

A G E N D A

**Regular Meeting of the Bedford City Council
Tuesday, July 22, 2014
Bedford City Hall Building A
2000 Forest Ridge Drive
Bedford, Texas 76021**

**Council Chamber Work Session 5:00 p.m.
Council Chamber Regular Session 6:30 p.m.**

**COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>**

WORK SESSION

- Review and discuss items on the regular agenda and consider placing items for approval by consent.
- Discussion regarding City of Bedford Boards and Commissions.

EXECUTIVE SESSION

To convene in the conference room, if time permits, in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Lot 35R1, Block 13, Stonegate Addition.
- c) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to the Wallace W. Smith Survey A1392 Tr 1D.

REGULAR SESSION 6:30 P.M.

CALL TO ORDER/GENERAL COMMENTS

INVOCATION (Rev. Melvin E. Brown, Cathedral of Faith Church of God in Christ)

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/UPCOMING EVENTS

OPEN FORUM

(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)

CONSIDER APPROVAL OF ITEMS BY CONSENT

COUNCIL RECOGNITION

1. Employee Service Recognition

APPROVAL OF THE MINUTES

2. Consider approval of the following City Council minutes:
 - a) June 24, 2014 regular meeting
 - b) July 1, 2014 work session

PERSONS TO BE HEARD

3. The following individual has requested to speak to the Council tonight under Persons to be Heard:
 - a) Roger Gallenstein, 4013 Fairmont Court, Bedford, Texas 76021 – Requested to speak to the Council regarding the importance of a “Destination” for the City that will enhance its visibility in the Metroplex.

NEW BUSINESS

4. Public hearing and consider an ordinance to rezone the property known as Lot 4R, Block 4, Airport Freeway Center Addition, located at 1320 Tennis Drive, Bedford, Texas, from Heavy Commercial District (H), Section 4.13 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for Novak Motors; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located south of State Highway 183 and west of Brown Trail. (Z-248)
5. Public hearing and consider an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues, for Emmanuel Encountering International; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)
6. Public hearing and consider an ordinance to amend Ordinance 13-3056, specific to the City of Bedford Master Highway Corridor Overlay District, “MHC” to change the MHC map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)
7. Public hearing and consider an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from “R-15,000” Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for a Taco Bell Restaurant; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)
8. Consider a resolution authorizing the City Manager to enter into a contract with Blackboard, Inc., to provide a mass notification system for the City of Bedford, in the amount of \$46,560.17.
9. Consider a resolution authorizing the City Manager to enter into a contract with the Hurst-Euleless-Bedford Independent School District to provide two School Resource Officers for school year 2014/15, in the amount of \$149,370, paid for by the District.

10. Consider a resolution authorizing the submission of an application for the FY 2014 Edward Byrne Memorial Justice Assistance Grant in the amount of \$14,483 for police equipment.
11. Consider a resolution accepting the nomination of the Discovery Room at the Bedford Public Library to be named the Jennifer's Discovery Room by the Bedford Library Bookworms and the Hurst-Eules-Bedford Moms Offering Moms Support Club.
12. Consider a resolution authorizing the City Manager to dispose of obsolete, worn, or infrequently used library materials by donating them to the Bedford Library Friends.
13. Consider a resolution authorizing the City Manager to authorize a payment to Errol V. Housman for the acquisition of an easement on Lot 35R1, Block 13, Stonegate Addition.
14. Consider a resolution accepting the revised and updated City of Bedford Purchasing Policy and Procedures.
15. Report on most recent meeting of the following Boards and Commissions:
 - ✓ Animal Shelter Advisory Board - Councilmember Fisher
 - ✓ Beautification Commission - Councilmember Turner
 - ✓ Community Affairs Commission - Councilmember Boyter
 - ✓ Cultural Commission – Councilmember Champney
 - ✓ Library Board - Councilmember Davisson
 - ✓ Parks & Recreation Board - Councilmember Davisson
 - ✓ Senior Citizen Advisory Board - Councilmember Turner
 - ✓ Teen Court Advisory Board - Councilmember Farco

16. Council member Reports

17. City Manager/Staff Reports

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road.
- b) Pursuant to Section 551.072, to deliberate the purchase, exchange, lease or value of real property – Lot 35R1, Block 13, Stonegate Addition.
- c) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to the Wallace W. Smith Survey A1392 Tr 1D.

18. Adjourn into Regular Session

19. Take any action necessary as a result of the Executive Session

(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Friday, July 18, 2014 at 5:00 p.m., and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations must be requested in writing to the City Secretary's Office a minimum of seventy-two hours (72) hours prior to the scheduled starting time of the posted meeting. Requests can be delivered in person or mailed to the City Secretary's Office at 2000 Forest Ridge Drive, Bedford, TX 76021, or emailed to mwells@bedfordtx.gov. Some requests may take longer due to the nature, extent and/or availability of such auxiliary aids, services or accommodations.)



Council Agenda Background

PRESENTER: Michael Wells, City Secretary

DATE: 07/22/14

Work Session

ITEM:

Discussion regarding City of Bedford Boards and Commissions.

City Manager Review: _____

DISCUSSION:

This is a follow-up to Council's discussion from their July 1, 2014 planning session regarding the City's Boards and Commissions.

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Beverly Griffith, City Manager

DATE: 07/22/14

Council Recognition

ITEM:

Employee Service Recognition

City Manager Review: _____

DISCUSSION:

The following employees have completed a service period and are eligible for recognition:

Noel Scott	Police Department	10 years
Clifford Box	Fire Department	20 years

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Michael Wells, City Secretary

DATE: 07/22/14

Minutes

ITEM:

Consider approval of the following City Council minutes:

- a) June 24, 2014 regular meeting
- b) July 1, 2014 work session

City Manager Review: _____

DISCUSSION:

N/A

ATTACHMENTS:

June 24, 2014 regular meeting
July 1, 2014 work session

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 24th day of June, 2014 with the following members present:

Jim Griffin
Michael Boyter
Ray Champney
Jim Davisson
Steve Farco
Roger Fisher

Mayor
Council Members

constituting a quorum.

Councilmember Turner was absent from the meeting.

Staff present included:

Beverly Griffith
David Miller
Stan Lowry
Michael Wells
Kelli Agan
Gary Clopton
Natalie Foster
Roger Gibson
Les Hawkins
Tom Hoover
Meg Jakubik
Joey Lankford
Jill McAdams
Mirenda McQuagge-Walden

City Manager
Deputy City Manager
City Attorney
City Secretary
Technical Services Manager
IT Specialist II
Marketing Specialist
Police Chief
Deputy Police Chief
Public Works Director
Assistant to the City Manager
Fire Marshal
Human Resources Director
Managing Director

WORK SESSION

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15.

Public Works Director Tom Hoover presented information regarding Item #3, which is an update to the ordinance for traffic control signs, including stop and u-turn signs. He stated that signs are installed between ordinance updates for various reasons such as a new subdivision or a request by a citizen. The signs have to meet certain requirements and the City is required to perform a traffic study. The u-turn signs in the ordinance were at the request of HEB ISD for the school on Harwood Road. In answer to a question from Council, Mr. Hoover stated that the ordinance was last updated in 2011; and a ticket written without a traffic study could be contested.

Assistant to the City Manager Meg Jakubik presented information on Item #4, which is a housekeeping item from the budget that was passed the previous September. Several capital items were considered in last year's process that were going to be financed; however, the current fund balance is healthy enough

to support those items. This ordinance formalizes those appropriations within the budget document. Further, a placeholder dollar amount was put in for market and merit raises for employees and after the methodology was determined, these numbers are now being reallocated. There have also been unforeseen expenses that Council has approved and the ordinance formalizes those expenditures. In the General Fund, the placeholder money for market and merit increases has been reallocated. The Fund also includes the staff desktop and public safety laptop computers, the Public Works bucket truck, the cleanup of 533 Bedford Road, and Microsoft 365 licenses. Revenue accounts were identified, including ICE, Intermedix and Municipal Court Fines, that were performing above their budgeted amount and some of the additional revenue was captured to offset these expenses. In the Water and Sewer Fund, there is a net zero on actual expenditures due to salary savings. Items include staff desktop computers and Microsoft 365 licenses. Ms. Jakubik discussed 380 agreements that include sales tax rebates. During the budget process, it was anticipated that these would funnel through to the Economic Development Fund, in the form of a transfer from the General Fund, and an expense was included. It was later determined that it would be more efficient to go through contra accounts and therefore, the revenue and expenses in the Fund are zeroed out. Also included is the payment for the Quit Claim Deed. Items in miscellaneous funds include the Mobile Observation Tower in the Drug Enforcement Fund, cardio equipment for the Boys Ranch Activity Center in the Park Donation Fund, the move of market and merit increases to the appropriate funds in the Traffic Safety Fund, and the repair to the Detention Facility door control panels in the Facility Maintenance Fund. Overall, there is \$427,008 in additional revenue between the General and Economic Development Funds. There is an increase in expenditures in the amount of \$454,550. In answer to questions from Council, Ms. Jakubik stated that because the fund balance was better than expected, the City is using cash instead of debt to fund these items.

IT Specialist II Gary Clopton presented information regarding Item #13. The previous summer, issues were experienced with the mail server and explained that on an Exchange server, white space is generated. Staff was forced to migrate every user to a different drive. A panel of users was put together to see what the options were, which included moving to Gmail, moving to Microsoft 365, and reinvesting the money into an in-house server. After research, it was determined that the best thing to do was to move to Microsoft 365. Users would go from two gigabytes to 50 gigabytes, certain users would have a SharePoint driver, and they would be able to keep emails longer. In answer to questions from Council, Mr. Clopton stated that they were able to recover all of the emails; and that Microsoft 365 is compliant with the Center for Environmental and Geographic Information Services standards. There was discussion on the retention schedule for emails and that users are responsible for maintaining emails in compliance with the schedules. In answer to further questions from Council, Mr. Clopton stated that moving to the Microsoft cloud is less expensive than a new server; that they would receive automatic updates and limitations would be improved; that once an employee or councilmember leaves the system, the e-mail account is deleted and purged after 60 to 90 days; that the server was last replaced in 2008, which is beyond best practices; and a new server would cost approximately \$53,000.

Administrative Services Director Cliff Blackwell presented information regarding Item #8, which is the contract with the Tarrant County Tax Assessor/Collector for the assessment and collection of the City's property taxes. The City has used the service the past 22 years. It is a fee for service and the City has approximately 16,000 accounts. The price is \$1.10 per account, the same as the previous year, for a total cost of \$17,600. In answer to questions from Council, Mr. Blackwell stated that there were increases the two previous years; that there is not currently a cheaper alternative to using Tarrant County; and that he does not know of any other private firms that handle this service.

Technical Services Manager Kelli Agan presented information regarding Item #9, which is from a grant from the Tarrant County 911 District, through which the City was approved for \$21,062. Staff is proposing to use \$18,832 of those funds to expand the Emergency Operations Center call-taker station. After recent training, it was determined that the size of the room was inadequate. The proposal is to move a wall two feet, install built-in desks, and reposition the door to allow for more privacy.

Police Chief Roger Gibson presented information on Item #10, which is from a Justice Assistance Grant. Staff has researched working with a vendor to put surveillance cameras in primary locations within the City. The vendor will put in five cameras in five different shopping centers, as well as the infrastructure coverage. The shopping centers have agreed to absorb the utility costs and contribute up to \$500 each

for the installation of the electricity needs. At one location, a repeater needs to be installed to get from one side of the highway to the Law Enforcement Center, and they have agreed to waive their \$300 monthly fee. The vendor will try and make the system more robust by adding more customers. The City will have prerogative rights to override the system and it will be used with the Volunteers in Police Service (VIPS) program. For the remaining costs of the system, they will utilize their seizure funds. In answer to questions from Council, Chief Gibson stated that the number of cameras was based on costs; that Wildfire will be taking the lead on getting with other businesses about adding cameras; that all of the cameras will be pan-tilt-zoom with 360 degree rotation; that their goal once they received the mobile observation tower is to drive criminal elements to where the volunteers are located, who can also watch the camera locations; that there is no need to establish special procedures regarding privacy and that all volunteers are vetted; and that three of the cameras will be on poles and the other two will be on the corners of buildings.

Fire Marshal Joey Lankford presented information regarding Item #11, which is to use P-25 funds from Tarrant County 911 to purchase interoperable communications. They are proposing to provide radios for the Swift Water Rescue Team, the School Resource Officers, and for the Emergency Operations Center.

Deputy City Manager David Miller presented information regarding Item #14, which is a resolution supporting Tarrant County applying for Community Development Housing Grants. The City participates in the HOME grant program for the revitalization of homes in Bedford. The County has to apply for these grants every three years and this year's application has to be processed by the end of the month. In answer to a question from Council, Mr. Miller stated that if the grant is approved, the City's match would be approximately 30 percent.

Mr. Hoover presented information on Item #15. The City entered into an agreement with NTE in 2011 for the relocation of water and sewer mains that were in conflict with the highway improvements. There are four master utility agreements that total \$2,460,416 and it was agreed to be paid by the City this month. The City received the final invoice from Bluebonnet Contractors and staff is going through the discrepancies. A meeting has been scheduled for next week with their utility coordinator to reconcile with the difference. In answer to questions from Council, City Manager Beverly Griffith stated that the City has set aside money in the Utility Maintenance Fund each year, that they have been depositing from the Trinity River Authority into the Fund, and that the money in the Fund is in excess of what is required. Mr. Hoover stated that if the negotiations with the utility coordinator are not successful, he will be coming back to Council with a final payment, which will include credits for such items as locates and permits.

Human Resources Director Jill McAdams presented information regarding Item #6, which is for vision insurance. This insurance originally went out to bid at the request of employees and the City has been with Davis Vision for three years. Davis has a very narrow network, and employees have complained that only a handful of service providers accept Davis and they want a more expansive network. This is a voluntary insurance product so the onus of the premium is on the employee. Bids went out to five carriers and staff is recommending VSP, which has the largest network in the area. In meetings with employees, it was discussed that the cost with VSP is more than the other bids but that employees were amenable to switching because of the more expansive network. In answer to questions from Council, Ms. McAdams stated that every major vision provider in the area accepts VSP, while the others are hit and miss; that they did not receive pushback from employees who were excited to be able to go back to their provider; that customer service with Davis was an issue and that VSP is noted in the industry for their customer service and responsiveness to members; and that staff is recommending a change to the provider.

Human Resources Director Jill McAdams presented information regarding Item #7. She stated that at the request of Council, the City started this process earlier in the year. A work session was held with Council in May to discuss premiums, which have not changed. In April, claims ran over 197 percent of premium and in May, they were 85 percent of premium. In bidding out the health insurance, the City's broker asked for a one year or longer rate guarantee, and all bidders provided a 12-month contract period. They received bids from the four major carriers and all but the current carrier, Cigna, included an immature plan year factorization. Upon review of the April claims data, Aetna pulled their offer to reduce

their bid. Staff is recommending the City stay with Cigna. Staff bid out plan options including a reduced network, high deductible plans with health savings accounts, and a PPO plan. Meetings were held with employees to go over the options. A survey was also prepared and employees were asked to look at the local plus network to determine if their primary care physicians were on the plan. Of the 110 respondents, 63.64 percent indicated that their primary care physician was not on the network and 61.82 indicated that their specialist was not on the network. Due to the disruption of having to change doctors, staff is recommending staying with the two high deductible plans. After negotiations, the increase was reduced from 19 percent to 14.69 percent, which she stated was a very good premium based on claims. They are also recommending offering the PPO to employees, which will be monitored for utilization as it could increase premiums across all three plans. Staff has met with a local pharmacy and a pharmacy plan will be offered to employees. The pharmacy will offer a cash price for employees, which can be up to 50 percent cheaper than the insurance price. They will also purchase a subscription service through which they will research manufacturer rates and coupons for employees. They will also deliver the medication. On the PPO plan, normally a carrier would charge a two percent load fee for a third plan but Cigna has waived that fee.

In regards to the dental plan, staff went out to bid to six carriers. The current plan is a "freedom of choice" plan whereby an employee can move between a PPO plan and a DMO plan. That plan came in at a 13 percent increase or \$21,000. They went out to the carriers regarding a dual-option plan, which came in at a two percent reduction.

In answer to questions from Council, Ms. McAdams stated that in regards to mitigating losses, other cities are also facing double-digit increases; that medical insurance carriers are passing on a flat 10 percent due to the Affordable Care Act (ACA); and that 15 percent of users are driving 80 percent of claims. She discussed employee and spouse physicals and the City's Wellness Plan, which Cigna contributes \$12,000 towards. In answer to further questions from Council, she stated that self-insurance is not a viable option until they get between 50 and 60 percent of premium; and that other cities and other entities have unique challenges that affect their bottom line. Marsha Zimmerman with Benefits Seminar Plus stated that the ACA tax was included in the proposals; that it is pretty standard for 15 to 20 percent of the population to drive 80 percent of the claims as the workforce grows older and moves from the well quartile to the sick quartile; that this is the process and costs will continue to rise until younger people get into the workforce; and that new medical technology comes at a high price.

- **Presentation by Robert Hinkle, NTE, regarding the S.H. 183 expansion.**

Tommy Williamson with NTE presented information regarding the Highway 183 expansion. He stated that the project is 94 percent complete for the entire corridor and they are on track to be open at least six months ahead of schedule. The eastbound portion between Norwood Drive and Industrial Boulevard has been switched to its final configuration, and the final layer of asphalt has been laid on the eastbound and westbound frontage roads between Central Drive and Murphy Drive. Upcoming work includes shifting the westbound traffic to the TEXpress lanes for approximately one month, which will necessitate closing the westbound on-ramps at Murphy Drive and Central Drive, and the westbound off-ramp at Bedford Road. At Bedford Road, they are finishing up the north and southbound lanes and anticipate completion by mid-to-late August. At Central Drive, traffic has been shifted to the u-turn lanes and they will be shifted back to the center section within the next two weeks, weather permitting. The westbound and eastbound frontage roads between Westpark Way/Murphy Drive and Industrial Boulevard will need to be paved. They anticipate laying the final layer of asphalt on the westbound frontage road the upcoming weekend. He displayed a map showing the final configuration of the corridor. In answer to a question from Council regarding traffic flow issues at Westpark Way, Mr. Williamson stated that they have ordered a traffic study and the traffic signals will be adjusted accordingly; and that he will address issues related to traffic flow going northbound on Westpark/Murphy with their traffic control department. In regards to the landscape plan, he stated that it has been submitted to TxDOT and they expect comments back within the next two weeks. In answer to further questions from Council, it was stated that toll tags can be picked up at the Library and Customer Service and NTE's information center, and that the tolls would be collected by NTTA. There was further discussion on lighted street signs.

- **Presentation of the 2013-2018 Capital Improvement Plan for Sewer Line Renewals from Gary Burton Engineering.**

Public Works Director Tom Hoover presented information on the 2013 – 2018 Capital Improvement Plan for Sewer Line Renewals. Back in December, the City completed its first five-year program with the Texas Commission on Environmental Quality (TCEQ) regarding a sanitary sewer overflow initiative. The City was unable to finish up rehabilitation of some subdivisions as well as some point and downfall repairs, and asked for a two-year extension. Staff asked for Gary Burton Engineering to come up with a new five-year capital improvements program.

Antoine Cepak with Gary Burton Engineering stated that they have worked to tighten up the City's system and in the last report submitted to TCEQ, the flow from the 19.1 W meter station, which is the flow of wastewater to the Trinity River Authority, was reduced by 300,000 gallons per day. They will continue to work in the 19.1W and are set for what they need to do in 2013-2014. Projects include work at the Boys Ranch, including a renewal and replacing brick manholes; an outfall sewer as part of 19.1W; televising lines in the subdivisions and renewing only those that need it; and renewing an outfall sewer on Spring Valley Drive. The total amount of the projects is approximately \$1M. Mr. Hoover stated that they will continue to focus on the southern portion of the City where there are creeks that are starting to get into the metering stations. He stated that some of the sewer mains at the Boys Ranch go under the lake and the lines will be rehabilitated so they are out of the way.

In answer to a question from Council, Ms. Griffith stated that the water and sewer rate structure was reset the previous year to provide sufficient capital to pay for these projects on a cash basis. Following a question from Council regarding a flowchart of activities for the next ten years, Mr. Hoover discussed the City getting out from under TCEQ's enforcement order within the next two to four years; staff incorporating many of TCEQ's requirements into their daily operations; the age of the City's system; looking at options to rehabilitate subdivisions without tearing up streets; and after the five year plan, coming back with a master plan to address the aging system. In answer to questions from Council regarding saving 300,000 gallons at 19.1W, Mr. Cepak stated that there is a metering station through which the City pays for wastewater treatment, that they know what the flows are, and that there is a monthly amount the City is being billed; and that they did major infrastructure improvements to tighten up the system in 2013 and 2014, which resulted in flows coming down. He further stated that they televise the lines to see where flows are coming into the system and that is where they decide to renew. Mr. Hoover stated that the whole system was based on taking care of the overflows, which they are required to address by the TCEQ.

Mayor Griffin adjourned the Work Session at 7:04 p.m.

REGULAR SESSION 6:30 P.M.

The Regular Session began at 7:12 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order.

INVOCATION (Pastor Dr. Kevin Smith, Faith Christian Fellowship Church)

Pastor Dr. Kevin Smith of Faith Christian Fellowship Church gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

ANNOUNCEMENTS/UPCOMING EVENTS

Mayor Griffin presented an updated on Code Compliance issues. For 533 Bedford Road, the City has received the latest asbestos report, which they are in the process of reviewing to determine the next steps. For 3737 Cummings, the dilapidated barn has been torn down.

Marketing Specialist Natalie Foster reported that 4thFest will be on July 4 at the Boys Ranch Park starting at 4:00 p.m. There will be a ticketed inflatable area, a classic car show and free children's activities. Music by New Ground will be at 5:00 p.m. with a Salute to the Soldiers at 6:30 p.m. and fireworks at 10:00 p.m. Admission is free and there is paid parking at the Library. She reported that the Library will be celebrating its 50th anniversary with a party at the Library on June 30 starting at 2:00 p.m.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Fisher, to approve the following items by consent: 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15.

Motion approved 6-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

1. Employee Service Recognition

The following employees received recognition for dedicated service and commitment to the City of Bedford:

Ryan Hancock, Fire Department – 10 years of service
Deborah Carlisle, Police Department - 15 years of service
Torin Johnson, Fire Department - 20 years of service

APPROVAL OF THE MINUTES

2. Consider approval of the following City Council minutes: a) June 10, 2014 regular meeting

This item was approved by consent.

NEW BUSINESS

3. Consider an ordinance amending the City of Bedford Code of Ordinances, Chapter 114, Article II, Section 114-39 "Stop intersections" to include the specific locations listed for intersections designated as streets upon which vehicles stop before entering intersections; and for amending Chapter 114, Article II, Section 114-42, "Prohibited turns at intersections" to include the specific locations where drivers of vehicles shall not make a U-Turn where an authorized sign clearly indicates that no U-Turn is permitted; providing for a severability clause; providing for a penalty clause; and declaring an effective date.

This item was approved by consent.

4. Consider an ordinance amending the annual budget for the City of Bedford, Texas for the fiscal year October 1, 2013 through September 30, 2014; and declaring an effective date.

This item was approved by consent.

5. Consider a resolution approving the City of Bedford's Section 125 Plan that allows employees to make contributions for insurance premiums and Health Savings Accounts

(HSA) on a pre-tax basis as allowable under the Internal Revenue Service (IRS) Code Section 125.

This item was approved by consent.

- 6. Consider a resolution authorizing the City Manager to enter into a contractual agreement with VSP to provide supplemental vision insurance to employees as a voluntary benefit option.**

This item was approved by consent.

- 7. Consider a resolution authorizing the City Manager to enter into a contractual agreement for employee dental and health benefits with CIGNA.**

This item was approved by consent.

- 8. Consider a resolution authorizing the City Manager to enter into a contract with Ron Wright, Tarrant County Tax Assessor-Collector and Tarrant County, for the assessment and collection services of ad valorem taxes levied by the City of Bedford; and providing an effective date.**

This item was approved by consent.

- 9. Consider a resolution authorizing the City Manager to enter into a contract with The Rockaway Company, Inc. for renovations to the City's Emergency Operation Center in the amount of \$18,832.50, utilizing the Tarrant County 9-1-1 District PSAP Assistance Program Funding.**

This item was approved by consent.

- 10. Consider a resolution authorizing the City Manager to purchase a security camera network and recording system in the amount of \$22,361, from Wildfire Camera Networks.**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to purchase two-way radios from Motorola Solutions in the amount of \$33,101.90, utilizing the Tarrant County 9-1-1 P25 Assistance Program Funding.**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to cancel a Council meeting in July, November and December; and to reschedule the Council meeting in November to November 18.**

This item was approved by consent.

- 13. Consider a resolution authorizing the City Manager to purchase Microsoft 365 user licenses through SHI Government Solutions, a cooperative contract vendor with the Texas Department of Information Resources (DIR).**

This item was approved by consent.

- 14. Consider a resolution regarding City of Bedford participation in Tarrant County's Community Development Block Grant, Home Investment Partnership, and Emergency Solutions Grant Consortium for the three program year period, Fiscal Year 2015 through Fiscal Year 2017.**

This item was approved by consent.

15. Consider a resolution authorizing the City Manager to authorize a payment in the amount of \$2,460,416 to Bluebonnet Contractors, LLC for the relocation of the City of Bedford's existing utilities impacted by the North Tarrant Express Project.

This item was approved by consent.

Items 16, 17 and 18 were moved to after the Executive Session.

16. Presentation by staff of the history, current status and future plans for the Code Compliance issues associated with 608 Annette. **This item requested by Councilmember Davisson

Councilmember Davisson requested this item be placed on the agenda. He stated that there has been a lot of talk regarding this property. The intent of putting this item on the agenda was not to point fingers or create controversy but that he wants transparency in government and to keep people up to date on what the City can and is prepared to do. It is important that the citizens know what is going on in the City. Mayor Griffin stated that it is his hope that all citizens recognize that the City is doing everything it can within the parameters of State law in any and all cases related to Code Compliance. A tremendous amount of work has been done by the Police Department and Code on this property and there are certain parameters that limit what the City can do. They could expend money to pursue a case through District Court but the purpose should be to get the property cleaned up.

Police Chief Roger Gibson stated that the Police Department took over management of Code almost a year ago. The property first came to their attention in August of the previous year. Between Code Compliance Supervisor Corporal Brett Bowen, Deputy Chief Les Hawkins and the Code Officers, they have been out to the property multiple times every month. Their philosophy is to try and get compliance through cooperation. There have been conversations with another area City where the person in question also is in charge of property and they are having the same problems. They have issued 11 different citations since the previous August, including one the previous week. The subject is somewhat difficult to deal with but Deputy Chief Hawkins has gotten him to cooperate to bring out a commercial dumpster and allowing 6Stones to get involved. He stated that they hope to have the 6Stones team out there in the near future to remove some of the items, and that this is the best course to get immediate clean-up. In answer to a question from Council, Chief Gibson stated that in the year preceding the Police Department taking over Code, 3,621 code violations were addressed. Under the Police Department, that number has increased to 6,403 violations. Council requested to see a full report on the number of cases that have been successfully mitigated. He discussed concerns over the vitality of neighborhoods and State law that govern code issues including junk vehicles. In answer to a question from Council, Chief Gibson stated that they are going out to 608 Annette on a daily basis. In answer to a question from Council, City Attorney Stan Lowry stated that if the City took legal action, every option would require court intervention; that there are limitations by State law on what the courts can do; that if it were to go to District Court, it would be on a regular trial docket; and that the property owner would have their due process rights to litigate the matter fully.

17. Report on most recent meeting of the following Boards and Commissions:

✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

✓ **Beautification Commission - Councilmember Turner**

No report was given.

✓ **Community Affairs Commission - Councilmember Boyter**

Councilmember Boyter thanked Commission members Sal Caruso, Dianne Doughty, Roy Savage and Gary Morlock, who were in attendance. The Commission hosted a Mayor's Roundtable on June 12 to present the results of the citizen survey. Over 80 people attended and interacted with the Mayor in a

roundtable question and answer session. Attendees were invited to submit additional questions to the Mayor by email. The survey is on the City's website and frequently asked questions will be posted under the same tag as the survey.

✓ **Cultural Commission – Councilmember Champney**

Councilmember Champney reported that the Commission is working diligently on the July 19 arts program at the shopping center at the corner of Harwood Road and Central Drive. There will be bounce houses, painters and food trucks. They are also working on the application to the Texas Commission on the Arts to get an official designation from the State.

✓ **Library Board - Councilmember Davisson**

Councilmember Davisson reported that the Summer Reading Club is under way. The first event had someone from the Dallas Zoo and 290 children attended. Ramps have been set up for overflow parking. The second event had 204 children in attendance. The Library catalog on the website has been redesigned to be more user-friendly. He discussed the parking concession at the Library for 4thFest.

✓ **Parks & Recreation Board - Councilmember Davisson**

No report was given.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

No report was given.

✓ **Teen Court Advisory Board - Councilmember Farco**

Councilmember Farco reported that the Board will next meet in August.

18. Council member Reports

No other reports were given.

19. City Manager/Staff Reports

Ms. Griffith congratulated the Administrative Services Department and Ms. Jakubik for the City receiving its 18th consecutive Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada.

EXECUTIVE SESSION

This item was moved before Item #16.

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road.
- b) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 3737 Cummings Road.
- c) Pursuant to Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 608 Annette.

Council convened into Executive Session pursuant to Texas Government Code Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 533 Bedford Road; Section 551.071, consultation with City Attorney regarding pending or contemplated litigation

regarding 3737 Cummings Road; and Section 551.071, consultation with City Attorney regarding pending or contemplated litigation regarding 608 Annette at 7:22 p.m.

20. Adjourn into Regular Session

Council reconvened from Executive Session at 8:36 p.m.

21. Take any action necessary as a result of the Executive Session

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 9:00 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 4:00 p.m. in the TXI Conference Room, 1805 L. Don Dodson, on the 1st day of July, 2014 with the following members present:

Jim Griffin
Michael Boyter
Ray Champney
Steve Farco
Roger Fisher
Roy W. Turner

Mayor
Council Members

constituting a quorum.

Councilmember Davisson was absent from the meeting.

Staff present included:

Beverly Griffith
David Miller
Michael Wells
Cliff Blackwell
Roger Gibson
Tom Hoover
Meg Jakubik
Jill McAdams
Mirenda McQuagge-Walden
Maria Redburn
Bill Syblon
James Tindell

City Manager
Deputy City Manager
City Secretary
Administrative Services Director
Police Chief
Public Works Director
Assistant to the City Manager
Human Resources Director
Managing Director
Library Director
Economic Development Director
Fire Chief

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order at 4:01 p.m.

WORK SESSION 4:00 p.m.

- Council planning session to include discussion regarding the Council's visions, goals and related topics.

Brasher Lane

City Manager Beverly Griffith stated that the City had previously received requests from citizens to construct Brasher Lane and Midway Court, including associated utilities and drainage, and that the City entered into a contract with Pacheco Koch. Public Works Director Tom Hoover

stated that staff presented five scenarios to Council on January 24, who directed staff to look at preliminary cost projections and designs. Chris Cha with Pacheco Koch stated the total project is 1,210 linear feet with back-to-back 31 foot curb and gutter roads, along with two six-by-four box culverts at a length of approximately 1,550 linear feet. It would also include water and sewer adjustments and the water and sewer improvements along Highway 157. In regards to the pavement, it is 1,210 linear feet, one-fourth of which is commercial and will have eight-inch pavement, and three-fourths of which is residential and will have six-inch pavement. The metal railing at the end of Aspenwood Drive and Brasher Lane will be removed. The sidewalks will be four feet and off of the back of the curb, leaving approximately two feet between the curb and the sidewalk. A TxDOT permit will be needed along Industrial Boulevard. The geotechnical investigation has been completed and it will be six inches of lime with a stabilized subgrade. In regards to drainage improvements, there are currently three 48-inch pipes going into a channel. The channel will be eliminated and paved over, and the water in the pipes would be put into two boxes. At the downstream end, they will do clean-up and grade the channel down to the headwall. In answer to questions from Council, Mr. Cha stated that the rights-of-way are already in place and there may be some drainage easements. Miscellaneous improvements include lowering an exposed sewer pipe, upsizing 200 feet of sewer lines from eight-inch to 12-inch pipe, and eliminating an exposed water pipe. The total cost is \$1.3M for Brasher Lane and Midway Court, and \$200,000 for the water and sewer improvements. In answer to questions from Council, it was stated that the project includes the approach on Renee Drive and that there was previous discussion on leaving Renee Drive alone as it is unknown how that property is going to develop. In regards to a timeline, Mr. Cha stated that 60 percent of the design should be done by the end of July, the project bid out for construction in September or October, and that it would take approximately six months for completion. In answer to questions from Council, Mr. Hoover stated that this project will provide sewer and water service from Shipley's Do-Nuts to the carwash. In regards to paying for the project, Ms. Griffith stated that the water and sewer portion could come out of the Utility Fund, the stormwater and drainage portion could come out of the Stormwater Fund, and the paving portion could come out of 4B. There would probably be a need for a short term debt issuance on the stormwater/drainage and paving portions. In regards to interest in the properties along Highway 157, Development Director Bill Syblon discussed a dialysis center north of the carwash and that fast-casual restaurants have worked on the Eules side. There was discussion on the Comprehensive Land Use Plan, the zoning of the properties, if this was the best use of \$1.5M for road improvements in the City, maximizing the value of properties, having eight-inch concrete for the commercial paving, and the 20 percent contingency. Council was of the consensus to include this project in the Capital Improvement Plan as part of the budget process.

Public Works Projects

Mr. Hoover discussed the water distribution update and that staff is looking at improving on water quality issues in the Bedford Road and Brown Trail area. They are proposing to do a major water line project from the elevated tank to the west, which would require tearing up Bedford Road. In the 4B budget, they are proposing to replace the section of Bedford Road from Somerset Drive to Brown Trail with concrete, along with fixing the four corners with ADA access. In answer to a question from Council, Mr. Hoover stated that concrete is easier to maintain in the long run, that asphalt is cheaper but does not last as long at 15 to 20 years as opposed to concrete at 30 to 50 years, and that generally asphalt is \$30 a yard compared to \$45 a yard for concrete. Mr. Hoover discussed mill overlays on Carolyn Drive and Schumac Drive and concrete panels on Wade Drive. He stated that the City is averaging four water main breaks a month, and that staff would like to focus on the major pipes along the perimeter of the City and then focus on mains in the subdivisions. In regards to the Northwest Pressure Plane

project, they are 85 percent complete with the water mains, the pavement is in the process of being repaired, and the pumps have been ordered and should be in by August, and that they are looking to have the system tied in together by the first part of September. In regards to funding for sidewalks, Mr. Hoover stated that sidewalks are put into three categories: A-List are pretty substantial trip hazards, B-List are not as bad but need to be looked at, and C-List is cracked and would become A or B List as the trees continue to grow. All three categories add up to 28,000 square feet of sidewalk at a cost of \$170,000, and staff has been budgeting approximately \$25,000 to \$30,000 a year. For a street to be eligible for CBDG money, both sides of the street need to fall within the CBDG area. In regards to a sidewalk on Pipeline Road, it was stated that the property falls within the City of Eules. There was discussion on a sidewalk on Bedford Road, which had been designed but that Council decided to move forward on the sidewalk on Schumac Lane instead. There was discussion on the property at Laurel Lane and Cheek Sparger Road being in the 4B budget.

Budget

City Manager Beverly Griffith presented information on budget items and asked for Council feedback. She stated that risks the City must address include the following: confusing strategic planning with strategic visioning; inadequate fiscal planning; failure to invest in the future; and the loss of human capital. In regards to taxable values, she stated that the preliminary report received in April shows the values to be up by 3.28 percent. The June numbers are typically low because properties that are under protest are not included. Sales tax collections are above budget but there are multiple incentive agreements that have sales tax rebates.

In regards to employee benefits, Ms. Griffith stated that the contract for health insurance has been awarded and that increases were passed on to employees for dependent coverage. In regards to TMRS, employees currently contribute five percent with the City doing a two-to-one match. When TMRS was first implemented, the City was unable to discontinue with ICMA as several employees had borrowed against their accounts; however, a sunset date to pay off those loans was set for October 1, 2014. This would be the first opportunity to transition employees fully into TMRS or to a higher contribution rate to TMRS. There was discussion on completely terminating ICMA including that it would have a net zero effect. In regards to compensation, she asked if Council wanted to consider cost-of-living adjustment (COLA) or a merit increase, or a combination of both, since there has been an increase to employee deductions. There was discussion on the numbers for a COLA including that it would depend on when it is done; that the impact of a change to TMRS would not be until January; and that the average COLA based on a recent survey is approximately 2.5 percent. She stated her recommendation was a COLA up to the amount of what is deducted from TMRS. There was discussion on doing a one-time payment, the impact of technology and most City services still being a human process; and sustainability being a high priority.

In regards to new initiatives, Ms. Griffith discussed adding a dedicated multi-family inspector and adjusting the fees paid by apartments on a monthly basis to fund the inspection program. The current fee is \$0.75 per unit per month and has not been changed since the late 1990s. There was discussion on the multi-family inspections being brought in-house and raising the fee by \$0.50. In answer to questions from Council, Fire Chief James Tindell stated that multi-family inspections are being split between two building inspectors; that the City of Hurst has three inspectors dedicated to multi-family inspections; that the other two inspectors would still assist the multi-family inspector; and that 50 percent of the complexes have been inspected in the first six months of the year. Regarding a crime free multi-family officer, Police Chief Roger Gibson stated that it would be a civilian position that would serve as a liaison between the Police

Department and the apartment managers, and that the program would be voluntary. A database of participating complexes would be maintained by the Bedford Apartment Managers Association. There was discussion on apartments contributing money to the program; that there are 38 complexes in the City; and that there is a large turnover in apartment managers. Ms. Griffith discussed performing a business process analysis for Code Compliance and Building Inspections. She stated that there are best practices out in the community and the idea is to, either in-house or using a consultant, identify what those best practices are. In answer to questions from Council, Ms. Griffith stated the cost for such an analysis is between \$32,000 and \$35,000, and that the analysis would have to be kept up-to-date based on changing laws and demographics. There was discussion on being proactive when it comes to Code Compliance; avoiding debating code issues in open meetings; establishing a baseline; and code enforcement being fluid. Chief Gibson stated that Code is on an old software system, which causes difficulty in extrapolating data; that the secretary for Code has developed a secondary database; and that the new computer module would allow the history of a location to be seen at a glance.

In regards to Public Works, Ms. Griffith stated that there is a need to replace some large equipment including a backhoe and a sewer camera van that is currently 16 years old. Mr. Hoover stated that in regards to building security improvements, there are no cameras to protect the equipment and that they want to change the front entry gate from a keypad to electronic. There was discussion on whether other security improvements would make more sense including a new fence; that some equipment is equipped with GPS; and cameras serving as a deterrent. In regards to street lights, Mr. Hoover stated that 70 residents have asked for street lights; that the average cost of each light is \$4,000 depending on electrical needs; and that this is an item that is not currently being funded. There was discussion on lighting standards; prioritizing the list of street light requests; that all requests are residential; the Library entrance on Bedford Road; that the City used to budget \$10,000 to \$12,000 a year, but that it was cut in the early 2000s and not funded since; that staff receives five to six requests a year; maintaining the lights that are already in place; and that the lights are maintained by Oncor.

Ms. Griffith discussed the Tourism Fund, including that hotel/motel occupancy taxes are below projections by ten percent or \$75,000 due to the highway construction and contracting; and the relationship between those collections and the increased requests for initiatives and programs. She discussed setting aside funds on a recurring basis for a technology fund and maintenance needs for the Library. In regards to initiatives from the Citizen Survey, she stated that staff will bring to Council plans, including proposals for funding, to address certain issues including junk vehicles. She discussed the expiration of the contract with the City of Colleyville for Fire Station 2 at the end of Fiscal Year 2014-2015; and that staff needs input on how Council wants to proceed including absorbing the cost through the tax rate or some other way to make up the deficit by October 2015. There was discussion on the positive impact Station 2 has on the City's insurance rate; that other cities are not interested in joint ventures anymore; that if the City would be re-rated without Station 2 that it would be lucky to get a rating of 4 or 5; that the staffing for Station 2 is where it needs to be; and that 99 percent of its fire protection has been for Bedford.

Code Compliance

Mayor Griffin stated that he wanted to send a clear message to Code Compliance that Council is behind them and that they support what they are doing. He stated that discussion tonight is to set priorities of what Code needs to focus on, including the survey results regarding junk vehicles and trash in yards. Chief Gibson stated that Code has processed 6,403 violations since the Police Department took over the division, which is a significant improvement. He discussed

how sign violations were previously inputted per sign and now multiple signs at one location are being treated as one call. Of those total violations, 231 violations remain open. There were 809 violations for garbage being put out too early the previous 12 months through a combination of complaints and staff observations. He stated they are creating a form for tree violations with a disclaimer regarding tree services that follow Code officers. There was discussion on putting this information on the website and social media. Chief Gibson further discussed ordinance revisions, district realignments, the Neighborhood Revitalization Program, procedures for repeat violators, staff being on the same page on what is going to be done when there is a violation, and putting the procedures in place that after the first extension, or one beyond 14 days, would need supervisor approval.

In answer to questions from Council, Chief Gibson stated that violations for trash being out too early includes recycle bins; that with the addition of resources including extra personnel and field tablets, Code's numbers will continue to improve; and that they have not received a lot of requests from the public on trash being out too early and that it mostly came from Council. There was discussion on changing the ordinance regarding trash being out too early including for when it is darker during winter hours; a pilot program for the use of recycle carts; prioritizing Code issues from a health and safety standpoint; other crimes being discovered at code violators' properties; educating the public including that a list of top ten code violations was included in the last Bedford Connection and is included in all new resident packets, as well as code tips being on the back of water bills; and the outdated software being a big obstacle.

Smoking Ordinance

Deputy City Manager David Miller discussed prohibiting smoking in restaurants. This had been discussed over the years but was set aside during the highway expansion due to its effect on the negotiations the City had with the restaurants. He asked to get direction on what Council would like to do and stated that if they do something, it would need to include electronic cigarettes. In answer to a question from Council, Mr. Syblon stated that in speaking with new restaurants, the smoking ordinance has not come up. Mr. Miller discussed excluding certain establishments based on their alcohol sale ratios and creating a definition of bar/tavern. He discussed allowing smoking on patios and stated that several cities have provisions that allow smoking on patios adjacent to the restaurant, and some have distance requirements for how close the patio is to the main entrance. There was discussion on grandfathering current establishments, establishing compliance dates, and being unilateral; visiting local restaurants regarding the distance from their patios to the front entrance; the City being business friendly; that certain businesses are waiting on the City to put smoking regulations in place; the definition of a sports bar; having restaurants apply for an exception; and establishing a timeframe. Council was of the consensus to prohibit smoking in restaurants in all hours of operations; to address existing establishments that are pushing the higher percentage of alcohol sales; and to allow smoking on patio areas. Council was of the consensus to prohibit smoking in parks, including parking lots, with a temporary exception for City special events. In regards to distance requirements from front entrances, the current City regulation is 25 feet from a City building, with the exception of the Library, which is 100 feet, and there was discussion on making a special exemption for the Senior Center. Mr. Miller discussed how well received the roll-out of the City of Weatherford's ordinance was. He stated that staff will bring back an ordinance to the Council.

Boards and Commissions

Mayor G riffin stated the goal of this discussion was to work through each Board and Commission with the objective of producing a document that includes their mission statement and functions for each member to sign. In regards to the Building and Standards Commission and the Zoning Board of Adjustment, there have been issues getting people to participate on those boards and after extensive discussion and research, it was determined that it was in the best interest to combine them. There was discussion on having all current board and commission members reapply; clarifying the role of the Council liaison; notifying the members of the boards and commissions about this process; the Mayor meeting with the chairpersons of all of the boards and commissions; leaving off the Teen Court Advisory Board from the discussion as it is done in conjunction with two other cities; moving interviews and appointments to September to align with the City's fiscal year; and the inconsistency on how meetings are run.

In regards to the Animal Shelter Advisory Board, Council was of the consensus for their purpose and function to be from the State definition and for them to meet three times a year instead of six. There was discussion on Board members adding to staff's workload and the potential effect on volunteerism. There was further discussion on the Board not having a secretary and Council was of the consensus to add the position of a secretary as part of their function.

Council was of the consensus that for all Boards and Commissions, the agenda is the responsibility of the staff and council liaisons with input from the chairperson; that all subcommittee meetings have to be held in accordance with the Open Meetings Act including posting agendas; and that the Council would appoint all chairpersons.

In regards to the Beautification Commission, the Council was of the consensus to leave the purpose alone and to formally establish their Adopt-A-Street, Clean Up Bedford, and Chunk Your Junk subcommittees. Council was further of the consensus that subcommittees for every Board and Commission have to be approved by the Council.

In regards to the Community Affairs Commission, the Council was of the consensus to remove the second section of their official purpose that speaks to providing specific input on items that make doing business in the City difficult and point out areas of concerns. Council was also of the consensus to formally approve their Business Outreach, Residential Outreach, Faith Based Outreach, and City Expo subcommittees. Further, Council was of the consensus that any requests for funding and/or City staff time by any Board or Commission be made through the staff liaison.

In regards to the Cultural Commission, there was discussion on revising the official purpose. Council was of the consensus to formally approve their Arts Incubator, 501(c)(3), and Storefront Gallery subcommittees. Council was also of the consensus to add a sentence to the purpose of each Board and Commission regarding making a yearly report to Council.

Council generally discussed the Library Advisory Board and the Parks and Recreation Board. In regards to the Senior Citizen Board, there was discussion on the usefulness of the Board since the Senior Center is no longer shared with the City of Hurst. Staff will inquire with the Senior Center Manager to discuss whether the Board needs to be disbanded.

There was discussion on doing a S.W.O.T analysis of the Bedford Commons, looking for an investment group and establishing criteria from investors, and creating a presentable plan.

There was discussion on setting the public meetings on the Bedford Commons and it was decided, depending on the schedule of the consultant, to hold it on October 14.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 9:30 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary



Council Agenda Background

PRESENTER: See below

DATE: 07/22/14

Persons to be Heard

ITEM:

- a) Roger Gallenstein, 4013 Fairmont Court, Bedford, Texas 76021 – Requested to speak to the Council regarding the importance of a “Destination” for the City that will enhance its visibility in the Metroplex.

City Manager Review: _____

DISCUSSION:

N/A

ATTACHMENTS:

Letter of Request

From: Roger Gallenstein [REDACTED]
Sent: Tuesday, July 15, 2014 2:54 PM
To: Jacobs, Amanda
Subject: Person to Be Heard

Amanda,

As a follow up to your email and our conversation this afternoon I am requesting to speak as "Persons to Be Heard" at the Bedford City Council meeting on Tues. July 22nd.

My topic and title of my talk will be "Bedford Needs a Destination." I will be trying to convey to the Council the importance of a "Destination" for the city that will enhance it's visibility in the Metroplex, bring revenue to the city and add to the overall quality of life for the citizens of Bedford. As we discussed I'll stop by your office this Friday morning to review the logistics of showing the youtube video that is referenced in my email to Michael Wells. Thanks in advance for your help.

Roger Gallenstein



Council Agenda Background

PRESENTER: Jacquelyn Reyff, Planning Manager

DATE: 07/22/14

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Public hearing and consider an ordinance to rezone the property known as Lot 4R, Block 4, Airport Freeway Center Addition, located at 1320 Tennis Drive, Bedford, Texas from Heavy Commercial District (H), Section 4.13 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for Novak Motors; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located south of State Highway 183 and west of Brown Trail. (Z-248)

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

The property located at 1320 Tennis Drive has an existing former health club and open space. The applicant, Jim Calvert of Novak Motors, would like to utilize this property as a corporate headquarters and vehicle lot for a division of his company. They expect approximately 30 employees. Earlier in 2014, the open space property to the south was replatted and combined with the parcel at 1320 Tennis Drive.

The existing building will be repurposed for the corporate headquarters and the parcel to the south will be fenced in with wrought iron fencing and used as a parking lot to hold automobiles. There will be no changes to the footprint of the existing building to expand it and this property is not located in the Master Highway Corridor Overlay District (MHC); therefore, no additional design standards beyond what is allowed in the Planned Unit Development District are required.

Zoning and Site Conditions:

The property is zoned H, Heavy Commercial District. This Zoning District is established to provide for development of retail and commercial uses, including higher intensity commercial uses. The requested rezoning is H to PUD. An office and parking lot are permitted uses within the PUD Zoning District when it has been rezoned. The surrounding land uses adjacent to the property are as follows:

	North	South	East	West
Zoning of Adjacent Property	H	H	H	None
Land use	Commercial	Commercial	Commercial	Tennis Drive

Height and Area Regulations:

All setbacks including front yard, side yard, rear yard, and height meet the Zoning Ordinance. These are indicated in the following table:

	Front	Side	Rear	Height
Required	20 feet	10 feet when next to Side Street	No Minimum	Maximum 35 feet
Existing	20 feet	10 feet when next to Side Street	15 feet	25 feet

Parking Regulations and Traffic Circulation:

Ingress and egress is accomplished through two existing curb cuts along Tennis Drive with one to the south of the property, and one to the north of the property. The office building has approximately 90 parking spaces. The total number of required parking spaces for the entire property is 175, and the proposed number of parking spaces is 196, which includes 6 handicap parking spaces.

Landscaping and Screening Regulations:

The site is 3.258 acres or 141,138 SF in size, and of that 20% is required to be landscaped, or 28,228 SF. The landscaping plan indicates 28,693 SF or 21% of landscaping will be provided, which is in excess of the 20% required. The parking lot is 95,784 SF and proposed parking lot landscaping will be 10,730 SF in excess of 10% to over 11%. There are numerous existing trees on the property, which account for credits in consideration of the required landscaping.

Requested Variance allowed under the PUD:

1. A wrought iron fence to be 6 FT in height and located in the front yard along Tennis Drive.
*Fences in front yards are allowed per Section 5.5 Screening Requirements, to be no taller than 2.5 FT.

Comprehensive Plan:

The Comprehensive Plan indicates the location of 1320 Tennis Drive to be commercial. Therefore, the proposed use of an office and parking lot at this location would not conflict with the Comprehensive Plan.

On June 26, 2014, the Planning and Zoning Commission voted to approve the rezoning request 7-0-0.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance to rezone the property known as Lot 4R, Block 4, Airport Freeway Center Addition, located at 1320 Tennis Drive, Bedford, Texas from Heavy Commercial District (H), Section 4.13 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for Novak Motors; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located south of State Highway 183 and west of Brown Trail. (Z-248)

FISCAL IMPACT:

N/A

ATTACHMENTS:

- Ordinance
- Site Plan
- Topographic Survey
- Landscape Plan
- Planting Details
- Photo of site
- Application
- Property Owner Notification Map
- Minutes
- Star Telegram Publication

ORDINANCE NO. 14-

AN ORDINANCE TO REZONE THE PROPERTY KNOWN AS LOT 4R, BLOCK 4, AIRPORT FREEWAY CENTER ADDITION, LOCATED AT 1320 TENNIS DRIVE, BEDFORD, TEXAS FROM HEAVY COMMERCIAL DISTRICT (H), SECTION 4.13 OF THE CITY OF BEDFORD ZONING ORDINANCE TO PLANNED UNIT DEVELOPMENT DISTRICT (PUD), SECTION 4.15 OF THE CITY OF BEDFORD ZONING ORDINANCE, FOR NOVAK MOTORS; DECLARING THAT THIS ORDINANCE BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY CLAUSE; AND DECLARING AN EFFECTIVE DATE. THE PROPERTY IS GENERALLY LOCATED SOUTH OF STATE HIGHWAY 183 AND WEST OF BROWN TRAIL. (Z-248)

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that the Bedford Comprehensive Zoning Ordinance be amended for the property known as Lot 4R, Block 4, Airport Freeway Addition, Bedford, Texas, from Heavy Commercial District (H), Section 4.13 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance. The property is generally located south of State Highway 183 and west of Brown Trail. (Z-248)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the Zoning Ordinance be amended and the map designated "OFFICIAL ZONING ORDINANCE MAP OF BEDFORD, TEXAS" be revised and amended so that the land described as:

The property known as Lot 4R, Block 4, Airport Freeway Addition located at 1320 Tennis Drive, Bedford, Texas shall be shown as approved by this ordinance.

SECTION 3. That the Site Plan and Landscaping Plan attached hereto are approved as a component of this ordinance approval. Any revisions to the property that deviate from the attached hereto shall require an amendment to this ordinance.

SECTION 4. That approval of amending the Zoning Ordinance is subject to no stipulations.

SECTION 5. That from and after the final passage of this ordinance, the land described herein shall be subject to the Amended Ordinance and uses of an Amended Zoning Ordinance.

SECTION 6. That this ordinance shall be cumulative of all provisions of other ordinances of the City of Bedford, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting revisions of such ordinances are hereby repealed.

SECTION 7. That it is hereby declared the intention of the City Council of the City of Bedford, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 8. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this ordinance shall be fined not more than two thousand dollars (\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

ORDINANCE NO. 14-

SECTION 9. That this Ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Bedford and the laws of the State of Texas.

PRESENTED AND PASSED this 22nd day of July, 2014 by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

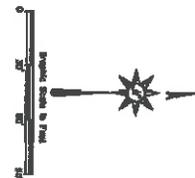


City of Bedford Texas
 Development Department
 Planning and Zoning

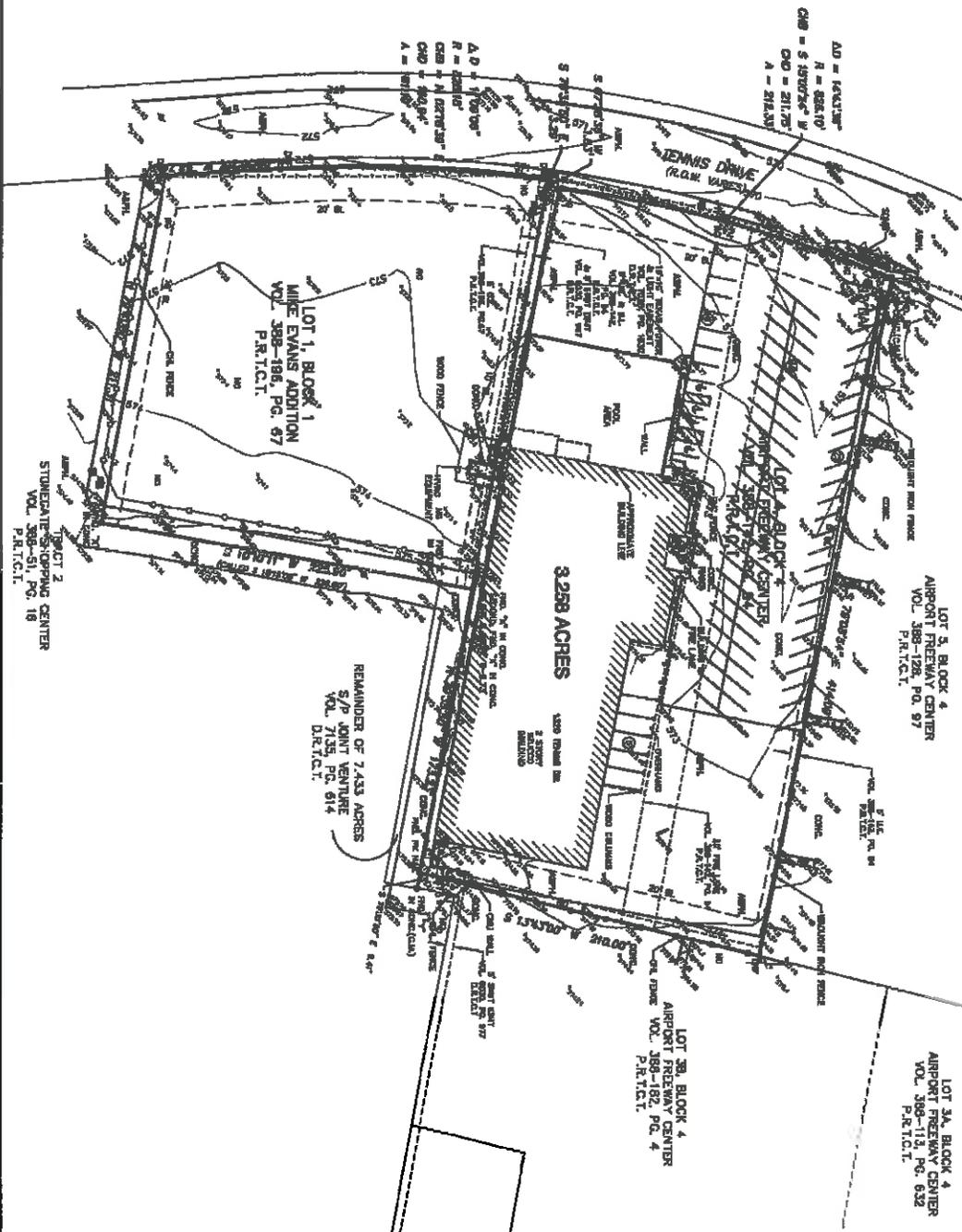
06-02-4PO:4 RCVD

Z-248

- ABBREVIATIONS**
- AD - ADJUSTED DISTANCE
 - ADJ - ADJACENT
 - AL - ALIEN
 - AN - ANGLE
 - AP - AREA
 - AS - AREA SURVEY
 - AV - AREA VOLUME
 - BE - BEARING
 - BL - BLOCK
 - BO - BOUNDARY
 - BR - BOUNDARY
 - CA - CORNER
 - CD - CENTER
 - CH - CHAIN
 - CL - CENTER LINE
 - CM - CENTER MARK
 - CO - CORNER
 - CR - CORNER
 - CS - CORNER
 - CT - CORNER
 - CU - CORNER
 - CV - CORNER
 - DA - DISTANCE
 - DB - DISTANCE
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 - DD - DISTANCE
 - DE - DISTANCE
 - DF - DISTANCE
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 - IR - INTERSECTION
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- LEGEND**
- 1. BOUNDARY
 - 2. CENTER LINE
 - 3. ADJUSTED DISTANCE
 - 4. AREA SURVEY
 - 5. CORNER
 - 6. CENTER MARK
 - 7. CORNER MARK
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SPRY SURVEYORS
 3.258 ACRES
 TOPOGRAPHIC SURVEY

LOT 1, BLOCK 1, MIKE EVANS ADDITION VOL. 388-186, PG. 67 P.A.T.C.T.
 LOT 2, STUMBERG-SHOOP CENTER VOL. 388-51, PG. 18 P.A.T.C.T.
 REMAINDER OF 7.433 ACRES S/P JOINT VENTURE VOL. 388-51, PG. 614 P.A.T.C.T.

THESE SURVEYORS HAVE BEEN LICENSED BY THE STATE OF TEXAS AND ARE QUALIFIED TO PERFORM SURVEYS OF ALL KINDS AND TO TAKE AND RECORD SURVEY INSTRUMENTS. WE HEREBY CERTIFY THAT WE HAVE PERSONALLY CONDUCTED THIS SURVEY AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE AND BELIEF.

RECORDED
 BOOK 100, PAGE 100

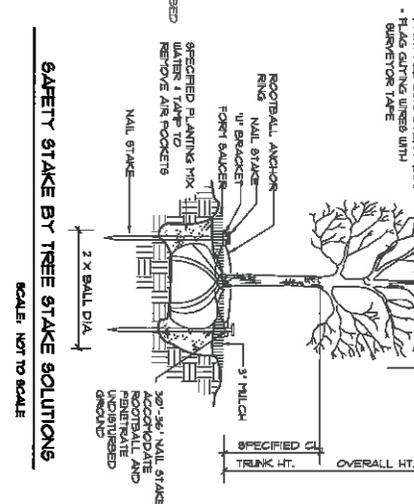
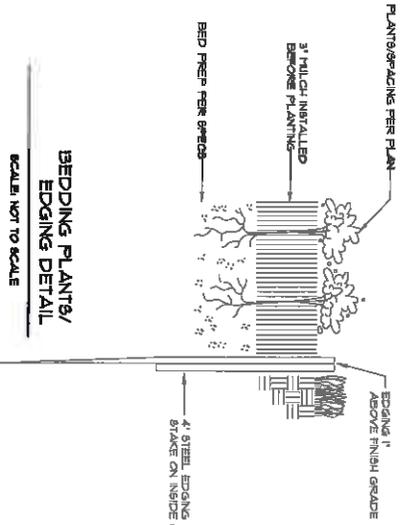


BY THE CITY OF BEDFORD TEXAS. ALL RIGHTS RESERVED. THE LANDSCAPE ARCHITECT'S SEAL, TITLE, AND NUMBER SHOWN FOR THIS PROJECT ARE FOR ORIGINAL PROJECT AND THE LAND...

- PLANTING NOTES:**
1. PREPARE SITE AND CONDITION SUBJECT TO APPROVAL OF OWNER'S REPRESENTATIVE.
 2. ALL PLANT MATERIAL TO BE NURSERY GROWN STOCK.
 3. ALL PLANT MATERIAL TO BE INSTALLED IN THE PRESENCE OF ALL PLANT MATERIAL WITHIN PROJECT'S BOUNDARIES.
 4. ALL CONTRACTOR GROWN PLANTS TO HAVE FULL, VIGOROUS ROOT SYSTEM.
 5. ALL PLANTS WILL BE ROUGHED AND "FLY" BRANCHED. ALL TREES WITH CONTRACTORS TO PROVIDE CAREER WITH: IMPROVED MAINTENANCE SCHEDULE OF ALL PLANTS AND LAWN.
 6. CONTRACTOR SHALL PROVIDE ALL PLANT MATERIAL PER CITY STANDARDS AT ALL ENTRANCES TO SITE.
 7. CONTRACTOR SHALL PROVIDE ALL PLANT MATERIAL PER CITY STANDARDS AT ALL ENTRANCES TO SITE.
 8. CONTRACTOR SHALL PROVIDE ALL PLANT MATERIAL PER CITY STANDARDS AT ALL ENTRANCES TO SITE.
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 11. CONTRACTOR SHALL PROVIDE ALL PLANT MATERIAL PER CITY STANDARDS AT ALL ENTRANCES TO SITE.

PLANT LIST

Symbol	Quantity	Code Name	Scientific Name	Common Name	Planting Size	Comments
⊕	14	Qash	Quercus shumardii	Burned oak	3"-C&I	B 1 B, Single straight trunk, full
⊙	14	Uter	Ulmus crassifolia	Cedar elm	3"-C&I	B 1 B, Single straight trunk, full
⊖	9	Qand	Quercus virginiana	Southern live oak	3"-C&I	B 1 B, Single straight trunk, full
▨	102	Tdas	Taxodium ascendens	Asian Grasses	4" pot	12" O.C.



SOIL REPLACEMENT

REMOVE EXISTING CONCRETE AND LOCATIONS TO DEPTH OF 18"

REPLACE W/ TOPSOIL, WATER AND TAMP TO REMOVE AIR POCKETS

REMOVE LINE SITE AND DRIVE NEW CIVIL DRAINAGE

REMOVE EXISTING CONCRETE AND LOCATIONS TO DEPTH OF 18"

REPLACE W/ TOPSOIL, WATER AND TAMP TO REMOVE AIR POCKETS

REMOVE LINE SITE AND DRIVE NEW CIVIL DRAINAGE

Contact Information:
TREE STAKE SOLUTIONS
www.treestakesolutions.com
JEFF TULEY
903-676-6143

PLANTING DETAILS

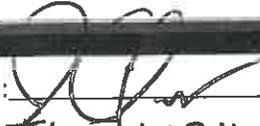




Z-248

**City of Bedford
Change of Zoning Application**

Date 5 Feb 2014

Applicant Name (Print): JIM CALVERT (*Signature): 
 Address: 1704 DAK KNOLL DR. COLLEYVILLE, TX 76034
 Telephone number: 817-937-7264 Fax number: 817-590-8866

I, the undersigned owner, or _____ (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:
 From: H To: PUD

as provided in the City of Bedford Zoning Ordinance. I hereby certify that there are no existing dwellings or other buildings located on the property which would not conform to the construction standards, of the zoning classification being proposed, except as provided in Section 2.3, Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures & Nonconforming Uses of Structures & Premises of the City of Bedford Zoning Ordinance.

Legal Description: Lot 4R Block 4 Addition AIRPORT FREEWAY CENTER
 Tract _____ Abstract _____ Survey _____ to the City of Bedford, Texas.
 Street Address 1326 TENNIS DR. BEDFORD, TX 76022

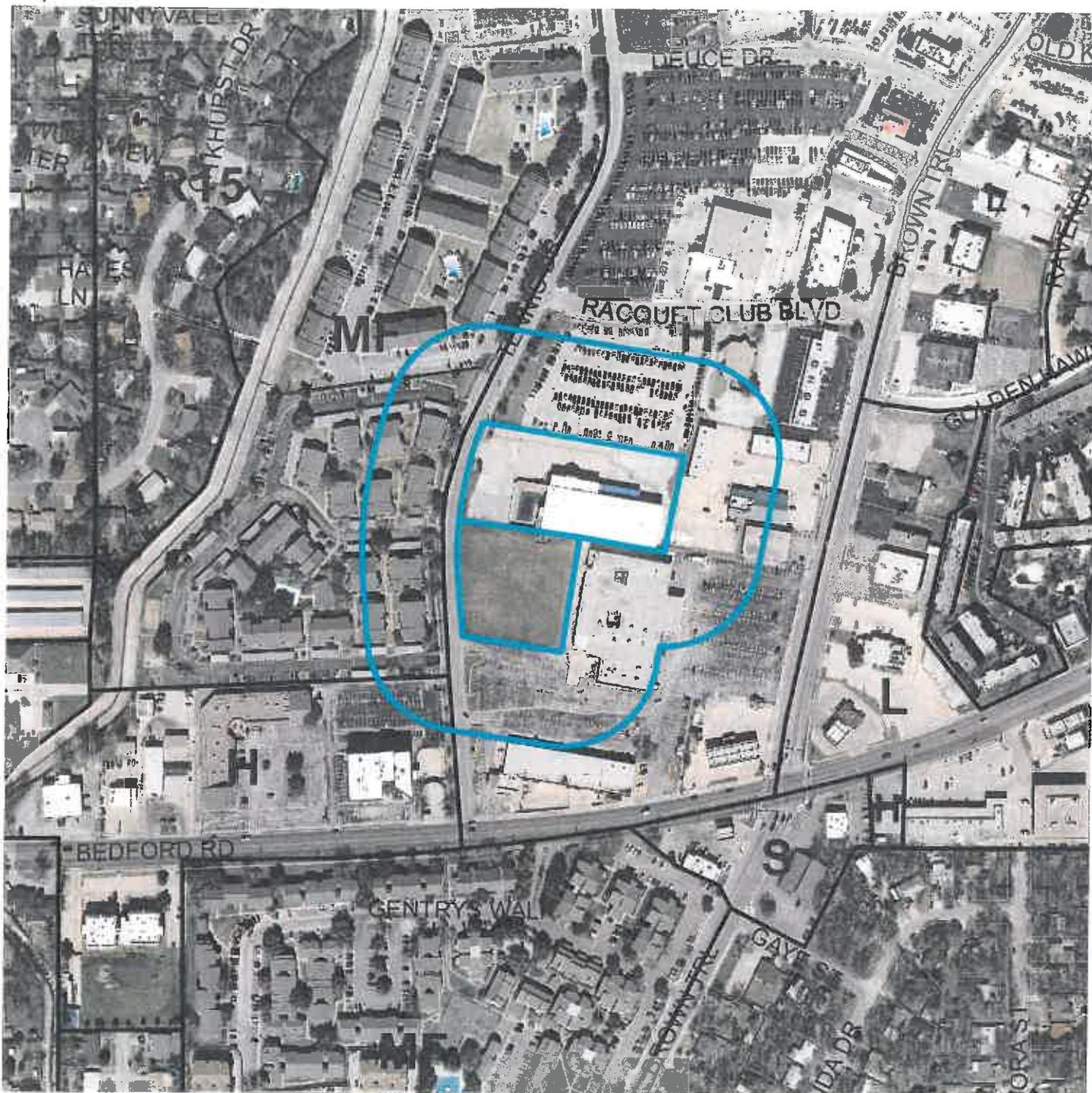
Fee: (\$205.00 plus \$205.00 per acre over one.) \$205.00 + \$205.00 x 3 = 820.00
 Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Property Owner (if not applicant): (*Signature)

(Print name)
 (Company name)
 (Street Address, City, State & Zip Code)
 (Telephone number) (FAX number)

Land Planner/Engineer/Surveyor: (*Signature)

DAVID W. MYERS
 (Print Name)
MOAK SURVEYORS
 (Company Name)
1105 CHEEK SPARGER RD. COLLEYVILLE, TX 76034
 (Street Address, City, State & Zip Code)
817-260-2211 817-282-0401
 (Telephone number) (FAX number)



City of Bedford, Texas

Hearing Date: 06-26-14 Z-248

**Address: 1320 TENNIS DR
 Addition: AIRPORT FREEWAY CENTER ADDITION
 Bedford, TX 76022**

SUBNUM: BLOCK: 4 LOT: 4R



-  Parcel Boundary
-  Subject Parcel and Buffer

DISCLAIMER
 The City of Bedford makes no representation or warranty as to the accuracy of this map and its information or to its fitness for use. Any user of this map product accepts the same AS IS, WITH ALL FAULTS, and assumes all responsibility for the use thereof, and further agrees to not hold the City of Bedford liable from any damage, loss, or liability arising from any use of the map product. Independent verification of all information contained on this map should be obtained by the end user.

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF JUNE 26, 2014**

DRAFT

INVOCATION

Commissioner Stroope gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

APPROVAL OF MINUTES

- 1. Consider approval of the following Planning and Zoning Commission meeting minutes:
a) June 12, 2014**

Motion: Commissioner Hall made a motion to approve the meeting minutes of June 12, 2014, correct as written.

Commissioner Sinisi seconded the motion and the vote was as follows:

Ayes: Commissioners Sinisi, Stroope, Hall, Austin, Pierson, and Chairman Reese
Nays: None
Abstention: Vice Chairman Carlson

Motion approved 6-0-1. Chairman Reese declared the motion approved.

PUBLIC HEARING

- 2. Zoning Case Z-248, public hearing and consideration of a request to rezone the property known as Lot 4R, Block 4, Airport Freeway Center Addition, located at 1320 Tennis Drive, Bedford, Texas, from Heavy Commercial District (H), Section 4.13 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for Novak Motors. The property is generally located south of State Highway 183 and west of Brown Trail.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Case Z-248.

Chairman Reese recognized Jim Calvert, 1704 Oak Knoll Drive, Colleyville, Texas, who was there to present this application.

Chairman Reese opened the public hearing at 7:16 PM and there being no one to speak, closed the public hearing at 7:17 PM.

The Commission discussed the application.

Motion: Commissioner Hall made a motion to approve Zoning Case Z-248.

Commissioner Pierson seconded the motion and the vote was as follows:

Motion approved 7-0-0. Chairman Reese declared Zoning Case Z-248 approved.



CITY OF
BEDFORD

2000 Forest Ridge Drive - Bedford, TX 76021
(817)952-2100 www.bedfordtx.gov

June 30, 2014

PLEASE DELIVER TO:

Legal Publications
Attn: Christine Lopez
Fort Worth Star-Telegram
400 West 7th Street
Fort Worth, TX 76102

SENT VIA E-MAIL: clopez@star-telegram.com on Monday, June 30, 2014.

FROM:

City of Bedford
Yolanda Cramer, Planning and Zoning Coordinator

Dear Christine,

Please publish the following in "Legal Notices" on Wednesday, July 2, 2014.

MESSAGE:

**CITY OF BEDFORD
PUBLIC HEARING**

The City of Bedford City Council gives notice of a public hearing on July 22, 2014, at 6:30 PM, at City Hall, Council Chamber, 2000 Forest Ridge Drive, Building A, Bedford, Texas:

Public hearing and consider an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues for Emmanuel Encountering International. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)

Public hearing and consider an ordinance to amend Ordinance 13-5056, specific to the City of Bedford (Master Highway Corridor Overlay District, "MHC") to change the MHC Map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

Public hearing and consider an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for a Taco Bell Restaurant. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)



Council Agenda Background

PRESENTER: Jacquelyn Reyff, Planning Manager

DATE: 07/22/14

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Public hearing and consider an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues, for Emmanuel Encountering International; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

The property located at 800 Brown Trail, Suite C would be utilized as a church. The lease space is in an existing multi-use inline tenant building.

The property is zoned H, Heavy Commercial. The Heavy Commercial Zoning District is established to provide for development of retail and commercial uses, including higher intensity commercial uses. A church is a permitted use within the H Zoning District when it has completed the Specific Use process. The surrounding land uses adjacent to the property are as follows:

	North	South	East	West
Zoning of Adjacent Property	R-7,500	H	H	None
Land Use	Single Family Residential	Commercial	Commercial	Brown Trail

The existing landscaping is from a previous development and does not have to be brought into compliance with the Zoning Ordinance if it were shown to be deficient per Section 5.6.J. Therefore, the site is sufficiently landscaped for the proposed use.

The name of the church is Emmanuel Encountering International. The expected occupancy is up to 30 people, based on the number of seats the applicant provided for on the proposed floor plan. Per this occupancy level, the number of parking spaces required is 10 (1 parking space per 3 seats). Parking remains from the previous multi-use inline tenant building development of the whole complex, which has approximately 23 parking spaces and therefore, the parking as it exists is in compliance for the proposed use per Section 5.2.A.(3) of the Zoning Ordinance.

Meetings would be held during non-business hours for the office building on Wednesdays at 7:00 p.m., Fridays at 7:00 p.m., and Sundays at 9:00 a.m.

During the public hearing, the neighboring property owner to the south for the Discount Mart store was concerned a church being located next to his property would prevent him from being able to keep his current license with TABC. Research was conducted with the City Secretary’s Office after the meeting and it has been found that if this property is approved for a Specific Use Permit, there will be no impact to the neighboring property with regard to TABC licensing because it is a pre-

existing business.

On June 12, 2014, the Planning and Zoning Commission voted to approve the Specific Use Permit request 4-0-0.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues, for Emmanuel Encountering International; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance
Site Plan
Floor Plan
Application
Applicant's Narrative
Property Owner Notification Map
Minutes
Star Telegram Publication

ORDINANCE NO. 14-

**AN ORDINANCE TO REZONE A PORTION OF THE PROPERTY KNOWN AS LOT 4A, BLOCK 7, BELLVUE ADDITION #3, LOCATED AT 800 BROWN TRAIL, SUITE C, BEDFORD, TEXAS, FROM HEAVY COMMERCIAL TO HEAVY COMMERCIAL/SPECIFIC USE PERMIT/CHURCHES, TEMPLES & SYNAGOGUES, FOR EMMANUEL ENCOUNTERING INTERNATIONAL; DECLARING THAT THIS ORDINANCE BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. THE PROPERTY IS GENERALLY LOCATED NORTH OF PIPELINE ROAD AND EAST OF BROWN TRAIL.
(Z-252)**

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that the Comprehensive Zoning Ordinance be rezoned for a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Church, Temples & Synagogues, specifically to allow for Emmanuel Encountering International. The property is generally located south of Pipeline Road and east of Brown Trail. (Z-252)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That Section 2 of the Zoning Ordinance be amended and the map designated "ZONING MAP-CITY OF BEDFORD, TEXAS" be revised and amended so that the land described as:

A portion of the property known as Lot 4A, Block 7, Bellvue #3 Addition and located at 800 Brown Trail, Suite C, Bedford, Texas, shall be shown as approved by this ordinance.

SECTION 3. That any revisions to the property that deviate from the Site Plan attached hereto shall require an amendment to this ordinance.

SECTION 4. That this Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

SECTION 5. That if any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portion of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 6. That this Ordinance shall take effect from and after its date of passage in accordance with law, and it is so ordained.

SECTION 7. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this ordinance shall be fined not more than two thousand dollars

(\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

PRESENTED AND PASSED this 22nd day of July 2014, by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

04-08-14P02:25 RCVD

Z-252



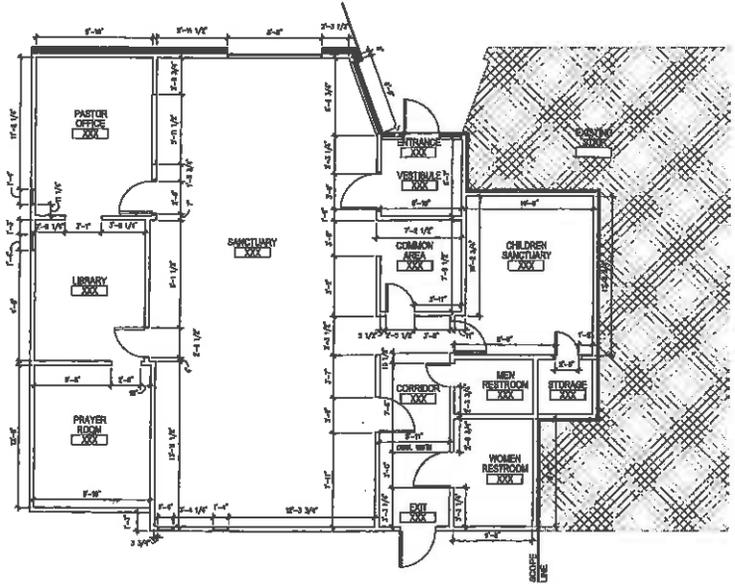
Emmanuel Encountering International
800 Brauhn Trail, Bedford, TX 76022

Z-252

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

GENERAL NOTES:
1. ASSUME ALL INTERIOR PARTITIONS AT 4-1/2" UNLESS NOTED OTHERWISE.

PLAN LEGEND:
[Hatched Box] DELINEATES MASONRY
[Cross-hatched Box] NOT IN SCOPE
[Solid Line] SCOPE LINE



A OVERALL FLOOR PLAN
01 SCALE: 1/4" = 1'-0"

PRODUCED BY AN AUTODESK EDUCATIONAL PRODUCT

[HS]DESIGNS ARCHITECTURE INTERIOR PLANNING 6800 VILLAGE GREEN DR APT 418 DALLAS, TX 75230	EMMANUEL ENCOUNTERING INTERNATIONAL 900 BROWN TRAIL SUITE C BEAUFORT, TX 75840	OVERALL FLOOR PLAN				A1
		DATE: 04.26.2013 DRAWN BY:	PROJECT NO: N/A REVISION DATE: N/A	PROJECT:	CLIENT: MR. DEO MIWEYOLA DRAWN BY:	

**City of Bedford
Specific Use Permit Application**

04-08-14P02:24 RCVD

Z-252

Applicant Name (Print): DEO MWEYOLA (*Signature): [Signature]

Address: 800 BROWN TRAIL SUITE C BEDFORD, TX 76022

Telephone number: 817-494-6026 Fax number: _____

I, the undersigned owner, or RECCG-Emmanuel Encuentro (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:

From: H

To: H/SUP/ CHURCHES, TEMPLES & SYNAGOGUES

as provided in the City of Bedford Zoning Ordinance. I hereby certify that there are no existing dwellings or other buildings located on the property which would not conform to the construction standards, of the zoning classification being proposed, except as provided in Section 2.3, Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures & Nonconforming Uses of Structures & Premises of the City of Bedford Zoning Ordinance.

Legal Description: Lot A4 Block 7 Addition Bellve Addition #3
Tract _____ Abstract _____ Survey _____ to the City of Bedford, Texas.

Street Address 800 Brown trail, Bedford, TX STE, C

**Indicate by checking the appropriate box if this application is for a Community Home or Group Home **

Fee: (\$205.00 plus \$205.00 per acre over one.) \$205.00 + \$205.00 x _____ = _____

Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Property Owner (if not applicant): (*Signature)

Ki Yi
(Print name)

KS PLAZA II Inc
(Company name)

2131 N. Collins St. #43343, Arlington, TX 76011
(Street Address, City, State & Zip Code)

817-845-7417
(Telephone number)

(FAX number)

Land Planner/Engineer/Surveyor: (*Signature)

(Print Name)

(Company Name)

(Street Address, City, State & Zip Code.)

*I have read the completed application and know the same is true and correct and hereby agree that if a permit is issued all provisions of the City Ordinances and State Laws will be complied with whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the property or the duly authorized agent.

*Submittal of false information or omission as required by this application may result in any permit, license, or approval being revoked.

(Signature) [Signature]



05-05-14P02:09 RCVD

Z-252

EMMANUEL ENCOUNTERING INTERNATIONAL PARISH

3535 Garrett Rd
Fort Worth, TX 76040

Phone: 817-494-6026
Fax: 405-301-8072
E-mail: pastei.veyol@aig.com

03/18/2014

To: City of Bedford Planning and Zoning Commission

RE: Specific Use Permit Application for Emmanuel Encountering International at
800 Brown Trail Suite C Bedford, TX 76022.

Dear Sir/Madam,

We are writing to inform you our intention to use the above mentioned building to hold our church meetings at the following hours:

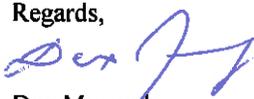
On Wednesdays at 7:00 PM, Fridays at 7:00 PM and on Sundays at 9:00 AM.

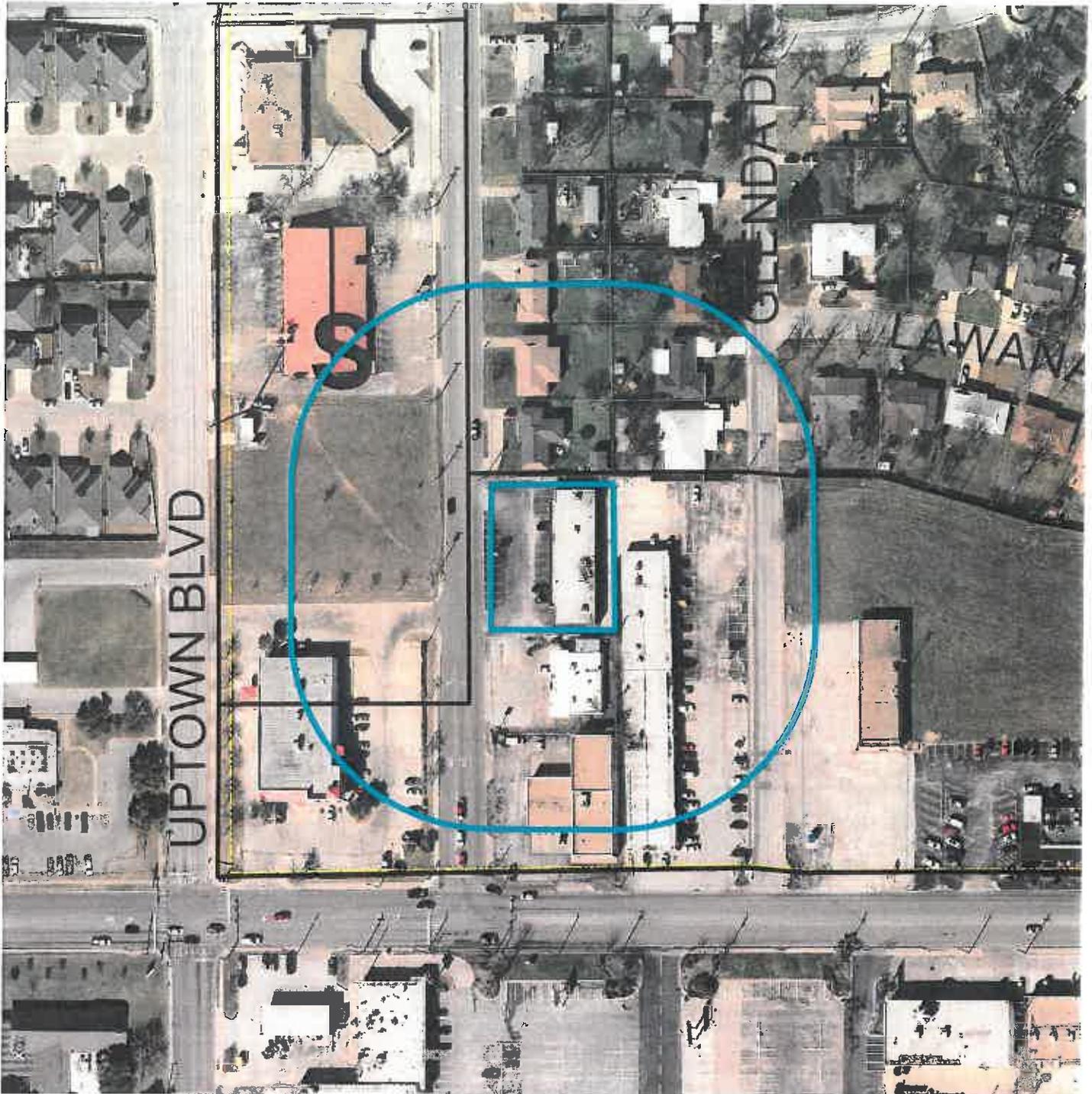
We believe that our activities will not be a hindrance to other activities in the area. Our congregation is for now averaging 30 members.

Consequently, parking space sharing will not be an issue.

Please, take the above statement in consideration during the review of our application.

Regards,


Deo Mweyola
817-903-5056

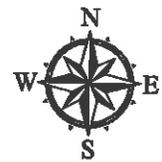


Hearing Date: 06-12-14 Z-252

**Address: 000800 BROWN TRAIL, SUITE C
 Addition: BELLVUE ADDITION #3
 Bedford, TX 76022**

SUBNUM: BLOCK: 7 LOT: 4A

City of Bedford, Texas



-  Parcel Boundary
-  Subject Parcel and Buffer

DISCLAIMER
 The City of Bedford makes no representation or warranty as to the accuracy of this map and its information or to its fitness for use. Any user of this map product accepts the same AS IS, WITH ALL FAULTS, and assumes all responsibility for the use thereof, and further agrees to not hold the City of Bedford liable from any damage, loss, or liability arising from any use of the map product. Independent verification of all information contained on

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF JUNE 12, 2014**

APPROVED

Commissioner Stroope gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

APPROVAL OF MINUTES

1. Consider approval of the following Planning and Zoning Commission meeting minutes:

a) April 24, 2014

Motion: Commissioner Hall made a motion to approve the meeting minutes of April 24, 2014, with noted corrections.

Commissioner Sinisi seconded the motion and the vote was as follows:

Ayes: Commissioners Sinisi, Hall, and Chairman Reese.

Nays: None

Abstention: Commissioner Stroope

Motion approved 3-0-1 Chairman Reese declared the motion approved.

PUBLIC HEARINGS

2. Zoning Case Z-252, public hearing and consideration of a request to rezone a portion of Lot 4A, Block 7, Bellvue #3 Addition, located at 800 Brown Trail, Suite C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues for Emmanuel Encountering International. The property is generally located north of Pipeline Road and east of Brown Trail.

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Case Z-252.

Chairman Reese recognized Deo Mweyola, 3535 Garrett Road, Euless, Texas, who was there to present this application.

Chairman Reese opened the public hearing at 7:07 PM and recognized Long Chau, 2364 Shackelford Trail, Grand Prairie, Texas who was there to speak in opposition to this application. Mr. Chau owned the building next to 800 Brown Trail, and was concerned a new tenant wanting to sell alcohol would have problems obtaining a TABC license because his building would not meet the TABC distance requirements from a church if this application is approved.

Chairman Reese closed the public hearing at 7:10 PM.

The Commission discussed the application.

Motion: Commissioner Hall made a motion to approve Zoning Case Z-252.

Commissioner Sinisi seconded the motion and the vote was as follows:

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF JUNE 12, 2014**

APPROVED

Motion approved 4-0-0. Chairman Reese declared the motion approved.

3. **Zoning Ordinance Amendment Case A-032.1, public hearing and consideration of a request to amend Ordinance Number 13-3056 (Master Highway Corridor Overlay District, "MHC"). To change the overlay map to bring 3351 Harwood Road into the MHC. The property is generally located north of Harwood Road and west of State Highway 121.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Ordinance Amendment Case A-032.1.

Chairman Reese opened the public hearing at 7:20 PM and there being no one to speak, closed the public hearing at 7:25 PM.

The Commission discussed the application.

Motion: Commissioner Stroope made a motion to approve Zoning Ordinance Amendment Case A-032.1.

Commissioner Sinisi seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.

4. **Zoning Case Z-253, public hearing and consideration of a request to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15000), Section 4.1 of the City of Bedford Zoning Ordinance to "Planned Unit Development District" (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for Taco Bell. The property is generally located north of Harwood Road and west of State Highway 121.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Case Z-253.

Chairman Reese recognized David Gregory, Icon Consulting Engineers, Inc., 250 West Southlake Boulevard, Southlake, Texas who was there to present this application.

Chairman Reese opened the public hearing at 7:38 PM and recognized Jim Makens, 3231 Harwood Road, Bedford, Texas, who spoke in favor of this application.

Chairman Reese closed the public hearing at 7:40 PM.

The Commission discussed the application.

Motion: Commissioner Hall made a motion to approve Zoning Case Z-253.

Commissioner Stroope seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.



CITY OF
BEDFORD

2000 Forest Ridge Drive - Bedford, TX 76021
(817)952-2100 www.bedfordtx.gov

June 30, 2014

PLEASE DELIVER TO:

Legal Publications
Attn: Christine Lopez
Fort Worth Star-Telegram
400 West 7th Street
Fort Worth, TX 76102

SENT VIA E-MAIL: clopez@star-telegram.com on Monday, June 30, 2014.

FROM:

City of Bedford
Yolanda Cramer, Planning and Zoning Coordinator

Dear Christine,

Please publish the following in "Legal Notices" on Wednesday, July 2, 2014.

MESSAGE:

CITY OF BEDFORD
PUBLIC HEARING

The City of Bedford City Council gives notice of a public hearing on July 22, 2014, at 6:30 PM, at City Hall, Council Chamber, 2000 Forest Ridge Drive, Building A, Bedford, Texas:

 Public hearing and consider an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues for Emmanuel Encountering International. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)

Public hearing and consider an ordinance to amend Ordinance 13-5056, specific to the City of Bedford (Master Highway Corridor Overlay District, "MHC") to change the MHC Map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

Public hearing and consider an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for a Taco Bell Restaurant. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)



Council Agenda Background

PRESENTER: Jacquelyn Reyff, Planning Manager

DATE: 07/22/14

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Public hearing and consider an ordinance amending Ordinance 13-3056, specific to the City of Bedford Master Highway Corridor Overlay District, "MHC" to change the MHC map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

A potential business-owner initiated a request to amend Ordinance 13-3056 to add the property at 3351 Harwood Road to the Master Highway Corridor Overlay District Zoning Map, Exhibit A.

On April 23, 2013, the City Council approved extending the Highway Corridor Overlay District to become the Master Highway Corridor Overlay District, which encompasses all commercial property within 200' of State Highways 121, 183, and the property within the former Cheek Sparger Overlay District. This amendment excludes all residential property located within the overlay district.

Due to the zoning change from R-15,000 to PUD and because 3351 Harwood Road is contiguous to the Master Highway Corridor Overlay District, it should be brought into and indicated on the Master Highway Corridor Overlay District Zoning Map. Thereby, this property would then be located within the Master Highway Corridor Overlay District.

On June 12, 2014, the Planning and Zoning Commission voted to approve the amended Ordinance request 4-0-0.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance amending Ordinance 13-3056, specific to the City of Bedford Master Highway Corridor Overlay District, "MHC" to change the MHC map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance
Exhibit "A" – separate attachment
Minutes
Star Telegram Publication

ORDINANCE NO. 14-

AN ORDINANCE AMENDING ORDINANCE 13-3056, SPECIFIC TO THE CITY OF BEDFORD MASTER HIGHWAY CORRIDOR OVERLAY DISTRICT, "MHC" TO CHANGE THE MHC MAP SPECIFICALLY TO BRING THE PROPERTY KNOWN AS LOT 2R, BLOCK 13, OAK RIDGE ESTATES ADDITION, 3351 HARWOOD ROAD, BEDFORD, TEXAS INTO THE MHC; DECLARING THAT THIS ORDINANCE BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY CLAUSE; AND DECLARING AN EFFECTIVE DATE. THE PROPERTY IS GENERALLY LOCATED NORTH OF HARWOOD ROAD AND WEST OF STATE HIGHWAY 121. (A-032.1)

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that Ordinance 13-5056 be amended for Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, specifically to bring the property into the MHC. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the Zoning Ordinance be amended and the map designated "MASTER HIGHWAY CORRIDOR OVERLAY DISTRICT MAP OF BEDFORD, TEXAS" be revised and amended so that the land described as:

The property known as Lot 2R, Block 13, Oak Ridge Estates Addition located at 3351 Harwood Road, Bedford, Texas shall be shown as approved by this ordinance.

SECTION 3. That Exhibit "A" attached hereto is approved as a component of this amended ordinance approval. Any revisions to the property that deviate from the attached hereto shall require an amendment to this ordinance.

SECTION 4. That approval of amending the City of Bedford Zoning Ordinance is subject to no stipulations.

SECTION 5. That from and after the final passage of this ordinance, the land described herein shall be subject to the Amended Ordinance and uses of an Amended Ordinance.

SECTION 6. That this ordinance shall be cumulative of all provisions of other ordinances of the City of Bedford, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting revisions of such ordinances are hereby repealed.

SECTION 7. That it is hereby declared the intention of the City Council of the City of Bedford, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 8. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this ordinance shall be fined not more than two thousand dollars (\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

SECTION 9. That this Ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Bedford and the laws of the State of Texas.

ORDINANCE NO. 14-

PRESENTED AND PASSED this 22nd day of July, 2014 by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF JUNE 12, 2014**

APPROVED

Motion approved 4-0-0. Chairman Reese declared the motion approved.

- 
- 3. Zoning Ordinance Amendment Case A-032.1, public hearing and consideration of a request to amend Ordinance Number 13-3056 (Master Highway Corridor Overlay District, "MHC"). To change the overlay map to bring 3351 Harwood Road into the MHC. The property is generally located north of Harwood Road and west of State Highway 121.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Ordinance Amendment Case A-032.1.

Chairman Reese opened the public hearing at 7:20 PM and there being no one to speak, closed the public hearing at 7:25 PM.

The Commission discussed the application.

Motion: Commissioner Stroope made a motion to approve Zoning Ordinance Amendment Case A-032.1.

Commissioner Sinisi seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.

- 4. Zoning Case Z-253, public hearing and consideration of a request to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15000), Section 4.1 of the City of Bedford Zoning Ordinance to "Planned Unit Development District" (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for Taco Bell. The property is generally located north of Harwood Road and west of State Highway 121.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Case Z-253.

Chairman Reese recognized David Gregory, Icon Consulting Engineers, Inc., 250 West Southlake Boulevard, Southlake, Texas who was there to present this application.

Chairman Reese opened the public hearing at 7:38 PM and recognized Jim Makens, 3231 Harwood Road, Bedford, Texas, who spoke in favor of this application.

Chairman Reese closed the public hearing at 7:40 PM.

The Commission discussed the application.

Motion: Commissioner Hall made a motion to approve Zoning Case Z-253.

Commissioner Stroope seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.



CITY OF
BEDFORD

2000 Forest Ridge Drive - Bedford, TX 76021
817-952-2100 www.bedfordtx.gov

June 30, 2014

PLEASE DELIVER TO:

Legal Publications
Attn: Christine Lopez
Fort Worth Star-Telegram
400 West 7th Street
Fort Worth, TX 76102

SENT VIA E-MAIL: clopez@star-telegram.com on Monday, June 30, 2014.

FROM:

City of Bedford
Yolanda Cramer, Planning and Zoning Coordinator

Dear Christine,

Please publish the following in "Legal Notices" on Wednesday, July 2, 2014.

MESSAGE:

**CITY OF BEDFORD
PUBLIC HEARING**

The City of Bedford City Council gives notice of a public hearing on July 22, 2014, at 6:30 PM, at City Hall, Council Chamber, 2000 Forest Ridge Drive, Building A, Bedford, Texas:

Public hearing and consider an ordinance to rezone a portion of the property known as Lot 4A, Block 7, Bellvue Addition #3, located at 800 Brown Trail, Suite C, Bedford, Texas, from Heavy Commercial to Heavy Commercial/Specific Use Permit/Churches, Temples & Synagogues for Emmanuel Encountering International. The property is generally located north of Pipeline Road and east of Brown Trail. (Z-252)

Public hearing and consider an ordinance to amend Ordinance 13-5056, specific to the City of Bedford (Master Highway Corridor Overlay District, "MHC") to change the MHC Map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

Public hearing and consider an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for a Taco Bell Restaurant. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)



Council Agenda Background

PRESENTER: Jacquelyn Reyff, Planning Manager

DATE: 07/22/14

Council Mission Area: Foster economic growth - Improve vacant or underutilized commercial properties.

ITEM:

Public hearing and consider an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for a Taco Bell Restaurant; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

The property located at 3351 Harwood Road would be utilized as a Taco Bell Restaurant. It is currently an undeveloped green field surrounded by commercial development. The building and associated site changes would be new to this land. Any previous development on the property was related to a City of Euless water tower, which has been capped and removed.

The property is zoned R-15,000, Single Family Residential Detached District. This Zoning District is established to provide for single-family residential development requiring minimum lot sizes of 15,000 SF. The requested rezoning is from R-15,000 to PUD. A Taco Bell Restaurant is a permitted use within the PUD Zoning District when it has been rezoned. The surrounding land uses adjacent to the property are as follows:

	North	South	East	West
Zoning of Adjacent Properties	H	None	H	None
Land Use	Motel 6	Harwood Road	Restaurant	Crystal Springs Street

Height and Area Regulations

All setbacks including front yard, side yard, rear yard, and height meet the Zoning Ordinance. These are indicated in the table below:

	Front	Side	Rear	Height
Required	30 feet	10 feet when next to Side Street	No Minimum	Maximum 35 feet
Proposed	30 feet	Approximately 10 feet	Approximately 70 feet	Approximately 28 feet

Parking Regulations and Traffic Circulation

Ingress and egress is accomplished through existing curb cuts, with one along Harwood Road and the other along Crystal Springs Street.

The entrance drive from Harwood Road, as well as the entrance to the drive-thru, is shown to be accented with decorative street pavers, and is clearly detailed on the site plan. As such, 10% of the parking area is dedicated to decorative street treatment as required by the Zoning Ordinance.

Landscaping and Screening Regulations

The site is 31,533 SF, and of that, 20% is required to be landscaped, or 6,307 SF. The landscaping plan indicates 10,570 SF or 33% of landscaping will be provided, which is in excess of the 20% required.

The 30-foot landscape buffer along Harwood Road contains eight street trees, which are provided and existing. Additionally, shrubs, berms, or a combination thereof, are provided between the trees such that a screen of a minimum of three feet in height shall screen the parking areas as indicated on the Landscape Plan. The dumpster enclosure is shown to be screened with shrubbery. There will be additional landscaping throughout the site. The parking lot will be landscaped in excess of the required 10% to over 11%.

Development Standards

The exterior elevations for the building are primarily stucco, which meets the zoning requirement that building exteriors shall be constructed of 100% masonry material, exclusive of windows and doors, including the area above the first-floor ceiling-plate line. The color of the exterior materials is to be of earth tones with a banding of purple near the top of the building. Earth tones shall be understood to consist of darker and pastel shades of the color spectrum, which may generally be found in the natural environment.

The design of the canopy is less than 5,000 square feet and includes relief to walls and roofs. Single uninterrupted surface-planes shall not be permitted. The roof of the canopy does provide a variation of the roofline for architectural relief. Mechanical equipment located on roofs will be screened from view from any public right-of-way.

Requested Change in Standard of MHC

1. Section 4.18.l(4), on structures 5,000 square feet or less, pitched roof construction will be required per the MHC development standards.

*However, due to the nature of a Planned Unit Development (PUD) zoning district, this applicant is requesting a minor variance to the MHC development standards by construction a partial pitched roof with intention to mostly screen the mechanical equipment. This variance to the MHC may be allowed with recommendation of approval by the Planning and Zoning Commission and the City Council approval as per the design shown on the Site Plan and Building Elevations Plan.

Comprehensive Plan:

The Comprehensive Plan indicates the location of 3351 Harwood Road to be commercial. Therefore, the proposed use of a Taco Bell Restaurant at this location would not conflict with the Comprehensive Plan, and would also bring the property into conformance with the plan if the rezoning does in fact occur.

On June 12, 2014 the Planning and Zoning Commission voted to approve the rezoning request 4-0-0.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15,000), Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for a Taco Bell

Restaurant; declaring that this ordinance be cumulative of all other ordinances; providing for a severability clause; providing for a penalty clause; and declaring an effective date. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance
Site Plan
Landscaping Plan
Building Elevations
Application
Property Owner Notification Map
Minutes
Star Telegram Publication

ORDINANCE NO. 14-

AN ORDINANCE TO REZONE THE PROPERTY KNOWN AS LOT 2R, BLOCK 13, OAK RIDGE ESTATES ADDITION, LOCATED AT 3351 HARWOOD ROAD, BEDFORD, TEXAS, FROM "R-15,000" SINGLE-FAMILY RESIDENTIAL DETACHED DISTRICT (R-15,000), SECTION 4.1 OF THE CITY OF BEDFORD ZONING ORDINANCE TO PLANNED UNIT DEVELOPMENT DISTRICT (PUD), SECTION 4.15, OF THE CITY OF BEDFORD ZONING ORDINANCE, FOR A TACO BELL RESTAURANT; DECLARING THAT THIS ORDINANCE BE CUMULATIVE OF ALL OTHER ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY CLAUSE; AND DECLARING AN EFFECTIVE DATE. THE PROPERTIES ARE GENERALLY LOCATED NORTH OF HARWOOD ROAD AND WEST OF STATE HIGHWAY 121. (Z-253)

WHEREAS, it is deemed expedient and for the benefit of the City of Bedford, Texas, that the Comprehensive Zoning Ordinance be rezoned for the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District, Section 4.1 of the City of Bedford Zoning Ordinance to Planned Unit Development District (PUD), Section 4.15 of the City of Bedford Zoning Ordinance, for a Taco Bell Restaurant. The property is generally located north of Harwood Road and west of State Highway 121. (Z-253)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That Section 2 of the Zoning Ordinance be amended and the map designated "ZONING MAP-CITY OF BEDFORD, TEXAS" be revised and amended so that the land described as:

The property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, shall be shown as approved by this ordinance.

SECTION 3. That the Site Plan, Landscape Plan, and Building Elevations Plan attached hereto are approved as components of this ordinance approval. Any revisions to the properties that deviate from the attached hereto shall require an amendment to this ordinance.

SECTION 4. That approval of rezoning the property from "R-15,000" Single-Family Residential Detached District to "PUD" Planned Unit Development is subject to no stipulations.

SECTION 5. That from and after the final passage of this ordinance, the land described herein shall be subject to the regulations and uses of a Planned Unit Development.

SECTION 6. That this ordinance shall be cumulative of all provisions of other ordinances of the City of Bedford, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting revisions of such ordinances are hereby repealed.

SECTION 7. That it is hereby declared the intention of the City Council of the City of Bedford, Texas, that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 8. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this ordinance shall be fined not more than two thousand dollars (\$2,000.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate

ORDINANCE NO. 14-

offense.

SECTION 9. That this Ordinance shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Bedford and the laws of the State of Texas.

PRESENTED AND PASSED this 22nd day of July, 2014 by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

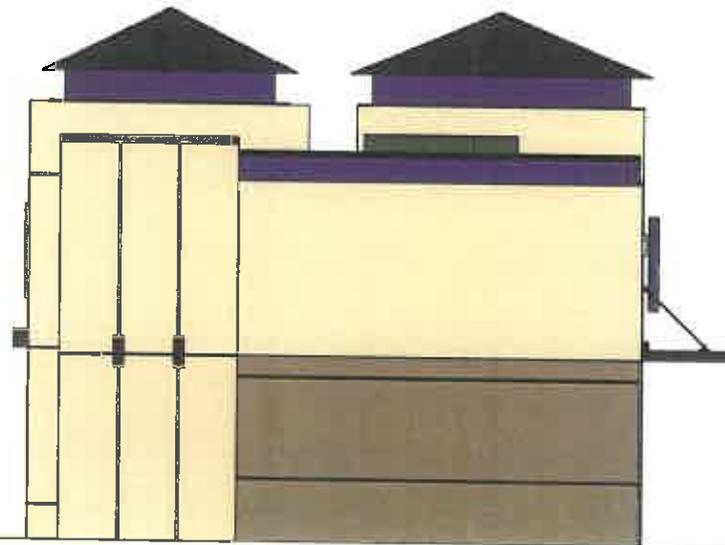
APPROVED AS TO FORM:

Stan Lowry, City Attorney



Z-253

B City of Bedford Texas
Development Department
Planning and Zoning
06-04-14P02:35 RCVD



Z-253



City of Bedford Texas
Development Department
Planning and Zoning

06-04-14P02:35 RCVD



Z-253



City of Bedford Texas
Development Department
Planning and Zoning

06-04-14P02:35 RCVD



Z-253



City of Bedford Texas
Development Department
Planning and Zoning

06-04-14P02:35 RCVD

**City of Bedford
Change of Zoning Application**



City of Bedford Texas
Development Department
Planning and Zoning

04-14-14A10:32 RCVD

RECEIVED

Z-253

Applicant Name (Print): TACO BELL (*Signature): [Signature]
Address: 250 W Southlake Blvd #117 Southlake TX 76092
Telephone number: 817 552 6210 x 3 Fax number: 817 778-4845

I, the undersigned owner, or TACO BELL (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:
From: R-15 To: PD WITH "H" USES

as provided in the City of Bedford Zoning Ordinance. I hereby certify that there are no existing dwellings or other buildings located on the property which would not conform to the construction standards, of the zoning classification being proposed, except as provided in Section 2.3, Nonconforming Lots, Nonconforming Uses of Land, Nonconforming Structures & Nonconforming Uses of Structures & Premises of the City of Bedford Zoning Ordinance.

Legal Description: Lot 2R Block 13 Addition OAK RIDGE ESTATES
Tract _____ Abstract _____ Survey _____ to the City of Bedford, Texas.
Street Address ~~3401 HARWOOD~~ 3351 Harwood Rd. Per DRC JK 5/7/14

Fee: (\$205.00 plus \$205.00 per acre over one.) \$205.00 + \$205.00 x 1 = \$205.
Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Property Owner (if not applicant): (*Signature)

(Print name)

(Company name)

(Street Address, City, State & Zip Code)

(Telephone number)

(FAX number)

(See Attached)
pg 2 of 2

Land Planner/Engineer/Surveyor: (*Signature)

(Print Name)

(Company Name)

(Street Address, City, State & Zip Code)

(Telephone number)

(FAX number)

DAVID GREGORY

ICON CONSULTING ENGINEERS, INC

250 W Southlake Blvd #117 Southlake TX 76092

817 552-6210 x 3

817 778-4845

**City of Bedford
Change of Zoning Application**



City of Bedford Texas
Development Department
Planning and Zoning

04-14-14A10:32 RCVD
RECEIVED

Applicant Name (Print): _____

Address: _____

Telephone number: _____

Z-253

I, the undersigned owner, or _____ (Option Holder, etc.) of the following described real property located in the City of Bedford, Texas, hereby make application for a change of zoning classification:

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Legal Description: Lot _____ Block _____ Addition _____
Tract _____ Abstract _____ Survey _____ to the City of Bedford, Texas.
Street Address _____

Fee: (\$205.00 plus \$205.00 per acre over one.) \$205.00 + \$205.00 x _____ = _____
Payable by cash, Visa, MasterCard, or check made out to the City of Bedford. (# of acres) (total fee)

Property Owner (if not applicant): (*Signature) _____

(Print name)

Jim MAKEUS

(Company name)

Properties West MAK LP

(Street Address, City, State & Zip Code)

3231 Harwood Bedford TX 76021

(Telephone number)

214-957-8224

(FAX number)

817-540-1583

Land Planner/Engineer/Surveyor: (*Signature) _____

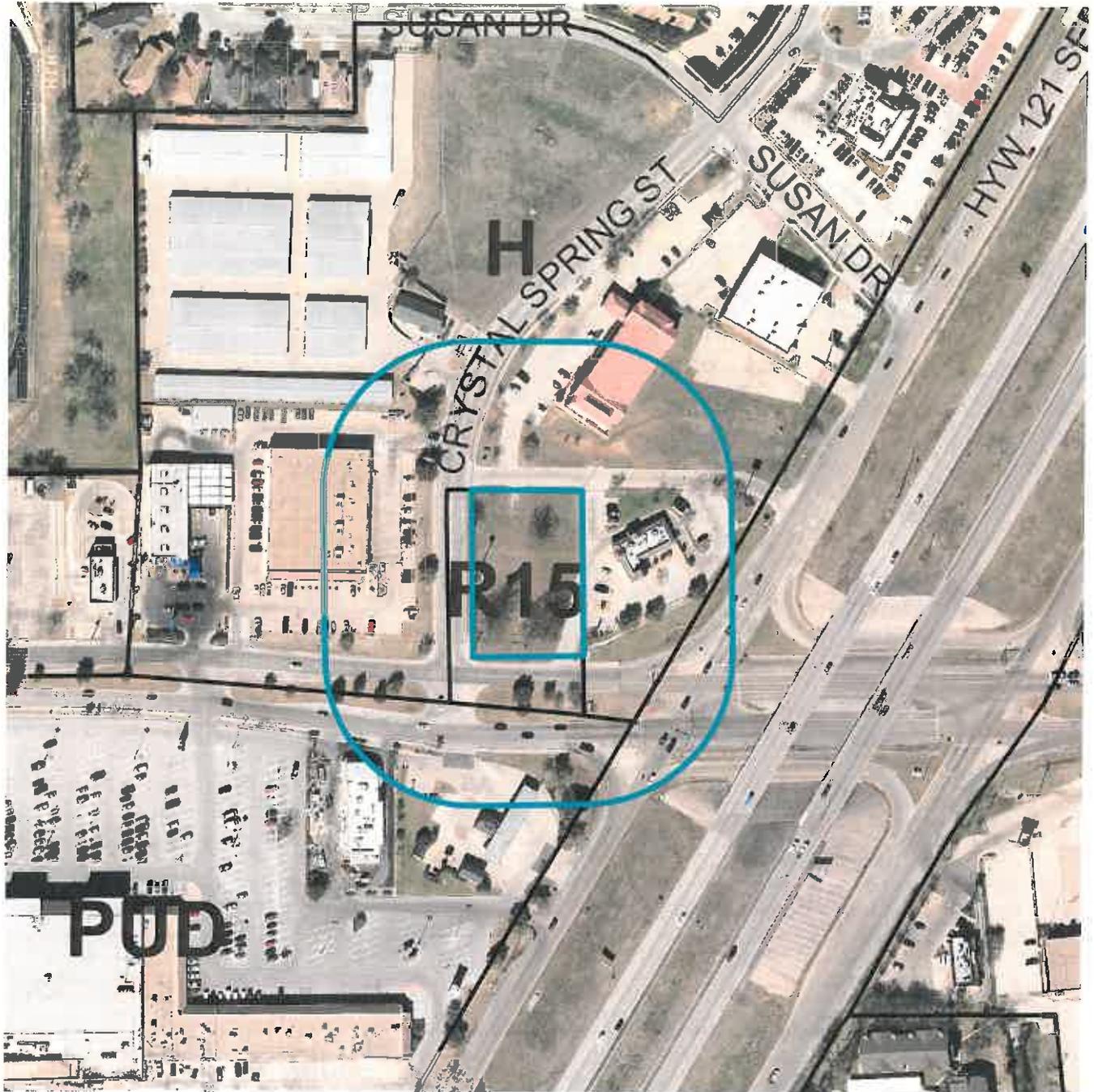
(Print Name)

(Company Name)

(Street Address, City, State & Zip Code)

(Telephone number)

(FAX number)



Hearing Date: 06-12-14 Z-253

Address: 003351 HARWOOD RD
Addition: OAK RIDGE ESTATES (BEDFORD)
Bedford, TX 76021

SUBNUM: BLOCK: 13 LOT: 2R

City of Bedford, Texas



-  Parcel Boundary
-  Subject Parcel and Buffer

DISCLAIMER
The City of Bedford makes no representation or warranty as to the accuracy of this map and its information or to its fitness for use. Any user of this map product accepts the same AS IS, WITH ALL FAULTS, and assumes all responsibility for the use thereof, and further agrees to not hold the City of Bedford liable from any damage, loss, or liability arising from any use of the map product. Independent verification of all information contained on this map should be obtained by the end user.

**PLANNING AND ZONING COMMISSION
MEETING MINUTES OF JUNE 12, 2014**

APPROVED

Motion approved 4-0-0. Chairman Reese declared the motion approved.

- 3. Zoning Ordinance Amendment Case A-032.1, public hearing and consideration of a request to amend Ordinance Number 13-3056 (Master Highway Corridor Overlay District, "MHC"). To change the overlay map to bring 3351 Harwood Road into the MHC. The property is generally located north of Harwood Road and west of State Highway 121.**

Chairman Reese recognized Jacquelyn Reyff, AICP, Planning Manager, who reviewed Zoning Ordinance Amendment Case A-032.1.

Chairman Reese opened the public hearing at 7:20 PM and there being no one to speak, closed the public hearing at 7:25 PM.

The Commission discussed the application.

Motion: Commissioner Stroope made a motion to approve Zoning Ordinance Amendment Case A-032.1.

Commissioner Sinisi seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.

- 4. Zoning Case Z-253, public hearing and consideration of a request to rezone the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, located at 3351 Harwood Road, Bedford, Texas, from "R-15,000" Single-Family Residential Detached District (R-15000), Section 4.1 of the City of Bedford Zoning Ordinance to "Planned Unit Development District" (PUD), Section 4.15 of the City of Bedford Zoning Ordinance for Taco Bell. The property is generally located north of Harwood Road and west of State Highway 121.**

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Chairman Reese recognized David Gregory, Icon Consulting Engineers, Inc., 250 West Southlake Boulevard, Southlake, Texas who was there to present this application.

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The Commission discussed the application.

Motion: Commissioner Hall made a motion to approve Zoning Case Z-253.

Commissioner Stroope seconded the motion and the vote was as follows:

Motion approved 4-0-0. Chairman Reese declared the motion approved.



CITY OF
BEDFORD

2000 Forest Ridge Drive - Bedford, TX 76021
(817)952-2100 www.bedfordtx.gov

June 30, 2014

PLEASE DELIVER TO:

Legal Publications
Attn: Christine Lopez
Fort Worth Star-Telegram
400 West 7th Street
Fort Worth, TX 76102

SENT VIA E-MAIL: clopez@star-telegram.com on Monday, June 30, 2014.

FROM:

City of Bedford
Yolanda Cramer, Planning and Zoning Coordinator

Dear Christine,

Please publish the following in "Legal Notices" on Wednesday, July 2, 2014.

MESSAGE:

**CITY OF BEDFORD
PUBLIC HEARING**

The City of Bedford City Council gives notice of a public hearing on July 22, 2014, at 6:30 PM, at City Hall, Council Chamber, 2000 Forest Ridge Drive, Building A, Bedford, Texas:

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Public hearing and consider an ordinance to amend Ordinance 13-5056, specific to the City of Bedford (Master Highway Corridor Overlay District, "MHC") to change the MHC Map specifically to bring the property known as Lot 2R, Block 13, Oak Ridge Estates Addition, 3351 Harwood Road, Bedford, Texas, into the MHC. The property is generally located north of Harwood Road and west of State Highway 121. (A-032.1)

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Council Agenda Background

PRESENTER: Meg Jakubik, Assistant to the City Manager **DATE:** 07/22/14

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider a resolution authorizing the City Manager to enter into a contract with Blackboard, Inc., to provide a mass notification system for the City of Bedford, in the amount of \$46,560.17.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

On July 9, 2013, the City Council approved a one-year contract with Blackboard, Inc. for a mass notification system. At the time of approval, this was an unbudgeted item. Therefore, the contract amount was split between fiscal years in order to appropriate the full contract amount in FY 13-14 and fund a pro-rated amount in FY 12-13. In order to maintain budgetary projections, this accounting split would be required each year. Staff has requested that Blackboard, Inc. extend the contract term, for this renewal only, so that future renewals cover the fiscal year in which payment is due.

The Blackboard, Inc. system has proven to be user-friendly and useful in providing mass notification for city-wide and geographically isolated incidents. The changes to the contract include the term dates, a charge for Weather Alerts sent via the system and the contract amount to cover the additional three months of service. The Weather Alert service automatically forwards messages from the National Weather Service to subscribers as they are issued for the service area. The \$2,500 annual fee was waived for the first year of service, but has been included in this the pro-rated period and the annual cost going forward.

The total cost of the contract will be allocated as follows:

FY 13-14 Amount	\$	8,541.24
General Fund	\$	4,145.62
Water Fund	\$	4,145.62
Court Technology Fund	\$	250.00
FY 14-15 Amount	\$	38,018.93
General Fund	\$	18,509.46
Water Fund	\$	18,509.47
Court Technology Fund	\$	1,000.00

The additional funding necessary for the Weather Alert component will be included in the proposed budget for FY 14-15.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into a contract with Blackboard, Connect, to provide a mass notification system with the City of Bedford, in the amount of \$46,560.17.

FISCAL IMPACT:

FY 13-14	
General Fund	\$4,145.62
Water Fund	\$4,145.62
Court Technology Fund	<u>\$ 250.00</u>
Total	\$8,541.24

FY 14-15	
General Fund	\$18,509.46
Water Fund	\$18,509.47
Court Technology Fund	<u>\$ 1,000.00</u>
Total	\$38,018.93

ATTACHMENTS:

**Resolution
Quote**

RESOLUTION NO. 14-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BLACKBOARD, INC., TO PROVIDE A MASS NOTIFICATION SYSTEM FOR THE CITY OF BEDFORD, IN THE AMOUNT OF \$46,560.17.

WHEREAS, the City Council of Bedford, Texas has determined the necessity of having a mass notification system; and,

WHEREAS, the City Council of Bedford, Texas has determined that Blackboard, Inc. meets the needs of the City for notifying the public as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Manager is authorized to enter into a contract with Blackboard, Inc, in the amount of \$46,560.17 for a term of July 10, 2014 through September 30, 2015.

SECTION 3. That funding for Fiscal Year 13-14 will be split between the General Fund, Water Fund and Court Technology Fund in the total amount of \$8,541.24.

SECTION 4. That funding for Fiscal Year 14-15 will be split between the General Fund, Water Fund and Court Technology Fund in the total amount of \$38,018.93.

PRESENTED AND PASSED on this 22nd day of July 2014, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Blackboard

650 Massachusetts Ave, NW 6th Floor
Washington DC 20001-3796

July 8, 2014

Megan Jakubik
City of Bedford
200 Forest Ridge
Bedford, TX 76021

Megan.jakubik@bedfordtx.gov

RE: BLACKBOARD QUOTE# 10-193998_HC v2(07/08/2014)

GSA Contract Number GS-35F-0554M

Company Information

Blackboard, Inc.
650 Massachusetts Ave, NW 6th Floor
Washington DC 20001-3796

DUNS Number: 01-613-1430
Tax ID Number: 52-2081178
CAGE Number: 1QLN4
GSA Contract Number: GS-35F-0554M

PLEASE FAX ALL ORDERS TO 818-450-0425

Prices Valid until July 11, 2014

If you have any questions concerning this proposal, please contact Faith Knight at 615-761-5726.

Please direct all contracting related questions to Hannah Cummings at 202-463-4860 ext 2727.

To Whom It May Concern:

Service Summary: The Blackboard Connect for Government service allows government leaders to provide notices, direction, and reassurance to reach thousands of constituents in minutes without having to invest in or maintain hardware, software, or additional phone lines. Now, you can reach your entire community—quickly and reliably—with voice, text, and email messages.

Services include:

- An integrated communications suite, including Priority Communication, Community Outreach and Interactive Survey
- Voice and text/SMS delivery to multiple communication devices
- Geo-Calling feature lets you target recipients using a map
- 24/7/365 proactive Client Care support
- Unlimited use for a fixed, annual fee
- Initial set-up, training and refresher training sessions included
- Delivery to up to three phones, two email addresses and one SMS phone per contact
- Superior call routing, throttling, and load balancing expertise
- Fully hosted and managed Software as a Service (SaaS) --- no maintenance required
- Message delivery tracking with comprehensive reporting

Please take special note of Blackboard's GSA Contract Number on page one. **The PO submitted by your organization should reference this number.** If the PO does not reference Blackboard's GSA Contract Number this will delay issuance of your invoice and a new PO will need to be submitted to Blackboard.

If you have any questions or require additional information, please feel free to contact me at 202-463-4860 ext. 2282. We look forward to meeting your online teaching and learning needs!

Warmest Regards,

Tess Frazier
Vice President - Contracts
Blackboard Inc.

Quote Summary

All products and services quoted are available through Blackboard's GSA Schedule GS-35F-0554M and pursuant to the Terms of Conditions thereof.

Renewal Term 1:

SIN #	Product	Renewal Term	GSA Price	Discount	Net Price
132-32	Blackboard Connect for Government Service up to 16,458 recipients	July 11, 2014 – September 30, 2014	\$1.91 per recipient	Discounted for prorated period	\$8,541.24
132-32	Blackboard Connect Support	July 11, 2014 – September 30, 2014	\$957.13	Discounted for prorated period	Included
Open Market	NOAA Weather Alerts	July 11, 2014 – September 30, 2014	--	Discounted for prorated period	Included
Open Market	Blackboard ConnectTXT	July 11, 2014 – September 30, 2014	--	Discounted for prorated period	Included
TOTAL:					\$8,541.24

Renewal Term 2:

SIN #	Product	Renewal Term	GSA Price	Discount	Net Price
132-32	Blackboard Connect for Government Service up to 16,458 recipients	October 1, 2014 – September 30, 2015	\$1.91 per recipient	(\$0.16 per recipient)	\$28,801.50
132-32	Blackboard Connect Support	October 1, 2014 – September 30, 2015	\$957.13	--	\$957.13
Open Market	NOAA Weather Alerts	October 1, 2014 – September 30, 2015	--	--	\$2,500.00
Open Market	Blackboard ConnectTXT	October 1, 2014 – September 30, 2015	--	--	\$5,760.30
TOTAL:					\$38,018.93

Please state in the task order/purchase order the following:

- The product description, list prices, reductions, and extended prices
- The term "open market item(s)" next to any above indicated items.
- Reference Blackboard GSA Schedule# **GS-35F-0554M**
- Reference and attach this quote.

**Note: If you do not remit a PO for payment, this quote will need to be signed by both Parties.

Quote Details

Notes:

1. Net pricing for Blackboard Connect for Government Service, Blackboard Connect Support, NOAA Weather Alerts, and Blackboard ConnectTXT applies only for the term specified.
2. Blackboard Connect for Government Service, Blackboard Connect Support, NOAA Weather Alerts, and Blackboard ConnectTXT are billed annually in advance.
3. The following terms and conditions apply to the Open Market Item listed above:
 - **NOAA Weather Alerts:** Customer acknowledges and agrees that Blackboard is delivering weather information created and provided by a third-party public service, and not Blackboard. Weather forecasting is an inexact science. Blackboard makes no express or implied warranties, guarantees or affirmations that weather will occur or has occurred as the public alerts, reports, forecasts, data, or information state, represent or depict and it shall have no responsibility or liability whatsoever to Customer or any other person or entity, parties and non-parties alike, for any inconsistency,

inaccuracy, or omission for weather or events predicted or depicted, reported, occurring or occurred. **CUSTOMER AND THIRD PARTIES ARE SOLELY RESPONSIBLE FOR ACTION OR LACK OF ACTION TAKEN TO PRESERVE LIFE OR PROPERTY.**

- **Blackboard ConnectTXT:** Two-way text messaging for sending and receiving text messages from a computer and/or mobile device, which includes: 1 shared short code number; 20 short code keywords; and product support.

Customer: City of Bedford
Signature
Name (printed)
Title (printed)
Date

Blackboard ("Blackboard")
Signature TESS FRAZIER
Name (printed) VICE PRESIDENT
Title (printed)
Date



Council Agenda Background

PRESENTER: Kelli Agan, Technical Services Manager

DATE: 07/22/14

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider a resolution authorizing the City Manager to enter into a contract with the Hurst-Euless-Bedford Independent School District to provide two School Resource Officers for school year 2014/15, in the amount of \$149,370, paid for by the District.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

Since 1993, the Police Department has provided the Hurst-Euless-Bedford Independent School District (the District) with two School Resource Officers to provide an on-site police presence at both Harwood and Bedford Junior High Schools.

Officers assigned to the two junior high schools provide law enforcement duties to include: patrolling the assigned campus, completing police and school reports/forms, dealing with juvenile laws, student relations, and providing security to the campus.

For these services, the District agrees to pay the City of Bedford the salary and benefit costs for the two officers. For school year 2014/15, the District agrees to reimburse the City of Bedford \$74,685 per officer, for a total of \$149,370. Included in this year's funding is a 3% increase over last year for each officer.

The contract will become effective on August 15, 2014. The Hurst-Euless-Bedford School Board of Trustees approved and signed the School Resource Officer contract on June 9, 2014.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into a contract with the Hurst-Euless-Bedford Independent School District to provide two School Resource Officers for school year 2014/15, in the amount of \$149,370, paid for by the District.

FISCAL IMPACT:

There is a cost to the City of approximately \$35 per year to have the School District as an additional insured per contract guidelines.

ATTACHMENTS:

Resolution
Contract

RESOLUTION NO. 14-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE HURST-EULESS-BEDFORD INDEPENDENT SCHOOL DISTRICT TO PROVIDE TWO SCHOOL RESOURCE OFFICERS FOR SCHOOL YEAR 2014/15, IN THE AMOUNT OF \$149,370, PAID FOR BY THE DISTRICT.

WHEREAS, the City Council of Bedford, Texas determines the necessity to partner with the Hurst-Euleless-Bedford Independent School District to provide campus security to the two junior high schools located within the City; and,

WHEREAS, the City Council of Bedford, Texas determines that the salary and benefits for the two officers shall be provided by the Hurst-Euleless-Bedford Independent School District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Manager is hereby authorized to enter into a contract with the Hurst-Euleless-Bedford Independent School District to provide two School Resource Officers for school year 2014/15, in the amount of \$149,370, paid for by the District.

PRESENTED AND PASSED this 22nd day of July 2014, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

SCHOOL RESOURCE OFFICER CONTRACT

City of Bedford, Texas / Hurst-Euless-Bedford Independent School District

This contract is made by and between the Hurst-Euless-Bedford Independent School District, herein, "District," and the City of Bedford, herein "City," for the purpose of establishing the terms under which City shall provide District with School Resource Officers and the compensation which shall be paid City by District thereof.

WITNESSETH

For and in consideration for the mutual undertakings herein set forth, City and District agree as follows:

A. Assignment and Selection of School Resource Officers

1. City agrees to assign one police officer to serve as the School Resource Officer at Bedford Junior High School and one police officer to serve as the School Resource Officer at Harwood Junior High School.

2. The School Resource Officers shall have the school to which they are assigned as their primary duty and will not regularly be assigned additional police duties. City reserves the right, however, to reassign these officers temporarily in the event of an emergency and for training.

B. Job Responsibilities of School Resource Officers

1. The primary function of the School Resource Officers shall be to insure the safety of students and faculty and provide campus security. Specifically, the School Resource Officers shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds, assist with enforcement of compulsory student attendance laws, and serve as liaison between the school, the police department, juvenile officials, probation officials, courts, and other agencies of the juvenile justice system.

2. The Principal will be the authority regarding all school issues. The School Resource Officers will be the authority on all law enforcement issues. The School Resource Officers will communicate with the Principal regarding all law enforcement incidents on the campus or at school related activities, and the Principal shall be involved in the decision making process in custodial arrests. The School Resource Officers area solely responsible to the Chief, but shall work directly and in cooperation with the Principal of the school to which they are assigned.

3. The School Resource Officers will attend professional development training as required by the Police Department, the District, and School Resource Officer training.

4. The School Resource Officers shall, as time permits, be available as resource persons to teach, lead a discussion, or offer information on topics on which the officers have special competence due to their law enforcement training. The School Resource Officers shall also attempt to identify and counter deviant behavior, such as gang activity, through information and other assistance to young people.

5. The School Resource Officers shall make themselves visible in a *public relations role* in order to provide a highly visible crime deterrent on school property in order to effectively promote security and order in the schools.

6. The School Resource Officers shall also attempt to provide guidance and direction for students, parents, and staff when appropriate; to work with school administration to resolve school-police problems; and to work with parents of troubled students.

7. The Principal of the school to which an officer is assigned and the Chief are authorized to establish and modify, as needed, rules and regulations concerning the School Resource Officers' duties and schedule so long as they both agree on such changes.

C. Hours of Work

1. Unless otherwise directed by the Principal, City shall assign officers to work during the 178 instructional days of the school year, Monday through Friday, eight hours a day, with Saturday and Sunday off. Each Principal shall be responsible for determining a consistent eight-hour schedule per day for the School Resource Officer assigned to that Principal's campus (1,424 hours).

2. In addition to the regular eight-hour day, the School Resource Officers will work 192 hours at the discretion of the Principal. Each Principal will compensate the School Resource Officers for any hours worked beyond the regular eight-hour days plus the additional 192 hours.

3. The School Resource Officers will not work on District professional development days, during summer school, or during student holidays. The School Resource Officers will not routinely work during the summer vacation. If the School Resource Officers are utilized during summer school, District will provide additional compensation to the School Resource Officers.

D. Consideration

1. District agrees to pay the City \$74,685.00 per officer assigned to the program. The total amount will be divided into four equal installments, and will be billed by the City, to be due on or before September 1, December 1, March 1, and June 1 of the contract year.

2. City shall provide law enforcement training and certification, a vehicle, and police equipment, including communication equipment necessary to allow the officer to communicate with the police department and other officers. District shall provide any radio equipment necessary to allow the officer to communicate with school staff, if desired by the district.

E. Term

1. This contract shall be effective August 15, 2014, and shall expire July 31, 2015. Either City or District may cancel this contract by giving the other party thirty (30) days written notice of cancellation. If this contract is terminated prior to the end of the contract year, District shall be entitled to a pro-rate reimbursement of unused funds paid by the district.

F. Indemnification

1. The City waives, releases, indemnifies, and holds harmless, to the extent authorized by the law, the District from any and all claims, damages, injuries, causes of action, or lawsuits arising out of the acts, or failures to act, of the School Resource Officers, whether such acts or failures to act occurred on or off District property.

2. The City will furnish the District an Insurance Certificate with a "Waiver of Subrogation" for General Liability, Automobile Liability, Law Enforcement Liability and Workers Compensation in favor of Hurst-Euless-Bedford ISD, its officers, employees, elected officials, representatives or agents. Also include "Additional Insured" coverage for General Liability, Automobile Liability and Law Enforcement Liability in favor of Hurst-

Eules-Bedford ISD its officers, employees, elected officials, representatives or agents.
The Certificate will be furnished to the District before the effective date of this contract.

G. Miscellaneous

1. This Contract supersedes all prior agreements and representations concerning the School Resource Officers, and constitutes the complete agreement between the parties.

2. City and District agree that no promise or agreement which is not herein expressed has been made to either party and that neither party is relying upon any statement or representation other than the terms stated in this Contract.

3. No amendments to the Contract shall be binding unless reduced to writing and signed by both parties.

4. This Contract is fully performable in Tarrant County, Texas. Venue for any claim under this Contract shall be in Tarrant County, Texas.

AGREED TO:

HURST-EULESS-BEDFORD
INDEPENDENT SCHOOL DISTRICT

By: 
PRESIDENT
HEB ISD BOARD OF TRUSTEES

ATTEST:


SECRETARY
HEB ISD BOARD OF TRUSTEES

AGREED TO:

CITY OF BEDFORD

By: _____
BEVERLY GRIFFITH
CITY MANAGER

ATTEST:

MICHAEL WELLS
CITY SECRETARY



Council Agenda Background

PRESENTER: Kelli Agan, Technical Services Manager

DATE: 07/22/14

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the submission of an application for the FY 2014 Edward Byrne Memorial Justice Assistance Grant in the amount of \$14,483 for police equipment.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

The Police Department was recently made aware of the FY 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) through the United States Department of Justice. This grant is a formula grant that is based on Part 1 Crimes.

Through this grant, the Police Department will be seeking funding in the amount of \$14,483 to purchase in-car camera body microphones (mics), charging stations, and in-car docking stations for the body mics. Additionally, the Department will be seeking funding for emergency access system lock boxes.

The Department's Patrol Division currently utilizes in-car video cameras to record the audio and video of the officer and public during traffic and investigative stops. In-car video cameras have proven to be invaluable in sustaining or exonerating officers for complaints of misconduct. Additionally, they are admissible in court for a variety of cases, but most commonly for those subjects being tried for suspicion of driving under the influence. The in-car video cameras and body mics capture the video and audio of the field evaluations that assist officers in making a conclusion as to whether or not a subject should be detained for the suspicion of driving while under the influence.

The current body mics utilized by the Department are no longer available, nor able to be serviced and are in need of replacement. Body mics are worn on officer duty belts and contain a rechargeable battery. The battery must be placed in the charging station at the end of each officer's shift in order to ensure battery life during their next tour of duty. The new body mics will also require replacement of the docking station currently inside the patrol vehicles that syncs the audio to the in-car video footage due to compatibility issues.

The Department is also requesting the purchase of three emergency access systems, which will be placed in the Patrol Supervisor vehicles. The systems are small, indestructible safes containing a key that will unlock another similar safe that is mounted to particular locations within the City. The keys located inside the mounted wall safe will provide instant access to that location in the event of an emergency. The systems for the patrol vehicles contain a digital keypad to open the safe. The activity of the patrol vehicle safe can be reviewed for quality assurance.

In the City of Bedford, these wall mounted safes are in multiple areas, but are commonly located at all public schools, nursing homes/group homes and commercial businesses. They are less commonly located at residential housing.

The FY 2014 Edward Byrne Memorial Justice Assistance Grant does not require a cash match.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the submission of an application for the FY 2014 Edward Byrne Memorial Justice Assistance Grant in the amount of \$14,483 for police equipment.

FISCAL IMPACT:

\$14,483 paid through the FY 2014 Edward Byrne Memorial Justice Assistance Grant.

ATTACHMENTS:

Resolution

RESOLUTION NO. 14-

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR THE FY 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF \$14,483 FOR POLICE EQUIPMENT.

WHEREAS, the City Council of Bedford, Texas finds it in the best interest of the citizens of Bedford that the Police Department seeks grant funding to purchase police equipment; and,

WHEREAS, the City Council of Bedford, Texas designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Council authorize the submission of an application for the FY 2014 Edward Byrne Memorial Justice Assistance Grant in the amount of \$14,483 for police equipment.

PRESENTED AND PASSED this 22nd day of July 2014, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER: Maria Redburn, Library Director

DATE: 07/22/14

Council Mission Area: Encourage citizen involvement.

ITEM:

Consider a resolution accepting the nomination of the Discovery Room at the Bedford Public Library to be named Jennifer's Discovery Room by the Bedford Library Bookworms and the Hurst-Euless-Bedford Moms Offering Moms Support Club.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

On July 14, 2009, the City Council approved a resolution adopting the "Policy for Naming/Renaming or Dedicating City Facilities and Property." This policy provided a formal process for the City Council to evaluate proposals for the naming, renaming or dedicating of City facilities and property. The Naming Rights Policy states:

A person, entity or organization that has made exceptional contributions to the City of Bedford. Exceptional contributions that would warrant having a new or current City Facility bear the name including, but not limited to:

- a) Donating or contributing a significant amount of funding for the construction, reconstruction, renovation, or furnishing of a new or current City Facility.
- b) Providing direct and significant volunteer services benefiting the public as a local or community leader.

The Bedford Library Bookworms and the Hurst-Euless-Bedford Moms Offering Moms Support (HEB MOMS) Club have nominated Jennifer Bubics to have the Discovery Room at the Bedford Library named after her due to her dedication as a volunteer, staff member and advocate. Both organizations turned in petitions with signatures from their members. Of the 38 signatures turned in, 24 are Bedford residents.

Jennifer Bubics was passionate about literature and the Bedford Public Library. She became an active member of the Bedford Bookworms in 2007 and was a member of the Jane Austin Society. Jennifer started volunteering for the Library in 2008. As a volunteer, she assisted with circulation and special events. Jennifer also facilitated Bookworm discussions when Jeanne Green was absent. Jennifer then worked as a library employee from 2009 – 2012.

After leaving the Library to care for her daughter, Jennifer continued to be actively involved. She enrolled her daughter Victoria in Babygarden Story Times. Jennifer was instrumental in the Library's decision to start offering a Twozees Story Time to help children transition from Babygarden Story Times to Preschool Story Times. As a founding member of the HEB MOMS Club, Jennifer promoted library programs and often invited other parents to meet her at the Library for story time. Upon Jennifer's death at the age of 41, the family requested that in lieu of flowers, donations be made to Jennifer's favorite place, the Bedford Public Library. The Library has received over \$3,000 in donations in memory of Jennifer.

Since opening in 2011, the Bedford Public Library Foundation has sold the Naming Rights to the Technology Center, Sarah Sisson Conference Room and the McGlinchy Study Room. City Council

also approved naming the large conference room in honor of Bonnie Finn, former Library Director, after receiving a petition from the Bedford Library Friends. The starting value of the Discovery Room is \$9,000. There are several rooms that have not had naming rights acquired including the large conference room, meeting room, Story Time Theater, Discovery Room, and five study rooms.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution accepting the nomination of the Discovery Room at the Bedford Public Library to be named Jennifer's Discovery Room by the Bedford Library Bookworms and the Hurst-Euless-Bedford Moms Offering Moms Support Club.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution
Bedford Library Bookworms Letter & Petition
Hurst-Euless-Bedford MOMS Letter & Petition
Policy for Naming/Renaming or Dedicating City
Facilities and Property

RESOLUTION NO. 14-

A RESOLUTION ACCEPTING THE NOMINATION OF THE DISCOVERY ROOM AT THE BEDFORD PUBLIC LIBRARY TO BE NAMED THE JENNIFER'S DISCOVERY ROOM BY THE BEDFORD LIBRARY BOOKWORMS AND THE HURST-EULESS-BEDFORD MOMS OFFERING MOMS SUPPORT CLUB.

WHEREAS, the City Council of Bedford, Texas approved the "Policy for Naming/Renaming or Dedicating City Facilities and Property" on July 14, 2009; and,

WHEREAS, the City Council of Bedford, Texas recognizes the contributions of Jennifer Bubics to the Bedford Public Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Council accepts the nomination of the Discovery Room at the Bedford Public Library to be named after Jennifer Bubics by the Bedford Library Bookworms and the Hurst-Eules-Bedford Moms Offering Moms Support Club.

SECTION 3. That the City Council hereby designates the Discovery Room at the Bedford Public Library to be named Jennifer's Discovery Room.

SECTION 4. That this resolution shall take effect from and after the date of passage.

PRESENTED AND PASSED this 22nd day of July 2014, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

Naming Rights Petition

April 1, 2014

A petition of the Bedford Library Bookworms

Addressed to:

Mayor Jim Griffin and the Bedford City Council
Bedford Library Advisory Board

We the undersigned would like to bring this request before you with recommendation to rename the Bedford Library's Discovery Room to Jennifer's Discovery Room.

History:

Jennifer Lee Bubics was a strong advocate for children's literacy in our community, a volunteer for the City of Bedford in many capacities, a beloved employee of the Bedford Public Library and a loyal friend to all she met.

Jennifer was also an active member of the Bedford Library Bookworms and a founding member of the MOMS group of HEB.

She passed away on February 7, 2013 at the age of 41, leaving behind a spouse and two young daughters.

At present, monetary gifts in the sum of \$3,000 have been donated to the library in Mrs. Bubic's honor.

The Bedford Bookworms is pleased that the Bedford Library Foundation and the Bedford Library employees support this request for change.

Agreed upon by the following people:

1. Mary B. Attaya 817-684-8728
2. Margaret Chokas 817-354-7731
3. Jimmy R. Jones 817-684-0956
4. Nancy Watts 972-790-4737
5. Virginia Duke 817-254-7393
6. Gayle Guthrie 817-500-7141
7. Marianne Wilson 817-905-3423
8. Douglas R. Allbach 817-788-2652
9. Carolyn Cockerell 682-325-4165
10. Donna Housey 817-835-0993
11. Leone Lewis ?
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____
24. _____
25. _____

Name	Address	City	Phone Number
Allbach, Douglas	1116 Carousal DR	Bedford, TX 76021	817-788-2652
Attaya, Mary	2700 Parkview LN	Bedford, TX 76022	817-684-8721
Chokas, Margaret	1757 Woodhill CT	Bedford, TX 76021	817-354-7731
Cockerell, Carolyn	1213 Timber View DR	Bedford, TX 76021	682-325-4165
Housey, Donna	2245 Bedford CIR	Bedford, TX 76021	817-835-0993
Jones, Jimmy Ray	2933 Everest DR	Bedford, TX 76021	817-684-8956
Lewis, Leone	2520 Central Drive #1527	Bedford, TX 76022	972-489-6468
Wilson, Marianne	1008 Boston BLVD	Bedford, TX 76022	817-905-3423
Guthrie, Gayle	1717 Lakewood BLVD	Euless, TX 76039	817-500-7141
Duke, Virginia	400 Glade RD #701	Grapevine, TX 76051	817-254-7393
Watts, Nancy	1705 W. 11 th ST	Irving, TX 75060	972-790-4737

To Whom It May Concern:

We are a group of mothers who belong to the Hurst-Euless-Bedford MOMS (Moms Offering Moms Support) Club. Jennifer Bubics became a member of our group in 2010 when her daughter Victoria was an infant and quickly became both well-known and well-liked. The mothers in our club were grief-stricken by her sudden and tragic death in 2013 just weeks before her second daughter was due to be born.

Jennifer was a friendly, classy, intelligent and witty woman. Exchanges with Jennifer would always make the members of our group laugh, think and feel uplifted. She was completely in love with motherhood, was actively involved in her community, and was a voracious reader. Just three months before her untimely death she hosted a "Mom's Night Out" and invited our members to exchange and chat about books.

As a part-time employee at the Bedford Public Library and a mother who regularly attended Babygarden story time with her daughter, Jennifer was an active promoter of the Library. She met and cultivated friendships with some members of the HEB MOMS Club at the Bedford Public Library. Other members were often invited to attend story time or meet in the children's section of the library for play dates.

The members of the HEB MOMS Club are strongly in favor of renaming the children's "Discovery Room" at the Bedford Public Library to "Jennifer's Discovery Room." Doing so would honor our dear friend, her love of our community, her love of reading, and her love for her young daughters Victoria and Elizabeth.

Our club has raised \$250 in Jennifer Bubics' memory, which we have voted to donate to the library in order to show our commitment to "Jennifer's Discovery Room."

Thank you,

The members of the Hurst-Euless-Bedford MOMS Club

Name: Kimberly Stone Signature: Kimberly Stone
Address: 8704 Lake Springs Trl. Zip: Hurst 76053
Phone: 817-595-9303

Name	Address	City	Phone Number
Casey, Carey	1308 Country Meadows Dr.	Bedford, TX 76021	817-925-8151
Casey, Ryan	1308 Country Meadows Dr.	Bedford, TX 76021	817-925-8151
Casey, Shellina	1308 Country Meadows Dr.	Bedford, TX 76021	817-925-8151
Dunlap, Debra	929 Clear View Drive	Bedford, TX 76021	214-562-7527
Fridge, Monica	2632 Britney Circle	Bedford, TX 76022	817-690-7188
Gechter, Susan	3609 Windsong Lane	Bedford, TX 76021	817-545-2039
Henderson, Cheryl	2336 Sonagate Drive North	Bedford, TX 76021	817-268-1044
Kaspar, Jackie	3852 Misty Glen Ct	Bedford, TX 76021	817-684-8520
Katkic, Lora	225 Carolyn Drive	Bedford, TX 76021	817-514-6168
Patino, Tosca	2400 Oakridge Court	Bedford, TX 76021	817-269-5984
Porrata, Trece	1604 Timber Glen	Bedford, TX 76022	972-489-6468
Toms, Kathleen	2104 Sunrise Court	Bedford, TX 76021	817-925-8142
Toms, Mark	2104 Sunrise Court	Bedford, TX 76021	817-925-8142
Watts, Lindsey	3009 Magnolia Lane	Bedford, TX 76021	817-320-6395
Weissenstein, Michelle	1105 Amherst Drive #3042	Bedford, TX 76021	210-897-9910
Williams, Larry	PO Box 211295	Bedford, TX 76095	817-925-8191
Arnold, Elizabeth	606 Serenade Lane	Eules, TX 76039	262-366-7584
Gandarilla, Juliana	9090 Rushing River Drive	Fort Worth, TX 76118	817-537-2249
Guest, Erica	3240 Silent Creek Trail	Hurst, TX 76053	469-682-8152
Hall, Christina	405 Brookview Drive	Hurst, TX 76054	817-846-4003
Janczylik, Rachel	2314 Dewitt St	Irving, TX 75062	682-433-4947
Javok, Nicki	1133 Harris Avenue	Hurst, TX 76053	817-590-8229
Moore, Amy	3656 Blue Spruce Drive	Eules, TX 76040	817-266-4722
Smith, Cathy	401 E Whitener Road	Eules, TX 76040	817-929-2283
Spyker, Kelly	2224 Hurst View	Hurst, TX 76054	817-353-1240
Stone, Kimberley	2704 Lake Springs Trail	Hurst, TX 76053	817-595-9303
Ulrick, Mary	2615 Needles St	Eules, TX 76040	817-917-1921

City of Bedford
Policy for Naming/Renaming or Dedicating
City Facilities and Property

I. Purpose

To provide a formal process for the City Council of the City of Bedford (the “City Council”) to evaluate proposals for the naming/renaming or dedicating of city facilities and property such as streets, buildings, rooms, gardens, parks or features within or outside a building (“City Facility”). It is the intent of the City of Bedford (the “City”) to review all requests for naming/renaming or dedicating, evaluate each request in accordance with the following guidelines, and provide recommendations to City Council concerning the naming of a City Facility

II. Process

To request a name for a City Facility, an Applicant should submit a written request to the City Council through the City Manager’s office. An Applicant may obtain a copy of the Naming Guidelines from the Library Administration located at 1805 L. Don Dodson Drive, Bedford, TX 76021, the Parks Administration located at 2140 L. Don Dodson Drive, Bedford, TX 76021, or the City Secretary’s Office at 2000 Forest Ridge Drive, Bedford, TX 76021. The application should clearly state the name of the requesting person, entity or organization along with the name, address and phone number of a contact person, and the exact name being requested for a City Facility. The request must include all information as stated in the Naming Guidelines below and verified by City staff. Upon receipt of all information, the City staff will review the application and request any clarification as needed.

III. Guidelines for Naming/Renaming or Dedicating a City Facility

- A. Proposed names for a City Facility may include one of the following:
1. An adjacent street to a new or current City Facility;
 2. Predominant physical features (such as lakes, rivers, creeks, etc.) in or adjacent to a new or current City Facility;
 3. The subdivision in which a new or current City Facility is located;
 4. A significant historic feature or event that would warrant having a new or current City Facility bear the name;
 5. A person, entity or organization that has made exceptional contributions to the City of Bedford. Exceptional contributions that would warrant having a new or current City Facility bear the name including, but not limited to:

- a) Donating or contributing a significant amount of funding for the construction, reconstruction, renovation, or furnishing of a new or current City Facility.
 - b) Providing direct and significant volunteer services benefiting the public as a local or community leader.
- B. Persons currently holding a local elected office or serving on a Board or Commission may not be considered for having his or her name be considered for naming or a new or current City Facility.
- C. The City Council reserves the right to deny an application for Naming/Renaming or Dedicating a City Facility from any person, business or organization. The consideration by the City Council will not be based on race, age, color, religion, sex, ancestry, national origin, disability, or place of birth but on what the City Council and or City staff determines in its sole discretion to be in the best interest for the City.

IV. Procedures for Naming/Renaming or Dedicating a City Facility

- A. A person, entity or organizations shall submit a written nomination for the naming of a new or current City Facility, along with any information deemed necessary to support the justification for such request, to the City Manager's Office located at 2000 Forest Ridge Drive, Bedford, TX 76021. The nomination shall include, but not be limited to:
- 1. Reasons for the proposed name or dedication of a new or current City Facility;
 - 2. Evidence of community support for the proposed name or dedication of a new or current City Facility;
 - 3. Petitions, if submitted, must state the intent and include printed names, signatures, addresses, zip codes and telephone numbers of each signer as proof of residency supporting the naming or dedication of a new or current City Facility.
- B. The City Manager, or his/her designee, shall:
- 1. Review the nomination in accordance with Section III of the guidelines;
 - 2. Research, review and study the supporting documentation; and
 - 3. Forward recommendation to the City Council for review.



Council Agenda Background

PRESENTER: Maria Redburn

DATE: 07/22/14

Council Mission Area: Encourage citizen involvement.

ITEM:

Consider a resolution authorizing the City Manager to dispose of obsolete, worn, or infrequently used library materials by donating them to the Bedford Library Friends.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

On July 11, 2000, the City Council passed a resolution authorizing the City Manager to dispose of surplus property by the best means possible. After reviewing this with the City Attorney, staff is recommending the adoption of a specific resolution for the disposal of surplus library materials by donating them to the Bedford Library Friends to make it clear that this practice is the best means possible.

The Bedford Library Friends is a nonprofit organization, whose desire is to perpetuate the growth and to promote the interest and the welfare of the Bedford Public Library as a cultural and educational asset to the City of Bedford. They promote the donation of books, magazines, desirable collections, endowments and bequests. They engage in money making projects to supplement the income of the Library for expanded service to the public and they provide volunteer help whenever needed.

Library materials that have been damaged, are out of date, contain information that is no longer relevant, or are no longer being used by the public are pulled from the collection and discarded to keep the collection relevant and useful to the citizens of Bedford.

Once materials are deemed surplus, they are sold by the Bedford Library Friends in the bookstore or at a book sale. Money from the sale of the materials is used by the Bedford Library Friends to enhance Library programs, services and operations. The Bedford Library Friends donate \$10,000 - \$12,000 annually to the Bedford Public Library.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to dispose of obsolete, worn or infrequently used library materials by donating them to the Bedford Library Friends.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution

RESOLUTION NO. 14-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO DISPOSE OF OBSOLETE, WORN, OR INFREQUENTLY USED LIBRARY MATERIALS BY DONATING THEM TO THE BEDFORD LIBRARY FRIENDS.

WHEREAS, the City Council of Bedford, Texas does not have use or need of obsolete, worn or infrequently used library materials; and,

WHEREAS, the Bedford Library Friends have supported the Bedford Public Library since 1998; and,

WHEREAS, the Bedford Library Friends sell withdrawn library materials to raise money to support the Bedford Public Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Council authorizes the City Manager to dispose of obsolete, worn, or infrequently used library materials by donating them to the Bedford Library Friends.

PRESENTED AND PASSED this 22nd day of July 2014, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER: Thomas L. Hoover, P.E.
Public Works Director

DATE: 07/22/14

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City Manager to authorize a payment to Errol V. Housman for the acquisition of an easement on Lot 35R1, Block 13, Stonegate Addition.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

On January 28, 2014, funding was approved for preliminary work towards the acquisition of the property known as Lot 35R1, Block 13 Stonegate Addition. Included in the funding was an appraisal by Clyde Crumb Appraisal Consultants. This is an on-going negotiation that will be addressed in Executive Session, with possible action to follow.

RECOMMENDATION:

To be determined.

FISCAL IMPACT:

To be determined.

ATTACHMENTS:

N/A