ordinance shall be cumulative of all provisions of other ordinances of the City of Bedford, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting revisions of such ordinances are hereby repealed.

SECTION 6. That it is hereby declared the intention of the City Council of the City of Bedford, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this Ordinance shall be fined not more than two thousand dollars (\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

ORDINANCE NO. 11-

PRESENTED AND PASSED this 13th day of December, 2011 by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF NOVEMBER 10, 2011**

DRAFT

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

APPROVAL OF MINUTES

1. **Consider approval of the following Planning and Zoning Commission meeting minutes:**
 - a) **October 27, 2011.**

Motion: Commissioner Carlson made a motion to approve the meeting minutes of October 27, 2011, correct as written.

Commissioner Reese seconded the motion and the vote was as follows:

Motion approved 4-0-1. Chairman Davisson declared the motion approved.

PUBLIC HEARING

1. **Zoning Case Z-212, public hearing and consider request of Tuck Thean for Arlington Chinese Baptist Church to rezone property known as Lot 3R, Block 1, Rustic Woods Office Park Addition from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church. The property is generally located east of State Highway 121 and north of Harwood Road Drive.**

Chairman Davisson recognized Consultant City Planner Dan Boutwell who reviewed Zoning Case Z-212.

Chairman Davisson recognized Tuck Thean, 2001 Brown Trail Boulevard, Arlington, Texas who was there to represent this application.

Chairman Davisson opened the public hearing at 7:14 p.m. and recognized the following :

Steven Painter, 3905 Pebblebrook Lane, Bedford, Texas, who was concerned the church have adequate parking. The lighting from this property be directed away from the adjacent residential properties. He did not think this was the best use for that land.

Valarie Mattice, 3701 Comanche Trail, Bedford, Texas, who was concerned about the lighting of this property not spill over to the adjacent residential property.

Cathy Eifling, 3921 Pebblebrook, Bedford, Texas, who was concerned about the occupancy limit. Would the church move if their congregation grew? If so, would the specific use permit for a church stay with the property? When did the church plan to move into the building.

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF NOVEMBER 10, 2011**

DRAFT

Jay Young, 3500 State Highway 121, Bedford, Texas who was concerned about the property parking, lack of lighting, and a need to improve the water retention from this property. He asked if the drainage at the north end of this property could be researched and improved.

Robert Eifling, 3921 Pebblebrook, Bedford, Texas, who was concerned with the appearance of the property, and it not adversely affect the adjacent residential property owners.

Chairman Davisson closed the public hearing at 7:25 p.m.

The Commission discussed the application.

Motion: Commissioner Reese made a motion to approve Zoning Case Z-211 with the stipulation: All exterior lighting be directional, away from the adjacent residential neighborhood. Any light standards in the parking lot be fully shielded with a 80-degrees cutoff.

Commissioner Henning seconded the motion.

Motion approved 5-0-0. Chairman Davisson declared the motion approved.

ADJOURNMENT

Chairman Davisson adjourned the Planning and Zoning meeting at 7:41 p.m.

**Chairman Davission
Planning and Zoning Commission**

ATTEST:

Yolanda Alonso, Planning and Zoning Secretary

**City of Bedford
Change of Zoning Application**

**P&Z MTG, 11/10/11
Z-212
Received 10/25/11**

Applicant Name (Print): Tuck Thean % ACBC (*Signature): [Signature]
 Address: 2001 Brown Blvd., Arlington, TX 76006
 Telephone number: 817-703-2073 Fax number: 817-232-

I, the undersigned owner, or Option Holder (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:

From: H To: H/SUP/CHURCH

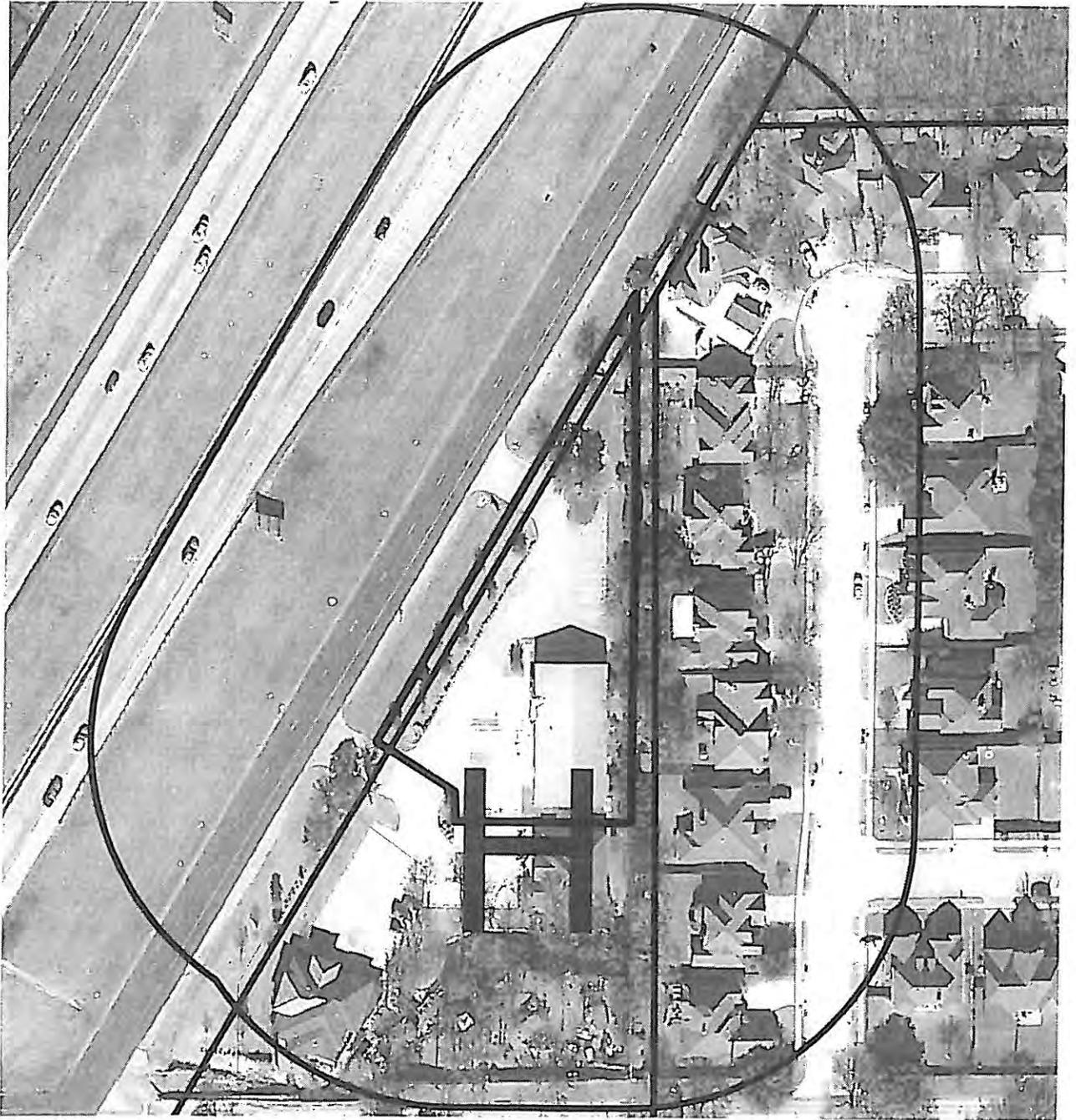
as provided in the City of Bedford Zoning Ordinance. I hereby certify that there are no existing dwellings or other buildings located on the property which would not conform to the construction standards, of the zoning classification being proposed, except as provided in Section 2.3, Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures & Nonconforming Uses of Structures & Premises of the City of Bedford Zoning Ordinance.

Legal Description: Lot 3R Block 1 Addition Rustic Woods Office Park
 Tract Abstract Survey to the City of Bedford, Texas.
 Street Address 3512 State Hwy 121 Bedford, TX 76021

Fee: (\$150.00 plus \$75.00 per acre over one.) \$150.00 + \$75.00 x 0 = 150.00
 Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Owner (if not applicant): (*Signature)	Developer: (*Signature)
(Print name) <u>Gregg Treavor</u>	(Print name)
(Company name) <u>GT Industrial Properties</u>	(Company name)
(Street Address, City, State & Zip Code) <u>3421 N. SYLVANIA AVE., FW, TX 76111</u>	(Street Address, City, State & Zip Code)
(Telephone number) <u>817-222-1843</u> (FAX number) <u>28</u>	(Telephone number) (FAX number)
Land Planner/Engineer: (*Signature)	Surveyor: (*Signature)
(Print Name)	(Print Name)
(Company Name)	(Company Name)
(Street Address, City, State & Zip Code)	(Street Address, City, State & Zip Code)
(Telephone number) (FAX number)	(Telephone number) (FAX number)

*Signatures certify that all information provided is true and correct.
 (Please indicate sole contact for the City purposes with an arrow "→".)



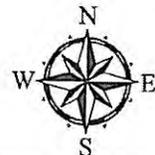
City of Bedford, Texas

Hearing

Date: 11-10-11 Z-012

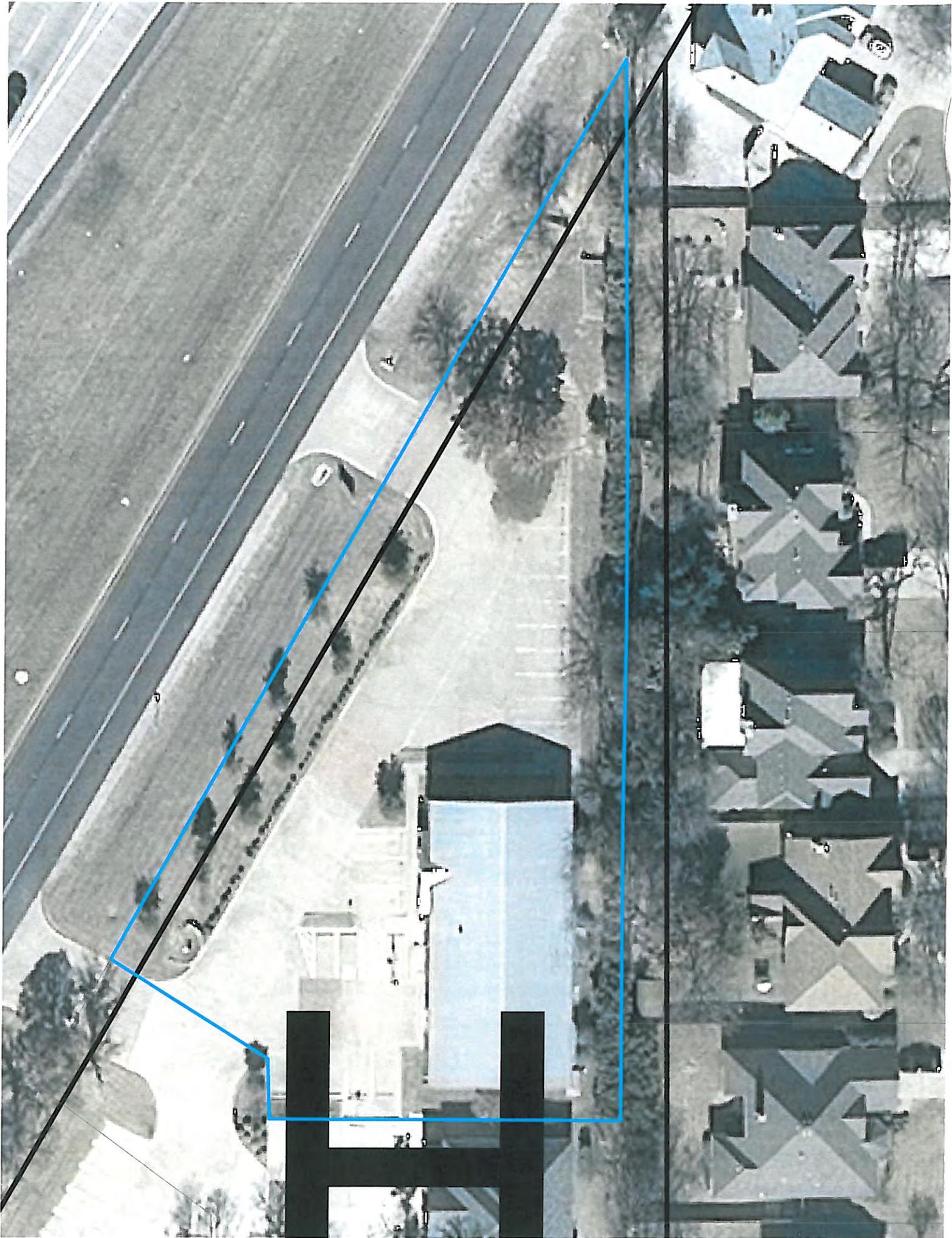
Address: 3512 STATE HWY 121
Addition: RUSTIC WOODS OFFICE PARK
Bedford, TX 76021

SUBNUM: BLOCK: 1 LOT: 3R

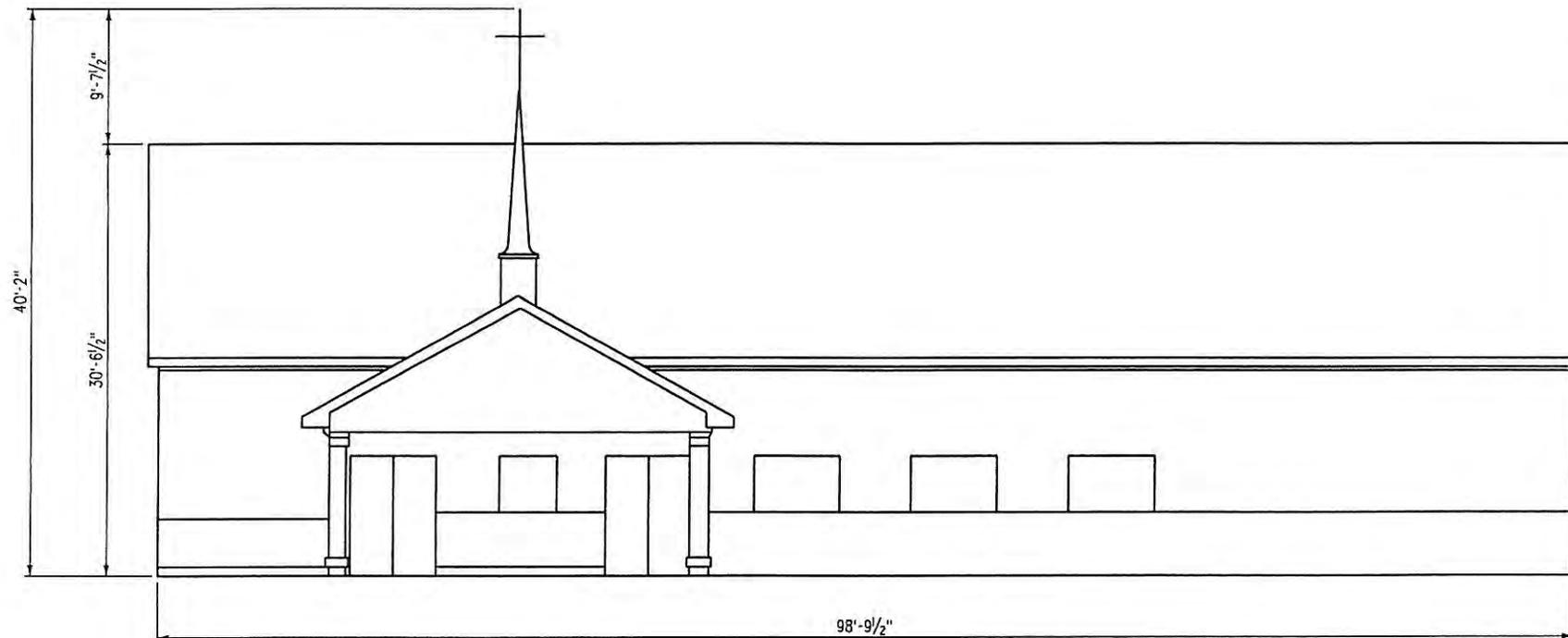


-  Parcel Boundary
-  Subject Parcel and Buffer

DISCLAIMER
The City of Bedford makes no representation or warranty as to the accuracy of this map and its information or to its fitness for use. Any user of this map product accepts the same AS IS, WITH ALL FAULTS, and assumes all responsibility for the use thereof, and further agrees to not hold the City of Bedford liable from any damage, loss, or liability arising from any use of the map product. Independent verification of all information contained on this map should be obtained by the end user.



P&Z MTG, 11/10/11
Z-212
Revised Material
Received 11/9/11



FRONT ELEVATION VIEW

Proposed Property :
3512 Highway 121
Bedford, TX 76021

Scale : 1/4" = 1'-0"

Arlington Chinese Baptist Church
2001 Brown Boulevard,
Arlington, TX 76006
Tel: (817) 670-9062
<http://acbchurch.org>

SITE PLAN

3512 State HWY 121
Bedford, TX 76021

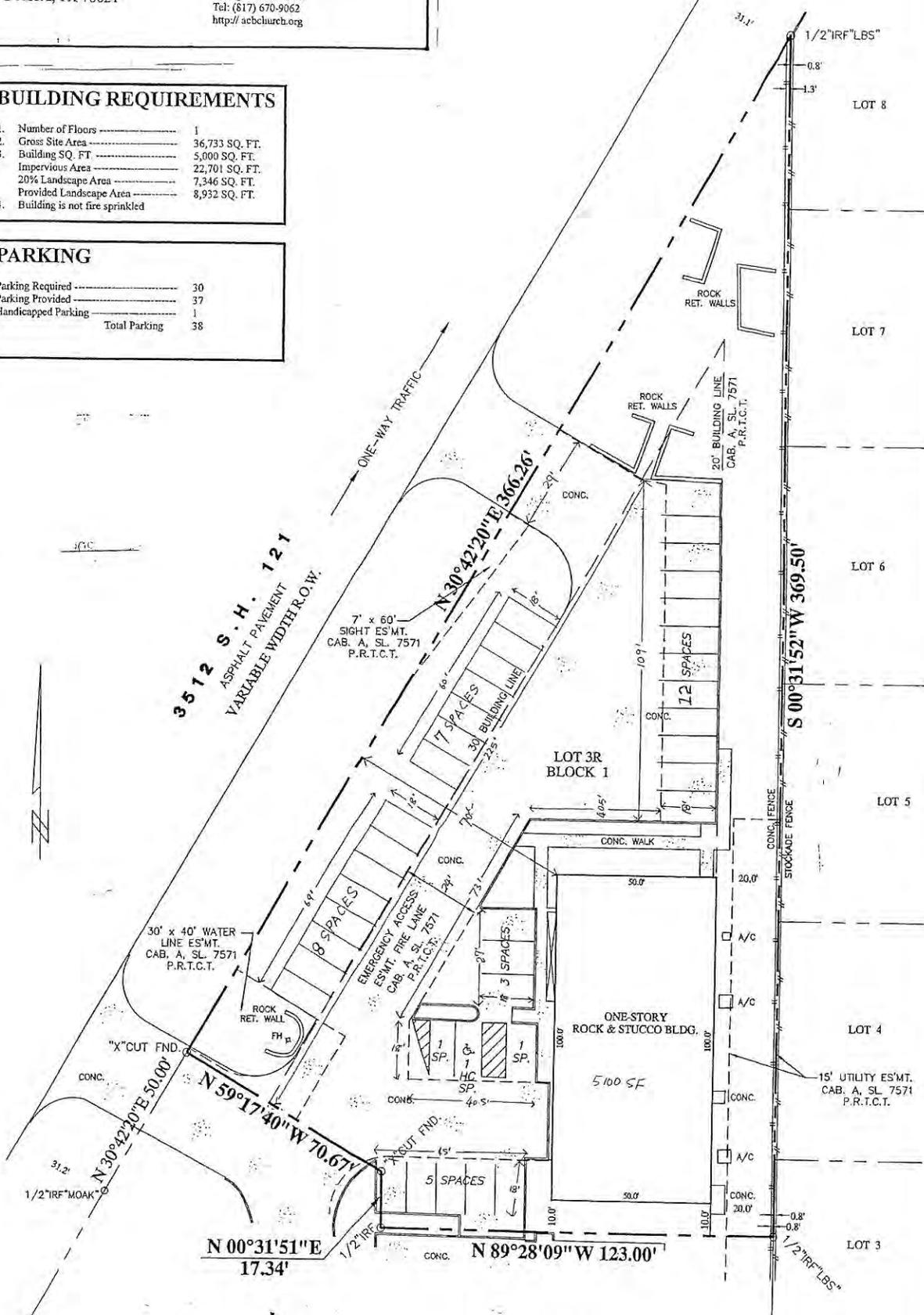
Arlington Chinese Baptist Church
2001 Brown BLVD,
Arlington, TX 76006
Tel: (817) 670-9052
http://acbcchurch.org

BUILDING REQUIREMENTS

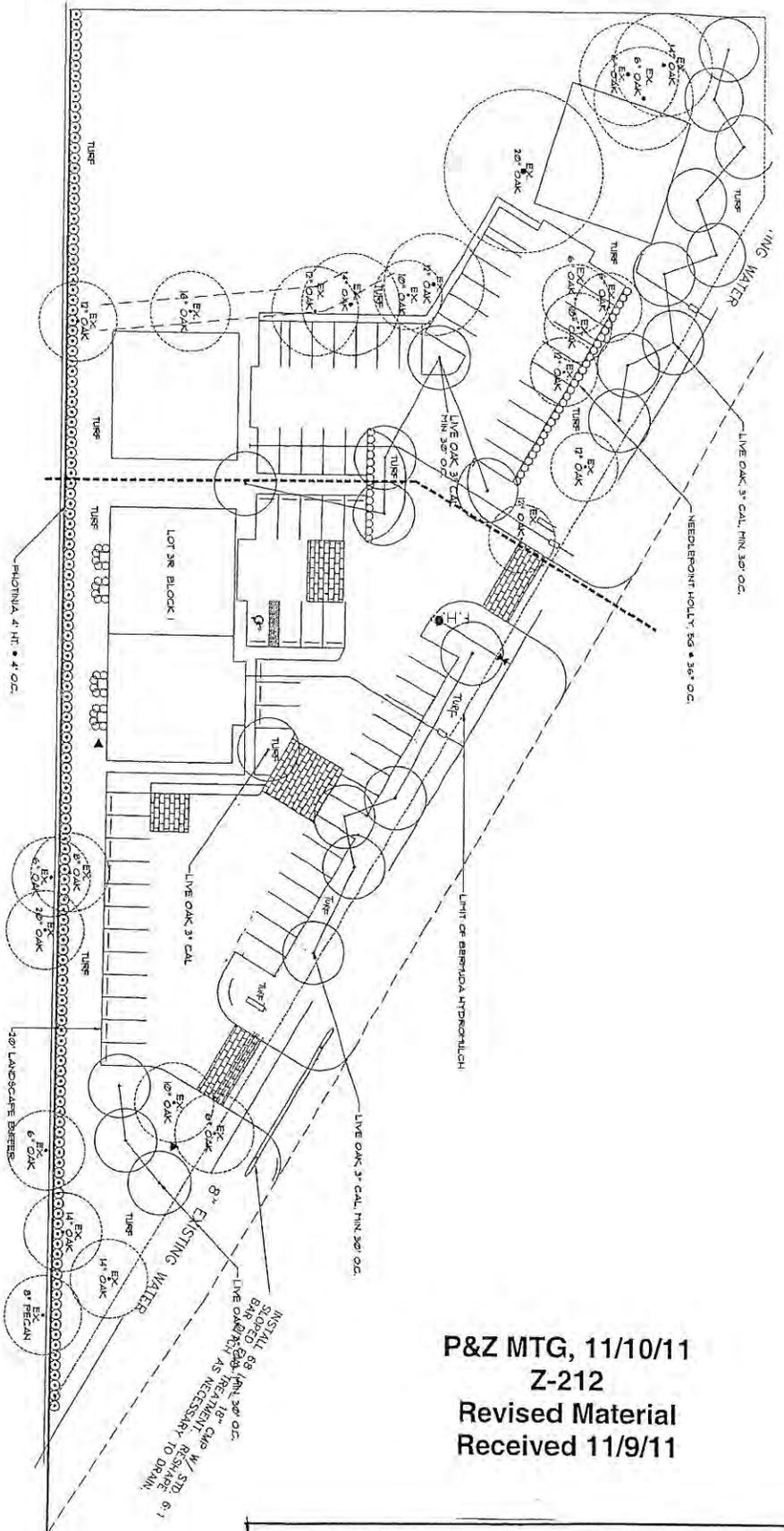
1. Number of Floors 1
2. Gross Site Area 36,733 SQ. FT.
3. Building SQ. FT. 5,000 SQ. FT.
- Impervious Area 22,701 SQ. FT.
- 20% Landscape Area 7,346 SQ. FT.
- Provided Landscape Area 8,932 SQ. FT.
4. Building is not fire sprinkled

PARKING

- | | |
|----------------------------|-----------|
| Parking Required | 30 |
| Parking Provided | 37 |
| Handicapped Parking | 1 |
| Total Parking | 38 |



P&Z MTG, 11/10/11
Z-212
Revised Material
Received 11/9/11



P&Z MTG, 11/10/11
 Z-212
 Revised Material
 Received 11/9/11

LANDSCAPE PLAN

3512 State HWY 121
 Bedford, TX 76021

Arlington Chinese Baptist Church
 2001 Brown BLVD.,
 Arlington, TX 76006
 Tel: (817) 670-9062
<http://acbcchurch.org>

LANDSCAPE TABLE			
Landscaping	Gross Area	Required	Provided
Lot Size x 20%	36,733 SF	7,346 SF	8,932 SF
40% Front Yard		2,938 SF	3,860 SF



Council Agenda Background

PRESENTER: Russell Hines, Building Official

DATE: 12/13/11

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider approval of an ordinance repealing Chapter 66 of the City of Bedford Code of Ordinances entitled "Health and Sanitation;" and all other ordinances or parts of ordinances in conflict therewith and creating a new Chapter 66 entitled "Health and Sanitation."

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

For more than 14 years, Tarrant County has provided permitting and inspection services for food establishments and swimming pools to our City. During that time, the fees charged to the establishments have remained the same. Tarrant County collects these fees themselves and has adopted a new fee schedule that more closely represents the cost of performing inspections. Tarrant County is asking that the City adopt an ordinance provision that references this new fee schedule.

The new food establishment fee schedule uses building square footage as a basis for the charges involved. Similarly, new fees have been established related to swimming pools, spas and water features that are reflective of the time and resources required to ensure compliance with current regulations.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance repealing Chapter 66 of the City of Bedford Code of Ordinances entitled "Health and Sanitation;" and all other ordinances or parts of ordinances in conflict therewith and creating a new Chapter 66, "Health and Sanitation;" providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing a savings clause providing a penalty for violation hereof; and providing an effective date.

FISCAL IMPACT:

No fiscal impact is expected.

ATTACHMENTS:

Ordinance

ORDINANCE NO. 11-

AN ORDINANCE REPEALING CHAPTER 66 OF THE CITY OF BEDFORD CODE OF ORDINANCES ENTITLED "HEALTH AND SANITATION;" AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND CREATING A NEW CHAPTER 66, "HEALTH AND SANITATION;" PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY FOR VIOLATION HEREOF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bedford is a home rule City acting under its home rule Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and,

WHEREAS, the City Council of the City of Bedford finds that the regulation of food establishments including food service establishments, retail food stores, temporary food establishments, mobile food units, and roadside food vendors is beneficial to the health, safety and welfare of the public; and,

WHEREAS, all food establishments and public swimming pools within the City of Bedford, Texas (the "City") shall be regulated by Chapter 66, "Health and Sanitation" of the Bedford Code of Ordinances; and,

WHEREAS, the City Council of the City finds it necessary to adopt an ordinance that regulates the matter contained herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are true and correct and are incorporated in their entirety.

SECTION 2. That Chapter 66, "Health and Sanitation" of the City's Code of Ordinances is hereby repealed.

SECTION 3. That Chapter 66, "Health and Sanitation" of the City's Code of Ordinances is created and shall read as follows:

ARTICLE I. IN GENERAL

Sec 66-01--- 66-29 Reserved

Sec. 66-30 Adoption

Adopting by reference the Texas food establishment rules and the Texas swimming pool, spa or interactive water feature rules for the regulation of Health and Sanitation as it relates to food service establishments, retail food stores, temporary food establishments, mobile food units, roadside food vendors, and regulation of swimming pools, spa's or interactive water features

ARTICLE II. FOOD AND FOOD ESTABLISHMENTS

Sec. 66.31 Designation of Health Authority

The City designates the county health department director as its health authority for the purpose of ensuring minimum standards of environmental health and sanitation, within the scope of that department's function, for food protection and service.

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Sec. 66-32 Adoption of Texas Food Establishment Rules

The City of Bedford adopts by reference the provisions of the current rules or rules as amended by The Executive Commissioner of the Health and Human Services Commission found in 25 Texas Administrative Code, Chapter 229, Sections 161 through 171 and 173 through 175 regarding the regulation of food establishments in this jurisdiction.

Sec. 66-33 Definitions

The words "authorized agent or employee" mean the employees of the regulatory authority.

The words "food establishment" means a food service establishment, a retail food store, a temporary food establishment, a mobile food unit, and/or a roadside food vendor.

The words "municipality of Bedford" in this ordinance shall be understood to refer to the City of Bedford.

The words "state rules" mean the state rules found at 25 Texas Administrative Code, Chapter 229, Sections 161 through 171 and Sections 173 through 175. These rules are also known as the Texas Food Establishment Rules.

The words "regulatory authority" means the Tarrant County Public Health Department

Sec. 66-34 Permits and Exemptions

A person may not operate a food establishment without a permit issued by the regulatory authority. Permits are not transferrable from one person or entity to another or from one location to another location, except as otherwise permitted by this ordinance. A valid permit must be visibly posted in or on every food establishment regulated by this ordinance.

Sec. 66-35 Application for Permit and Fees

1. Any person desiring to operate a food establishment must make a written application for a permit on forms provided by the regulatory authority. The application must contain the name and address of each applicant, the location and type of the proposed food establishment and the applicable fee. An incomplete application will not be accepted. Failure to provide all required information, or falsifying information required may result in denial or revocation of the permit. Renewals of permits are required on an annual basis and the same information is required for a renewal permit as for an initial permit.
2. Prior to the approval of an initial permit or the renewal of an existing permit, the regulatory authority shall inspect the proposed food establishment to determine compliance with state laws and rules. A food establishment that does not comply with state laws and rules will be denied a permit or the renewal of a permit.
3. Fees for permits issued under this ordinance shall be as listed in the attached fee schedule.

Sec. 66-36 Review of Plans

1. Whenever a food establishment is constructed or extensively remodeled and whenever an existing structure is converted to use as a food establishment, properly prepared plans and specifications for such construction, remodeling or conversion shall be submitted to the regulatory authority for review before work is begun. Extensive remodeling means that 20% or greater of the area of the food establishment is to be remodeled or when equipment required by the rules is to be relocated or removed. The plans and specifications shall indicate the proposed layout, equipment arrangement, mechanical

ORDINANCE NO. 11-

plans and construction of materials of work areas, and the type and model of proposed fixed equipment and facilities. The plans and specifications will be approved by the regulatory authority if they meet the requirements of the rules adopted by this ordinance. The approved plans and specifications must be followed in construction, remodeling or conversion.

2. Failure to follow the approved plans and specifications will result in a permit denial, suspension, or revocation.
3. Fees for the review of plans shall be as listed in the attached fee schedule.

Sec. 66-37 Inspections

1. Before a permit is issued, the City or its authorized representative shall inspect and approve the food establishment. An inspection of a food establishment shall be performed at least once annually and shall be prioritized based upon assessment of a food establishment's compliance and potential of causing foodborne illness according to 25 TAC 229.171(h).
2. The regulatory authority shall classify food establishments as special priority, high priority, medium priority or low priority, according to the type of operations; particular foods that are prepared; number of people served; susceptibility of the population served; history of violations and any other risk factor deemed relevant to the operation.
3. Refusal of an owner, manager or employee to allow the authorized representative of the regulatory authority, upon presentation of credentials, to inspect any permitted business or operation therein during normal business hours will result in an immediate suspension of the permit, requiring all permitted activities to abate until after such time as a hearing may be held per Sec. 66-39.

Sec. 66-38 Food Manager / Food Handler Education

1. Requirement:
 - 1.1. Each food service establishment shall have at least one person employed in a managerial capacity possessing a current food manager certificate approved by the regulatory authority.
 - 1.2. Each food service establishment with six or more employees that is required to have certified food managers must have at least one certified manager on site during all operations.
 - 1.3. Every employee of a food service establishment other than a certified Food Manager must maintain a valid food handler certification registered with the regulatory authority.
 - 1.4. Food Handler certification shall be valid for a period of up to three years as determined by the regulatory authority.
 - 1.5. Food Manager and Food Handler certification documentation must be maintained in the food service establishment and presented upon request by the regulatory authority

Sec. 66-39 Suspension of Permit

1. The regulatory authority may, without warning, notice, or hearing suspend any permit to operate a food establishment if the operation of the food establishment constitutes an imminent hazard to public health. Suspension is effective upon service of the notice

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required by Sec. 66-39 (2) of this ordinance. When a permit is suspended, food operations shall immediately cease. Whenever a permit is suspended, the holder of the permit shall be afforded an opportunity for a hearing within ten days of receipt of a request for a hearing.

2. Whenever a permit is suspended, the holder of the permit or the person in charge shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the regulatory authority by the holder of the permit within ten days. If no written request for hearing is filed within ten days, the suspension is sustained. The regulatory authority may end the suspension at any time if reasons for suspension no longer exist.

Sec. 66-40 Revocation of Permit

1. The regulatory authority may, after providing opportunity for a hearing, revoke a permit for serious or repeated violations of any of the requirements of these rules or for interference with the regulatory authority in the performance of its duties. Prior to revocation, the regulatory authority shall notify the holder of the permit or the person in charge, in writing, of the reason for which the permit is subject to revocation and that the permit shall be revoked at the end of the ten days following service of such notice unless a written request for a hearing is filed with the regulatory authority by the holder of the permit within such ten day period.
2. If no request for hearing is filed within the ten day period, the revocation of the permit becomes final.

Sec. 66-41 Administrative Process

1. A notice as required in these rules is properly served when it is delivered to the holder of the permit or the person in charge, or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the permit as shown on their permit application. A copy of the notice shall be filed in the records of the regulatory authority.
2. The hearings provided for in these rules shall be conducted by the regulatory authority at a time and place designated by it. Based upon the recorded evidence of such hearing, the regulatory authority shall make final findings, and shall sustain, modify or rescind any notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit by the regulatory authority.

Sec. 66-42 Remedies

1. Any person who violates a provision of these rules and any person who is the permit holder of or otherwise operates a food service establishment that does not comply with the requirements of these rules and any responsible officer of that permit holder or those persons shall be fined not more than \$2,000 dollars.
2. The regulatory authority may seek to enjoin violations of these rules.

Sec. 66-43 Severability

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

Sec. 66-44 – 66-65 Reserved

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ARTICLE III. SWIMMING POOL, SPA OR INTERACTIVE WATER FEATURES

Sec. 66-66 State regulations and guidelines adopted.

There is hereby adopted by reference of the V.T.C.A., Health and Safety Code § 341.064; Tex. Admin. Code §§ 265.181—265.208, "Standards for Public Pools and Spas," and Tex. Admin. Code §§ 265.301—265.308 "Public Interactive Water Features and Fountains" A copy of each shall be kept on file in the official records of the City.

Sec. 66-67 Definitions

All definitions in the V.T.C.A., Health and Safety Code Ch. 341 and Title 25, Chapter 265, Subchapter L of the Texas Department of State Health Services regulations, "standards for public pools and spas," are hereby adopted. In addition, the following definitions shall apply in this article:

Certified pool operator. A person who possesses a valid pool operator's certificate from a course approved by the City.

City. Authorized representatives of the City of Bedford, which shall include the director and representatives of the Tarrant County Public Health Department.

Director. Director of the Tarrant County Public Health Department, who shall be an authorized representative of the City with respect to public pool and spa inspections and permitting.

Pool. Any manmade permanently installed or non-portable structure, basin, chamber, or tank containing an artificial body of water that is used for swimming, diving, aquatic sports, or other aquatic activity other than a residential pool and that is operated by an owner, lessee, operator, licensee or concessionaire, regardless of whether a fee is charged for use. The pool may be either publicly or privately owned. The term does not include a spa or a decorative fountain that is not used as a pool.

Private residential pool. A pool that is located on private property that is intended for use by one single-family and their invited guests, located on property used for the placement of a single-family residence.

Private residential spa. A spa that is located on private property that is intended for use by one single-family and their invited guests, located on property used for the placement of a single-family residence.

Public interactive water feature and fountain (PIWF)--Any indoor or outdoor installation maintained for public recreation that includes water sprays, dancing water jets, waterfalls, dumping buckets, or shooting water cannons in various arrays for the purpose of wetting the persons playing in the spray streams.

Regulatory authority. The director and representatives of the Tarrant County Public Health Department.

Spa. A constructed permanent or portable structure that is two feet or more in depth and that has a surface area of 250 square feet or less or a volume of 3,250 gallons or less and that is intended to be used for bathing or other recreational uses and is not drained and refilled after each use. It may include, but is not limited to, hydrojet circulation, hot water, cold water, mineral baths, air induction bubbles, or any combination thereof. A spa does not refer to a business establishment, such as a day spa or a health spa. Industry terminology for a spa includes, but is not limited to, "hydrotherapy pool," "whirlpool," "hot spa," "hot tub," etc. A spa does not include a private residential spa.

Sec. 66-68 Pool and spa permits.

1. ***Required.*** It shall be unlawful for any person to operate a public pool, spa or interactive water feature in the City without a current and valid pool, spa or interactive water feature permit.

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2. **Posting.** A valid permit shall be posted in public view in a conspicuous place at the public swimming pool for which it is issued or on file in a secure area of the permitted facility's premises.
3. **Nontransference (change of ownership).** Permits issued under the provisions of this article are not transferable. Upon change of ownership of a business, the new business owner will be required to meet current standards as defined in City ordinances and state law before a permit will be issued. The new owner shall notify the City within ten days after assuming ownership of the pool, spa or interactive water feature.
4. **Multiple permits.** A separate permit shall be required for every public pool, spa or interactive water feature except that public pools or spas or interactive water features on a single water filtration system require one permit.
5. **Denial of permit.** A permit may be denied if the City, upon inspection, determines that the requestor has failed to comply with approved plans and specifications adopted in accordance with these rules.
6. **Inspections for permits.** An inspection shall be required annually to qualify for a permit. A permit is valid for one year from the date of issuance.

Sec. 66-69 Review of plans and specifications.

1. **Submission of plans.** Before a public pool's and/or spa's and/or interactive water feature's construction or extensive remodeling begins, the person proposing to construct or remodel shall submit an application to the regulatory authority for review and approval. The application shall include:
 - 1.1. The construction or remodeling plans, under an engineer's seal, and specifications stating that the proposed construction or remodeling complies with these rules and indicating that the proposed layout, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities;
 - 1.2. The date on or after which proposed construction is to begin;
 - 1.3. The phone number and address of the entity primarily responsible for constructing the pool, spa or interactive water feature and the phone number and address of the entity primarily responsible for operating the pool, spa or interactive water feature;
 - 1.4. A check or money order in the amount of \$150.00 payable to Tarrant County, Texas; and,
 - 1.5. And any necessary additional information necessary to verify compliance.
2. **Approval.** The City shall approve plans and specifications that meet the requirements of these rules. No public pool, spa or interactive water feature shall be constructed or extensively remodeled except in accordance with plans and specifications approved by the City.

Sec. 66-70 Inspections.

1. **Preoperational inspections.** The City shall inspect a newly constructed or remodeled public pool, spa or interactive water feature prior to operation to determine compliance with approved plans and specifications, and with the requirements of these regulations. Requested inspections must be made a minimum of three working days prior to the desired opening date.

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2. **Inspections.** The City shall inspect all public pools, spas and interactive water features at least once per year. The owner or operator shall request an inspection by permit application providing the pool, spa or interactive water feature owner's name and address and, if different, the pool, spa or interactive water feature operator's name and address.
3. **Inspection fees.** A fee, as set forth in the City's fee ordinances, shall be required to be paid for preoperational inspections and, thereafter, on an annual basis. Fees shall be paid to Tarrant County Public Health Department at 1101 South Main, Fort Worth, Texas 76104. Only one permit will be required for a public pool, spa or interactive water feature connected to a single filtration system. Inspection fees shall be based on the number of filtration systems located at a single address. Inspection fees for single filtration systems shall be \$250.00 each.

Sec. 66-71 Pool, spa or interactive water feature closures.

1. A public pool, spa or interactive water feature shall be closed if any of the following conditions occur:
 - 1.1 Disinfectant level below the minimums set by the Texas Department of State Health Services;
 - 1.2 pH below 7.0;
 - 1.3 Inability to see bottom drain (poor visibility);
 - 1.4 Chlorine levels above eight ppm; or
 - 1.5 Any other imminent health hazards.
2. A closed sign shall immediately be posted and the pool, spa or interactive water feature access gate shall be locked until all violations have been corrected.

Sec. 66-72 Pool and spa records.

Daily records for each permitted public pool, spa or interactive water feature shall be kept on premises and shall include information pertaining to:

1. Disinfectant—Three times per day;
2. pH—Three times per day;
3. Alkalinity—One time per week;
4. Chemicals added—As noted by name, amount and date; and
5. Other information needed to ensure the facility's proper operation.

Sec. 66-73 Suspension and revocation of permit.

1. **Notice of suspension.** The City may temporarily suspend the permit of a public pool, spa or interactive water feature for noncompliance with state pool, spa or interactive water feature standards, by issuing a written notice for suspension. When a permit is suspended, pool, spa or interactive water feature operations shall immediately cease. A closed sign shall be immediately posted and the pool, spa or interactive water feature access gate shall be locked until any and all violations have been corrected.

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2. **Reinstatement of permit after suspension.** Whenever a notice of suspension is issued by the City, the holder of the permit or the person in charge will be given an opportunity to correct the violation(s) prior to final revocation of the permit. The City may end the suspension any time if the reasons for suspension no longer exist.
3. **Revocation of permit.** The City may, after providing notice of pending revocation and an opportunity for a hearing, revoke a permit for serious or repeated violations of any of the requirements of these rules or for interference with the City in the performance of its duties. Prior to revocation, the City shall notify the holder of the permit or the person in charge, in writing, of the reason for which the permit is subject to revocation and that the permit shall be revoked at the end of the ten days following service of such notice. Unless a written request for a hearing is filed with the City by the holder of the permit within such ten-day period, the revocation of the permit becomes final.
4. **Service of notices.** A notice provided for in these rules is properly served when it is delivered to the holder of the permit or the person in charge of pool and/or spa operations, or when it is sent by registered or certified mail, return receipt requested, to the address listed on the permit application. A copy of the notice shall be filed in the records of the regulatory authority.
5. **Hearings.** The hearings provided for in these rules shall be conducted by the regulatory authority at a time and place designated by it. Based upon the recorded evidence of such hearings, the regulatory authority shall make a final finding, and shall sustain, modify or rescind any notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit by the regulatory authority.
6. **Right of appeal.** Any permit holder who wishes to dispute the decision of a hearing may appeal the decision to the Director of the Tarrant County Health Department.
7. **Application after revocation.** Final revocation of a pool and/or spa permit shall not prevent the holder of the revoked permit from making written application for a new permit to the regulatory authority.
8. **Closed pool, spa or interactive water feature.** Prior to reopening, the owner or operator shall provide the application and fee required by Sec. 66-69 (1) if a pool, spa or interactive water feature:
 - 8.1 Closes voluntarily at the request of the regulatory authority on more than two occasions in one calendar year; or
 - 8.2 Closes on court order on more than two occasions in one calendar year.

Sec. 66-74 Public pool, spa or interactive water feature operator certification.

1. **Requirement.** The person in charge of pool, spa or interactive water feature operations at a Class C pool as defined by the adopted regulations, shall have at least one certified pool, spa or interactive water feature operator employed to maintain the pool, spa or interactive water feature for each apartment complex or municipal location. The certificate must be kept on premises to facilitate inspections.
2. **Termination of certified pool, spa or interactive water feature operator.** In the event that a certified pool, spa or interactive water feature operator is terminated or transferred, the business shall have 60 days from the operator's termination or transfer date to designate a new certificate holder. This requirement is applicable even if pool, spa or interactive water feature maintenance operations are contracted to an outside company.

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Sec. 66-75 Penalty for violation.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this article shall be fined not more than \$2,000.00 for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

Sec. 66-76 Designation of health authority.

The City designates the Medical Director of the Tarrant County Public Health Department as its health authority for the purpose of insuring minimum standards of environmental health and sanitation within the scope of that department's function.

ARTICLE IV. TARRANT COUNTY FEE SCHEDULE

Sec. 66-77 Fees

Fees for permitting and inspection services regulated under the City's ordinances, Chapter 66, "Health and Sanitation" shall be paid as required to the Tarrant County Public Health Department in accordance with the fee schedule in this article, "Tarrant County Fee Schedule."

Sec. 66-78 Food program fee schedule

Food Store	
≤ 5000 sq. ft.	\$200
> 5000 sq. ft.	\$300
Food Service	
≤ 500 sq. ft.	\$100
> 500 ≤ 1500 sq. ft.	\$150
> 1500 ≤ 3000 sq. ft.	\$200
> 3000 ≤ 6000 sq. ft.	\$250
> 6000 sq. ft.	\$300
Child Care Food Service	\$150
Catering Operation	\$250
Food Court	\$200 per establishment
Adjunct Operation	
Food Service	\$150 per independent operation
Food Store ≤ 5000 sq. ft.	\$150 per independent operation
Food Store > 5000 sq. ft.	\$200 per independent operation
Commissary	
No food prep	\$100
With food prep	\$200
Mobile Units	
Prepackaged food only	\$100
Open and/or food prep	\$200
Push Carts	\$200
Plan Review	
≤ 500 sq. ft.	\$0

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> 500≤3000 sq. ft.	\$50
> 3000 sq. ft.	\$100

Late Fee

From 1-30 days 10% of fee owed

From 31-60 days 20% of fee owed

The late fee increases 10% for each 30 day block until permit fee and late fee is paid.

Permits that are more than 90 days overdue will be void and required to reapply.

Reinspection Fee

Required reinspection \$75

Sec.66-79 Swimming pool spa & interactive water feature fee schedule

Plan Review and opening inspection \$150

Annual Permit \$250

Required reinspection \$75

Sec 66-80 Reserved

PRESENTED AND PASSED this 13th day of December 2011 by a vote of ___ ayes, ___ nay and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER: Russell Hines

DATE: 12/13/11

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider a resolution authorizing the City Manager to enter into a one year agreement with Up Close Inspections for third party multi-family inspections beginning January 1, 2012, in an amount not to exceed \$17,500.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

The City of Bedford's residential property is 63% multi-family. It has been a benefit for staff to maintain a third party inspection program for multi-family housing for the past three years. The City Council approved a line item for multi-family inspections in the FY11/12 budget. There are no changes to the contract from last year, including the contract amount.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into a one year agreement with Up Close Inspections for third party multi-family inspections beginning January 1, 2012, in an amount not to exceed \$17,500.

FISCAL IMPACT:

Funding was approved in the FY 11/12 budget in the amount of \$17,500.

ATTACHMENTS:

Resolution Agreement

RESOLUTION NO. 11-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A ONE YEAR AGREEMENT WITH UP CLOSE INSPECTIONS FOR THIRD PARTY MULTI-FAMILY INSPECTIONS BEGINNING JANUARY 1, 2012, IN AN AMOUNT NOT TO EXCEED \$17,500.

WHEREAS, the City Council of Bedford determines the necessity of third party multi-family inspections in the City; and,

WHEREAS, a third party inspection service was used by the City in FY 08/09, 09/10 and 10/11 with great success; and,

WHEREAS, the City Council approved a line item for third party inspections in the FY11/12 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City does hereby authorize the City Manager to enter into a one year agreement with Up Close Inspections for third party multi-family inspections beginning January 1, 2012, in an amount not to exceed \$17,500.

SECTION 2. That this resolution shall take effect on January 1, 2012.

PASSED AND APPROVED this 13th day of December 2011, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Development Department
2000 Forest Ridge Drive, Bldg. B
Bedford, Texas 76021
Phone 817-952-2125 Fax 817-952-2210

AGREEMENT FOR DEVELOPMENT INSPECTION SERVICES

THIS AGREEMENT made this_01st_day of _January_, 2012

BETWEEN:

Up Close, Inc

- and -

The City of Bedford, TX

WHEREAS the company or individual named on this agreement provides Multifamily Inspection services within the corporate City limits of the City of Bedford, TX jurisdiction, excluding any adjoining municipalities; and

WHEREAS the company or individual named on this agreement has agreed to provide these Multifamily Inspection services to the City of Bedford, TX; and

WHEREAS the parties have agreed to enter into this Agreement on the terms and conditions set out herein;

NOW, THEREFORE, in consideration of the terms and conditions hereinafter specified, the parties agree as follows:

1. TERM

The term of the contract shall begin January 1st, 2012 and end on December 31th, 2012, renewable for such additional term of days as may be agreed to by the parties.

2. INSPECTION CATEGORY

Multifamily property inspections.

3. PAYMENT FOR MULTIFAMILY PROPERTY INSPECTIONS

Payment for services shall be at an hourly rate of Forty-Five Dollars (\$45.00) not to exceed Seventeen Thousand, Five Hundred Dollars (\$17,500.00) unless additional funding of services are required and agreed to by the parties.

4. SERVICES TO BE PERFORMED

5.1 Company or individual named on this agreement shall, upon specific request for services, provide a minimum of two inspections for each multifamily property scheduled semi-annually as required by the City of Bedford Code of Ordinances Sec.

22-516 (a) (4), and additional inspection services if required and agreed to by the parties.

- 5.2 Company or individual named on this agreement shall, upon specific request for services, provide multifamily inspection services to The City of Bedford, TX and shall ensure that all inspection activities are delivered and supplied at an optimal level.
- 5.3 Company or individual named on this agreement shall ensure all duties performed for multifamily inspections are carried out in an efficient manner.
- 5.4 The City of Bedford, TX agrees to provide reasonable and adequate resources including any duty related forms and access to City of Bedford Code of Ordinances in order to carry out the duties described in this agreement.
- 5.5 This agreement represents the entire understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations and agreements. The provisions herein express the legal relationship of the parties in respect of the subject matter hereof.
- 5.6 Notwithstanding the date of execution hereof, the effective date of this agreement shall be upon agreed and accepted signatures from all parties.

5. INDEMNITY

The undersigned, on behalf of himself/herself and as the authorized representative of the identified company hereby agrees to protect, indemnify, defend and to hold and save harmless the City of Bedford, its elected officials, agents and employees, their successors and assigns, heirs, executors and administrators from and against all liabilities, obligations, fines, claims, claims for mechanics liens, damages, penalties, causes of action, costs and expenses (including without limitation, attorney fees and expenses), and any and all claims by or on behalf of any person or persons, firms or corporations, in connection with any such items of actual or alleged injury or damage.

AGREED AND ACCEPTED

THE CITY OF BEDFORD, TX

Company Name: City of Bedford _____

Signature: _____

Title: City Manager _____

Date: _____

COMPANY OR INDIVIDUAL

Company Name: Up Close, Inc. _____

Signature: _____

Title: President _____

Date: _____



Council Agenda Background

PRESENTER: John F. Kubala, P.E.

DATE: 12/13/11

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider a resolution authorizing the City Manager to enter into a contract with Durable Specialties, Inc., in the amount of \$19,600, for the Solar Powered School Warning System.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

The City currently has two school zone warning lights on McLain Road by Bedford Heights Elementary School. These are currently set too far to the north and south of the school to be effective. On Cummings Drive to the east and west of the school there are only signs stating it is a school zone. Parents of children who attend this school have requested that the current lights on McLain Road be moved in closer to the school and that lights be installed on Cummings Drive, to the east and west of the school to bring attention to the school zone at the front of the school. Moving the lights on McLain Road and installing lights on Cummings Drive would bring better attention to the school zone for pedestrian safety. It would also bring the warning system around this school into compliance with the Texas and Federal Uniform Traffic Code. We received only one bid for the project. Durable Specialties, Inc. did the installation of the equipment for the Traffic Signal Synchronization Project. The low bid was \$23,000. We have negotiated a Change Order with the contractor that reduces the contract to \$19,600. Funding will come from the Red Light Camera Fund.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into a contract with Durable Specialties, Inc., in the amount of \$19,600, for the Solar Powered School Warning System.

FISCAL IMPACT:

\$19,600 from the Red Light Camera Fund

ATTACHMENTS:

Resolution
Bid Tabulation

RESOLUTION NO. 11-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DURABLE SPECIALITIES, INC., IN THE AMOUNT OF \$19,600, FOR THE SOLAR POWERED SCHOOL WARNING SYSTEM.

WHEREAS, the City Council of Bedford, Texas determines the necessity for these school zone improvements; and,

WHEREAS, the City of Bedford, Texas has determined these improvements will increase the safety of school zone operations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City Council authorizes the City Manager to enter into a contract with Durable Specialties, Inc., in the amount of \$19,600, for the Solar Powered School Warning System.

SECTION 2. Funding in the amount of \$19,600 will come from the Red Light Camera Fund.

PASSED AND APPROVED the 13th day of December 2011, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

**BID TABULATION
SOLAR POWERED SCHOOL WARNING SYSTEM
PROJECT NUMBER 12-ST-01**

				Durable Specialites, Inc.	
ITEM	QUANTITY	UNIT	DESCRIPTION	Unit Price	Total
1	2	Each	Remove two existing school flashers on McClain Road by Bedford Heights Elementary School	\$500.00	\$1,000.00
2	2	Each	Install solar powered school zone warning beacons that are compatible with current radio controlled system on McLain Road as described in standard specifications	\$5,500.00	\$11,000.00
3	2	Each	Install solar powered school zone warning beacons that are compatible with current radio controlled system on Cummings Drive and Simpson Terrace as described in standard specifications	\$5,500.00	\$11,000.00
			Total Amount Bid		\$23,000.00
			Change Order #1		
1	1	Lump Sum	Steel screw-in foundation instead of a concrete foundation.	-\$3,400.00	\$19,600.00



Council Agenda Background

PRESENTER: John F. Kubala, P.E., Public Works Director **DATE:** 12/13/11

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City Manager to execute a Memorandum of Understanding with Gwen Adams for the lease of Lot 2, Block 3, Shady Brook Addition with the physical address being 2061 Shady Brook Drive, City of Bedford, Tarrant County Texas.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

The City of Bedford has acquired Ms. Adams property at 2061 Shady Brook Drive. She wishes to stay in the home until February 29, 2012. This resolution gives the City Manager the authority to execute a lease with her.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to execute a Memorandum of Understanding with Gwen Adams for the lease of Lot 2, Block 3, Shady Brook Addition with the physical address being 2061 Shady Brook Drive, City of Bedford, Tarrant County Texas.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution
Memorandum of Understanding

RESOLUTION NO. 11-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH GWEN ADAMS FOR THE LEASE OF LOT 2, BLOCK 3, SHADY BROOK ADDITION WITH THE PHYSICAL ADDRESS BEING 2061 SHADY BROOK DRIVE, CITY OF BEDFORD, TARRANT COUNTY, TEXAS.

WHEREAS, the City of Bedford has purchased this property that is in the 100-year flood plain of Sulphur Branch; and,

WHEREAS, the City of Bedford wishes to lease the property to Gwen Adams.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City Council does hereby authorize the City Manager City Manager to execute a Memorandum of Understanding with Gwen Adams for the lease of Lot 2, Block 3, Shady Brook Addition with the physical address being 2061 Shady Brook Drive, City of Bedford, Tarrant County Texas.

SECTION 2. A substantial copy of said lease is attached hereto and made a part hereof for all purposes.

PASSED AND APPROVED this 13th day of December, 2011, by a vote of __ayes,__nays and ____ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Story, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

MEMORANDUM OF UNDERSTANDING

TO: GWEN ADAMS
FROM: CITY OF BEDORD, TEXAS
SUBJECT: 2061 SHADY BROOK DRIVE
DATE: OCTOBER 4, 2011

THIS MEMORANDUM OF UNDERSTANDING (“MOU”), made as of the ___ day of _____, 2011, by and between the City of Bedford, Texas (herein called "City"), and Gwen Adams, 2061 Shady Brook Drive, Bedford, Texas 76021 (herein called "Adams").

In consideration of the covenants and agreements hereafter reserved and contained on the part of Adams to be observed and performed, the City hereby authorizes the use of those certain premises described as follows on a month to month basis:

**2061 Shady Brook Drive
Bedford, Texas 76021**

The subject property, herein called the “Property”. Adams shall use the Property only for the purpose of a single family residence and for no other purpose unless the City agrees in writing.

The following constitutes the provisions of this MOU:

1. GENERAL PROVISIONS

- (a) City’s Address: 2000 Forest Ridge Drive
Bedford, Texas 76021-1895
- (b) Adams’ Address: 2061 Shady Brook Drive
Bedford, Texas 76021
- (c) Unless terminated earlier, the term of the MOU shall commence on the date of its execution and shall expire on February 29, 2012, (the "Expiration Date"). Adams shall fully vacate and abandon the Property no later than the Expiration Date. Notwithstanding the foregoing, either City or Adams may terminate this MOU, with or without cause, by giving the other party thirty (30) days written notice.

- (d) All applications, connections and financial responsibilities for necessary utilities and services on the Property shall be made by and in the name of Adams only, including water, sewer, gas, electric and trash removal. Adams shall be responsible for paying the actual cost of all utility charges on a monthly basis. Adams shall be responsible for all telecommunications facilities and equipment.

2. ADAM’S PERSONAL PROPERTY

All machinery, equipment, furniture, furnishings, movable walls or partitions, computers, trade fixtures or other personal property, and consumable inventory and supplies, owned by and used or useful on the Property, including without limitation, all items of furniture, furnishings, equipment, supplies and inventory, if any, is included within the definition of Adams’ Personal Property.

3. TAXES

Adams shall pay all personal property taxes assessed against the Property. City shall pay real property ad valorem taxes, if any, against the Property, for taxes accruing as of the commencement date of the MOU.

4. ADAMS’ USE AND REMOVAL OF PERSONAL PROPERTY

Adams may, at its expense, install, affix, assemble or place on the Property, any items of Adams Personal Property, and Adams may remove the same at any time.

5. AFFIRMATIVE COVENANTS OF TENANT

Adams covenant that they shall:

Comply with the terms of any state or federal statute or local ordinance or regulation applicable to Adams or its use of the Property, and indemnify and hold the City harmless from penalties, fines, costs, expenses, or damages resulting from its failure to do so;

Comply with the terms and conditions set herein relating to the use, operation, and maintenance of the Property;

Give to the City prompt written notice of any accident, fire, or damage occurring on or to the Property;

Have no power or authority to create any lien or permit any lien to attach to the

Property, reversion or other estate of the City in the Property and all suppliers, contractors, artisans, mechanics, and laborers and other persons contracting with Adams with respect to the Property or any part thereof are hereby charged with notice that the interest of the City shall not be subject to liens for improvements made by or on behalf of Adams. Adams agrees to do all things necessary to prevent the filing of any mechanic's or other liens against the Property or any part hereof by reason of work, labor, services, or materials supplied or claimed to have been supplied to Adams, or any part thereof, through or under Adams. Except as may otherwise be provided herein, if any such lien shall at any time be filed against the Property, Adams shall cause the same to be discharged of record within thirty (30) days after the date of filing of same. If Adams shall fail to discharge such lien within said period, then, in addition to any other right or remedy of the City resulting from Adams' defaults, the City may, but shall not be obligated to, terminate the MOU and/or discharge the same whether by paying the amount claimed to be due or by procuring the discharge of such lien by giving security or in such other manner as is, or may be, prescribed by law; and repay the City on demand, all sums disbursed or deposited by the City pursuant to the foregoing paragraphs of this Section 5, including reasonable attorney's fees;

Have no authority to sublease the Property to any one or any entity. To this end, at the date of execution of this MOU, Adams hereby affirms that it has no sub-lease agreements with any persons or entities.

6. DAMAGE TO THE PROPERTY

If the Property shall be damaged by fire or other casualty of the kind insured against in standard policies of fire or property insurance with extended coverage, but are not thereby rendered untenable in whole or in part, Adams shall promptly, after receipt of the insurance proceeds, cause such proceeds to be turned over in full to the City. Provided, however, that if desired by the City, this MOU shall automatically terminate and the City shall have no obligations to cause such damage to be repaired as described in the paragraph.

In the event of a partial destruction of the Property during the term hereof, from any cause, the MOU may be terminated at the option of either party.

7. INDEMNIFICATION AND INSURANCE RIGHTS

Adams shall indemnify the City, which term shall include its agents, elected officials, officers, employees and attorneys and save it harmless from and against any and all claims, actions, damages, liability, and expense, including reasonable attorney's fees, in connection with loss of life, personal injury, or damage to Property occurring in or about, or arising out of, the Property, or use thereof, or occasioned wholly or in part by any act, occurrence or commission of Adams, its agent, subtenants, licenses, contractors, customers, invitees or employees. All costs, expenses and reasonable attorney's fees that may be incurred or aid in enforcing the covenants and conditions of the MOU,

whether incurred as a result of litigation or otherwise, shall be recovered by the prevailing party from the other party.

Adams shall at all times during the terms hereof keep in force, at its own expense, any and all insurance it deems sufficient to cover Adams' personal property within or about the Property. Adams and the City agree that the City shall not be liable for any damage or destruction of Adams' personal property.

8. SURRENDER AND HOLDING OVER

Adams, upon expiration or termination of the MOU, either by lapse of time or otherwise, shall peaceably surrender to the City the Property.

If Adams remains in possession of the Property with the City's written consent, Adams shall be deemed to be occupying the Property on a day-to-day basis, but otherwise subject to all the covenants and conditions of the MOU.

9. FORCE MAJEURE

In the event that the City or Adams shall be delayed or hindered in or prevented from doing or performing any act or thing required hereunder by reason of any matters beyond the reasonable control of such party, then such party shall not be liable or responsible for any such delay, the doing or performing of such act or thing shall be extended for a period equivalent to the period of such delay, and this MOU and the obligations of the other party to perform and comply with all of the terms and provisions of this MOU shall in no way be affected, impaired, or excused.

10. CITY'S ACCESS TO THE PROPERTY

At all times the City shall have access to the Property (including all buildings) for the purpose of site assessment, surveying, environmental testing, clean-up, or any other reason deemed appropriate by the City. The City agrees to use all reasonable efforts to not interfere with Adams' use of the Property.

11. AUTHORITY

All persons executing the MOU on behalf of Adams have been authorized to execute the MOU. Evidence of such authority shall be provided upon request.

12. INVALID PROVISIONS

Executed this ____ day of _____, 2011.

City: City of Bedford, Texas

By: _____
Beverly Griffith
City Manager

Adams: Gwen Adams

By: _____
Gwen Adams

STATE OF TEXAS §
§
COUNTY OF TARRANT §

Before me, on the ____ day of _____, 2011, appeared
_____ for and on the behalf of the City of Bedford .

_____ Notary Public, State of Texas

My Commission Expires:

_____ Printed Name of Notary Public

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

Before me, on t he _____ day of _____, 2011, appeared
_____ for and on the behalf Gwen Adams.

_____ Notary Public, State of Texas

My Commission Expires:

_____ Printed Name of Notary Public



Council Agenda Background

PRESENTER: Jim Story, Mayor
Michael Wells, City Secretary

DATE: 12/13/11

Council Mission Area: Encourage citizen involvement.

ITEM:

Consider a resolution appointing members to Bedford Boards and Commissions.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

Interviews for annual appointments to Board and Commissions were held on November 28, 2011, with 12 new applicants signed up for interviews, all of which were able to attend. There were also three applicants who were unable to attend the interviews.

Additionally, there were several incumbents who reapplied for their current Board or Commission seat or a seat on another Board or Commission as indicated in the list provided to Council during interviews.

Following the interviews, Council discussed and tentatively made appointments to Board and Commissions for the 2012 calendar year. Staff has provided Council the Board and Commission form that lists those who have reapplied for their current Board or Commission seat. Additionally, this list provides Council with their tentative appointments, per discussions following the interviews.

Since the evening of the interviews, an additional application has been received from a currently seated member. Tom Bresnahan, currently on the Community Affairs Commission, has submitted an application to be considered for the Building & Standards Commission. Place 1 for an Engineer and Place 5 for a Licensed Architect are currently open on this Commission. In the past when there have not been qualified applicants for those positions, Council has elected to fill these places with other applicants at their discretion.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution appointing members to Bedford Boards and Commissions.

FISCAL IMPACT:

N/A

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: See below

DATE: 12/13/11

Councilmember Reports

ITEM:

✓ **Mayor Story – Report on Tarrant County Mayors Council meeting of December 5, 2011.**

City Manager Review: _____

DISCUSSION:

N/A

ATTACHMENTS:

Letter of Request

Jakubik, Megan

From: Wells, Michael
Sent: Tuesday, December 06, 2011 10:48 AM
To: Jakubik, Megan
Subject: FW: Dec. 13 Agenda

From: Story, Jim
Sent: Tuesday, December 06, 2011 10:45 AM
To: Wells, Michael
Subject: Dec. 13 Agenda

Please place on the Dec. 13 agenda under Mayor's Report: Report on Tarrant County Mayors Council meeting of Dec. 5, 2011.

Jim Story