# A G E N D A

**Regular Meeting of the Bedford City Council**
**Tuesday, June 25, 2013**
**Bedford City Hall Building A**
**2000 Forest Ridge Drive**
**Bedford, Texas 76021**

**Conference Room Work Session 5:45 p.m.**
**Council Chamber Work Session 6:00 p.m.**
**Council Chamber Regular Session 6:30 p.m.**

**COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW ONLINE AT http://www.bedfordtx.gov**

## CONFERENCE ROOM WORK SESSION 5:45 p.m.

- **Interview for appointment to the Community Affairs Commission.**

## WORK SESSION

- **Staff presentation on West Nile Education.**
- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

## REGULAR SESSION 6:30 P.M.

## CALL TO ORDER/GENERAL COMMENTS

**INVOCATION (Pastor Jim Pack, CityLife Church)**

## PLEDGE OF ALLEGIANCE

## OPEN FORUM

*(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)*

## CONSIDER APPROVAL OF ITEMS BY CONSENT

## COUNCIL RECOGNITION

1. **Employee Service Recognition.**

## APPROVAL OF THE MINUTES

2. **Consider approval of the following City Council minutes:**
   a) **June 11, 2013 regular meeting**

## NEW BUSINESS

3. **Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A, Schedule of Fees, by updating fees imposed by the City for the adoption of animals and the issuance of licenses and permits, containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.**

4. **Consider a resolution authorizing the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet of bridge railing at 2200 Forest Ridge Drive in the amount of $19,202.80.**

5. **Consider a resolution of the City Council of the City of Bedford, Texas, awarding the bid for the sale of property located at 2401 Brasher Lane, Bedford, Texas to Richard McLarty.**

6. **Consider a resolution appointing a member to the Community Affairs Commission.**

7. **Discussion and action regarding the appointment of the Mayor Pro Tem and Board and Commission Liaisons to include discussion regarding the role of the Council liaison.**

8. **Report on most recent meeting of the following Boards and Commissions:**

- ✓ **Beautification Commission – Councilmember Turner**
- ✓ **Community Affairs Commission - Councilmember Boyter**
- ✓ **Cultural Commission - Councilmember Nolan**
- ✓ **Library Board – Councilmember Brown**
- ✓ **Parks & Recreation Board - Councilmember Davisson**
- ✓ **Senior Citizen Advisory Board - Councilmember Turner**

9. **Council member reports**

10. **City Manager/Staff Reports**

11. **Take any action necessary as a result of the Executive Session**

*(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)*

## ADJOURNMENT

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, June 21, 2013 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

_____ _____

**Michael Wells, City Secretary** **Date Notice Removed**

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations should be requested forty-eight (48) hours prior to the scheduled starting time of a posted council meeting by calling 817.952.2101.)

AGENDA

# Council Agenda Background

| | | | |
|---|---|---|---|
| **PRESENTER:** | Thomas L. Hoover, P.E.<br>Public Works Director | **DATE:** | 06/25/13 |

**Work Session**

**ITEM:**

**Staff presentation on West Nile Education.**

**City Manager Review:** _____

**DISCUSSION:**

**Staff will present information on West Nile Education.**

**ATTACHMENTS:**

**N/A**

AGENDA

# Council Agenda Background

**PRESENTER:** Beverly Griffith, City Manager **DATE:** 06/25/13

Council Recognition

**ITEM:**

Employee Service Recognition

City Manager Review: _____

**DISCUSSION:**

The following employees have completed a service period and are eligible for recognition:

| | | |
|---|---|---|
| Robyn Selvidge | Police Department | 15 years |
| Bobby Sewell | Fire Department | 35 years |

**ATTACHMENTS:**

N/A

AGENDA

# Council Agenda Background

**PRESENTER:** Michael Wells, City Secretary

**DATE:** 06/25/13

Minutes

**ITEM:**

Consider approval of the following City Council minutes:
a) June 11, 2013 regular meeting

City Manager Review: _____

**DISCUSSION:**

N/A

**ATTACHMENTS:**

June 11, 2013 regular meeting

**COMMUNIQUE** **AGENDA**

**STATE OF TEXAS §**

**COUNTY OF TARRANT §**

**CITY OF BEDFORD §**

**The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 14th day of May, 2013 with the following members present:**

| | |
|---|---|
| Jim Griffin | Mayor |
| Chris Brown | Council Members |
| Ray Champney | |
| Jim Davisson | |
| Patricia Nolan | |
| Roy W. Turner | |

constituting a quorum.

Councilmember Boyter was absent from the meeting.

Staff present included:

| | |
|---|---|
| Beverly Griffith | City Manager |
| David Miller | Deputy City Manager |
| Stan Lowry | City Attorney |
| Michael Wells | City Secretary |
| Rebecca Asher | Marketing Specialist |
| Roger Gibson | Police Chief |
| Mirenda McQuagge-Walden | Managing Director of Community Services |
| Bill Syblon | Development Director |
| Jacquelyn Reyff | Planning Manager |

**WORK SESSION**

Mayor Griffin called the Work Session to order at 5:31 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following item on consent: 1 with corrections on misspellings.

- **Presentation by Robert Hinkle and Lara Kohl, NTE, regarding the S.H. 183 expansion.**

Lara Kohl with NTE presented an update regarding the S.H. 183 expansion. The project spans 13.5 miles from the I-35 interchange in Fort Worth, crosses six cities, and ends just short of Industrial Boulevard. It involves the reconstruction of all of the main lanes and frontage roads and adding managed toll lanes, now called TEXpress lanes. The project is 55.9% complete as of the end of May. The Developer is responsible for operations and maintenance of the corridor, roadside assistance incident response, and snow and ice removal. They are averaging 260 lane closures per month. Recent activity includes: opening of a new eastbound frontage road from Brown Trail to Bedford Road; the setting of beams over Bedford Road and Forest Ridge Drive; the reopening of a new westbound on-ramp at Bedford Road; the reopening a southbound exit for IH 121 at Murphy Drive; and having the westbound traffic on the final configuration between Industrial Boulevard and Precinct Line Road. She presented pictures of progression at Brown Trail, which includes dedicated u-turn lanes; Bedford Road; Forest Ridge Drive; and Central Drive. Ms. Kohl stated that the construction at the IH 121/183 split is nearing completion and is slated to be completed by the end of this calendar year or early next. The final thing to be done is the construction of a final structure for the IH 121 break-off to go north. She

presented a picture of the east terminus progression showing the on and off ramps for the managed lanes.

Changes to anticipate include: the eastbound 183 on-ramp at Norwood Drive being moved to Brown Trail; the off-ramp from SH 121 to Central to be combined with Murphy Drive; and the off-ramp from SH 121/183 at Norwood Drive to be combined with Brown Trail. She presented information on how people can stay informed through their website at northtarrantexpress.com or the information hotline. In answer to questions from Council, she stated that the number of lanes in the NTE range between 12 and 16; that Holiday Lane at Loop 820 will be closed starting Monday to reconstruct the intersection in one piece; that issues at Holiday Lane are related to it being the location where the number of lanes in the corridor are reduced; that the westbound frontage road between Norwood Drive and Brown Trail will be closed for the summer months; that the bridge at IH 183 and Westpark Way is wider in order to alleviate congestion; that staining of the walls and columns will start this summer; that conversations regarding landscaping will begin next month with individual cities; and that in regards to aesthetics, it was decided to have a consistent look throughout the corridor and that there would be no individual landmarks other than street names. City Manager Beverly Griffith stated that the cities were given a pool of money for the entire 13 miles of the corridor, which accounted for 1% of the project cost. All cities had to agree with the aesthetics and that larger elements were very expensive.

- **Presentation on marketing efforts for the past six months.**

Marketing Specialist Rebecca Asher gave a presentation on marketing efforts for the past six months. She stated that previously, marketing efforts were decentralized, there was no formal advertising program, social media was limited and there was a need for more media coverage. She created a marketing team that consists of people from different departments, and is utilized to receive updates on events they have and to solicit any support they may need. Her objective is to encourage citizen involvement and support the City in its mission. She wants to increase attendance and ticket sales for events through marketing and advertising efforts; assist departments with their marketing needs; and create on-going partnerships with media to highlight City events and promotions. Over the last six months, she assisted with the CI Host Building demolition and press conference as well as Cheddar's re-grand opening; Chili's soft opening; and worked in strengthening and supporting the marketing efforts of different commissions, including the opening of the Bark Park, which was mentioned on Channel 4 and in the Star-Telegram. Other events included a reunion of fire fighters with a dog that was rescued during a recent fire; the City Expo; and the grand opening of Splash.

She sends out press releases to her contact list of 40 local reporters and tracks press coverage through a news clipping service. She has conducted surveys at events asking how residents receive their news about events, with the top three being the Bedford Connection, the City's website and Facebook. The City is on Facebook and Twitter, and the demographics include men and women from 13 to 65, with the largest being women from 35-44. The City's Facebook page has gone from 1,200 likes to 1,500 likes and reaches 3,000 people on a weekly basis. Short term goals include: centralizing the marketing function in the City; enhancing the layout of and adding distribution points for the Bedford Connection, including promoting a Flipbook version; and increasing awareness of social media. Intermediate goals include: creating promotion videos for departments, such as the one done with Economic Development for ICSC; establishing a formal advertising program to have a consistent message year round; and implementing a City mobile app to encourage citizen involvement and provide immediate notifications and event updates. Long term goals include reducing the cost of the Bedford Connection, including advertising opportunities and updating programming on B-TV to include PSA's and department videos. There was discussion on the shopbedford.com webpage, creating a network of businesses to use their message signs and the need for marketing to attract elements once the highway construction is completed.

Mayor Griffin adjourned the Work Session at 6:08 p.m.

**EXECUTIVE SESSION**

**To convene before the Regular Session, if time permits, in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:**

a) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 1 Lot 1, First State Bank Plaza.**
b) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1D, Shops at Central Park.**
c) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to "Project Oatmeal".**

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Block 1 Lot 1, First State Bank Plaza; Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1D, Shops at Central Park; and Section 551.087, deliberation regarding economic development negotiations relative to "Project Oatmeal" at 6:10 p.m.

Council reconvened from Executive Session at 6:39 p.m. Council did not finish the Executive Session and will convene again at the end of the meeting.

Council convened into Executive Session at 7:36 p.m.

Council reconvened from Executive Session at 7:47 p.m. Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

**REGULAR SESSION 6:30 P.M.**

The Regular Session began at 6:43 p.m.

**CALL TO ORDER/GENERAL COMMENTS**

Mayor Griffin called the meeting to order. He stated that Councilmember Boyter was unable to attend the meeting.

**INVOCATION (Pastor Dan Mendoza, Oasis Community Worship Center)**

Pastor Dan Mendoza of Oasis Community Worship Center gave the invocation.

**PLEDGE OF ALLEGIANCE (Boy Scout Troop #387)**

Boy Scout Troop #387, lead by Duane Little, Angela McNatt and Holly Norgaard, and Boy Scouts Cameron Little, Aaron Norgaard, Zachary McNatt, Brandon Norgaard, Jordan Graham and Grayson Glidewell, gave the Pledge of Allegiance.

**OPEN FORUM**

Nobody chose to speak under Open Forum.

**CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Champney, seconded by Councilmember Davisson, to approve the following item by consent: 1 subject to corrections of misspellings in the document.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

**APPROVAL OF THE MINUTES**

1. **Consider approval of the following City Council minutes:**
   a) **May 28, 2013 regular meeting**

This item was approved by consent subject to corrections of misspellings in the document.

**NEW BUSINESS**

2. **Public hearing and consider an ordinance to rezone the property known as Lot 3B, Block 4, Airport Freeway Center Addition, located at 1321 Brown Trail, Suites A, B, C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church, specifically for a Specific Use Permit to allow for a church; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty; and declaring an effective date. The property is generally located west of Brown Trail and north of Bedford Road. (Z-234)**

Planning Manager Jacquelyn Reyff presented information regarding this ordinance. She stated that it is for the property located at 1321 Brown Trail, Suites A, B and C. This case was published in the May 15, 2013 edition of Star-Telegram. The applicant is requesting a Specific Use Permit (SUP) for a church at this location. The property is zoned Heavy Commercial, which is established for the development of retail and commercial use. A church is a permitted use in the zoning when it has completed the SUP process. The existing landscaping is for the office development as a whole and the site is sufficiently landscaped for the proposed use. Based on the proposed floor plan, the expected occupancy will be up to 60 people. The number of required parking spaces is 22. The parking remains from the previous office development, which has 109 spaces; therefore, the parking as it exists is in excess of what is required and is compliant with Section 5.2.A (3) of the Zoning Ordinance. The Comprehensive Plan indicates the location to be commercial so the use of a church would not conflict with the Plan. The Planning and Zoning Commission recommended approval of this item by a unanimous vote at their May 9, 2013 meeting. In answer to questions from Council, she stated that the location has very little landscaping and that signage is not part of the SUP process but would go through the sign permitting process.

Mayor Griffin opened the public hearing at 6:49 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 6:49 p.m.

Motioned by Councilmember Davisson, seconded by Councilmember Turner, to approve an ordinance to rezone the property known as Lot 3B, Block 4, Airport Freeway Center Addition, located at 1321 Brown Trail, Suites A, B, C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church, specifically for a Specific Use Permit to allow for a church; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty; and declaring an effective date. The property is generally located west of Brown Trail and north of Bedford Road. (Z-234)

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

3. **Consider a resolution approving an amendment to the Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with DFWHD Partners LP (Texas Harley-Davidson).**

This item was discussed after Item #4.

Development Director Bill Syblon presented information regarding this resolution. He stated that this agreement is for Texas Harley-Davidson to construct a new 50,000 square foot dealership. One stipulation discussed by Council was that the look of the building would generally follow the concept plan that the City Council has seen.

Motioned by Councilmember Brown, seconded by Councilmember Champney, to approve a resolution approving an amendment to the Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with DFWHD Partners LP (Texas Harley-Davidson) with the added stipulation within Section

4.1 that reads, "The Required Improvement shall generally comport to the conceptual plans and drawings attached hereto as Exhibit C. A detailed site plan shall be approved by the City Council of the City."

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

**4. Consider a resolution adopting the Kimley-Horn Central Bedford Development Zone Vision.**

This item was discussed before Item #3.

Development Director Bill Syblon and Rob Rae with Kimley-Horn and Associates presented information regarding this resolution. Mr. Raye stated that they are presenting the Vision Plan for Central Bedford and that they have been working with residents, City staff and stakeholders for over a year. The agenda is to go over the planning process, the vision plan, guiding principles for development standards and the implementation schedule. In the process, the City is currently in the Vision Plan, which would be followed by setting up a regulating plan and finally a development/site plan. He presented a summary of the project so far including completing a financial analysis and an analysis of existing conditions; stakeholder interviews; five stakeholder meetings; an open house in March of 2012; a charrette meeting; and working on the vision document and implementation.

Mr. Raye displayed a map of Central Bedford and stated that they are focusing on two catalyst areas. The first is an urban center, which has 29 acres of developable land, 60% of which is owned by the City. It has the potential for a lot of residential uses, including townhomes, lofts and condos. There is also the potential of cultural amenities similar to the Levitt Pavilion in Arlington. The second catalyst area is a mixed office/retail/restaurant area. There would be a focus on existing businesses and it is a good area due to its access to the freeway. It is a very vital and growing area in respect to commercial activities. In regards to the mix, they do not want to take away from what currently exists; however, there are parcels that are undeveloped and buildings that are vacant. Standards could be set to redevelop the area and make it cohesive to the other parts of Central Bedford. There is an existing floor area of approximately 213,000 square feet, with 73,000 square feet of vacant property and an extra demand of 100,000 square feet that could be captured. The total potential floor area is 386,000 square feet.

In regards to guiding principles for development standards, Mr. Raye discussed unique entry features including towers, a street wall and other concepts. In regards to an implementation strategy, steps include developing a marketing strategy, developing a regulating plan, updating the Parks and Recreation Master Plan, setting up entry features, and street wayfinding and improvements. He gave the definitions of zoning code, overlay district, development standards and regulation plan. He presented an implementation schedule, which could take place over five to seven years.

There was discussion on the vision binding the Council to any action and Council's involvement in the implementation schedule. Councilmember Davisson wanted it on record his concerns about building in a great deal of density and opposition he has seen regarding adding more apartments. There was discussion regarding the items on the implementation schedule going through Council; doing nothing or going through the planning process; and the vision as a commitment to move forward. In answer to a question from Council regarding Task 2-3 on the implementation schedule, Mr. Syblon stated that staff would work with consultants to come up with a preliminary design and standards. Then there would be a work session with either Council alone or jointly with the Planning and Zoning Commission, which would then be followed by taking it through the official process. There was further discussion regarding densities including what happens if density drives the developer and the constituents are not interested; the Council's role in explaining to people plusses and minuses; and citizen involvement in the process.

Motioned by Councilmember Brown, seconded by Councilmember Champney, to approve a resolution adopting the Kimley-Horn Central Bedford Development Zone Vision.

Motion approved 5-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Champney, Councilmember Nolan, Councilmember Turner and Councilmember Brown.

Voting in opposition to the motion: Councilmember Davisson

**5. Report on most recent meeting of the following Boards and Commissions:**

✓ **Beautification Commission – Councilmember Turner**

Councilmember Turner reported that the Commission is working hard at pulling weeds and planting new plants at the Boys Ranch. Earlier in the spring, they cleaned the monument sign outside of the park. They are still glowing in the success of the Clean Up Bedford Day and Chunk Your Junk Day.

✓ **Community Affairs Commission - Councilmember Boyter**

No report was given.

✓ **Cultural Commission - Councilmember Nolan**

Councilmember Nolan reported on the Arts Talk event that was held the previous night. It was to get in touch with the City's artists, and it was a great and well attended event. There were many opportunities for people to talk about what is needed and how to do it.

✓ **Library Board – Councilmember Brown**

Councilmember Brown reported that the Board will meet next Wednesday at 7:00 p.m.

✓ **Parks & Recreation Board - Councilmember Davisson**

Councilmember Davisson reported that the Board met last week. They had a great grand opening for the Bark Park with at least 100 dogs bringing their owners. There was an issue in that a six-foot fence was approved by the Board and the vendor put in a four-foot fence. The Board has asked staff to speak to the vendor regarding options.

Ms. Griffith stated that the contractor has agreed to install a six-foot fence at no extra cost.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

No report was given.

**6. Council member reports**

Councilmember Champney reported from a recent meeting of the Tarrant Regional Transportation Coalition that the North Texas Tollway Authority is getting aggressive regarding people not paying tolls. There is $133,000 in unpaid tolls in the City. They are giving people a window of opportunity to pay online. If people do not pay, they may get their cars impounded or not be able to register their cars.

Mayor Griffin reported on that City Council bed at the Community Garden, which was planted by himself, Councilmember Nolan and Councilmember Turner. They have provided 14 lbs to 16 lbs of food to 6Stones the past two weeks.

**7. City Manager/Staff Reports**

Ms. Griffith reported that there are two more Twilight Thursday's coming up including June 13 with the Killdares and June 20 with Vocal Trash. Bedford Splash is a regional host for the Guinness World Record attempt for the world's largest swim lesson to be held on June 18. People need to register by June 17 and be in the pool by 10:00 a.m. on June 18.

**8. Take any action necessary as a result of the Executive Session**

Item #3 was discussed during Executive Session.

**ADJOURNMENT**

Mayor Griffin adjourned the meeting at 7:49 p.m.

_____
Jim Griffin, Mayor

ATTEST:

_____
Michael Wells, City Secretary

AGENDA

# Council Agenda Background

**PRESENTER:** Jacquelyn Reyff, Planning Manager
Les Hawkins, Deputy Police Chief

**DATE:** 06/25/13

**Council Mission Area:** Foster economic growth.

## ITEM:

Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A, Schedule of Fees, by updating fees imposed by the City for the adoption of animals and the issuance of licenses and permits, containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.

**City Attorney Review:** N/A

**City Manager Review:** _____

## DISCUSSION:

Staff will present to the City Council proposed changes to the City of Bedford Code of Ordinances Appendix A, Schedule of Fees. The attached ordinance adds an additional category under Planning and Zoning to include Mobile Food Units and provides revised and new fees to coincide with the amended Animal Control Ordinance approved by City Council on January 8, 2013.

**Mobile Food Unit Permit**

The permit fee for a Mobile Food Unit is proposed as a one-time fee of $400 per calendar year and a $100 fee for a one day only permit. The $100 one day only permit fee is the same amount charged for Special Event permits. The yearly fee was based on the benchmarking of other local municipalities. The fee has been set at this level to entice Mobile Food Units to operate multiple times per calendar year in the City. Additionally, provisions have been added for permit refund requests. The entire fee amount will be refundable prior to the review process. Once the permit review process has begun only 35% of the fee will be refunded.

The Mobile Food Unit Permit authorizes a single food truck to operate within the City of Bedford for a single day or multiple days throughout the calendar year.

**Animal Control**

On January 8, 2013, City Council approved a complete rewrite of Chapter 18 – Animals, of the City of Bedford Code of Ordinances. The proposed fees for Animal Control coincide with language changes included in the new Animal Control Ordinance.

The new Ordinance revised the adoption process, which removed the post-adoption voucher system and implemented a new procedure that requires all dogs or cats adopted through the City's Animal Shelter be surgically altered and rabies vaccinated prior to their release. Pre-adoption sterilization and rabies vaccinations may be waived at the time of the adoption if the adopter signs an agreement to sterilize and vaccinate by a specified date and pays a required refundable deposit. Adopters not fulfilling the agreement will forfeit their deposit.

Additionally, proposed fees for multi-pet permitting and permit eligible/non-domestic animals have been included. These fees are also in accordance with the Animal Control Ordinance.

## RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance amending the City of Bedford Code of Ordinances Appendix A, Schedule of Fees, by updating fees imposed by the City for the adoption of animals and the issuance of

**licenses and permits; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.**

| FISCAL IMPACT: | ATTACHMENTS: |
| --- | --- |
| **Annual revenue projections:**<br>**Planning & Zoning**<br>**Mobile Food Unit - $1,000**<br><br>**Animal Control**<br>**Cat Adoptions - $5,885**<br>**Dogs (less than 50 lbs.) - $8,540**<br>**Dogs (50 – 75 lbs.) - $3,600**<br>**Dogs (over 75 lbs.) - $2,000**<br>**Multi-Pet Permits - $75**<br>**Permit Eligible/Non-Domestics - $0**<br>**(Animal Control estimations were based on a three-year historical overview)** | **Ordinance**<br>**Fee Comparison Chart** |

**AN ORDINANCE AMENDING THE CITY OF BEDFORD CODE OF ORDINANCES APPENDIX A - SCHEDULE OF FEES, BY UPDATING FEES IMPOSED BY THE CITY FOR THE ADOPTION OF ANIMALS AND THE ISSUANCE OF LICENSES AND PERMITS; CONTAINING A SAVINGS CLAUSE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:**

**SECTION 1. That the City of Bedford Code of Ordinances Appendix A - Schedule of Fees, is hereby amended in its entirety to read as follows:**

## ADMINISTRATION

### ENGINEERING

| | |
|---|---|
| **Plan Review** | **$200.00** |
| **Inspection Fee** | **4% of the cost construction of the public portion of street, drainage, water and/or sanitary sewer improvements in private construction projects.** |

### PLANNING AND ZONING

| | |
|---|---|
| **Final plat** | **$100.00 + $25.00 per lot** |
| **Final plat filing fee** | **$75.00 + $3.50 for each additional Mylar** |
| **Preliminary plat** | **$100.00 + $25.00 per lot** |
| **Replat** | **$100.00 + $25.00 per lot** |
| **Replat filing fee** | **$75.00 + $3.50 for each additional mylar** |
| **Site plan** | **$205.00 + 205.00 each acre over one** |
| **Zoning application** | **$205.00 + 205.00 each acre over one** |
| **Zoning Board of Adjustment Application** | **$100.00** |
| **Variance** | **$100.00** |
| **Special Exception** | **$100.00** |
| **Special Event Permits** | **$100.00 application fee plus the actual cost of city personnel up to $50.00 per hour, per employee and the actual cost of city equipment up to $75.00 per hour. Parades, runs of 5 kilometers in distance or less and marches that are six hours or less which are sponsored by the Hurst-Euless-Bedford Independent School District or non-profit groups, as recognized by the Federal or State government, will be** |

exempt from all special event application fees and reimbursement charges.

| | |
|---|---|
| Yearly Mobile Food Unit Permit | $400.00 one- time per calendar year |

Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

| | |
|---|---|
| One Day Only Mobile Food Unit Permit | $100 one day only fee |

Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

| | |
|---|---|
| Outside Sales or Storage of Merchandise | $100.00 |
| Gas Well Permit | $10,000.00 |
| Annual Gas Well Inspection | $2,500.00 |

## VITAL STATISTICS

| | |
|---|---|
| Birth certificate | $23.00 for each certified copy |
| Death certificate | $21.00 for the first copy |
| | $4.00 for each additional copy |

**RETURNED CHECK FEE** $30.00
Also applies to bank drafts returned as insufficient funds.

## PUBLIC INFORMATION

"Cost of Public Information shall be in accordance with the guidelines adopted by the General Services Commission pursuant to Government Code Chapter 5552, subchapter F". At their discretion, city departments may waive the fee for copies of less than 11 pages.

**NOTARY FEE** $5.00

**MUNICIPAL COURT ON-LINE TRANSACTION FEE** $3.00

# ANIMAL CONTROL

## ADOPTION

| | |
|---|---|
| Fee | ~~$60.00~~ |
| Cats | $55.00 |
| Dogs (less than 50 lbs.) | $70.00 |
| Dogs (50 – 75 lbs.) | $90.00 |
| Dogs (over 75 lbs.) | $100.00 |
| | or equivalent (as approved by the ~~Chief of Police~~ Police Chief) |

## ADOPTER REQUEST WAIVER FOR SPAY/NEUTER REQUIREMENT

| | |
|---|---|
| Refundable Deposit (upon proof of sterilization within 30 days) | $25.00 |

## ADOPTER REQUEST WAIVER FOR RABIES VACCINATION REQUIREMENT

| | |
|---|---|
| Refundable Deposit (upon proof of vaccination within 30 days) | $10.00 |

## CARCASS REMOVAL HOUSEHOLD PETS

| | |
|---|---|
| 40 pounds or less | $10.00 |
| 41 to 100 pounds | $20.00 |
| 101 pounds or over | $50.00 |

## IMPOUNDMENT DURING CONSECUTIVE TWELVE MONTH PERIOD

| | |
|---|---|
| First offense | $35.00 + $8.00 per day |
| Second Offense | $50.00 + $8.00 per day |
| Third Offense | $75.00 + $8.00 per day |
| Fourth Offense | $100.00 + $8.00 per day |
| Vaccination certificate coupon fee | $10.00 |

*BOARDING DURING IMPOUNDMENT* *$8.00 per day*

## DAILY RABIES QUARANTINE FEE

The greater of $55.00 or $12.00 per day, not to exceed $120.00 for a ten day quarantine period.

## RELINQUISHMENT OF ANIMAL

| | |
|---|---|
| Animals suspect of rabies | $55.00 |
| Animals for euthanasia | $40.00 |
| Dogs and cats | $15.00 |
| All others | Reimbursement of all incurred expenses associated with the care and disposition of the relinquished animal |

## LICENSING

| | |
|---|---|
| **Surgically sterilized animal** | **$5.00** |
| **Unsterilized animal** | **$15.00** |
| **Duplicate tags** | **$3.00** |

## PERMITS

| | |
|---|---|
| **Multi-pet** | **$15.00** |
| **Permit Eligible/Non-Domestic** | **$150.00 per animal** |

## BUILDING DEPARTMENT

### BUILDING PERMIT FEES

| | |
|---|---|
| **Registration Fee**<br>**(For all contractors and trades)** | **$75.00** |
| **Renewal Fee**<br>**(For all contractors and trades within 30 days of new calendar year)** | **$37.50** |

**Total value of all construction**

| | |
|---|---|
| **$1.00 to $500.00** | **$30.00** |
| **$501.00 to $2,000** | **$30.00 for first $500, plus $4.00 for each additional $100, or fraction thereof, up to and including $2000.** |
| **$2,001 to $25,000** | **$90.00 for the first $2,000., plus $18.00 for each additional $1,000. or fraction thereof, up to and including $25,000.** |
| **$25,001 to $50,000** | **$509 for the first $25,000, plus $13.00 for each additional $1,000, or fraction thereof, up to and including $50,000.** |
| **$50,001 to $100,000** | **$837 for the first $50,000, plus $9.00 for each additional $1,000, or fraction thereof, up to and including $100,000.** |
| **$100,001 to $500,000** | **$1,292 for the first $100,000, plus $7.00 for each additional $1,000, or fraction thereof, up to and including $500,000.** |
| **$500,001 to $1,000,000** | **$4,204 for the first $500,000 plus $6.00 for each additional $1,000, or fraction thereof, up to and including $1,000,000.** |
| **$1,000,001 and up** | **$7,290 for the first $1,000,000 plus $5.00 for each additional $1,000, or fraction thereof.** |

| | |
|---|---|
| **Residential construction valuation shall be a minimum of:** | **$65.00 per square foot** |
| **Sidewalk and or Approach (center lot)** | **$26.00** |
| **Sidewalk and or Approach (corner lot)** | **$38.00** |

## BUILDING INSPECTION FEES

| | |
|---|---|
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour minimum $30.00, or cost to (minimum charge one-half hour) City of Bedford, whichever is greater. |
| Additional plan review required by changes, | $60.00 per hour |
| Additions or revisions to plans minimum | $30.00 or cost to (minimum charge one-half hour) City of Bedford, whichever is greater. |
| For use of outside consultants for plan checking and inspections, or both. | Actual cost. |
| Plan review fee | 65% of building permit fee |

(The 65% of the building permit fee will be credited to the building permit upon issuance of the permit. If applicant fails to obtain building permit, then the 65% will be billed to them separately.)

## BUILDING AND STANDARDS COMMITTEE

| | |
|---|---|
| Application for appeal | $100.00 |

Fee Refunds:

Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

## CERTIFICATE OF OCCUPANCY

| | |
|---|---|
| Change of occupancy | $60.00 |
| Temporary certificate of occupancy | $60.00 |

## ELECTRICAL

| | |
|---|---|
| Dwelling units; apartments | $63.00 + .10/sf |
| Commercial buildings | |

| | |
|---|---|
| (a) Less than 1,000 | $53.00 + .11/sf |
| (b) 1,001-10,000 | $71.00 + .07/sf |
| (c) 10,001-50,000 | $133.00 + .06/sf |
| (d) 50,001-greater | $620.00 + .05/sf |
| Pools (above and below ground), spas and hot-tubs | $63.00 each |
| Minimum permit fee | $45.00 each |
| Electrical construction pole | $45.00 each |
| Addition or relocation of outlets | $4.00 |
| Temporary utilities | $71.00 each |
| Reconnect for Certificate of Occupancy | $63.00 each |
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour minimum or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Additional plan review required by changes, additions or revisions to plans | $60.00 per hour minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Plan review fee | 65% of building permit |

(The 65% of the building permit fee will be credited to the building permit upon issuance of the permit. If applicant fails to obtain building permit, then the 65% will be billed to them separately.)

Fee Refunds

Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

## MICELLANEOUS FEES: RESIDENTIAL, COMMERCIAL, AND INDUSTRIAL

| | |
|---|---|
| (a) Service circuits Ampere rating of conductor | $0.24 each |

| | |
|---|---|
| (b) Feeder circuits Ampere rating of conductor | $0.24 each |
| (c) Branch circuits | $6.00 each |

## LICENSE

| | |
|---|---|
| (a) Master electrician license | $100.00 |
| Renewal | $75.00 |
| (Within 30 days of new calendar year.) | |
| (b) Journeyman electrician license | $20.00 |
| Renewal | $10.00 |
| (Within 30 days of new calendar year.) | |
| (c) Residential wireman license | $20.00 |
| Renewal | $10.00 |
| (Within 30 days of new calendar year.) | |

## FENCES:

All fences are required to have a permit.

| | |
|---|---|
| Residential | $30.00 |
| Multi-family | Valuation calculated per total cost of construction. |
| Commercial | Valuation calculated per total cost of construction. |
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour minimum or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Additional plan review required by changes, additions or revisions to plans | $60.00 per hour minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| For use of outside consultants for plan checking and inspections, or both | Actual cost. |

## GRADING

| | |
|---|---|
| **Minimum permit Fee** | **$38.00** |
| **50 cubic yards or less** | **$23.00** |
| **51 to 100 cubic yards** | **$34.00** |
| **101 to 1,000 cubic yards** | **$34.00 for the first 100 cubic yards plus $16.00 for each additional 100 cubic yards or fraction thereof.** |
| **1,001 to 10,000 cubic yards** | **$175.00 for the first 1000 cubic yards plus $13.00 for each additional 1000 cubic yards or fraction thereof.** |
| **10,001 to 100,000 cubic yards** | **$297.00 for first 10,000 cubic yards, plus $61.00 for each additional 10,000 cubic yards or fraction thereof.** |
| **100,001 cubic yards or more** | **$843.00 for the first 100,000 cubic yards plus $34.00 for each additional 10,000 cubic yards or fraction thereof.** |
| **Inspections outside of normal business hours** | **$60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.** |
| **Re-inspection fees** | **$60.00 per hour, or cost to City of Bedford, whichever is greater.** |
| **Inspection for which no fee is specifically indicated** | **$60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.** |
| **Additional plan review required by changes, additions or revisions to plans** | **$60.00 per hour, minimum $30.00 or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.** |
| **For use of outside consultants for plan checking and inspections, or both.** | **Actual cost.** |

## IRRIGATION

| | |
|---|---|
| **Minimum Permit Fee** | **$38.00** |
| **Lawn sprinkler system on any meter** | **$68.00** |

| | |
|---|---|
| Vacuum breakers or backflow protective devices from 1 to 4. | $68.00 |
| Vacuum breakers or backflow protective devices 5 or more. | $2.00 |
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Additional plan review required by changes, additions or revisions to plans | $60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater |
| For use of outside consultants for plan checking and inspections, or both. | Actual cost. |

## MECHANICAL SYSTEMS

| | |
|---|---|
| Minimum Permit Fee | $38.00 |
| Installation or relocation of heating or air conditioning equipment in residential occupancy | $45.00 |
| Installation or relocation of heating or air conditioning equipment in multi-family, per unit | $38.00 |
| Repair, alteration or addition to heating, cooling refrigeration unit, including installing controls | $38.00 |
| Install heating equipment in commercial occupancy: | |
| Electrical - per kW up to 5 kW | $9.00 |
| Each additional kW | $2.00 |
| Gas - 100,000 BTU or less | $14.00 |
| Each additional 25,000 BTU | $3.00 |
| Install air conditioning equipment in commercial occupancy per ton up to 5 tons | $23.00 |
| Each additional ton | $5.00 |
| Install hood served by mechanical exhaust | $12.00 |

| | |
|---|---|
| Install appliance or equipment regulated by Code but not classed in appliance categories for which no other fee is listed | $23.00 |
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour, or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Additional plan review required by changes, additions or revisions to plans | $60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| For use of outside consultants for plan checking and inspections, or both. | Actual cost. |

## MISCELLANEOUS

| | |
|---|---|
| Residential Roof/Reroof | $50.00 |
| Demolition | $38.00 |
| Moving building permit | $75.00 |
| Mowing/maintenance administrative fee | $100.00 |
| Multi-Family Inspection Fee | $0.75 per month per unit |
| Residential Roof/Reroof | $50.00 |
| Right of way Utilization | Utility franchise holders are exempt from fees. All others are $1,000.00 per bore and $1.00 per lineal foot. |
| Temporary Building | $38.00 |
| Tree Removal | $7.50 Per Acre |
| Plan review fee | 65% of Building Permit |

(The 65% of the building permit fee will be credited to the 65% of building permit fee building permit upon issuance of the permit. If applicant fails to obtain building permit, then the 65% will be billed to them separately.)

**Fee Refunds**

**Not more than 35 percent of the permit fee paid when no work has been done.**

**Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.**

## PLUMBING

| | |
|---|---|
| Minimum Permit Fee | $38.00 |
| Per fixture or trap | $11.00 |
| Per building or trailer sewer | $23.00 |
| Rainwater systems - per drain | $11.00 |
| Private sewage disposal system | $60.00 |
| Water heater/boiler | $11.00 |
| Gas piping system of 1 to 4 outlets | $8.00 |
| Gas piping system of 5 or more, per outlet | $2.00 |
| Gas line repair/test | $38.00 |
| Industrial waste pretreatment interceptor | $60.00 |
| Installation or repair of water piping | $30.00 |
| Installation or repair of drainage or vent piping | $30.00 |
| Lawn sprinkler system on any meter | $68.00 |
| Vacuum breakers or backflow protective devices on tanks, vats, from 1 to 4 traps. | $68.00 |
| Vacuum breakers or backflow protective devices on tanks, vats, 5 or more. | $2.00 |
| Water Well, backflow protective device. | $150.00 (Bedford Code of Ordinances, 78-2.) |
| Plumbing for residential new construction: | $75.00 |
| Lawn sprinkler | $68.00 |
| Plumbing water piping repair | $30.00 |
| Plumbing drainage piping repair | $30.00 |

## Apartment:

| | |
|---|---|
| (a) One bedroom efficiency, per apartment | $45.00 |

| | |
|---|---|
| (b) All other units, per unit | $60.00 |
| (c) Building sewer, per unit | $23.00 |

**Commercial Construction:**

| | |
|---|---|
| (a) Each plumbing fixture | $11.00 |
| (b) Sewer Line | $23.00 |
| (c) Interceptors | $60.00 |
| (d) Rainwater systems | $11.00 |
| (e) Backflow protection device | $68.00 |
| Inspections outside of normal business hours | $60.00 per hour minimum $120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater. |
| Re-inspection fees | $60.00 per hour or cost to City of Bedford, whichever is greater. |
| Inspection for which no fee is specifically indicated | $60.00 per hour, minimum $30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater. |
| Additional plan review required by changes, additions or revisions to plans | $60.00 per hour, minimum $30.00, or cost to City of Bedford, whichever is greater. (minimum charge one-half hour) |
| For use of outside consultants for plan checking and inspections, or both. | Actual cost. |

**SIGNS**

| | |
|---|---|
| Permanent, 1 to 50 sf. | $50.00 |
| Permanent, 51 to 100 sf. | $100.00 |
| Permanent, 101 to 200 sf. | $200.00 |
| Permanent, 201 to 300 sf. | $300.00 |
| Permanent, 301sf and over (per square foot) | $1.00 |
| Portable Sign | $100.00 |
| Banner Sign | $50.00 |

| | |
|---|---|
| Apartment Banner Sign | $25.00 |
| Weekend advertising (per year) | $100.00 |
| Grand Opening sign | $30.00 |
| Real Estate Land Sale | $30.00 |
| Open House | $10.00 |
| Commercial Complex Sale or Lease Free-standing | $30.00 |
| Commercial Unit Sale or Lease Wall Sign | $30.00 |
| New Commercial Building | $30.00 |
| New Commercial Building on Hwy 183, Hwy 121 or Hwy 157 | $30.00 |
| Political Sign as defined in Ordnance #00-2536 | No Fee |
| Sign for Non-Profit as defined in Ordnance #00-2536 | No Fee |
| Municipal Banner as defined in Ordnance #00-2536 | No Fee |

**A change in a sign face without changing the copy due to damage or deterioration shall not constitute a new sign for fee calculation.**

| | |
|---|---|
| **GARAGE SALE PERMIT** | **$10.00 with 3 signs included** |
| Additional signs | $2.00 per sign/maximum 2 signs |
| **MULTI-FAMILY INSPECTION FEE** | **$0.75 per month per unit** |

# FIRE DEPARTMENT

## AMBULANCE FEES

**Pricing for ambulance service shall be established to conform to the reasonable and customary reimbursement allowances as established by ninety-five percent of applicable insurance carriers, as reviewed and approved by the City Manager on a quarterly basis.**

| | |
|---|---|
| **Ambulance Subscription Fee** | **$60.00 per household** |

## REPORTS

| | |
|---|---|
| **Fire Incident Reports** | **$2.00 first page, additional page $1.00** |
| **E.M.S. Incident Report** | **$2.00 each report** |

## FIRE MARSHAL/INSPECTIONS

| | |
|---|---|
| **Certificate of Occupancy** | **$60.00** |
| **Temporary Certificate of Occupancy** | **$60.00** |
| **After Hours Inspections (after 5:00 p.m. or on weekend)** | **First two hours $150.00<br>Each addition hour $50.00** |

## FIRE PROTECTION SYSTEMS (Based on the value of the Installed System)

**A fee schedule as provided:**

| | |
|---|---|
| **$1 – $500** | **$50.00** |
| **$501 – $2,000** | **$50.00 for the first $500 plus $5.00 for each $100 or fraction** |
| **$2,001 – $25,000** | **$125.00 for the first $2,000 plus $20.00 for each $1,000 or fraction** |
| **$25,001 – $50,000** | **$585.00 for the first $25,000 plus $15.00 for each $1,000 or fraction** |
| **$50,001 – $100,000** | **$960.00 for the first $50,000 plus $10.00 for each $1,000 or fraction** |
| **$100,001 – 500,000** | **$1,460.00 for the first $100,000 plus $10.00 for each $1,000 or fraction** |
| **$500,001 – 1,000,000** | **$5,060.00 for the first $500,000 plus $8.00 for each $1,000 or fraction** |
| **$1,000,001 or greater** | **$9,060.00 plus $6.00 for each $1,000 or fraction** |

**FIRE ALARM SYSTEM MONITORING PERMIT**

| | |
|---|---|
| Residential Permit fee | $50.00 annual fee |

(Residential fee waived if Burglar Alarm permit fee is already paid)

| | |
|---|---|
| Commercial (Non-Residential) Permit fee | $100.00 annual fee |

**FALSE ALARM FEE – Residential**

| | |
|---|---|
| First 3 False Alarm Calls | No Fee |
| 4th & 5th Alarm Calls | $75.00/per call |
| 6th & 7th Alarm Calls | $250.00/per call |
| 8th and above Alarm Calls | $500.00/per call |

(All calls will be calculated within a twelve (12) month period)

**FALSE ALARM FEE – Commercial (Non-Residential)**

| | |
|---|---|
| First 3 False Alarm Calls | No Fee |
| 4th & 5th Alarm Calls | $150.00/per call |
| 6th & 7th Alarm Calls | $500.00/per call |
| 8th and above Alarm Calls | $1,000.00/per call |

(All calls will be calculated within a twelve (12) month period)

**FIRE MARSHAL ANNUAL PERMIT**
(Tax exempt agencies shall be exempted from the annual fire marshal permit fees.)

| | |
|---|---|
| 5000 sq. ft. or less | $30.00 annually |
| 5001 to 10,000 sq. ft. | $40.00 annually |
| 10,001 to 25,000 sq. ft. | $50.00 annually |
| 25,001 to 50,000 sq. ft. | $60.00 annually |
| 50,001 to 75,000 sq. ft. | $80.00 annually |
| 75,001 to 100,000 sq. ft. | $100.00 annually |
| 100,001 to 200,000 sq. ft. | $120.00 annually |
| 200,001 sq. ft. or more | $280.00 annually |

Annual permit fees will be assessed per building unit/occupant, in accordance with Article IV; Chapter 58, section 58-99, 12(d) of the Fire Code.

| | |
|---|---|
| Any floors over four | $30.00 per floor |

| | |
|---|---|
| Each apartment building | $5.00 annually |

**HAZARDOUS MATERIALS ANNUAL PERMIT (includes flammable/combustible liquids)**

**POUNDS (POWDER AND SOLIDS)**

| | |
|---|---|
| Less than 1,000 | $25.00 |
| 1,001 to 2,000 pounds | $37.50 |
| 2,001 to 5,000 pounds | $70.00 |
| Over 5,001 pounds | $137.50 |

**GALLONS (LIQUIDS AND GELS)**

| | |
|---|---|
| Less than 25 gallons | $25.00 |
| More than 25 gallons but less than 100 gallons | $37.50 |
| Over 100 gallons but less than 1,000 gallons | $70.00 |
| Over 1,000 gallons<br>(Fees are in addition to Fire Marshal permit) | $137.50 |

**PLAN REVIEW FEES**

| | |
|---|---|
| Certificate of Occupancy | $60.00 |
| Fire Alarm System | $70.00 |
| Fire Sprinkler System | $150.00 |
| Suppression Appliances | $125.00 |
| Hood/Fixed System | $70.00 |
| Halon System | $125.00 |
| Emergency Lighting | $37.50 |
| Special Lighting | $30.00 |
| Liquid Storage Tanks, Hazardous Materials | $70.00 |

| | |
|---|---|
| RE-INSPECTION FEES | $60.00 |

**SPECIAL PERMITS**

| | |
|---|---|
| LPG, CNG or LNG Tank installation or removal | Table 3-A, 1994 U.B.C. |
| Blasting operation | $65.00 per day |
| Pyrotechnic display | $65.00 per day |
| Tent permit | |
| 1- 30 days | $30.00 |
| Each additional 30 days or portion thereof | $30.00 |

**UNDERGROUND STORAGE TANKS INSTALLATION OR REMOVAL**

| | |
|---|---|
| UBC table with | |
| Less than 1,000 gallons | $50.00 minimum |
| More than 1,000 gallons | $100.00 minimum |

**LPG TANK INSTALLATION OR REMOVAL**

| | |
|---|---|
| UBC table with minimum | $50.00 |

**MOVIE/THEATRICAL EVENT**

| | |
|---|---|
| Fire marshal permit- per day | $125.00 first day |
| Each additional day | $75.00 |
| Fire marshal on premises (minimum 3 hours) | $50.00 per hour |
| Stand-by firefighters (minimum 3 hours each) | $65.00 per hour |
| Stand-by medic (each-three hour minimum) | $65.00 per hour |
| Stand-by engine or truck (each-three hour minimum) | $100.00 per hour |

**REPORTS**

| | |
|---|---|
| Fire Cause and Origin Report | |
| First 9 pages | $1.00 |
| Each additional page | $0.10 |
| Copies of Photos | Actual cost of copies |

| | |
|---|---|
| ALL ADDITIONAL PERMITS LISTED IN THE UNIFORM FIRE CODE, 1994 EDITION, SHALL BE | $25.00 |

**FOOD PERMITS**

| | |
|---|---|
| Food Preparation Establishments | $150.00 |
| Non-food Preparation Establishments | $100.00 |
| Temporary Establishments | $35.00 |

**STATE MANDATED INSPECTIONS**

| | |
|---|---|
| Hospitals | $100.00 |
| Nursing and long-term care homes | $75.00 |
| Daycare/Mother's day out | $50.00 |
| Foster home and adoptive home | $10.00 |
| Home inspection (insurance) | $50.00 |

# LIBRARY

| OVERDUE FEES | Daily Overdue Fee Per Item | Maximum Overdue Fee Per Item |
|---|---|---|
| Books, Magazines, CD's, Audio cassettes, Media Kits, Video cassettes | $0.25 | $6.00 |
| Digital Video Discs (DVD's) | $1.00 | $6.00 |
| Interlibrary Loan Materials | $.50 | $12.00 |

The Library may conduct an amnesty program for a period of time not to exceed two weeks in any calendar year. During the period of time the amnesty program is in effect, fines will be waived to all patrons who appear in person to return overdue materials. Late fines will be waived one time during the amnesty period for each cardholder.

## LOST MATERIALS, EQUIPMENT FEES AND MATERIALS DAMAGED BEYOND REPAIR FEES

| | |
|---|---|
| All materials or equipment | Purchase price of materials or equipment plus non-refundable $6.00 preprocessing fee |
| Book jacket or cover | $6.00 |
| Medial containers | $2.00 |

Refunds made for materials returned within 6 months of payments.

## MINOR DAMAGE FEES

| | |
|---|---|
| Chewed, torn or water damaged pages, covers or jackets | $2.00 per occurrence |
| Ripped and/or cut pages and/or pictures | $2.00 per page |
| Minor medial damage | $6.00 |
| Rebinding Fee | $6.00 |

## LIBRARY CARDS

| | |
|---|---|
| Non-Resident* | $25.00 per year |
| Short-term non-resident* | $5.00 per month |

* A non-resident is someone who resides outside the state of Texas.

## MISCELLANEOUS SERVICE FEES

| | |
|---|---|
| Reserves | No fee |
| Replacement of lost or damaged library card and Interlibrary loan circulation card | $2.00 |
| Photo copies (Black & White) | $0.20 per page |
| Photo copies (Color) | $0.50 per page |
| Print jobs | $0.20 per page |
| Interlibrary Loan Fee | $2.00 |

| | |
|---|---|
| **Proctoring Fee (per test proctored)** | |
| **Bedford Library Card Holder** | **$5.00** |
| **Non-card holders** | **$10.00** |
| | |
| **Faxing** | |
| **Each Page** | **$1.00 per page** |
| **No international faxes** | |

**LIBRARY ROOM RENTAL FEES**

**All room rental fees are refundable upon cancellation unless the cancellation has occurred within 48 hours of the room rental start-time.**

**All non-profit groups must present written verification of its 501(c)3 status, within the Hurst-Euless-Bedford (H-E-B) city limits.**

| | |
|---|---|
| **H-E-B non-profit group** | **$25.00 flat fee** |
| **Large Meeting Room – 2 hour minimum** | **$100.00 per hour** |
| **½ Large Meeting Room – 2 hour minimum** | **$50.00 per hour** |
| **Meeting Room Kitchen Area – 2 hour minimum** | **$25.00 per hour** |
| **Large Conference Room – 2 hour minimum** | **$25.00 per hour** |
| **Computer Lab Room – 2 hour minimum** | **$200.00 per hour** |

# OLD BEDFORD SCHOOL

**The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.**

**RENTAL FEES**

| | | |
|---|---|---|
| Monday – Thursday | 8:00 am – 5:00 pm | $75.00/hour |
| Monday – Thursday | 5:00 pm – 10:00 pm | $80.00/hour |
| Friday & Sunday | 8:00 am – 10:00 pm | $100.00/hour |
| Saturday | 9:00 am – 5:00 pm | $125.00/hour |
| Saturday | 5:00 pm – 11:00 pm | $150.00/hour |

All rental fees apply to the following rooms (Fitch Auditorium, Gallery I, Gallery II, Board Classroom)

**RENTAL FEES FOR BUSINESS TRAVELERS STAYING AT BEDFORD HOTELS**

Monday – Friday 8:00 am – 5:00 pm $300.00/day (all other fees apply. This pricing is not applicable to weekend or non-business events.)

**AUDIO/VISUAL EQUIPMENT FEE**

| | |
|---|---|
| Basic equipment (microphones, projection screen, etc) | $75.00 |
| Power Point, VCR, Web Capabilities | $150.00 |

**DEPOSIT**

| | |
|---|---|
| Deposit (For events with 100 or more people) | $500.00 |
| Deposit (For events with 99 or less people) | $100.00 |

(Deposit will be returned in full after rental if there was no damage and facility was properly cleaned. If cancellation occurs less than thirty (30) days prior to event, then the deposit will not be returned.)

**GUIDED TOURS**

| | |
|---|---|
| Children's Groups | $2.00 per person |
| Adult Groups | $5.00 per person |
| Senior Citizen Groups | $3.00 per person |
| 12 or more | $25.00 per group |

## WEDDING PACKAGES

**SATURDAY RATES**

**PACKAGE A** **$1,500.00**

**Includes:** Four (4) rectangular tables
Seventy-five (75) chairs
One (1) brick – engraved and placed on walkway

**Time allowed for services, personnel, and use of building:**
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

**PACKAGE B** **$1,800.00**

**Includes:** Six (6) rectangular tables
Sixteen (16) 60'' round tables
Sixteen (16) White Round Tablecloths
One hundred thirty (130) chairs
One (1) brick – engraved and placed on walkway
One (1) set flute, wine glasses – engraved with gold rim and OBS logo
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

**Time allowed for services, personnel, and use of building:**
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

**FRIDAY AND SUNDAY RATES**

**PACKAGE A** **$1,200.00**

**Includes:** Four (4) rectangular tables
Seventy-five (75) chairs
One (1) brick – engraved and placed on walkway

**Time allowed for services, personnel, and use of building:**
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

**PACKAGE B** **$1,500.00**

**Includes:** Six (6) rectangular tables
Sixteen (16) 60'' round tables
Sixteen (16) White Round Tablecloths
One hundred thirty (130) chairs
One (1) brick – engraved and placed on walkway
One (1) set flute, wine glasses – engraved with gold rim and OBS logo
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

**Time allowed for services, personnel, and use of building:**
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

**ADDITIONAL OPTIONS**

| | |
|---|---|
| Use of audio visual/sound system | $75.00 |
| Scheduled bridal portrait: | |
| A. M-F between 9 am and 4 pm | $75.00 per hour |
| B. Other hours as scheduled | $150.00 per hour |
| Purchase of brick | $50.00 each |
| Purchase of flute, wine glasses | $25.00 per set |
| Additional chairs | $1.50 each |
| Cleaning Service | $250.00 per event |

**WEDDING DEPOSIT**

| | |
|---|---|
| Deposit | $500.00 |

(Deposit will be refunded either in full or in part after rental pending inspection of facility for damages and proper cleaning.)

# POLICE DEPARTMENT

**ALARMS**

| | |
|---|---|
| Residential Permit fee | $50.00 annual fee |
| (Residential fee waived if Fire Alarm permit fee is already paid) | |
| Business Permit fee | $100.00 annual fee |

**FALSE ALARM FEE**

| | |
|---|---|
| First 3 False Alarm Calls | No Fee |
| 4th & 5th Alarm Calls | $50.00/per call |
| 6th & 7th Alarm Calls | $75.00/per call |
| 8th and above Alarm Calls | $100.00/per call |

(All calls will be calculated within a twelve (12) month period)

**SOLICITORS PERMIT**

| | |
|---|---|
| Intrastate | $10.00 |
| Interstate, publication and non-commercial solicitors | no fee charged |

**HANDBILL DISTRIBUTION PERMIT**

| | |
|---|---|
| Permit fee | No charge |

**FINGERPRINTING FEE**

| | |
|---|---|
| Residential Charge per card | $10.00 |
| Non-Residential Charge per card | $15.00 |

## RECREATION DEPARTMENT

**The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.**

**BOYS RANCH PARK PAVILIONS**

| | |
|---|---|
| Monday – Sunday | |
| Damage & Clean Up Deposit | $100.00 |
| (Due at the time rental is made) | |
| Full Pavilion Rental | $120.00 for 6 hours |
| Half Pavilion Rental | $60.00 for 6 hours |
| Non-resident | $20.00 more/rental |

**CENTRAL PARK PAVILION**

| | |
|---|---|
| Full Pavilion Rental | $75.00 for 6 hours |
| Non-resident | $20.00 more/rental |

**BEDFORD SPLASH: SWIMMING**

| | Residents | Non-Residents |
|---|---|---|
| Adult (18 and older) | $6.00 | $7.50 |
| Children (3-17) | $5.00 | $6.00 |
| Infant (2 and under) | Free | Free |
| Season Pass | | |
| Individual | $70.00 | $155.00 |
| Family (up to 4 people) | $230.00 | $355.00 |
| Additional family members | $35.00 | $50.00 per person |

**(Season Pass Holders will receive a 10% discount on merchandise and concessions).**

**The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.**

| | |
|---|---|
| Day Care Rates | $4.00 per child |
| (1:8 ratio, with every 8 children admissions purchased, one adult admission is free) | |
| Group Rates | |
| Groups of 20 or more | $5.00 per person |
| (residents and non-residents, no age limit) | |

**PRIVATE PARTY RENTAL**

| | |
|---|---|
| 2 hour rental before or after hours | |
| Without slides – 1 to 100 people | $350.00 |
| Without slides – 101 to 200 people | $380.00 |
| Without slides– 201 to 300 people | $410.00 |
| With slide or Pro Bowl – 1 to 100 people | $370.00 |
| With slide or Pro Bowl – 101 to 200 people | $400.00 |

| | |
|---|---|
| With slide or Pro Bowl – 201 to 300 people | $430.00 |
| With both slide and Pro Bowl – 1 to 100 people | $420.00 |
| With both slide and Pro Bowl – 101 to 200 people | $450.00 |
| With both slide and Pro Bowl – 201 to 300 people | $480.00 |
| Each additional group of 40 people | $80.00 |
| Non-Resident Facility Rental | $20.00 more per rental |
| Concession Stand Open | $25.00 |
| Cabana Rental | $105.00 |
| Non-resident fee | $20.00 more per rental |

(2 hour rental during business hours with 10 guest free admission)

| | |
|---|---|
| Pavilion Rental | $75.00 |
| Non-resident fee | $20.00 more per rental |

(2 hour rental during business hours with 10 guest free admission)

| | |
|---|---|
| Birthday Party Services | $12.00 per child |

Minimum of 10 children: 3 free adult guests included for every 10 paid guests.

GYM RENTAL

| | |
|---|---|
| Full Court | $45.00 per hour |
| Non-resident fee | $20.00 |
| Half Court | $30.00 per hour |
| Non-resident fee | $20.00 |

After hour rentals require a 2 hour minimum for full court. No half court rentals after hours.

| | |
|---|---|
| Non-athletic gym rental (entire gym) (minimum of 2 hours) | $85.00 per hour |

Deposit Damages back charges

| | |
|---|---|
| Broken Ceiling Tile | $20.00 per tile |
| Broken Window | $50.00 per window |

MEMBERSHIP IDENTIFICATION CARDS

| | |
|---|---|
| Senior Non-resident | $30.00 |
| Senior Resident | $18.00 |
| Adult Resident | $24.00 |
| Youth Resident | $10.00 |
| Adult Non-Resident | $120.00 |
| Youth Non-Resident | $24.00 |
| Replacement Card | $5.00 |
| Daily Pass | $5.00 |

| | |
|---|---|
| Weekly Pass | $5.00 |
| Forgotten Card Fee | $1.00 |

**WEIGHT ROOM MEMBERSHIPS**

Yearly membership, required to have a membership ID card

| | |
|---|---|
| Adult Resident (optional) | $125.00 per year/ includes ID card |
| Adult Resident | $15.00 per month + ID charge |
| Senior Resident (optional) | $80.00 per year/ Includes ID card |
| Senior Resident | $10.00 per month + ID charge |
| Adult Non-Resident (optional) | $200.00 per year/ Includes ID card |
| Adult Non-Resident | $20.00 per month + ID charge |
| Senior Non-Resident | $120.00 per year/ Includes ID card |
| Senior Non-Resident | $15.00 per month + ID charge |

**ROOM RENTALS**

| | |
|---|---|
| One Room | $35.00 per hour |
| Two Rooms | $45.00 per hour |
| Three Rooms | $55.00 per hour |
| Non-Resident Fee | $20.00 |
| Deposit required on all rentals at the time of booking | $100.00 |

**HOCKEY RINK**

| | |
|---|---|
| Court without lights | $15.00 per hour |
| Court with lights | $20.00 per hour |
| Non-resident fee | $20.00 |

**SENIOR CENTER**

| | |
|---|---|
| Membership Fee – Bedford Resident | $5.00 per year |
| Membership Fee – Residents of Cities other than Bedford | $10.00 per year |

**RECREATION CLASS FEES:**
Unless otherwise noted in the Recreation Department Fee schedule: All programs and classes will incur an additional $5.00 fee per person per program and/or class for Non-Residents.

**ONLINE TRANSACTION FEE** $3.25

**SWIM LESSONS**

| | |
|---|---|
| 8 – 35 minute classes(Resident) | $55.00 |
| 8 – 35 minute classes(Non-resident) | $65.00 |

**YOGA**

| | |
|---|---|
| 4 classes | $25.00 |

**DOG OBEDIENCE**

| | |
|---|---|
| Puppy 4 weeks | $60.00 |
| Group 8 weeks | $75.00 |
| MONTHLY CLASSES | |
| Includes dance, gymnastics, drawing, non-supply related classes | |
| 1 day per week | $25.00 |

**MONTHLY CLASSES WITH SUPPLIES**

| | |
|---|---|
| Includes cooking, painting, craft, photos | |
| 1 day per week | $30.00 |

**VALENTINE'S DANCE**

| | |
|---|---|
| All-inclusive - includes 1 picture, flowers dance, | $10.00 per individual or<br>$18.00 per couple |
| **ELEMENTARY DANCES** | $5.00 per person/per dance |

**EASTER**

| | |
|---|---|
| Includes egg hunt, arts & craft activity, photo with the Easter Bunny, and snack | $5.00 per person |

**FULL DAY- DAY CAMP**

| | |
|---|---|
| Application fee for campers | $50.00 and $25.00 per additional child per family |
| Application fee for junior counselor | $25.00 |
| 4 day rate | $75.00 |
| Weekly rate | $100.00 |
| 3 day rate | $55.00 |
| 2 day rate | $40.00 |
| 1 day rate | $20.00 |

**OTHER**

Martial Arts, sports camps, jazzercize, and private lesson fees will vary and be set by contractors with staff approval.

**LEAGUES**

| | | |
|---|---|---|
| NCAA Basketball League | 10 games | $450.00 |
| Includes uniform, individual and team trophies | | |

| | | |
|---|---|---|
| **Basketball League** | **8 Games** | **$295.00** |
| **Softball League** | **8 Games** | **Returning teams $300.00**<br>**First time teams $320.00** |
| **Crazy Coed Softball** | **8 Games** | **Returning teams $200.00**<br>**First time teams $220.00** |
| **Indoor Volleyball League** | **8 Games** | **$150.00** |

**Will offer an early bird special on all leagues**

**SWIM TEAM**

| | |
|---|---|
| **Summer season** | **$125.00 + applicable State & Regional TAAF dues** |

**Includes TAAF membership, regional fees, caps, t-shirts, lifeguard on duty and coaches**

**MEADOWPARK FIELD LIGHTING**

| | |
|---|---|
| **Reservation Lighting** | **$35 per hour (2 hour minimum)** |

## STREET DEPARTMENT

**SIDEWALK/CONCRETE PERMIT**

| | |
|---|---|
| Single Family corner | $25.00 |
| Single Family non corner | $17.00 |
| Commercial and multi-family | 2% of $1.50 x sq. ft. |

**DRIVE APPROACH PERMIT**

| | |
|---|---|
| Single Family corner | $25.00 |
| Single Family non corner | $17.00 |
| Commercial and multi-family | 2% of $3.00 x sq. ft. |

## WATER DEPARTMENT

**WATER DEPOSIT**

| | |
|---|---|
| Residential | $60.00 |
| Fire Hydrant Meters | $1,150.00 |
| Commercial | $300.00 or an amount equal to 2 times the City monthly average for commercial users; after the 3rd bill, a monthly average for that user will be determined. Then deposit required will be equal to 2 months of the calculated monthly average for that user. Overpayments will be credited and underpayment will be due. |
| Apartments | $35.00 per unit |

In lieu of cash, a bond may be used for multi-unit dwelling deposit requirements. A bond tendered pursuant to this provision must be issued by a surety licensed to do business in the State of Texas, be in a form approved by the city attorney and have a term of not less than one year.

| | |
|---|---|
| Sprinkler Meters, Commercial only | $1,000.00 |

| | |
|---|---|
| SERVICE CHARGE (read meter-account set-up) | $10.00 |

**SEWER TIE-IN FEE**

| | |
|---|---|
| 4” tap on a 6” line | $548.00 |
| 4” tap on a 8” line | $603.00 |

**4”SEWER MAIN TAP**
**(All taps larger than 4” require a manhole)**

| | |
|---|---|
| 6” and 8” sewer main behind the curb (1-7 feet deep) | $650.00 plus “tie in fee” |
| 6” and 8” sewer main in the street (1-7 feet deep) | $950.00 plus “tie in fee” |
| Sewer main over 7 feet deep | $250.00 per foot |

If boring is required add $300.00 for bore pits plus $20.00 per foot of bore.

MANHOLES

| | |
|---|---|
| Behind the curb: poured in place (1-5 feet) | $800.00 |
| Behind the curb: poured in place (6-10 feet) | $800.00 plus an additional $70.00 per foot |
| In the street (1-5 feet) | $1,250.00 |
| In the street (6-10 feet) | $1,900.00 |
| CUT-OFF FEE | $30.00 |
| LATE PAYMENT FEE minimum fee of $5.00 | 10% of balance with a |

(Senior 65 and older are exempt from late payment fees.)

| | |
|---|---|
| AFTER HOURS TURN-ON | $50.00 |

METER TESTING FEE (per Customer Request)

| | |
|---|---|
| METER ¾” | $50.00 |
| METER 1” | $60.00 |
| METER 1 ½” - 2” | $180.00 |
| METER 3” and Larger | (quote upon request) |

(Meter testing fees will only charged to customers where meter test results are determined to be accurate by 98.5% to 101.5%. Testing charges will be refunded back to the customer should test results fall below 98.5% or above 101.5%)

| | |
|---|---|
| REPLACEMENT RESIDENTIAL METER BOX | $90.00 |
| REPLACE BROKEN RESIDENTIAL METER | $100.00 |
| METER 3/4" | $960.00 for service tap and meter complete<br>$100.00 for meter |
| METER 1" | $1,095.00 for service tap and meter complete<br>$150.00 for meter |
| METER 1.5" | $1,764.00 for service tap and meter complete |

| | |
|---|---|
| | **$609.00 for meter** |
| **METER 2"** | **$2,329 for service tap and meter complete** |
| | **$924.00 for meter** |

**¾", 1", 1 ½" and 2" service lines not to exceed 20 ft. Service lines in excess of 20 ft. @16.00 per ft.**

**REPLACE BROKEN ANGLE STOPS**

| | |
|---|---|
| **ANGLE STOP ¾"** | **$110.00** |
| **ANGLE STOP 1"** | **$150.00** |
| **ANGLE STOP 1 ½" – 2"** | **$350.00** |
| **ANGLE STOPS 3" and Larger** | **(quote upon request)** |

**If boring under a road is required there will be a minimum charge of $1,500.00 for contract labor. Cost of concrete, asphalt or landscape repairs will be done on a case by case basis. Cost for replacement of broken commercial meters and boxes will be determined based on actual cost of installation.**

**Cost of meters, 3" and larger, will be determined based on actual cost of installation.**

**Water usage for Fire Hydrant Meters:**

| | |
|---|---|
| **Base rate** | **Set by the Water Rate Ordinance.** |
| **Usage rate** | **Set by the Water Rate Ordinance.** |
| **Water Purchased by the load** | **$25.00/1,000 Gals** |

**SECTION 2.** **That City of Bedford Ordinance Number 12-3041 is hereby repealed. This Ordinance shall be and is hereby declared to be cumulative of all other Ordinances of the City of Bedford, and this Ordinance shall not operate to repeal or affect the Code of Ordinances of the City of Bedford or any Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such Code or Ordinance are hereby repealed.**

**SECTION 3.** **That should any provision of this Ordinance be held invalid or unconstitutional, the remainder of such Ordinance shall not be deemed to effect the validity of any other provision of said Ordinance.**

**SECTION 4.** **That this ordinance shall take effect immediately from and after its passage and publication in accordance with the laws of the State of Texas and the Charter of the City of Bedford.**

**PRESENTED AND PASSED on this 25th day of June 2013, by a vote of ___ ayes, ___nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.**

_____
**Jim Griffin, Mayor**

**ATTEST:**

_____
**Michael Wells, City Secretary**

**APPROVED AS TO FORM:**

_____
**Stan Lowry, City Attorney**

# Comparison of Mobile Food Unit Permit Application Fees

| | | |
|---|---|---|
| Arlington | $500 | $450 Permit + $50 Inspection |
| Colleyville | * | No Mobile Food Unit Ordinance |
| Dallas | $465 | $315 Permit + $150 Inspection |
| Euless | $200 | Health License Permit |
| Fort Worth | $300 | $200 Permit + $100 Unit |
| Grapevine | ** | Non-Festival Food Units Are Prohibitied |
| Hurst | $200 | Per Unit |
| N Richland Hills | $126 | Per Unit |
| Southlake | $200 | Per Tarrant County Food Program Fee |

* *Per Tasi Wrisley, this is handled by Police Dept., however, if the unit plans to be there more than 30 minutes, they will need a "Temporary Use Permit".*

** *Grapevine does not allow food trucks except if they are associated with festivals, and then the fees would be a part of a festival permit.*

AGENDA

# Council Agenda Background

**PRESENTER:** Thomas L. Hoover, P.E.
Public Works Director

**DATE:** 06/25/13

**Council Mission Area:** Be responsive to the needs of the community.

## ITEM:

Consider a resolution authorizing the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet of bridge railing at 2200 Forest Ridge Drive in the amount of $19,202.80.

**City Attorney Review:** No

**City Manager Review:** _____

## DISCUSSION:

In early May 2013, the bridge railing located in the 2200 block of Forest Ridge Drive was damaged beyond repair by a hit and run driver. The bridge railing is needed to form a barrier at the curve just north of L. Don Dodson so motorists do not accidently swerve into the creek channel. Temporary barricades are in place to block off the damaged rail. In addition, the bridge railing needs to be in compliance with State and Local codes. The work would include using 57 linear feet of TXDOT Rail Type C221 Combination Rail, traffic control, and one terminal guardrail anchor section. Staff received two quotes for the bridge rail replacement. Rebcon, Inc. submitted a quote for $19,202.80, which was $1,844 lower than the other quote. Funding will come from the FY 12/13 Storm Water Contract Labor Budget and a portion may be reimbursed though a claim filed with the City's insurance carrier, TML.

## RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet of bridge railing at 2200 Forest Ridge Drive in the amount of $19,202.80.

## FISCAL IMPACT:

| | |
|---|---|
| Budget FY 12/13 | $65,685.00 |
| Contract Amount | $19,202.80 |
| Remaining FY 12/13 | $46,482.20 |

Funding to be from FY12/13 Storm Water Contract Labor Budget

## ATTACHMENTS:

Resolution
Quote
Map

**RESOLUTION NO. 13-**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO INTER INTO A CONTRACT WITH REBCON, INC. FOR THE REPLACEMENT OF 57 LINEAR FEET BRIDGE RAILING AT 2200 FOREST RIDGE DRIVE IN THE AMOUNT OF $19,202.80.**

**WHEREAS, the City Council of Bedford, Texas determines the need to replace the existing damaged bridge rail for the safety of citizens; and,**

**WHEREAS, the City Council of Bedford, Texas determines the necessity for Rebcon, Inc., to install a new bridge rail located in the 2200 block Forest Ridge just north of L. Don Dodson.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:**

**SECTION 1.** **That the City Council does hereby authorize the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet bridge railing in compliance with TXDOT standards and specification for Type C221 Combination Rail.**

**SECTION 2.** **That funding in the amount of $19,202.80 will come from the FY 12-13 Storm Water Contract Labor fund.**

**PASSED AND APPROVED this 25th day of June 2013, by a vote of __ayes, ___nays and ____ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.**

_____
**Jim Griffin, Mayor**

**ATTEST:**

_____
**Michael Wells, City Secretary**

**APPROVED AS TO FORM:**

_____
**Stan Lowry, City Attorney**

# Bridge Handrail Replacement

CITY OF BEDFORD
Discover the Center

0 350 700 Feet

Handrail Location

N

*NOTE: These datum are to be used for graphical representation only. The accuracy is not to be taken/used as data produced for engineering purposes or by a Registered Professional Land Surveyor for the State of Texas. For this level of detail, supervision and certification of the produced data by a Registered Professional Land Surveyor for the State of Texas would have to be performed. The City of Bedford assumes no responsibility for the accuracy of said data.

# REBCON, INC.

1868 W. Northwest Highway
Dallas, Texas 75220
(972) 444-8230 Fax (972) 444-8234

Proposal

Project: Rail Replacement
Location: 2200 Forest Ridge Bedford, TX
Description:
Date: ~~5/17/2013~~ revised 06/05/13

| ITEM | DESCRIPTION | UNIT | QTY | UNIT PRICE | TOTAL |
|---|---|---|---|---|---|
| | | | | | $0.00 |
| 1 | Rail type C221 | LF | 57 | $286.03 | $16,303.71 |
| 2 | Traffic Control | MO | 0.25 | $8,596.34 | $2,149.09 |
| 3 | Terminal Anchor Section | EA | 1 | $750.00 | $750.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | | | | | $0.00 |
| | Total | | | | $19,202.80 |

SPECIAL CONDITIONS:

1. This proposal excludes:
   - Bond(If Required add 1.5%)
   - Relocating Utilities
   - Tax on Materials(Assumes tax exempt project)
   - Testing of Materials
   - Permit or Inspection Fees
2. This proposal includes:
   - Class C Concrete per TXDOT
   - Plain Rebar(Not epoxy)
   - TXDOT Approved Epoxy Anchoring of Rebar
   - Priced per TXDOT Standards and Specs
3. Terminal Anchor Section Is not Approved on Approaching Section and this installation would not meet current standards
4. Proposal Includes nothing on the Downstream end of the rail, which may not be per the standards
5. The first 5 feet of the C221 rail would be full height concrete for the terminal anchor to attach to, this is not per the standards
   The normal installation has the first 5 feet full height on a wingwall or traffic rail foundation, this would be on the box culvert

AGENDA

# Council Agenda Background

**PRESENTER:** Beverly Griffith, City Manager **DATE:** 06/25/13

**Council Mission Area:** Foster economic growth.

## ITEM:

Consider a resolution of the City Council of the City of Bedford, Texas, awarding the bid for the sale of property located at 2401 Brasher Lane, Bedford, Texas to Richard McLarty.

**City Attorney Review:** Yes

**City Manager Review:** _____

## DISCUSSION:

The City Council approved Resolution 12-117 on November 13, 2012 authorizing the solicitation for sale of the property located at 2401 Brasher Lane. The original bid opening was scheduled for December 19, 2012; however, no bids were received.

Mr. Richard McLarty recently approached the City with interest in purchasing the Brasher Lane property. A notice of sale was published in the Star-Telegram on May 3 and May 10, 2013. The bid opening took place on May 16, 2013 and one bid was received, from Mr. McLarty, in the amount of $5,200.

Section 272.001 of the Texas Local Government Code states that "The land and those interests described by this subsection may not be conveyed, sold, or exchanged for less than the fair market value of the land or interest". Staff met with Mr. McLarty to advise him that the City was unable to proceed with the sale of the property for the amount that was bid. Mr. McLarty was agreeable to changing his bid amount to $9,000.

Per the attached document from the Tarrant Appraisal District, the appraisal value of the property is $9,000.

## RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution of the City Council of the City of Bedford, Texas, awarding the bid for the sale of property located at 2401 Brasher Lane, Bedford, Texas to Richard McLarty.

## FISCAL IMPACT:

$9,000 in revenue to the Economic Development fund.

## ATTACHMENTS:

Resolution
Bid Proposal
E-mail Correspondence
Tarrant Appraisal District Tax Value

**RESOLUTION NO. 13-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS, AWARDING THE BID FOR THE SALE OF PROPERTY LOCATED AT 2401 BRASHER LANE, BEDFORD, TEXAS TO RICHARD MCLARTY.**

**WHEREAS, the City of Bedford, Texas, desires to sell the Property WITH A LEGAL DESCRIPTION AS FOLLOWS: being a .230 acre tract of land, known as Block 6, Lot 9 Oak Grove Estates, in the City of Bedford, with the physical address being 2401 Brasher Lane, Bedford, Texas (hereinafter, the "property); and,**

**WHEREAS, the City of Bedford desires to sell the Property according to the terms set forth in the Bid Proposal approved by Resolution 12-117 passed on November 13, 2012; and,**

**WHEREAS, the City of Bedford has received one bid from Richard McLarty, an individual, in the amount of $9,000.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:**

**SECTION 1.** **That the findings and determinations set forth in the preambles hereto are hereby incorporated by reference for all purposes.**

**SECTION 2.** **That the City Council awards the bid for the sale of property located at 2401 Brasher Lane to Richard McLarty.**

**PASSED AND APPROVED this 25th day of June 2013, by a vote of ___ayes, ___nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.**

_____
**Jim Griffin, Mayor**

**ATTEST:**

_____
**Michael Wells, City Secretary**

**APPROVED AS TO FORM:**

_____
**Stan Lowry, City Attorney**

COMMUNIQUE AGENDA

# Bid Proposal

2401 Brasher Lane, City of Bedford, Texas

MAY 13, 2013

PROPOSAL OF

_____,

a corporation organized and existing under the laws of the State of _____

_____, a partnership consisting of

_____, the business name of

RICHARD MCLARTY, an individual

TO: David Miller
Deputy City Manager
City of Bedford
2000 Forest Ridge Drive
Bedford, Texas 76021

PROPOSAL FOR:

Being a .230 acre tract of land, known as Block 6, Lot 9 Oak Grove Estates, in the City of Bedford, with physical address being 2401 Brasher Lane, Bedford, Texas.

**THE CITY WILL RETAIN ALL GAS AND MINERAL RIGHTS**

The undersigned bidder has carefully examined the Invitation for Bids, Instruction to Bidders, this Bid Proposal, the site of the property to be purchased and the marketability of such property, and hereby binds himself/herself upon formal acceptance of his/her proposal to execute the various legal instruments required to transfer to the City's property referenced above to bidder. The undersigned bidder proposes to purchase all of a .230 acre tract of land known as Block 6, Lot 9 Oak Grove Estates, in the City of Bedford, with physical address being 2401 Brasher Lane, Bedford, Texas, for the following amount of cash:

$ 5,200.00

The undersigned expressly agrees that ten percent (10%) of the undersigned's bid is reasonable liquidated damages that may be retained by the City of Bedford in the event the apparent best bidder is selected but fails to close on the property in accordance with generally accepted reasonable closing procedures. The undersigned agrees that failure to close will result in damages to the City of Bedford and the damages are, and will continue to be, impracticable and furthermore difficult to determine.

Respectfully submitted,

By: Richard McLarty

Title: _____

Address: 733 EVERGREEN DR.
HURST, TX. 76054

Phone: 817-581-4093

**From:** Richard McLarty [[redacted]]
**Sent:** Friday, May 31, 2013 9:48 AM
**To:** Miller, David
**Subject:** RE: Block 6, Lot 9, Oak Grove Estates, Bid Submittal

David,

Based on the information you have provided, we are agreeable to changing our bid to $9,000. We appreciate your help and the information you have provided.

Please advise the procedure for amending my offer at your convenience. Hope you have a great weekend!

Richard McLarty

# Tarrant Appraisal District

## Real Estate

**05/16/2013**

**Account Number:** 02005204
**Georeference:** 30540-6-9
**Property Location:** Brasher Ln, Bedford
**Owner Information:** Bedford, City of
PO Box 147
Bedford Tx 76095-0147
**1 Prior Owner**
**Legal Description:** Oak Grove Estates
Blk 6 Lot 9
**Taxing Jurisdictions:** 002 City of Bedford
220 Tarrant County
224 Tarrant County Hospital Dist
225 Tarrant County College Dist
916 Hurst-Euless-Bedford ISD

This information is intended for reference only and is subject to change. It may not accurately reflect the complete status of the account as actually contained in TAD's database.

### Proposed Values for Tax Year 2013

| | Land | Impr | 2013 Total †† |
|---|---|---|---|
| Market Value | $9,000 | $0 | $9,000 |
| Appraised Value † | $9,000 | $0 | $9,000 |
| Approximate Size ††† | | | 0 |
| Land Acres | | | 0.2326 |
| Land SqFt | | | 10,135 |

† Appraised value may be less than market value due to state-mandated limitations on value increases.
†† A zero value indicates that the property record has not yet been completed for the indicated tax year.
†††Rounded

### 5-Year Value History

| Tax Year | XMPT | Appraised Land | Appraised Impr | Appraised Total | Market Land | Market Impr | Market Total |
|---|---|---|---|---|---|---|---|
| 2012 | 006 | $9,000 | $0 | $9,000 | $9,000 | $0 | $9,000 |
| 2011 | 006 | $9,000 | $0 | $9,000 | $9,000 | $0 | $9,000 |
| 2010 | 006 | $9,000 | $0 | $9,000 | $9,000 | $0 | $9,000 |
| 2009 | 006 | $9,000 | $0 | $9,000 | $9,000 | $0 | $9,000 |
| 2008 | 006 | $9,000 | $0 | $9,000 | $9,000 | $0 | $9,000 |

**Protest Deadline:** 05/31/2013

**Exemptions:** Absolute Government

**Property Data**

**Deed Date:** 01/11/1989
**Deed Vol:** 009564
**Deed Page:** 1747
**Year Built:** 0000
**Pct Complete:** 100
**TAD Map:** 2120 428
**MAPSCO:** 055F
**Agent:** None

**Class:** 000
**State Code:** C1 Res Vacant
**Garage Bays:** 00
**Central Air:** N
**Central Heat:** N
**Pool:** N

AGENDA

# Council Agenda Background

**PRESENTER:** Michael Wells, City Secretary **DATE:** 06/25/13

**Council Mission Area:** Encourage citizen involvement.

**ITEM:**

Consider a resolution appointing a member to Place 12 – Resident on the Community Affairs Commission.

**City Attorney Review:** N/A

**City Manager Review:** _____

**DISCUSSION:**

The City Secretary's Office received an application from Salvatore Caruso to serve on the Community Affairs Commission. There are currently two openings on the Community Affairs Commission.

**RECOMMENDATION:**

Staff recommends the following motion:

Approval of a resolution appointing a member to Place 12 – Resident on the Community Affairs Commission.

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Resolution
Application

**RESOLUTION NO. 13-**

**A RESOLUTION APPOINTING A MEMBER TO PLACE 12 – RESIDENT ON THE COMMUNITY AFFAIRS COMMISSION.**

**WHEREAS, the City Council of Bedford, Texas desires to fill an opening on the Community Affairs Commission.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:**

**SECTION 1.** **That Salvatore Caruso is appointed to Place 12 - Resident on the Community Affairs Commission with a term expiring in December of 2013.**

**PASSED AND APPROVED this 25th day of June 2013, by a vote of __ ayes, __ nays and __ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.**

_____
**Jim Griffin, Mayor**

_____
**Michael Wells, City Secretary**

**APPROVED AS TO FORM:**

_____
**Stan Lowry, City Attorney**

AGENDA

# Council Agenda Background

| | | | |
|---|---|---|---|
| **PRESENTER:** | **Mayor and Council**<br>**Michael Wells, City Secretary** | **DATE:** | **06/25/13** |

**Council Request**

## ITEM:

**Discussion and action regarding the appointment of the Mayor Pro Tem and Board and Commission Liaisons to include discussion regarding the role of the Council liaison.**

**City Manager Review: _____**

## DISCUSSION:

**Attached is the current listing of all existing Boards and Commissions in which Council Members serve as liaisons. New appointments need to be made for the 2013-2014 Council term.**

**For the Street Improvement Economic Development Corporation, the terms of office for the Board of Directors are two years per the Articles of Incorporation. The term of Councilmember Nolan will expire this year.**

## ATTACHMENTS:

**Council Appointments to Boards and Commissions**

COMMUNIQUE

AGENDA

# CITY OF BEDFORD
# MAYOR AND CITY COUNCIL APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES 2012-13

| | | |
|---|---|---|
| **Mayor Pro-Tem** | Roy W. Turner | **NEW MAYOR PRO-TEM** |

| BEDFORD BOARD, COMMISSION, AND COMMITTEE LIAISON | CURRENT COUNCIL MEMBER LIAISON | STAFF LIAISON | MEETING DATE | NEW COUNCIL MEMBER LIAISON |
|---|---|---|---|---|
| Animal Shelter Advisory Board | OPEN | Les Hawkins | 6x per year | |
| Beautification Commission | Roy W. Turner | Don Henderson | 3rd Mondays @ 6:30pm | |
| Building & Standards Commission | N/A | Joey Lankford<br>Tommy Peterson | As called | **N/A** |
| Community Affairs Commission | Michael Boyter | David Miller | 3rd Thursday @ 5:30pm | |
| Cultural Commission | Patricia Nolan | Beverly Griffith<br>Mirenda McQuagge-Walden | TBD | |
| Ethics Commission | N/A | Cliff Blackwell | 1x a year | **N/A** |
| Hotel/Motel Association Liaison | Patricia Nolan | Wendy Hartnett | Quarterly | |
| Library Board | Chris Brown | Maria Redburn | 3rd Wednesday @ 7:00pm | |
| NCTCOG/RTC | Michael Boyter | N/A | Varies | |
| Parks & Recreation Board | Jim Davisson | Mirenda McQuagge-Walden | 1st Thursday @ 7:00 pm | |
| Planning & Zoning Commission | N/A | Bill Syblon | 2nd & 4th Thursdays | **N/A** |
| Senior Citizen Advisory Board | Roy W. Turner | Cathy Haskell | Quarterly | |
| Teen Court Advisory Board | OPEN | Mindy Eichorst | Quarterly | |
| Trinity River Authority | Michael Boyter | N/A | As necessary | |
| Zoning Board of Adjustments | N/A | Russell Hines | 3rd Wednesday @ 6:00pm | **N/A** |

| COMMITTEE, FOUNDATION, AND CORPORATION MEMBERS | CURRENT COUNCIL MEMBER(S) | MEETING DATE | NEW COUNCIL MEMBER(S) |
|---|---|---|---|
| Audit Committee<br>(Mayor and 2 Members required) | Jim Griffin, Chris Brown, Roy W. Turner | Varies | |
| Industrial Development Authority | Jim Griffin, Jim Davisson, OPEN | As necessary | |
| Economic Development Foundation | Jim Griffin | As necessary | |
| Street Improvement Economic Development Corporation | Chris Brown, Roy W. Turner, Patricia Nolan, Jim Davisson | 3rd Tuesday of January & July | |
| Investment Committee Member | Roy W. Turner | Varies | |
| Health Facilities Development Corporation | Roy W. Turner, Chris Brown, Michael Boyter | As necessary | |