

Council Minutes July 23, 2013

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 23rd day of July, 2013 with the following members present:

Jim Griffin	Mayor
Chris Brown	Council Members
Michael Boyter	
Ray Champney	
Jim Davisson	
Patricia Nolan	
Roy W. Turner	

Staff present included:

Beverly Griffith	City Manager
David Miller	Deputy City Manager
Matt Butler	City Attorney
Michael Wells	City Secretary
Cliff Blackwell	Administrative Services Director
Roger Gibson	Police Chief
Tom Hoover	Public Works Director
Mirenda McQuagge-Walden	Managing Director
James Tindell	Fire Chief

WORK SESSION

Mayor Griffin called the Work Session to order at 5:00 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent:1, 3 and 5.

- **Discussion regarding future bond election.**

City Manager Beverly Griffith stated that at their June 12 Work Session, Council discussed calling a bond election to consider Phase 1 of the Boys Ranch improvements, specifically for the dredging of the lake and drainage improvements. She discussed the mechanics of calling the election, the timeline, fiscal impact and action steps for public education. The first and only opportunity to call the election at a regular Council meeting would be August 13. She requested direction from Council on how they would like staff to proceed. There was discussion on Phase 1 setting the tone for the residents to see what is going on at the Park and whether delaying the election would be prudent in order to have more time for education and notification.

Administrative Services Director Cliff Blackwell discussed the fiscal impact of the money from the bond election in the amount of \$3.2M, as well as the equipment, such as the custom pumper for the Fire Department and software, that was discussed at the June 12 meeting. This would be in the form of PFFCOs in the amount of \$2.7M. The combined impact on the tax rate would be \$0.022; the bond piece alone would have an impact of \$0.015 on the tax rate. For the next fiscal year, the bond piece would be an interest-only payment, which would be issued in February and have an impact of \$0.002 on the tax

Council Minutes July 23, 2013

rate. A full-year debt service for the bond portion would have an impact of \$0.013 on the tax rate based on estimated roll figures. In answer to questions from Council, Mr. Blackwell stated that the PFCOs issued for the equipment would have terms of seven years while the GO bonds would have terms of 20 years; that pushing out the election until May could give a better picture of appraisal values but all things being equal, there would be no change in the numbers; that in conversations with First Southwest, there has not been much change in interest rates but that if the election is postponed, more estimates would have to be done. There was Council discussion regarding the cost of Phase 2 of the Boys Ranch improvements; the impact of the City of Detroit's bankruptcy on municipal bond rates; improvement of the local economy along with the completion of the highway; interest and other rates going up; things on the horizon that may add to the revenue stream; making up the cost of the election in bond rates; the Plan having been in place for several years and not having been moved forward on; marketing the election as Phase 1 of the Boys Ranch or as lake dredging; what happens if the item is voted down in November; reemphasizing items from the previous bond election that have not been completed and that are currently in the works; educating residents; and lake dredging as a health issue. Council was of the consensus for staff to put calling the bond election on the agenda for the August 13 meeting.

- **Discussion regarding the upcoming bond sale scheduled for August 27, 2013.**

Ms. Griffith stated that at the June 12 Work Session, Council discussed moving forward with the two remaining bond projects: reconstruction of Dora Street in the amount of \$1.4M for which the design is complete and is ready to be bid; and the extension of the trail system from Meadow Park to Forest Ridge Drive in the amount of \$275,000. Both projects were approved in the 2001 bond election. Mr. Blackwell presented information on refunding some current outstanding debt for interest rate savings, which includes the remaining portion of the 2002 GO and the callable portion of the 2004 GO. Under the new debt service schedule, the first payment is estimated to be \$195,000 in principal with interest payments of \$66,357 and \$70,003. The estimated net present value savings would be approximately \$260,000. The fiscal impact with the debt issuance is \$0.007 on the tax rate. There was discussion on the debt service schedules not being included in the Council packet. Council was of the consensus to move forward on the bond issuance and retiring of the older debt.

- **Discussion regarding conducting a resident satisfaction survey.**

Ms. Griffith stated that this item is follow-up from the last Council meeting and samples of surveys from North Richland Hills, Southlake as well as the last Bedford survey from 2001 were included in the Council packet. There was Council discussion that the surveys were conducted by outside companies or entities; similarities in the questions; Council's expectations and what they want to know from citizens, including their thoughts on current services as well as their vision of the future; Council submitted their thoughts about what should be incorporated and then having a professional organization conduct the survey; the survey being all-encompassing and allowing comments on every question; asking specific questions such as smoking in restaurants and gas drilling; having a long-term, on-going type of survey; focusing on the future and not what has transpired; tying the survey in with priority goals; how to conduct the survey including phone, internet or multi-faceted as well by a random sampling of people or by anybody who wants to participate; the survey being quantifiable; the company or vendor interviewing the Council to help develop the questions and tell how the survey should be conducted; developing an RFP; wanting to know about current City services; the survey establishing a baseline on how the City is doing and using it as a tool for future use as well as short-term issues such as drilling; and narrowing and focusing Council's expectations. In regards to a timeline for the survey, there was discussion on presenting a draft RFP at the August 13 Council meeting; the survey being completed by the end of the year; results of the survey generating something in the budget; awarding the contract at the first Council meeting in September; Council interviewing the firms and then the selected firm interviewing Council; and the timeline being dictated by the survey company itself.

- **Update on Automated Meter Reading (AMR).**

Mr. Blackwell presented information regarding automated meter reading (AMR), which was on the agenda for the June 12 Work Session but was not discussed due to time constraints. He stated it is a

Council Minutes July 23, 2013

technology that is changing and many cities are considering it to make their customer service departments more efficient, proficient and productive. This process began in the City about four years ago and staff has been in talks with a company to do an AMR project. What is being considered is more than a drive-by solution. In regards to the parameters, it is a turn-key solution that allows meters to be read electronically. Data is pulled from those meters that allow customers to be billed with accuracy. When the project began, meters were taken out of the ground and tested. He displayed a current inventory of meters and stated that the best thing to do is to replace all of the meters City-wide at the same time, which is what the cost benefit analysis is looking at. They are looking at financing the project over a ten-year term as most companies guarantee the accuracy of the meters for ten years. They are looking to recapture earned revenue that has been previously lost. The existing meter reading contract is factored in with increases in the contract being spread over the ten years. Residential and commercial water sales using the most recent rate model, as done by an outside consultant, are also considered. In regards to project financials, he estimated that there would be a spike each year in recovered revenue that will eventually level off at \$595,000. Also shown are annual operation savings from no longer having a meter reading contract. Program costs include on-going maintenance for the program and debt financing using a 3 percent APR for a total of approximately \$930,000 a year. Program savings up to year five is \$776,000 a year; in comparing the two, the City would operate at negative cash. He does not see how the program could be rate neutral and that consideration has to be made for a surcharge or fee adjustment to make up that money. The annual net cash flow becomes positive after year ten and the accumulated net cash flow becomes positive after year 14. The total program cost is approximately \$9.5M overall. The quote he displayed in the amount of \$7.6M was discounted and only good until June 30. An outside consultant would be required to work with the City in developing an RFP. He stated that things to consider include that when the City went out to bid for meter reading, they only had two respondents, including the existing contractor who doubled their rates. The previous time the City went out to bid, they only received one response. In less than two years, the City is looking at issuing RFPs again. There is a line item in the operating budget in the amount of \$25,000 to replace dead meters. Those funds are affording the City less meters due to new EPA requirements. If the City gets into an aggressive meter replacement schedule, all the meters would not need to be replaced at one time if Council decides in the future to do the program. In regards to bringing meter reading services in-house, he stated that the current vendor utilizes two meter readers. In other cities, turnover has been an issue with in-house meter reading. He believes that it is an efficient program, could promote more efficient operations in Customer Service, and could combine their cycles. If this program is implemented with the City's current software, there would be a need to retrofit the software. A consultant could be used to develop an RFP and this issue could be possibly revisited after the software is updated.

In response to questions from Council, Mr. Blackwell stated that the operational life of the new meters is 20 years but that accuracy is not guaranteed after the tenth year; that it would take approximately nine to ten months to install the new meters; that in regards to a warranty on the meters and their accuracy, in 2009, it was considered as a performance contract; that customer behavior is factored into the revenue estimates; that in cases of doubt regarding the accuracy of the meter, the readout on the meter itself can be checked and water can be measured on an hourly, daily and weekly basis; that in regards to a return on investment, a surcharge of between \$1.50 and \$2.00 would keep the City at a net zero cash flow; and that the cost for bringing meter reading in-house would be approximately \$80,000 for two staff persons. In regards to a question from Council regarding the cost estimate in January, he stated that a company they had spoken to two months ago gave a cost of \$5M relative to the quote from the current company and that the \$5M was most likely an estimate; and that the company they spoke to in 2009 quoted the project at \$6.9M. Public Works Director Tom Hoover stated the \$5M estimate was from a report compiled by the previous public works director; that there have been major changes with meters and fittings required by the EPA, specifically for moving to a lead-free product, which has caused the cost of meters to go from \$40 to \$120 per meter and may account for the difference in costs; and that he would not recommend going with a plastic product. In response to further questions from Council, Mr. Blackwell stated the current contract is up in February of 2015; that it would take until fall to get an RFP developed; that this project would affect approximately 15,000 meters; that the \$343,000 in recaptured dollars is looking at the implementation of commercial and residential water sales, with an uptick of five percent in the first year and a decline in the marginal rate each year after that. In regards to questions from Council regarding the state of the industry, Mr. Hoover stated that they are looking at

Council Minutes July 23, 2013

magnetic meters that have no moving parts and that there is nothing more advanced available; that in the future, there will be the ability to turn off a meter offsite; that the meter reading process could go through the “cloud” or through drive-by; and that the meters have the ability to tell if water is moving backwards.

Council was of the consensus for staff to continue investigating potential meter vendors to develop RFPs and have hard numbers by the time the current contract expires in February of 2015.

Mayor Griffin adjourned the Work Session at 6:28 p.m.

EXECUTIVE SESSION

To convene before the Regular Session, if time permits, in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1D, Shops at Central Park.
- b) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to “Project Oatmeal”.
- c) Pursuant to Section 551.074: personnel matters – annual performance review of the City Manager. **This item requested by Mayor Griffin.

Council was unable to meet in Executive Session prior to the beginning of the Regular Session.

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1D, Shops at Central Park; Section 551.087, deliberation regarding economic development negotiations relative to “Project Oatmeal”; and Section 551.074: personnel matters – annual performance review of the City Manager at 8:15 p.m.

Council reconvened from Executive Session at 10:30 p.m. Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

REGULAR SESSION 6:30 P.M.

The Regular Session began at 6:36 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order. He presented an update on community and group homes. The Planning and Zoning Commission approved the ordinance at their last meeting and it will be coming to Council at their August 13 meeting. Staff is currently working on updating the permitting process.

INVOCATION (Dr. Jerry Chism, Martin United Methodist Church)

Ted McIlvain of Martin United Methodist Church gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

OPEN FORUM

Tom Culbert – 925 Charleston Drive – Mr. Culbert signed up to speak on Item #6. He stated that Council needs to be aware of where their microphones are when speaking.

Council Minutes July 23, 2013

Leslie Green, 917 Circle Lane – Ms. Green requested to speak on the Executive Session Item c). She stated that she has a strong feeling that the City Manager has been ineffective and remiss on one particular topic. She came to find out about Mr. Trigg's predicament and is keenly aware of everything that has happened. She attended the last Planning and Zoning Commission meeting and there was a conversation on how to let people wanting to move to Bedford know that there is an assisted living facility next to a home they want to buy. She looked up an address under the Tarrant Appraisal District (TAD) in a single family dwelling area; however, it was listed as commercial. She called TAD and asked if a medical assisted living facility exists in a residential area, could it be formatted differently to tell it was an assisted living facility but the answer was no. However, it can say it is commercial property as it no longer functions as a single family dwelling. She wanted to report two addresses and was told that they get that information from the City Manager. She asked if the properties at 1900 Wimbleton and 604 Donna Lane had been reported as businesses and the answer was no. She stated that two years ago, Ms. Pam Stroud came to Council regarding a property across the street that is an assisted nursing care facility and it was not reported to TAD. She was told if a property is reported, they send out an inspector in the fall to appraise the situation; then it becomes commercial property, which affects the tax rate. She was further told that they get that information from City staff. She called TAD two other times and was told that it was the City Manager's job and was told the same thing regarding the inspection process. She called the State and spoke to the person in charge of licensing assisted living facilities, who asked if the City has regulations that a register is kept for these types of facilities. She asked why this issue was not worked on two years ago. She stated Development Director Bill Syblon said that there were a handful of these facilities in the City that have been here since the late 1990s and that the City has not received any complaints. She stated those locations are not registered with TAD and asked where they are at. She asked what the City Manager came back with to Council two years ago. She stated that she felt that the Council was not getting all the information they need. If the City had been proactive the first time, then the Triggs would not find themselves in the situation they are in. If the City has regulations and guidelines for these facilities and are sent out to those companies to show what they have to do, they would move on down the highway. She feels that some follow-up is missing and asked what kind of investigation was done two years ago. If the situation had been acted on two years ago, they would not find themselves in this situation. The person she spoke to at the State asked if the City had a log of these types of facilities for the Police and Fire Departments. The third person she spoke to at TAD stated that for facilities that closed, they would trace the amount of time the location operated as a for-profit business in order to collect taxes. She felt embarrassed for the City and speculated if it is happening on other issues. There was discussion that the City is working with the State on what it can and cannot do and the steps that are being embarked upon to get the City in the position it needs to be. Mayor Griffin invited Ms. Green to visit him during his office hours. In answer to questions from Council, Ms. Green stated that when she asked TAD about other types of businesses such as baking cupcakes out of the home, that they still function as a single family unit; however, a place like an assisted living facility are a business and the owners are not living there as a family. There was discussion regarding what happened two years ago regarding the property on Wimbleton, that the people were living in the house and that it was a side-business. When Mr. Trigg spoke to Council, it was the first time that staff and the City Attorney were into this issue. There was further discussion regarding having residents point out issues like this to Council; that the ordinance on August 13 will help this type of situation; and that the City is taking appropriate steps to come to a resolution.

Lisa McMillan, 2321 Caldwell Drive – Ms. McMillan requested to speak regarding the bond election item under the Work Session. She spoke on behalf of the Parks and Recreation Board, on which she has been a member for 11 years, and Chairperson Jeannette Cook. They applauded Council for moving forward with the Boys Ranch Master Plan by considering financing options. The Plan was the subject of numerous public hearings and incorporated input from the Park's user groups and the Board. It has been well received and endorsed by the citizens. They are all anxious to see implementation of the Plan and redevelopment of the Park and that holding an election for bond financing is the first step. The \$3.2M in bond money would only fund Phase 1, which consists mainly of improvement to the lake as well as docks, trails, picnic areas and a disc golf course. The Board feels like the citizens would like to see a more accelerated funding plan for redeveloping the Park and would be in favor of approving \$8M to fund Phase 1 and Phase 2 of the plan. Phase 2 at about \$4.5M, would provide for renovated fields, tennis courts, additional parking, trails, and picnic and playground areas. Residents and groups

Council Minutes July 23, 2013

associated with those activities are more likely to support a bond that includes funding for activities that are of interest to them. She shares the concern of what happens if the bond issue does not pass and that there is a segment of the City that will vote against the bond whether it is for \$3.2M or \$8M. She stated that the Board is ready to work in the community to make sure the bond election is successful.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Davisson, to approve the following items by consent: 1, 3 and 5.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

APPROVAL OF THE MINUTES

- 1. Consider approval of the following City Council minutes:**
 - a) July 9, 2013 regular meeting**

This item was approved by consent.

NEW BUSINESS

- 2. Public hearing and receive Council direction regarding the appointment of a Charter Review Commission.**

City Secretary Michael Wells presented information regarding the Charter Review process and appointing a Charter Review Committee. The Charter requires a public hearing to be held every fifth year after a change to the Charter and for Council to determine if there is a need to appoint a Commission. The last amendments to the Charter were made in May of 2008. If Council decides to appoint a Committee, it will consist of 15 members whose duties will include inquiring into the operation of the city government under the charter provisions and determine whether any such provisions require revision; proposing any recommendations it may deem desirable to help ensure compliance with the provisions of the charter; proposing, if it deems desirable, amendments to this charter to improve the effective application of the charter to current conditions; and reporting its findings and present its proposed amendments, if any, to the City Council. As the Charter is silent on how members are appointed, Mr. Wells stated that in 2007, each Council member selected two members and the Mayor selected three.

Mayor Griffin opened the public hearing at 7:20 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:20 p.m.

There was discussion on the need for a Committee; that the last Charter election had 33 propositions; engaging the citizens; the cost of having a Committee; to use the same appointment process as in 2007; contacting the members of the last Committee regarding their interest in serving again; residency requirements and that members of other Boards and Commissions could serve on the Committee; and that the City Secretary and the City Attorney would be working with the Committee.

Motioned by Councilmember Davisson, seconded by Councilmember Nolan, to direct City staff to do whatever necessary to set up the appointment of a Charter Review Committee.

Motion approved 5-2-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Councilmember Boyter, Councilmember Davisson, Councilmember Nolan, Councilmember Champney, and Councilmember Brown.

Voting in opposition to the motion: Mayor Griffin and Councilmember Turner.

- 3. Consider a resolution authorizing the City Manager to enter into a contract with the Hurst-Eules-Bedford Independent School District to provide two School Resource Officers for school year 2013/14, in the amount of \$145,020, paid for by the District.**

This item was approved by consent.

- 4. Consider a resolution authorizing the City Manager to enter into a contract with Ron Wright, Tarrant County Tax Assessor-Collector, and Tarrant County, for the assessment and collection services of ad valorem taxes levied by the City of Bedford; and providing an effective date.**

Mr. Blackwell presented information regarding this resolution. It is for the contract with the Tarrant County Tax Assessor-Collector for the collection of property taxes and assessments on behalf of the City. They would also calculate the truth-in-taxation for the City; provide daily, weekly and monthly financial data and reports; stay in contact with property owners and mortgage companies and report on taxes that they collect; and report delinquencies to the City's third party collector. This contract is renewed every year and the City gets the notice in May. Last year, there was a fee increase from \$0.65 per account to \$0.90 per account. The City has expressed interest on finding more information regarding the increase. He has been in contact with Ron Wright's office to try and get more insight and to get figures behind on why the numbers have increased. Their response last year was that they had some cost increases in personnel and operational costs, and that they had not reviewed the assessment of their cost per account. The rate had been at \$0.65 per account for four years after reviewing the assessment last year, it moved to \$0.90 per account. This year, the increase is to \$1.10 per account. The Tax Assessor-Collector has a \$5.1M cost of providing the service to cities, school districts, special districts and college districts and the City represents less than one percent of that cost. The City has been the most vocal in expressing interest in what is behind their numbers and has tried to get their proposed budget for next year, which they are reluctant to share until after the County Commission reviews it first. He had a conversation with Mr. Wright at the previous Tarrant Appraisal District Board meeting regarding the rate and was told the County auditors and attorney reviewed how the tax office calculates the fee. They felt that the incremental costs were not considering some of the overhead that goes into that figure and recommended that the overhead and information technology costs be included, which accounts for the current increase. Mr. Wright stated that there would not be any more increases moving forward for some time. Staff tried to get somebody from their office to be at the Council meeting; however, it was not in their schedule to be at the meeting. In order for the City to have the contract signed prior to the County assessing the taxes on October 1, the County put instructions in the contract that the contract would be back to them by July 31. The reason it was not brought to Council sooner was that staff wanted to get an explanation for the rate increase.

In answer to questions from Council, Mr. Blackwell stated that many area cities have already had this item on their agendas; that bringing tax collections in-house would be more than \$17,600; that there is a risk in contracting with other counties in that the City would be charged an outside rate and that Tarrant County has an outside entity rate of \$2.60 per account; that given the timeframe there are no other options; that he was not sure if staff could have presented other options if this item were discussed earlier; that the average monthly income for a tax assessor-collector position is approximately \$4,200; and that the Tarrant Appraisal District does not collect taxes but regional water districts will assess taxes. There was discussion that rates have been raised 69.23 percent since Mr. Wright took office in May 2011; concerns that the rate will continue to be raised until the City would be forced to look outside the County and that they can raise these rates unabated without any accountability; staff having 12 months to look elsewhere for this service; galvanizing surrounding communities and aligning with larger entities to protest the increase; bringing other people on board with the City and looking at it becoming a profit center; and doing more research with cities that have their own tax assessor-collector offices.

Council Minutes July 23, 2013

Motioned by Councilmember Champney, seconded by Councilmember Davisson, to approve a resolution authorizing the City Manager to enter into a contract with Ron Wright, Tarrant County Tax Assessor-Collector, and Tarrant County, for the assessment and collection services of ad valorem taxes levied by the City of Bedford; and providing an effective date.

Motion approved 6-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Davisson, Councilmember Champney, Councilmember Nolan, Councilmember Turner and Councilmember Brown.

Voting in opposition to the motion: Councilmember Boyter

5. **Consider a resolution authorizing the City Manager to enter into Change Order Number One with CPS Civil, LLC in the amount of \$24,248.50, reducing the contracted amount to \$216,042.30 for Pavement/Water Line Improvements on Somerset Terrace (Project A) and Sidewalk Improvements on Forest Ridge Drive and Schumac Lane (Project B).**

This item was approved by consent.

6. **Review Board and Commission Attendance Policy. **This item requested by Councilmember Brown.**

Councilmember Brown requested this item be placed on the agenda for discussion. This item was brought to him by a member of the Planning and Zoning Commission and he brought it to Council for discussion and possible staff direction. The Attendance Policy states that when a Board or Commission member has reached the two absence limit, the City Secretary gives a letter to both the member and the chairperson and the member is then supposed to contact the chairperson, who has the option to recommend to Council the member's removal. There is a problem with a chairperson not willing to give out their contact information, so the member cannot contact the chairperson. Options include doing nothing, giving the chairperson a City email address, or amending the attendance policy to allow the member to contact the City Secretary, who would then contact the chairperson. There was discussion regarding the Open Meetings and Open Records Acts; having one point of contact; and having the chairperson involved in the process. Council was of the consensus to have staff change the language in the Attendance Policy for the member to contact the chairperson, or in the alternative, the City Secretary. Mr. Wells stated that the Policy is silent when it comes to a situation where the chairperson is in violation of the Policy.

7. **Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Animal Shelter Advisory Board - Councilmember Boyter**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner stated that the Commission did not have a meeting in July but they are actively working on the Boys Ranch.

- ✓ **Community Affairs Commission - Councilmember Boyter**

No report was given.

- ✓ **Cultural Commission - Councilmember Nolan**

Councilmember Nolan reported that the Commission met the previous night and they are actively working on the big event in October and on putting together a strategic plan.

- ✓ **Library Board - Councilmember Davisson**

No report was given.

✓ **Parks & Recreation Board - Councilmember Davisson**

Councilmember Davisson stated the next Board meeting will be August 1.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

No report was given.

✓ **Teen Court Advisory Board - Councilmember Champney**

No report was given.

8. Council member reports

No other reports were given.

9. City Manager/Staff Reports

Ms. Griffith reminded everybody about Blues and BBQ. Tickets are on sale for the Labor Day Blues and BBQ Festival. It will be held across the street from the City Hall complex on L. Don Dodson. There are multiple options for tickets and ticket packages, which can be found on-line at www.bedfordbluesfest.com. One new feature is a country street fair themed event of Friday night, with a Journey cover-band called Escape. Artisan applications are being accepted for ArtsFest, which will be held on Saturday, October 5 from 10:00 a.m. to 5:00 p.m. It will feature nationally recognized artists, local artisans, paintings, portraits, jewelry and other fine art. Information on a vendor/artisan application can be found on the City's website.

10. Take any action necessary as a result of the Executive Session

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 10:32 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

