

AGENDA

**Regular Meeting of the Bedford City Council
Tuesday, October 11, 2016
Bedford City Hall Building A
2000 Forest Ridge Drive
Bedford, Texas 76021**

**Council Chamber Work Session 5:30 p.m.
Council Chamber Regular Session 6:30 p.m.**

**COMPLETE COUNCIL AGENDAS AND BACKGROUND INFORMATION ARE AVAILABLE FOR REVIEW
ONLINE AT <http://www.bedfordtx.gov>**

COUNCIL CHAMBER WORK SESSION

- Review and discuss items on the regular agenda and consider placing items for approval by consent.

EXECUTIVE SESSION

To convene in the conference room, if time permits, in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons.

REGULAR SESSION

CALL TO ORDER/GENERAL COMMENTS

INVOCATION (Pastor Kevin Smith, Faith Christian Fellowship Church)

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS/UPCOMING EVENTS

OPEN FORUM

(The public is invited to address the Council on any topic that is posted on this agenda. Citizens desiring to speak on Public Hearing(s) must do so at the time the Public Hearing(s) are opened. In order to speak during Open Forum a person must first sign in with the City Secretary prior to the Regular Session being called to order. Speakers will be called upon in the order in which they sign in. Any person not signing in prior to the commencement of the Regular Session shall not be allowed to speak under Open Forum. Further, Open Forum is limited to a maximum of 30 minutes. Should speakers not use the entire 30 minutes Council will proceed with the agenda. At the majority vote of the Council the Mayor may extend the time allotted for Open Forum.)

CONSIDER APPROVAL OF ITEMS BY CONSENT

COUNCIL RECOGNITION

1. Presentation of the Large and Small Business of the Year Award.
2. Recognition of the City of Bedford's 20th Consecutive Certificate of Achievement for Excellence in Financial Reporting.
3. Proclamation recognizing October 23 – 31, 2016 as Red Ribbon Week in the City of Bedford.

APPROVAL OF THE MINUTES

4. Consider approval of the following City Council minutes:
 - a) September 27, 2016 regular meeting

NEW BUSINESS

5. Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A – Schedule of Fees, by updating fees imposed by the City; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.
6. Consider an ordinance amending Chapter 114 “Traffic and Vehicles,” Article IX. “Abandoned and Junked Motor Vehicles,” Section 114-324. “Procedures for abating nuisance;” providing for a penalty clause; providing for a repealing clause; providing for a severability clause; providing for a penalty clause; and declaring an effective date.
7. Consider a resolution authorizing the City of Bedford to enter into a contractual agreement with Strategic Government Resources (SGR) to conduct an executive search for a City Manager, in an amount not to exceed \$23,500.
8. Consider a resolution authorizing the City Manager to enter into an interlocal agreement with the cities of Colleyville and Watauga for cooperative purchasing of insurance consultant and brokerage services.
9. Consider a resolution authorizing the City Manager to purchase six SideWinder cameras from Paradigm Traffic Systems utilizing the Buyboard Cooperative Purchasing and the Omnicast Advanced CCTV Module from Paradigm Traffic Systems, a single source vendor, in the amount of \$69,608.
10. Consider a resolution authorizing the City Manager to purchase a Toro Dingo in the amount of \$23,180.58 through C & O Equipment, utilizing the Buyboard Cooperative Purchasing.
11. Consider a resolution authorizing the City Manager to purchase a Flameless Pothole Patch Truck in the amount of \$150,523 through Bergkamp Pavement Preservation Solutions utilizing the Buyboard Cooperative Purchasing.
12. Consider a resolution authorizing the City Manager to purchase a trained and certified narcotics canine from USK9, and approve training of the Bedford Police K-9 handler, in the amount of \$17,800, utilizing the Police Department’s Drug Enforcement Fund.
13. Report on most recent meeting of the following Boards and Commissions:
 - ✓ Animal Shelter Advisory Board - Councilmember Fisher
 - ✓ Beautification Commission - Councilmember Turner
 - ✓ Community Affairs Commission - Councilmember Farco
 - ✓ Cultural Commission - Councilmember Champney
 - ✓ Library Advisory Board - Councilmember Farco
 - ✓ Parks and Recreation Board - Councilmember Sartor
 - ✓ Teen Court Advisory Board - Councilmember Gebhart
 - ✓ Senior Citizen Liaison - Councilmember Turner
14. Council member Reports
15. City Manager/Staff Reports

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons.

16. Take any action necessary as a result of the Executive Session.

(Any item on this posted agenda may be discussed in executive session provided it is within one of the permitted categories under Chapter 551 of the Texas Government Code.)

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outside window in a display cabinet at the City Hall of the City of Bedford, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Friday, October 7, 2016 at 5:00 p.m.** and remained so posted at least 72 hours before said meeting convened.

Michael Wells, City Secretary

Date Notice Removed

(Auxiliary aids and services are available to a person when necessary to afford an equal opportunity to participate in City functions and activities. Auxiliary aids and services or accommodations must be requested in writing to the City Secretary's Office a minimum of seventy-two hours (72) hours prior to the scheduled starting time of the posted meeting. Requests can be delivered in person or mailed to the City Secretary's Office at 2000 Forest Ridge Drive, Bedford, TX 76021, or emailed to citysecretary@bedfordtx.gov. Some requests may take longer due to the nature, extent and/or availability of such auxiliary aids, services or accommodations.)



Council Agenda Background

PRESENTER: Sal Caruso, Chairperson, Community Affairs Commission

DATE: 10/11/16

Council Recognition

ITEM:

Presentation of the Large and Small Business of the Year Award.

City Manager Review: _____

DISCUSSION:

Recently, the Community Affairs Commission created an awards program to annually recognize an outstanding business in the community. After reviewing the submissions and voting on the finalists, tonight the Community Affairs Commission will present the inaugural Business of the Year award. The Commission has elected to recognize a Large Business of the Year (>50 employees) and a Small Business of the Year (<50 employees).

These businesses will further be recognized at the Business Roundtable meeting on October 14, 2016. Chairman Sal Caruso will present the award.

ATTACHMENTS:

N/A



Council Agenda Background

PRESENTER: Mayor Jim Griffin

DATE: 10/11/16

Council Recognition

ITEM:

Recognition of the City of Bedford's 20th Consecutive Certificate of Achievement for Excellence in Financial Reporting.

City Manager Review: _____

DISCUSSION:

The Government Finance Officers Association of the United States and Canada (GFOA) established the Certificate of Excellence in Financial Reporting Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of the generally accepted accounting principles to prepare comprehensive annual financial reports that exemplify the spirit of transparency and full disclosure of the entity's financial position.

Annual financial reports submitted to the CAFR program are reviewed by selected members of GFOA professional staff and the GFOA Special Review Committee (SRC), which is comprised of individuals with expertise in public sector financial reporting. Members of the SRC review the reports based on specific criteria outlined in the program and provide the scoring of each award applicant.

To this day, the City of Bedford has met the specified criteria and has received this recognition for the CAFR for 20 consecutive years.

ATTACHMENTS:

CAFR Award



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Bedford
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2015

Executive Director/CEO



Council Agenda Background

PRESENTER: Jim Griffin, Mayor

DATE: 10/11/16

Council Recognition

ITEM:

Proclamation recognizing October 23 – 31, 2016 as Red Ribbon Week in the City of Bedford.

City Manager Review: _____

DISCUSSION:

The initial tradition of donning red ribbons began in 1985 and was established by Congress in 1988. The initiative started in California as a tribute to Drug Enforcement Administration Agent Enrique Camarena, who was brutally tortured and murdered by a Mexican drug cartel. Today, the nationwide celebration brings millions of people together to raise awareness of the dangers of alcohol, tobacco and other drugs, and to encourage prevention, early intervention, and treatment services. It is the largest, most visible prevention awareness campaign observed annually in the United States.

Police Chief Jeff Gibson and Sergeant Doug Crowell will be accepting this proclamation.

ATTACHMENTS:

Proclamation



CITY OF
BEDFORD

Proclamation

WHEREAS, cities across America have been plagued by the numerous problems associated with alcohol, tobacco, and other drug use; and

WHEREAS, there is hope in winning the War on Drugs, and the hope lies in the hard work and determination of our communities to create a drug-free environment; and

WHEREAS, local leaders, in government and in the community, know that the support of the people in the neighborhoods is the most effective tool they can have in their efforts to reduce use of alcohol, tobacco, and other drugs by Texans; and

WHEREAS, success will not occur overnight, our patience and continued commitment to drug education and prevention are imperative; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts.

NOW, THEREFORE, let it be known that I, Jim Griffin, Mayor of the City of Bedford, and the City Council do hereby proclaim October 23-31, 2016 as:

National Red Ribbon Week

in the City of Bedford and encourage all citizens, businesses, public and private agencies, media, religious and educational institutions to wear and display red ribbons and participate in drug-free activities throughout that week, joining the rest of the state in promoting the Red Ribbon Celebration and a drug-free America.

*In witness whereof, I have hereunto set my hand and
caused the seal of the City of Bedford to be affixed this
11th day of October, 2016.*

JIM GRIFFIN, MAYOR





Council Agenda Background

PRESENTER: Michael Wells, City Secretary

DATE: 10/11/16

Minutes

ITEM:

Consider approval of the following City Council minutes:

- a) September 27, 2016 regular meeting

City Manager Review: _____

DISCUSSION:

N/A

ATTACHMENTS:

September 27, 2016 regular meeting

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:15 p.m. in the Conference Room, and Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 27th day of September, 2016 with the following members present:

Jim Griffin	Mayor
Ray Champney	Council Members
Steve Farco	
Roger Fisher	
Dave Gebhart	
Rusty Sartor	
Roy W. Turner	

constituting a quorum.

Staff present included:

Roger Gibson	City Manager
Kelli Agan	Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Cliff Blackwell	Administrative Services Director
Chuck Carlisle	Fleet and Facility Services Manager
Gary Clopton	Information Technology Manager
Jeff Gibson	Police Chief
Meg Jakubik	Strategic Services Manager
Kenny Overstreet	Public Works Director
Emilio Sanchez	Planning Manager
Eric Valdez	Community Services Manager
Brandi West	Grant Administrator

CONFERENCE ROOM WORK SESSION 5:15 P.M.

Mayor Griffin called the Work Session to order at 5:15 p.m.

- **Discussion regarding Bedford's Citizen Boards and Commissions.**

Council generally discussed the Bedford's Citizen Boards and Commissions.

Mayor Griffin recessed the Work Session at 5:25 p.m.

COUNCIL CHAMBER WORK

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 5, 6, 9, 13, 14 and 16.

Assistant City Manager Kelli Agan presented information regarding Item #6, which is a contract with Civic Plus for a redesigned City website. The current website runs off an outdated platform and the City receives complaints that the website cannot be viewed on smart phones and tablets. The new website

will alleviate that concern. The new website will have a theme of “Live, Work and Play,” along with a strong economic development component that will allow businesses and developers to get a variety of information that is missing from the current website. In regard to concerns expressed by Council at the previous meeting, the City will be able retrieve its data if it decides to terminate the contract with Civic Plus, either in a Word or HTML format. Further, there is a guaranteed uptime of 99.7 percent and Civic Plus will offer credits if that guarantee is not met. There was discussion on updates to the website and the technology in the Council Chambers being a priority; and the City having one area for all of its websites. In answer to questions from Council, Ashleigh Grove with Civic Plus stated that the City would get several renditions of wireframes from which to choose; that the City should choose a small group of people for the decision-making process; that the 99.7 percent uptime guarantee includes scheduled downtime; that the system is completely cloud-based; and that the system will have unlimited redirects. In answer to a question from Council, Ms. Agan stated that there has not yet been discussion on forming a web committee, but stakeholders, including the Council, would be involved.

Strategic Services Manager Meg Jakubik presented information regarding Item #9, which is for the stormwater utility rates discussed with Council during the Budget Work Session. Caroline Marshall, the City’s consultant on utility rates, performed a rate model and agreed that a \$0.50 increase in the rate would be sufficient to meet revenue requirements for the coming year. The rate has not been raised in 15 years. Staff is moving forward with the recommendation, but Public Works has identified over \$5M worth of drainage projects that will need to be addressed within the next five years. These projects would necessitate a debt issuance, which may require additional rate increases. Council can move forward with the \$0.50 increase or they can raise it higher to put more into the fund balance in order to build capacity for future debt issuances. In answer to questions from Council, Ms. Jakubik stated that staff has not performed the level of analysis needed to determine what would be required on the capital side; that the current rates are \$3.50 a month, with a \$0.50 discount for senior accounts; that Bedford is in the middle of neighboring cities as far as rates; that the fund is a restricted-use fund that only can for drainage improvements; and that Public Works would like to start the projects in FY17-18 as part of their Capital Improvement Plan, but they can be shifted as needs allow. In answer to questions from Council, Administrative Services Director Cliff Blackwell stated that the stormwater rate model is significantly smaller than the water and sewer rate model; that an extra \$0.50 may generate an additional \$100,000 a year approximately; that the \$0.50 increase is enough to cover revenue requirements for all operational costs and one-time activities, notwithstanding any additional capital projects; and that significant increases in the future will necessitate a discussion on this issue again. There was discussion on the \$5M in projects being scaled to fit the amount of money in the fund; and escrowing money against future debt. Council was of the consensus to increase the stormwater rate by an additional \$0.50, for \$1.00 total.

Ms. Jakubik presented information regarding Item #10, which is regulations for credit access businesses. The ordinance mirrors the language from the Texas Municipal League, with the exception that language has been removed that seemed to require the City to issue a license even where an individual had a successful complaint against them and reformed under a new company in order to circumvent the regulations. Bedford, along with the cities of Hurst and Euless, agreed to adopt a \$25.00 fee for the registration, which will be brought to Council as part of the Fee Ordinance at their next meeting. One change to the ordinance is to push the effective date of the regulations to January 1, 2017, in order to notify the businesses.

Fleet and Facility Services Manager Chuck Carlisle presented information regarding Item #11, which is the first year of a five-year contact with Siemens to maintain the City’s HVAC, mechanical, monitoring and building automation systems for \$70,115. The contract includes an annual air quality analysis report for each building, the cleaning of the system coils twice a year, changing air filters once a quarter, changing belts, checking for over-ampereage, updates on the computer software, training on the software, and 12 hours of support. In answer to questions from Council, Ben Levesque with Siemens stated that the contract is based on a scope of 300 to 400 hours; that it may take longer to do some tasks in certain years; that if equipment is not properly maintained, it can experience multiple failures and increased energy costs; that case studies show energy costs savings of 10 to 30 percent; that the cost of failure depends on the equipment; and that a lot of small things can be fixed during maintenance, so an additional service call would not be required. In answer to questions from Council, Mr. Carlisle stated that filters are changed quarterly, which is included in the cost of the contract; that the item is not for a full-maintenance contract as it was found the City was not spending what it would cost to enter into to a full-

maintenance contract; that the contract is preventative maintenance only and does not include failures; that belts are changed as part of the contract; that staff performs maintenance on simple items such as capacitors and fan motors; that the City owns all of the equipment; that the only system that is proprietary to Siemens is for monitoring, such as thermostats and the automated system; that only Siemens can monitor Siemens equipment; that the price of the contract is through the Texas Multiple Award Schedule (TXMAS), which is pre-bid; that the City has paid anywhere from \$40,000 to \$55,000 a year to Siemens for repairs outside of the contract; that \$52,000 is budgeted for HVAC repairs, which necessitated doing some repairs in-house; that Siemens would receive alarms if such equipment as chillers and boilers have gone down; that Siemens can dial into the system to see the issue is something they can resolve right then, and if not, they would contact Mr. Carlisle; that other companies such as Johnson Controls perform the same services; that the City has had a good relationship with Siemens; that the contract could be bid, but as the numbers are through TXMAS, he is unsure the City would get better numbers; and that there is a 30-day out-clause in the contract.

Public Works Director Kenny Overstreet presented information regarding Item #12, which is a contract with Schrickel, Rollins and Associates, Inc. for the design of the water and sewer along Brown Trail from Bedford Road to SH 183. There is a water line on both sides of the street and staff has had to perform five emergency repairs to them. On the west side of the street is a concrete sewer main, which is approximately 14 feet deep. It has reached end-of-life as sewer gases have eaten up the top of the sewer line, leading to a collapse and staff has had to perform three repairs in the last nine months. This project is nine feet behind the curb in the parking lot of several businesses, so staff would be repairing both water and sewer at the same time to lessen the impact. The contract is for \$104,000, with a lump sum fee of \$80,000, of which \$34,000 is for the water systems improvements and \$46,000 is for sanitary sewer improvements. The company has done other projects for the City, including the storm drain line down Cambridge Circle and Monterrey Street. There is \$24,000 for surveying, as there are no plans on file for the sewer system. Funding for the project would come from the Utility Repair Fund. The City has asked that the State Water Implementation Fund for Texas (SWIFT) pay the City back on the engineering costs for the water. In answer to questions from Council, Mr. Overstreet stated that no other bids were taken, as it is a professional services contract, but that staff did negotiate the contract down by approximately \$8,000.

Mr. Overstreet presented information regarding Item #13, which is a contract with Gary Burton Engineering, Inc. (GBEI) in the amount of \$73,500 for the engineering, design and construction phase services of an 18-inch Sulfur Branch relief sewer. Over the previous seven years, the City has been working on the 19.1 W Sewer Basin under the Sanitary Sewer Overflow Initiative (SSOI) mandate from the State to perform repairs and upgrade the City's sewer lines to fix infiltration, bottleneck and overflow problems. There is an existing 18-inch line that ties into a ten-inch sewer, which then ties back into an 18-inch line. This creates a bottleneck and back-ups, and during rain events, creates issues with storage capacity. A separate 18-inch line can be run between Shirley Way and Briar Drive. The existing ten-inch line can then be rehabbed using a line-bursting method to take care of the broken joints and infiltration. The residents would be left on that line, while the 18-inch line would serve as a trunk sewer. Funding would come out of the Utility Fund balance. GBEI has done the last five projects in the sewer basin and completed the City's SSOI agreement two years ago, and so are familiar with the area.

Grant Administrator Brandi West presented information regarding Item #14, which is for the Assistance to Firefighters Grant through the Federal Emergency Management Agency. They have an open application period from October 11 through November 18, 2016. Staff would like to submit an application for portable ultrasound devices to go in the ambulances for the Fire Department. There is a ten percent match associated with the grant. In answer to questions from Council, Ms. West stated that the formal bids have not yet been received but the estimated cost is \$14,000 per device, or \$56,000 total; and that the grant is highly competitive. Ms. Jakubik stated that there is no budgetary funding identified because if the City had budgeted for the devices, the City would not have been able to get the grant; and other sources can be explored once the City knows the results of the grant funding.

City Secretary Michael Wells presented information regarding Item #15, which is for a contract with Granicus to replace the current analog voting system with a new digital one. The old system has suffered failures over the past few years and after one meeting earlier in the year where the entire system went down, staff was directed to find a more reliable and modern voting system. One of the suggestions given by Council to staff was to examine the one used by Fort Worth ISD, which is the Granicus Vote Cast

System, and which is the system being recommended by staff. This voting system is also used by the cities of Arlington and Keller, and was recently installed by North Richland Hills. The system will work with the new integrated voting panels that will be installed at the Council dais as part of another approved budget supplemental. From these panels, Council can review the packet, make motions and seconds, request to speak, and vote. Instead of a lighted panel, the vote, along with the item being voted on and who motioned and seconded the item, would then display on the television screens in the Chambers and to the audience at home. The system will also assist the City Secretary's Office in doing its minutes as the information on the motions and votes will automatically be entered into the draft minutes. A further feature is that residents can view Councilmember's voting record on the website. Overall, the system will provide a more graceful appearance and be easier for the public to follow, which increases transparency. The system can also be utilized by other entities that use the Council Chambers, such as the Planning and Zoning Commission and the Zoning Board of Adjustment. The system can be further expanded in the future to include web streaming, currently performed by another vendor, and an agenda management system, which is an automated workflow for building the agenda packet. The one-time hardware, professional services and training costs will be paid out of the PEG Fund, while the first year software costs would be paid out of the FY15-16 budget surplus. The software costs provide 24/7 support for the system and any new software updates or features. Staff is hoping to have the system up and running by the Council Meeting in December. In answer to questions from Council, Mr. Wells stated that PEG funding cannot be used for on-going costs; that if later Council wanted to add the web-streaming component through Granicus, there may be some off-set costs and there would be no limit on the number of meetings, though the indexing of the meeting would have to be performed by staff. In answer to a question regarding what PEG funding could be used for, City Manager Roger Gibson stated that staff had a difficult time trying to get an answer to that question. He and Ms. Agan finally had a discussion with one of the authors of the legislation, and were told it had to be for capital items used in the furtherance of activities related to the PEG channel. He cited the example of the City of Austin using it for their studio. In answer to further questions from Council, Mr. Wells confirmed that the system increases the transparency of what Council does; that PEG funds have been used for the televisions and cameras in the Council Chambers; that the system may cause more work for staff on the front-end, but will increase efficiencies on the back-end; and that the City can be transparent without the hardware but that it would be more transparent.

For Item #15, Mr. Wells read the names of the people appointed by Council to the Boards and Commissions, as well as the people appointed chairpersons of those Boards and Commissions.

- **Report on recent Parks and Recreation, and Senior Center activities.**

Community Services Manager Eric Valdez provided an update of Parks and Recreation Department activities. In the Recreation Division, there were 668 rentals, an increase of 45 percent over the previous year. Facility attendance increased by 137 percent to 37,791 people. Program registration was up to 4,400, for an increase of 11.46 percent. Special event attendance increased 124 percent to 6,665 people. Summer camp revenue increased almost four percent to \$244,156. Mr. Valdez discussed the attendance at programs and special events. The Valentines Dance had its highest attendance ever at 200 people. The Egg Hunt Celebration held steady at 500 people. The Family Campout had 40 attendees, while the Holiday Tree Lighting held steady at 1,000 attendees. There were an estimated 3,500 attendees at the first Pokémon event, and a second one may take place in the fall. The first ever disc golf tournament was held with 40 registrants, and the course was temporarily expanded from nine holes to 18 holes. There were 600 attendees for the Dog Days event. Upcoming events include Fun Time Live every Saturday from 7:00 p.m. to 11:00 p.m. for children in the second to sixth grades; HalloweenFest on October 22, 2016 from 6:00 p.m. to 9:00 p.m.; and the Holiday Tree Lighting on December 2, 2016. In the Aquatics Division, there were 705 program registrations, a 21 percent increase over the previous year. The revenue generated was \$45,124, an almost 18 percent increase. Swim lesson registrants increased to 309, which brought in almost \$20,000 in revenue, an increase of 23 percent. American Red Cross registration increased by 107 percent to 29 people. Aquatic rentals increased by six percent to 185, which generated revenue of \$32,579. Off-season projects including repairing pool lights and replacing them with LED lights; repainting the restroom flooring; updating the audio equipment; installing Chemtrol machines; repainting the Roy Savage Pool flooring; repairing damaged stair slats on the slide towers; and organizing the pump room. At the Senior Center, there were 28,320 attendees, a 6.14 percent increase over the previous year. Membership increased eight percent to 755 people. The Center offered 1,461 programs, and there was a 180 percent increase in seminars and special programs that were offered. Upcoming activities include flu shots on October 8, 2016 from 10:00 a.m. to 2:00 p.m.; a trip to

Winstar Casino; a Soriatric Arthritis Light Dinner on October 12, 2016; a Halloween Dance on October 31, 2016; the Holiday Lunch on December 2, 2016; and a Christmas Dance on December 12, 2016. Mr. Valdez presented some trivia on the parks including that there are 155 trashcans throughout the park system and 2,200 man hours were spent on trash removal; and there are 570 various light fixtures, 4.5 miles of trails, 22,000 linear feet of fencing and 85 irrigation controllers operating over 7,900 sprinkler heads in the parks system. Staff provides support for over 30 events a year, for a total of 8,000 man hours. They further provide 1,800 man hours maintaining flower beds, which continues to grow with the addition of the new highway flower beds, and 1,100 man hours on athletic field maintenance. Future projects include replacing the light poles throughout the system to match the ones at the Boys Ranch; installing picnic tables with cement pads and grills; redeveloping the sand volleyball courts at Stormie Jones and Central Park; and replacing the oldest play structure in the system. In answer to questions from Council, Mr. Valdez stated that Splash does not break even; that there was a spike in attendance the previous year with Hurst having a pool under renovation; and that attendance is affected by the weather and the school calendar. There was discussion on calling an event the Christmas Tree Lighting as opposed to the Holiday Tree Lighting; and the increased activities at the Senior Center.

- **Update on the State Water Implementation Fund of Texas (SWIFT) project.**

Mr. Overstreet stated that the City was approved for \$90M low interest loan through SWIFT, with the first installment of \$30M being issued on December 9, 2015. The City can take installments of \$20M in 2017, 2019 and 2021, if needed. Funds can be used to replace water infrastructure and the Automated Meter Reading (AMR) project, which is currently being reviewed by the Texas Water Development Board (TWDB). The City has up to ten years to use the funds. The first \$30M has been broken down to \$27M for construction and \$3M for design. Since January and February of 2016, staff has worked with the TWDB to make changes to the loan contract, including releasing \$3M from the original \$30M to be used for professional and engineering services. "Like pipe size" was changed to an eight-inch minimum to meet City standards. Water assessments were broken down into nine zones and the City was going to do a 20 percent water line assessment to determine the age of the pipes and the number of breaks. Staff already has a lot of that information so they asked TWDB if the map showing the age of the system and the water main breaks could be used as part of the assessment and to evaluate 20 miles out of 165 miles in the system of which staff is unsure. Finally, staff asked that only sole-source vendors who have suppliers in the Dallas – Fort Worth area be used on the AMR project. In answer to questions from Council, Mr. Overstreet stated that the City uses a lot of Badger Meters and was told by the TWDB they could strictly stay with that brand of meters, but there are other sources and vendors for metering; and that he knows of only one vendor locally that does Badger meters. There was discussion on the contract requiring sole source vendors; and it being more appropriate to use local rather than sole source vendors.

Mr. Overstreet presented information on various SWIFT Projects. Project #1 is for Brown Trail, Eagle Drive, Warbler Drive, Bobwhite Drive, Wren Court and Blue Jay Court. The project has already been bid out and approved by Council, and the funds released by the TWDB. The contractor already started work and the project came in at \$1.1M. Project #2 has already had bids taken and the funds have been released by the TWDB. The project is for Commerce Place, Tibbets Drive, Scenic Hills Drive and Red Oak Lane. Work has started up on Red Oak and Scenic Hills and will move over to Commerce next. Staff is working with the hospital, and Tibbets will be done last so the contractor can concentrate all of their efforts there. Project #3 is the AMR project. The contract has been down at the TWDB for review for approximately 40 days. Once approved, staff will put it out for bid and give vendors 30 days to bid, in order to let them examine the City's system so they can put in good, competitive bids. Project #4 is for the Loma Verde subdivision. Plans are complete and the contract has been down to the TWDB, who asked for revisions. Those changes have been made and the contract will be resubmitted the following day. Project #5 is for the Bell Manor subdivision on Chattanooga Drive and Savannah Way, which have both suffered numerous water line breaks over the years. A report has been completed on the sewer line in the area, which shows the pipe to be in really bad shape with roots and cracks. That sewer line project will be incorporated with the water line projects. Project #6 is for the Shady Brook area. For the last six to seven years, this area has been one big project broken up into three phases. Two of the phases have been completed. In looking at the third phase, the rest of the area north of Shady Lake Drive going towards Harwood Road needs more work and so is being incorporated into that phase. Mr. Overstreet presented information on a combination SWIFT and CIP Project for Brown Trail from Bedford Road to SH 183, with Schrickel, Rollins and Associates, Inc. to replace water and sewer lines all in one project. Some of the water and sewer lines were done with the North Tarrant Expressway. Another SWIFT and

CIP project is Bedford Road from Somerset Terrace to Brown Trail. A few years ago, a 16-inch waterline was installed to help with the flow from the tower at Fire Station 3, and staff was looking at doing a road rebuild project as well. They discovered an existing eight-inch main that probably should have been renewed. Staff has asked the engineering firm to add the water with this project to replace the main. Future SWIFT projects based on breaks and the age of the mains include the Stonegate, Gregory Nottingham additions. A lot of mains in those areas are cast iron installed in the 1940s and 1950s, with some renewals done in the 1960s and 1970s. Those mains would be replaced with PVC. He presented a breakdown of the funding and stated that \$21M of the initial \$30M has already been spoken for. Everything besides the AMR, Brown Trail and Bedford Road projects have been designed in-house since an engineer and AutoCAD designer have been added to staff. These projects break down to approximately 34,000 linear feet of water line at a cost of \$21M. The Engineering Department is currently working on 14 projects in-house, have seven projects currently under construction and five that are completed. They are also reviewing 14 development plans for the Development Review Committee, for a total of 40 projects. As an example, the Bell Manor project has already taken 163 man hours, while Loma Verde has taken 107 man hours. They have also worked on standard water and sewer details, paving and road design specs, and scanning in 200 subdivisions and 25 CIP projects into their database. In answer to questions from Council, Mr. Overstreet stated that the SWIFT funds have a low interest rate; that there would have been no way to do what has already been done with just the utility reserve funds; that it will take approximately eight years for all of the projects to be complete; and that a tally was put together three months ago on what the engineers have done and they had already saved the City \$40,000.

Mayor Griffin adjourned the Work Session at 6:58 p.m.

REGULAR SESSION

The Regular Session began at 7:07 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order.

INVOCATION

Councilmember Turner gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flags of the United States and Texas were given.

ANNOUNCEMENTS/UPCOMING EVENTS

Ms. Jakubik stated that on September 28, 2016, the Tarrant County Mayor's Council will sponsor a Mental Health and Law Enforcement Summit at the Hurst Conference Center from 8:00 a.m. to 12:00 p.m. A paper shred event will be held Saturday, October 8, 2016 at the Boys Ranch. A business roundtable will be held on October 14, 2016. The Fire Department will have their open house on October 15, 2016 from 10:00 a.m. to 2:00 p.m. at the Central Fire Station. 6Stones will be doing their Community Powered Revitalization Program on October 21 and October 22, 2016. The Animal Shelter will be hosting their pet fair on October 22, 2016 from 10:00 a.m. to 2:00 p.m. On that same day, HalloweenFest will be held at the Boys Ranch Activity Center from 6:00 p.m. to 9:00 p.m. She reminded residents of the City's mass notification system called Bedford Alert. Though most publicly available landlines are already in the system, residents can sign up their mobile phones on the website to get notifications on such things as emergency weather situations and water main breaks.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 5, 6, 9 with raising the increase from \$0.50 to \$1.00, 10, 11, 12, 13, 14 and 16.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

1. Employee Service Awards

The following employee received recognition for dedicated service and commitment to the City of Bedford:

Dale Dawson, Senior Center - 20 years of service

2. Proclamation recognizing October 2016 as Fire Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2016 as Fire Prevention Month in the City of Bedford. Deputy Fire Chief James Richardson accepted the proclamation.

3. Proclamation recognizing October 2016 as Crime Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2016 as Crime Prevention Month in the City of Bedford. Police Chief Jeff Gibson accepted the proclamation.

4. Proclamation recognizing October 4, 2016 as the official day for National Night Out in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 4, 2016 as the official day for National Night Out in the City of Bedford. Chief Gibson accepted the proclamation.

APPROVAL OF THE MINUTES

5. Consider approval of the following City Council minutes:

- a) September 6, 2016 special meeting
- b) September 13, 2016 regular meeting
- c) September 14, 2016 special meetings

This item was approved by consent.

OLD BUSINESS

6. Consider a resolution authorizing the City Manager to enter into a contract with CivicPlus in the amount of \$56,560 for the design, conversion and implementation of a new City website.

This item was approved by consent.

NEW BUSINESS

7. Public hearing and consider an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 735 (605) Harwood Road, Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit (H/SUP), specific to Section 3.2.C.2.a, Churches, Temples and Synagogues of the City of Bedford Zoning Ordinance, allowing for Iglesia De Dios to operate a bilingual church. The subject property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP- 2016-50034)

Planning Manager Emilio Sanchez presented information regarding this item, which is a specific use permit for 735 Harwood Road, allowing for Iglesia De Dios church to operate inside of the old Hallmark lease space. The Planning and Zoning Commission unanimously recommended approval of this item at

their September 8, 2016 meeting. The Comprehensive Land Use Plan has the location designated as commercial, so the proposed use fits with the Plan.

Mayor Griffin opened the public hearing at 7:23 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:23 p.m.

Motioned by Councilmember Gebhart, seconded by Councilmember Champney, to approve an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 735 (605) Harwood Road, Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit (H/SUP), specific to Section 3.2.C.2.a, Churches, Temples and Synagogues of the City of Bedford Zoning Ordinance, allowing for Iglesia De Dios to operate a bilingual church. The subject property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP- 2016-50034)

Motion approved 6-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Sartor, Councilmember Gebhart, Councilmember Champney, Councilmember Farco and Councilmember Turner

Voting in opposition to the motion: Councilmember Fisher

8. Public hearing and consider an ordinance to rezone Lot A 5 , Block 27, Stonegate Addition, located at 1312 Brown Trail, Bedford, Texas, from Light Commercial (L) to Light Commercial/Specific Use Permit (L/SUP), specific to Section 3.2.C.14.b,i, Scientific Research, Development and Testing Laboratories, of the City of Bedford Zoning Ordinance, allowing for Nanoscope Technologies to operate a dedicated pre-clinical R&D facility. The subject property is generally located north of Bedford Road and east of Brown Trail. (PZ-SUP- 2016-50038)

Mr. Sanchez presented information regarding this item, which is for a specific use permit for 1312 Brown Trail for Nanoscope Technologies to operate a scientific research lab facility at this location. The Planning and Zoning Commission unanimously recommended approval of this item at their September 8, 2016 meeting. The Comprehensive Land Use Plan has the area as focus commercial, so the proposed use fits with that designation.

Mayor Griffin opened the public hearing at 7:26 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:26 p.m.

In answer to questions from Council, Sulagna Bhattachary, Chief Executive Officer of Nanoscope Technologies, 2519 Radcliff Drive, Arlington, Texas, stated they currently have two operating labs in Dallas, one in Greenville and one in Walnut Hill, which would be consolidated into the location in Bedford; and that any byproduct of their research is disposed of through Stericycle and everything is in a controlled environment.

Motioned by Councilmember Fisher, seconded by Councilmember Turner, to approve an ordinance to rezone Lot A5, Block 27, Stonegate Addition, located at 1312 Brown Trail, Bedford, Texas, from Light Commercial (L) to Light Commercial/Specific Use Permit (L/SUP), specific to Section 3.2.C.14.b,i, Scientific Research, Development and Testing Laboratories, of the City of Bedford Zoning Ordinance, allowing for Nanoscope Technologies to operate a dedicated pre-clinical R&D facility. The subject property is generally located north of Bedford Road and east of Brown Trail. (PZ-SUP- 2016-50038)

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

- 9. Consider an ordinance amending the stormwater drainage charges and monthly stormwater system fees by amending Ordinance No. 01-2590; providing a repealing clause; providing a severability clause; and declaring an effective date.**

This item was approved by consent with the increase of the fee from \$0.50 to \$1.00.

- 10. Consider an ordinance of the City of Bedford, Texas setting forth registration requirements and credit extension guidelines for credit access businesses; containing a savings clause; providing a penalty clause; and providing an effective date.**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to enter into the first year of a five-year contract with Siemens Industry, Inc. to service and maintain the City's HVAC mechanical, monitoring, and building automation systems in 17 facilities throughout the City, in the amount of \$70,115.**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to enter into a contract with Schrickel, Rollins and Associates, Inc. in the amount of \$104,000 for engineering design and survey services for Brown Trail Water and Sewer Improvements Project from Bedford Road to SH 183 Frontage Road.**

This item was approved by consent.

- 13. Consider a resolution authorizing the City Manager to enter into a contract with Gary Burton Engineering, Inc. in the amount of \$73,500 for engineering design and construction phase services for Sulphur Branch 18" Relief Sewer from Briar Drive to Shirley Way and Rehab 10" Sewer Upstream of Schumac Lane Project.**

This item was approved by consent.

- 14. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of a grant application to purchase Samsung PT60A ultrasounds for the Fire Department MICUs to the Assistance to Firefighters Grant administered by the Department of Homeland Security, Federal Emergency Management Agency's Grant Programs Directorate.**

This item was approved by consent.

- 15. Consider a resolution authorizing the City Manager to enter into a contract with Granicus for a new digital voting system.**

In answer to questions from Council, Mr. Wells stated that the cost of streaming Council meetings currently is \$695 a month. In answer to questions from Council, Information Technology Manager Gary Clopton stated that at the time the City was looking at the current vendor for streaming services, they were the primary service that could stream Council videos; that they were on the Department of Information Resources (DIR) contract so there was no requirement to go out for competitive bid; that the company streams the Council meeting live and when it is over, they then index the meeting and make it available; and that the City could not do the indexing portion of the meeting in-house. Mr. Wells stated that with Granicus, staff would have to do the indexing, but would be done as part of the minutes' process; that Granicus offers streaming of an unlimited number of meetings, while the current vendor offers 30 meetings a year; and that the cost of the item being presented does not include the streaming component, but was brought up as something the City do in the future. Mr. Clopton stated that there are two components, the yearly subscription component and the hardware, capital component; and that the \$10,000 a year cost does not include streaming. Mr. Wells stated the cost of streaming through Granicus would be \$400 a month.

Councilmember Gebhart stated that he is not advocating the voting system not be changed, but technology is so cheap that it could be done economically and still present a professional appearance. He recommended a web-centric solution using a small server, that would display as a nice clean webpage. He offered to pay for the server himself and has contacted a friend to develop a prototype system for no cost. He stated the City can move forward and improve, but does not need to spend that amount of money. He asked his fellow Councilmembers to give him time to put together a prototype system. There was discussion on investing money to improve product delivery; using money that the City could not otherwise touch; improving the way the City delivers information; money being spent on painting, carpeting, new signage, and a logo and tagline; building a production studio using PEG funds; delivering a top-quality product; committing money on a yearly basis that cannot come out of PEG funds; Councilmember Gebhart's prototype system having the functionality without the costs, including agenda management and reports to assist with minutes; getting information on the cost of streaming and potential cost savings; potential conflicts of interest; having sustainable support with Granicus; manpower costs; Councilmember Gebhart ceding ownership of the software to the City; and who would be responsible for supporting the software.

Motioned by Councilmember Fisher, seconded by Councilmember Farco, to approve a resolution authorizing the City Manager to enter into a contract with Granicus for a new digital voting system.

Motion approved 6-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Sartor, Councilmember Champney, Councilmember Farco, Councilmember Turner and Councilmember Fisher.

Voting in opposition to the motion: Councilmember Gebhart

16. Consider a resolution appointing members to the City of Bedford Citizen Boards and Commissions.

This item was approved by consent with the following appointments being made:

Animal Shelter Advisory Board

Susan Read, Place 1: Veterinarian – Term Expires September 30, 2018

Karen Killian, Place 2: General Public – Term Expires September 30, 2018

Chairperson: Susan Read

Beautification Commission

Bucky Geer, Place 3 – Term Expires September 30, 2018

Marty Geer, Place 6 – Term Expires September 30, 2018

Kathy Fairchild, Place 7 – Term Expires September 30, 2018

Garrett Rosser Place 8 – Term Expires September 30, 2018

Bob Gough, Place 9 – Term Expires September 30, 2018

Glenn Mizell, Place 10 – Term Expires September 30, 2018

Chairperson: Marty Geer

Building and Standards Commission

Ronald Owens, Place 2: General Public – Term Expires December 31, 2018

Amy Sabol, Place 3: Building Contractor – Term Expires December 31, 2018

Randy Youngs, Place 4: General Public – Term Expires December 31, 2018

Community Affairs Commission

Jenna Waters, Place 1: Business – Term Expires September 30, 2018

Terry Smith, Place 3: Business – Term Expires September 30, 2018

Emily Chavarriaga, Place 5: Business – Term Expires September 30, 2018

Steve Grubbs, Place 7: Resident – Term Expires September 30, 2018

Julie Sawyer, Place 9: Resident – Term Expires September 30, 2018

Chairperson: Sal Caruso

Cultural Commission

Thomas Jacobsen, Place 2 – Term Expires September 30, 2018
Sabra Doggett, Place 4 – Term Expires September 30, 2018
Joy Brandon, Place 5 – Term Expires September 30, 2017
Josh Santillan, Place 6 – Term Expires September 30, 2018
Chairperson: Thomas Jacobsen

Library Advisory Board

Lori Irvin, Place 5 – Term Expires September 30, 2018
Susan Hampton, Place 6 – Term Expires September 30, 2018
Marcia Griffith, Place 7 - Term Expires September 30, 2018
Chairperson: Deborah Allbach

Parks and Recreation Board

James Burgess, Place 1 – Term Expires September 30, 2017
Cathy Schneider, Place 5 - Term Expires September 30, 2018
Donna Williams, Place 6 - Term Expires September 30, 2018
Donna Hanson, Place 7 - Term Expires September 30, 2018
Sam Fairchild, Place 10 - Term Expires September 30, 2017
Chairperson: Jeannette Cook

Planning and Zoning Commission

Ruth Culver, Place 1 - Term Expires September 30, 2018
Tom Stroope, Place 6 - Term Expires September 30, 2018
Michael Ann “Mickey” Hall, Place 7 – Term Expires September 30, 2018
Lisa McMillan, Place 9 – Alternate -Term Expires September 30, 2018

Teen Court Advisory Board

Kathleen Toms, Place 2 – Term Expires December 31, 2018

Zoning Board of Adjustment

John Thompson, Place 2 – Term Expires December 31, 2018

17. Report on most recent meeting of the following Boards and Commissions:

- ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reminded everybody about the paper shred event the following Saturday.

- ✓ **Community Affairs Commission - Councilmember Farco**

Councilmember Farco thanked the Commission for the residential roundtable the previous Thursday. They will be hosting a block party the following week and a business roundtable on October 14, 2016. He thanked Roy Savage for his service as chairperson of the Commission.

- ✓ **Cultural Commission - Councilmember Champney**

Councilmember Champney reported that the City of Arlington received their designation for a cultural district, which he will address with the Commission.

- ✓ **Library Advisory Board - Councilmember Farco**

Councilmember Farco reported that the Koha Integrated Library System will be coming on-line and that the Library would be closed Sunday, October 2, 2016 to get the operating system up and running. He thanked the staff of the Library for all that they do.

✓ **Parks and Recreation Board - Councilmember Sartor**

Councilmember Sartor reported that the Board took a field trip to the Grapevine Recreation Center to look for ideas on things that might happen in Bedford in the future and to improve the City.

✓ **Teen Court Advisory Board - Councilmember Gebhart**

Councilmember Gebhart reported that the Board will meet the first Thursday in October and they are continuing to pursue money raising opportunities to fund scholarships.

✓ **Senior Citizen Liaison - Councilmember Turner**

No report was given.

18. Council member Reports

Councilmember Gebhart reported that there will be a National Night Out event in the Merrill Street area.

Mayor Griffin encouraged people to attend the Mental Health Summit, where Chief Gibson and Mr. Gibson will be leading the discussion. The mental health issue will be looked at from the broader perspective of Tarrant County. There will be different agencies and three panels discussing various aspects of mental health and how they are dealt with in the County.

Councilmember Turner stated that Mr. Gibson will be speaking at Texas Star on Thursday for the annual report on the State of the Cities.

19. City Manager/Staff Reports

City Manager Roger Gibson stated that there was discussion two weeks ago about the City's support of Police and Fire and the blue lights on monument signs. The fountain in front of City Hall is now operational and has blue lights. He stated the suggestion for the lights came from the Mayor.

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive.**
- b) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons.**
- c) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1 Mobil Addition-Bedford.**
- d) **Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition.**
- e) **Pursuant to Section 551.074, personnel matters - City Manager search.**

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive; Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons; Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1 Mobil Addition-Bedford; Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition; and Section 551.074, personnel matters - City Manager search, at 7:58 p.m.

Council reconvened from Executive Session at 8:49 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

20. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 8:51 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary



Council Agenda Background

PRESENTER: Meg Jakubik, C.G.F.O., Strategic Services
Manager

DATE: 10/11/16

Council Mission Area: Demonstrate excellent customer service in an efficient manner.

ITEM:

Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A – Schedule of Fees, by updating fees imposed by the City; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

Each year, staff reviews the Fee Ordinance to ensure that all fees reflect the cost to provide the applicable services and are appropriate to current practices. Additionally, Council has approved a new ordinance regulating credit lending businesses that included a need for a fee related to the required license. The attached Fee Ordinance incorporates all recommendations from the City departments. The following lists identify the proposed changes (with page numbers from the red-line version).

Administration

- Updated inspection fee related to engineering services to establish minimum fee (pg 1).

Building Department:

- Removed fees related to sidewalk, actually pertains to engineering inspection (pg 5).
- Added registration fee for Credit Access Business (pg 7).
- Removed fee for Commercial Complex Sale of Lease Free-Standing sign per amendment to Sign Ordinance (pg 14).

Library:

- Update overdue fee list to coincide with collection and include new kits (pg 20).
- Clarify language relating to lost materials and eliminate processing fee due to new system process and discount received by library for replacement (pg 20).
- Update minor damage section to flat fee (pg 20).
- Remove rebinding fee as service is no longer provided (pg 20).
- Remove fees for test proctoring as the service is no longer offered (pg 21).
- Remove fee for faxes as the service is provided by a third-party vendor (pg 21).

Street Department:

- Remove fees for Sidewalk/Concrete Permit and Drive Approach Permit, actually pertains to engineering inspections (pg 32).

Water Department:

- Increased fees for manholes to recover City's cost (pg 33).
- Moved meter box cost to each meter size due to different cost points (pg 33-34).
- Added cost for end points related to the transition to automated meter reading (pg 33-34).
- Increased boring charge to adequately cover City costs (pg 34).

Where appropriate, staff has evaluated current costs to provide these services when proposing updated fees. Minor grammatical changes, title clarifications and duplicate language removal has also occurred.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance amending the City of Bedford Code of Ordinances Appendix A – Schedule of Fees, by updating fees imposed by the City; containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.

FISCAL IMPACT:

No fees had a calculated impact on the newly approved budget.

ATTACHMENTS:

Ordinance
Red-line Ordinance

ORDINANCE NO. 16-

AN ORDINANCE AMENDING THE CITY OF BEDFORD CODE OF ORDINANCES APPENDIX A - SCHEDULE OF FEES, BY UPDATING FEES IMPOSED BY THE CITY; CONTAINING A SAVINGS CLAUSE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City of Bedford Code of Ordinances Appendix A - Schedule of Fees, is hereby amended in its entirety to read as follows:

ADMINISTRATION

ENGINEERING

Plan Review	\$250.00 for first two reviews. \$100.00 per review after the initial two reviews.
Inspection Fee	4%, or \$250.00 minimum, of the cost of construction of the public portion of street, drainage, sidewalk, fire lanes, drive approaches, fire suppression, grease/grit traps, traffic improvements, water and/or sanitary sewer improvements in private construction projects.

PLANNING AND ZONING

Final plat	\$100.00 + \$25.00 per lot
Final plat filing fee	\$75.00 + \$3.50 for each additional mylar
Preliminary plat	\$100.00 + \$25.00 per lot
Replat	\$100.00 + \$25.00 per lot
Replat filing fee	\$75.00 + \$3.50 for each additional mylar
Site plan	\$205.00 + 205.00 each acre over one
Zoning application	\$205.00 + 205.00 each acre over one
Zoning Board of Adjustment Application	\$100.00
Variance	\$100.00
Special Exception	\$100.00

ORDINANCE NO. 16-

Special Event Permits **\$100.00** application fee
plus the actual cost of city personnel up to \$50.00 per hour, per employee and the actual cost of city equipment up to \$75.00 per hour. Parades, runs of 5 kilometers in distance or less and marches that are six hours or less which are sponsored by the Hurst-Euless-Bedford Independent School District or non-profit groups, as recognized by the Federal or State government, will be exempt from all special event application fees and reimbursement charges.

Yearly Mobile Food Unit Permit **\$400.00** one-time per calendar year
Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

One Day Only Mobile Food Unit Permit **\$100** one day only fee
Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

Outside Sales or Storage of Merchandise **\$100.00**

Gas Well Permit **\$10,000.00**

Annual Gas Well Inspection **\$2,500.00**

VITAL STATISTICS

Birth certificate **\$23.00** for each certified copy

Death certificate **\$21.00** for the first copy

\$4.00 for each additional copy

RETURNED CHECK FEE **\$30.00**

Also applies to bank drafts returned as insufficient funds.

PUBLIC INFORMATION

“Cost of Public Information shall be in accordance with the guidelines adopted by the General Services Commission pursuant to Government Code Chapter 5552, subchapter F”. At their discretion, city departments may waive the fee for copies of less than 11 pages.

NOTARY FEE **\$5.00**

MUNICIPAL COURT ON-LINE TRANSACTION FEE **\$3.00**

**ORDINANCE NO. 16-
ANIMAL CONTROL**

ADOPTION

Fee	
Cats	\$55.00
Dogs (less than 50 lbs.)	\$70.00
Dogs (50 – 75 lbs.)	\$90.00
Dogs (over 75 lbs.)	\$100.00
	or equivalent (as approved by the Police Chief)

ADOPTER REQUEST WAIVER FOR SPAY/NEUTER REQUIREMENT

Refundable Deposit (upon proof of sterilization within 30 days)	\$25.00
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ADOPTER REQUEST WAIVER FOR RABIES VACCINATION REQUIREMENT

Refundable Deposit (upon proof of vaccination within 30 days)	\$10.00
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CARCASS REMOVAL HOUSEHOLD PETS

40 pounds or less	\$10.00
41 to 100 pounds	\$20.00
101 pounds or over	\$50.00

IMPOUNDMENT DURING CONSECUTIVE TWELVE MONTH PERIOD

First offense	\$35.00 + \$8.00 per day
Second Offense	\$50.00 + \$8.00 per day
Third Offense	\$75.00 + \$8.00 per day
Fourth Offense	\$100.00 + \$8.00 per day
Vaccination certificate coupon fee	\$10.00

BOARDING DURING IMPOUNDMENT \$8.00 per day

DAILY RABIES QUARANTINE FEE The greater of \$55.00 or \$12.00 per day, not to exceed \$120.00 for a ten day quarantine period.

RELINQUISHMENT OF ANIMAL

Animals suspect of rabies	\$55.00
Animals for euthanasia	\$40.00
Dogs and cats	\$15.00
All others	Reimbursement of all incurred expenses associated with the care and disposition of the relinquished animal

ORDINANCE NO. 16-

LICENSING

Surgically sterilized animal	\$5.00
Unsterilized animal	\$15.00
Duplicate tags	\$3.00

PERMITS

Multi-pet	\$15.00
Permit Eligible/Non-Domestic	\$150.00 per animal

**ORDINANCE NO. 16-
BUILDING DEPARTMENT**

BUILDING PERMIT FEES

Contractor Registration

Registration Fee (For all contractors and trades)	\$100.00
Renewal Fee (For all contractors and trades)	\$100.00

Total value of all construction

\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000	\$30.00 for first \$500, plus \$4.00 for each additional \$100, or fraction thereof, up to and including \$2000.
\$2,001 to \$25,000	\$90.00 for the first \$2,000, plus \$18.00 for each additional \$1,000 or fraction thereof, up to and including \$25,000.
\$25,001 to \$50,000	\$509 for the first \$25,000, plus \$13.00 for each additional \$1,000, or fraction thereof, up to and including \$50,000.
\$50,001 to \$100,000	\$837 for the first \$50,000, plus \$9.00 for each additional \$1,000, or fraction thereof, up to and including \$100,000.
\$100,001 to \$500,000	\$1,292 for the first \$100,000, plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$4,204 for the first \$500,000 plus \$6.00 for each additional \$1,000, or fraction thereof, up to and including \$1,000,000.
\$1,000,001 and up	\$7,290 for the first \$1,000,000 plus \$5.00 for each additional \$1,000, or fraction thereof.

BUILDING PLAN REVIEW AND INSPECTION FEES

Inspections outside of normal business hours	\$60.00 per hour minimum
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ORDINANCE NO. 16-

	\$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.
Re-inspection fees	\$60.00 per hour or cost to City of Bedford, whichever is greater.
Inspection for which no fee is specifically indicated	\$60.00 per hour minimum \$30.00, or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.
Additional plan review required by changes,	\$60.00 per hour
Additions or revisions to plans minimum	\$30.00 or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.
For use of outside consultants for plan checking and inspections, or both.	Actual cost.
Plan review fee	65% of building permit fee

Fee Refunds:

Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

For construction projects, 65% of the building permit fee will be due upon submittal of the permit application. Upon approval and issuance of the permit, the remainder 35% of the permit fee shall be paid upon obtaining the permit. If the applicant fails to obtain a building permit, then the 65% will be retained as the plan review fee.

BUILDING AND STANDARDS COMMISSION

Application for appeal	\$100.00
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CERTIFICATE OF OCCUPANCY

Change of occupancy	\$60.00
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Temporary certificate of occupancy	\$60.00
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CREDIT ACCESS BUSINESS

Registration fee	\$25.00
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ELECTRICAL

Dwelling units; apartments	\$63.00 + 0.10/sf
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Commercial buildings	
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ORDINANCE NO. 16-

(a) Less than 1,000	\$53.00 + 0.11/sf
(b) 1,001-10,000	\$71.00 + 0.07/sf
(c) 10,001-50,000	\$133.00 + 0.06/sf
(d) 50,001-greater	\$620.00 + 0.05/sf
Pools (above and below ground), spas and hot-tubs	\$63.00 each
Minimum permit fee	\$45.00 each
Electrical construction pole	\$45.00 each
Addition or relocation of outlets	\$4.00
Temporary utilities	\$71.00 each
Reconnect for Certificate of Occupancy	\$63.00 each
Service circuits Ampere rating of conductor	\$0.24 each
Feeder circuits Ampere rating of conductor	\$0.24 each
Branch circuits	\$6.00 each

FENCES:

All fences are required to have a permit.

Residential	\$30.00
Multi-family	Valuation calculated per total cost of construction.
Commercial	Valuation calculated per total cost of construction.

GRADING

Minimum permit Fee	\$38.00
50 cubic yards or less	\$23.00
51 to 100 cubic yards	\$34.00
101 to 1,000 cubic yards	\$34.00 for the first 100 cubic yards plus \$16.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$175.00 for the first 1000

ORDINANCE NO. 16-

cubic yards plus \$13.00 for each additional 1000 cubic yards or fraction thereof.

10,001 to 100,000 cubic yards

\$297.00 for first 10,000 cubic yards, plus \$61.00 for each additional 10,000 cubic yards or fraction thereof.

100,001 cubic yards or more

\$843.00 for the first 100,000 cubic yards plus \$34.00 for each additional 10,000 cubic yards or fraction thereof.

IRRIGATION

Minimum Permit Fee	\$38.00
Lawn sprinkler system on any meter	\$68.00
Vacuum breakers or backflow protective devices from 1 to 4.	\$68.00
Vacuum breakers or backflow protective devices 5 or more.	\$2.00

MECHANICAL SYSTEMS

Minimum Permit Fee	\$38.00
Installation or relocation of heating or air conditioning equipment in residential occupancy	\$45.00
Installation or relocation of heating or air conditioning equipment in multi-family, per unit	\$38.00
Repair, alteration or addition to heating, cooling refrigeration unit, including installing controls	\$38.00
Install heating equipment in commercial occupancy:	
Electrical - per kW up to 5 kW	\$9.00
Each additional kW	\$2.00
Gas - 100,000 BTU or less	\$14.00
Each additional 25,000 BTU	\$3.00
Install air conditioning equipment in commercial occupancy per ton up to 5 tons	\$23.00
Each additional ton	\$5.00
Install hood served by mechanical exhaust	\$12.00
Install appliance or equipment regulated by Code but not classed in appliance categories for which	

ORDINANCE NO. 16-

no other fee is listed \$23.00

MISCELLANEOUS

Residential Roof/Reroof	\$50.00
Demolition	Based on value of work
Total Value of Demolition	
\$1.00 - \$500	\$30.00
\$501 - \$1,000	\$50.00
\$1,001 - \$5,000	\$144.00
\$5,001 - \$10,000	\$234.00
\$10,001 - \$25,000	\$504.00
\$25,001 - \$50,000	\$834.00
\$50,001 - \$75,000	\$1,062.00
\$75,001 and up	\$1,287.00
Moving building permit	\$75.00
Mowing/maintenance administrative fee	\$100.00
Residential Roof/Reroof	\$50.00
Right of way Utilization	Utility franchise holders are exempt from fees. All others are \$1,000.00 per bore and \$1.00 per lineal foot.
Temporary Building	\$38.00
Tree Removal	\$7.50 Per Acre

PLUMBING

Minimum Permit Fee	\$38.00
Per fixture or trap	\$11.00
Per building or trailer sewer	\$23.00
Rainwater systems - per drain	\$11.00
Private sewage disposal system	\$60.00
Water heater/boiler	\$11.00
Gas piping system of 1 to 4 outlets	\$8.00
Gas piping system of 5 or more, per outlet	\$2.00

ORDINANCE NO. 16-

Gas line repair/test	\$38.00
Industrial waste pretreatment interceptor	\$60.00
Installation or repair of water piping	\$30.00
Installation or repair of drainage or vent piping	\$30.00
Lawn sprinkler system on any meter	\$68.00
Vacuum breakers or backflow protective devices on tanks, vats, from 1 to 4 traps.	\$68.00
Vacuum breakers or backflow protective devices on tanks, vats, 5 or more.	\$2.00
Water Well, backflow protective device.	\$150.00 (Bedford Code of Ordinances, 78-2.)
Plumbing for residential new construction:	\$75.00
Lawn sprinkler	\$68.00
Plumbing water piping repair	\$30.00
Plumbing drainage piping repair	\$30.00
Apartment:	
(a) One bedroom efficiency, per apartment	\$45.00
(b) All other units, per unit	\$60.00
(c) Building sewer, per unit	\$23.00
Commercial Construction:	
(a) Each plumbing fixture	\$11.00
(b) Sewer Line	\$23.00
(c) Interceptors	\$60.00
(d) Rainwater systems	\$11.00
(e) Backflow protection device	\$68.00
SIGNS	
Permanent, 1 to 50 sf.	\$50.00
Permanent, 51 to 100 sf.	\$100.00
Permanent, 101 to 200 sf.	\$200.00
Permanent, 201 to 300 sf.	\$300.00

ORDINANCE NO. 16-

Permanent, 301sf and over (per square foot)	\$1.00
Portable Sign	\$100.00
Banner Sign	\$50.00
Apartment Banner Sign	\$25.00
Weekend advertising (per year)	\$100.00
Grand Opening sign	\$30.00
Real Estate Land Sale	\$30.00
Open House	\$10.00
Commercial Complex Sale or Lease Free-standing	No Fee
Commercial Unit Sale or Lease Wall Sign	\$30.00
New Commercial Building	\$30.00
New Commercial Building on Hwy 183, Hwy 121 or Hwy 157	\$30.00
Political Sign as defined in Ordinance #00-2536	No Fee
Sign for Non-Profit as defined in Ordinance #00-2536	No Fee
Municipal Banner as defined in Ordinance #00-2536	No Fee

A change in a sign face without changing the copy due to damage or deterioration shall not constitute a new sign for fee calculation.

GARAGE SALE PERMIT	\$10.00 with 3 signs included
Additional signs	\$2.00 per sign/maximum 2 signs

MULTI-FAMILY FEES

License Fee	\$1.10 per month per unit
New Registration Fee	\$25.00 to re-issue registration for change in ownership
New Registration Late Fee	\$75.00 for registration re- issue more than 30 days after ownership change
Annual Rating Inspection Fee (mandatory)	\$10.00 per unit

ORDINANCE NO. 16-

Annual Secondary Inspection Fee (mandatory)	\$10.00 per unit
Tier 2 Inspection Fee (x1 additional inspection)	\$10.00 per unit
Tier 3 Inspection Fee (x2 additional inspections)	\$10.00 per unit per inspection

FIRE DEPARTMENT

AMBULANCE FEES

Pricing for ambulance service shall be established to conform to the reasonable and customary reimbursement allowances as established by ninety-five percent of applicable insurance carriers, as reviewed and approved by the City Manager on a quarterly basis.

Ambulance Subscription Fee	\$60.00 per household
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REPORTS

Fire Incident Reports	\$2.00 first page, additional page \$1.00
E.M.S. Incident Report	\$2.00 each report

FIRE MARSHAL/INSPECTIONS

Certificate of Occupancy	\$60.00
Temporary Certificate of Occupancy	\$60.00
After Hours Inspections (after 5:00 p.m. or on weekend)	First two hours \$150.00 Each addition hour \$50.00

FIRE PROTECTION SYSTEMS

A fee schedule as provided:

1-10 devices	\$75.00
11-25 devices	\$100.00
26-100 devices	\$200.00
101-200 devices	\$275.00
201-500 devices	\$500.00
Per device for each device over 500	\$1.00

FIRE SPRINKLER SYSTEMS

Underground	\$150.00
Aboveground, 1-19 heads	\$75.00
Aboveground, 20-100 heads	\$100.00

ORDINANCE NO. 16-

Aboveground, 101-300 heads	\$200.00
Aboveground, 301-1,000 heads	\$400.00
Per head for each over 1,000 heads	\$1.00
Fire Pump, additional	\$150.00

ACCESS CONTROL

1-10 Doors	\$75.00
11-25 Doors	\$100.00
26-100 Doors	\$200.00
101-200 Doors	\$275.00
201-500 Doors	\$500.00
Per device for each device over 500	\$1.00

FIRE ALARM SYSTEM MONITORING PERMIT

Residential Permit fee (Residential fee waived if Burglar Alarm permit fee is already paid)	\$50.00 annual fee
Commercial (Non-Residential) Permit fee	\$100.00 annual fee

FALSE ALARM FEE – Residential

First 3 False Alarm Calls	No Fee
4th & 5th Alarm Calls	\$75.00/per call
6th & 7th Alarm Calls	\$250.00/per call
8th and above Alarm Calls	\$500.00/per call

(All calls will be calculated within a twelve (12) month period)

FALSE ALARM FEE – Commercial (Non-Residential)

First 3 False Alarm Calls	No Fee
4th & 5th Alarm Calls	\$150.00/per call
6th & 7th Alarm Calls	\$500.00/per call
8th and above Alarm Calls	\$1,000.00/per call

(All calls will be calculated within a twelve (12) month period)

FIRE MARSHAL ANNUAL PERMIT

(Tax exempt agencies shall be exempted from the annual fire marshal permit fees.)

5000 sq. ft. or less	\$30.00 annually
5001 to 10,000 sq. ft.	\$40.00 annually

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10,001 to 25,000 sq. ft.	\$50.00 annually
25,001 to 50,000 sq. ft.	\$60.00 annually
50,001 to 75,000 sq. ft.	\$80.00 annually
75,001 to 100,000 sq. ft.	\$100.00 annually
100,001 to 200,000 sq. ft.	\$120.00 annually
200,001 sq. ft. or more	\$280.00 annually

Annual permit fees will be assessed per building unit/occupant, in accordance with Article IV; Chapter 58, section 58-99, 12(d) of the Fire Code.

Any floors over four	\$30.00 per floor
Each apartment building	\$5.00 annually

HAZARDOUS MATERIALS ANNUAL PERMIT (includes flammable/combustible liquids)

POUNDS (POWDER AND SOLIDS)

Less than 1,000	\$25.00
1,001 to 2,000 pounds	\$37.50
2,001 to 5,000 pounds	\$70.00
Over 5,001 pounds	\$137.50

GALLONS (LIQUIDS AND GELS)

Less than 25 gallons	\$25.00
More than 25 gallons but less than 100 gallons	\$37.50
Over 100 gallons but less than 1,000 gallons	\$70.00
Over 1,000 gallons (Fees are in addition to Fire Marshal permit)	\$137.50

PLAN REVIEW FEES

Plan Review	\$60.00
Fire Alarm System	\$70.00
Fire Sprinkler System	\$150.00
Suppression Appliances	\$125.00

ORDINANCE NO. 16-

Emergency Lighting	\$37.50
Special Lighting	\$30.00
Liquid Storage Tanks, Hazardous Materials	\$70.00
RE-INSPECTION FEES	\$60.00
SPECIAL PERMITS	
Blasting operation	\$65.00 per day
Pyrotechnic display	\$65.00 per day
Tent permit	
1- 30 days	\$30.00
Each additional 30 days or portion thereof	\$30.00
UNDERGROUND STORAGE TANKS INSTALLATION (TO INCLUDE TEMPORARY TANKS) OR REMOVAL	
Less than 1,000 gallons	\$50.00
More than 1,000 gallons	\$100.00
LPG TANK INSTALLATION OR REMOVAL	\$50.00
MOVIE/THEATRICAL EVENT	
Fire marshal permit- per day	\$125.00 first day
Each additional day	\$75.00
Fire marshal on premises (minimum 3 hours)	\$50.00 per hour
Stand-by firefighters (minimum 3 hours each)	\$65.00 per hour
Stand-by medic (each-three hour minimum)	\$65.00 per hour
Stand-by engine or truck (each-three hour minimum)	\$100.00 per hour
REPORTS	
Fire Cause and Origin Report	
First 9 pages	\$1.00
Each additional page	\$0.10
Copies of Photos	Actual cost of copies
STATE MANDATED INSPECTIONS	
Hospitals	\$100.00
Nursing and long-term care homes	\$75.00

ORDINANCE NO. 16-

Daycare/Mother's day out	\$50.00
Foster home and adoptive home	\$10.00
Home inspection (insurance)	\$50.00

ORDINANCE NO. 16-

LIBRARY

OVERDUE FEES	Daily Overdue Fee Per Item	Maximum Overdue Fee Per Item
Books, CDs, Audio Books, Educational Kits, Book Club Kits	\$0.25	\$6.00
DVDs	\$1.00	\$6.00
Interlibrary Loan Materials	\$0.50	\$12.00

The Library may conduct an amnesty program for a period of time not to exceed two weeks in any calendar year. During the period of time the amnesty program is in effect, fines will be waived to all patrons who appear in person to return overdue materials. Late fines will be waived one time during the amnesty period for each cardholder.

LOST MATERIALS, EQUIPMENT FEES AND MATERIALS DAMAGED BEYOND REPAIR FEES

All materials or equipment	Purchase price of materials or parts of kits. If parts of kits are lost, the customer must pay for the replacement of that part. If the part cannot be replaced, the customer must pay for the entire kit, including the container.
Book jacket or cover	\$2.00
Media containers	\$2.00
Refunds made for materials returned within 6 months of payments.	

MINOR DAMAGE FEES

Minor damage of materials	\$2.00
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LIBRARY CARDS

Non-Resident*	\$25.00 per year
Short-term non-resident*	\$5.00 per month

* A non-resident is someone who resides outside the state of Texas.

MISCELLANEOUS SERVICE FEES

Reserves	No fee
Replacement of lost or damaged library card and Interlibrary loan circulation card	\$2.00
Photo copies (Black & White)	\$0.20 per page
Photo copies (Color)	\$0.50 per page
Print jobs	\$0.20 per page
Interlibrary Loan Fee	\$2.00

ORDINANCE NO. 16-

LIBRARY ROOM RENTAL FEES

All room rental fees are refundable upon cancellation unless the cancellation has occurred within 48 hours of the room rental start-time.

All non-profit groups must present written verification of its 501(c)3 status, within the Hurst-Euless-Bedford (H-E-B) city limits.

H-E-B non-profit group	\$25.00 flat fee
Large Meeting Room – 2 hour minimum	\$100.00 per hour
½ Large Meeting Room – 2 hour minimum	\$50.00 per hour
Meeting Room Kitchen Area – 2 hour minimum	\$25.00 per hour
Large Conference Room – 2 hour minimum	\$25.00 per hour
Computer Lab Room – 2 hour minimum	\$200.00 per hour

ORDINANCE NO. 16-

OLD BEDFORD SCHOOL

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

RENTAL FEES

Monday – Thursday	8:00 am – 5:00 pm	\$75.00/hour
Monday – Thursday	5:00 pm – 10:00 pm	\$80.00/hour
Friday & Sunday	8:00 am – 10:00 pm	\$125.00/hour
Saturday	9:00 am – 5:00 pm	\$150.00/hour
Saturday	5:00 pm – 11:00 pm	\$175.00/hour

All rental fees apply to the following rooms (Fitch Auditorium, Gallery I, Gallery II, Board Classroom)

Arts & Culture Discount: Individual artists or cultural groups will be eligible for a 10% discount on room rental fees and exempt from any applicable audio/visual fees. The discount is not applicable on any Saturday and bookings are made on a first come, first served basis. All other applicable rental contractual obligations must be met.

RENTAL FEES FOR BUSINESS TRAVELERS STAYING AT BEDFORD HOTELS

Monday – Friday	8:00 am – 5:00 pm	\$300.00/day (all other fees apply. This pricing is not applicable to weekend or non-business events.)
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AUDIO/VISUAL EQUIPMENT FEE

Basic equipment (microphones, projection screen, etc)	\$75.00
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DEPOSIT

Deposit (For events with 100 or more people)	\$500.00
Deposit (For events with 99 or less people)	\$200.00

(Deposit will be returned in full after rental if there was no damage and facility was properly cleaned. If cancellation occurs less than thirty (30) days prior to event, then the deposit will not be returned.)

CATERING FEES (Groups over 25)

Preferred Catering List Application Fee	\$25.00
Preferred Caterer Event Charge	\$50.00/event
Non-preferred Caterer Event Charge	\$100.00/event

ORDINANCE NO. 16-

GUIDED TOURS

Children's Groups	\$2.00 per person
Adult Groups	\$5.00 per person
Senior Citizen Groups	\$3.00 per person
12 or more	\$25.00 per group

WEDDING PACKAGES

SATURDAY RATES

PACKAGE A	\$1,800.00
Includes:	Four (4) rectangular tables Seventy-five (75) chairs One (1) brick – engraved and placed on walkway

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

PACKAGE B	\$2,100.00
Includes:	Six (6) rectangular tables Sixteen (16) 60" round tables Sixteen (16) White Round Tablecloths One hundred thirty (130) chairs One (1) brick – engraved and placed on walkway One (1) set flute, wine glasses – engraved with gold rim and OBS logo Use of audio visual/sound system Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

FRIDAY AND SUNDAY RATES

PACKAGE A	\$1,500.00
Includes:	Four (4) rectangular tables Seventy-five (75) chairs One (1) brick – engraved and placed on walkway

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

ORDINANCE NO. 16-

PACKAGE B	\$1,800.00
Includes:	
Six (6) rectangular tables	
Sixteen (16) 60" round tables	
Sixteen (16) White Round Tablecloths	
One hundred thirty (130) chairs	
One (1) brick – engraved and placed on walkway	
One (1) set flute, wine glasses – engraved with gold rim and OBS logo	
Use of audio visual/sound system	
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm	

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

ADDITIONAL OPTIONS

Use of audio visual/sound system	\$75.00
Scheduled bridal portrait:	
A. M-F between 9 am and 4 pm	\$75.00 per hour
B. Other hours as scheduled	\$150.00 per hour
Purchase of brick	\$50.00 each
Purchase of flute, wine glasses	\$25.00 per set
Additional chairs	\$1.50 each
Cleaning Service	\$250.00 per event

WEDDING DEPOSIT

Deposit	\$500.00
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(Deposit will be refunded either in full or in part after rental pending inspection of facility for damages and proper cleaning.)

POLICE DEPARTMENT

ALARMS

Residential Permit fee	\$50.00 annual fee
Business Permit fee	\$100.00 annual fee

FALSE ALARM FEE

First 3 False Alarm Calls	No Fee
4 th & 5 th Alarm Calls	\$50.00/per call
6 th & 7 th Alarm Calls	\$75.00/per call
8 th and above Alarm Calls	\$100.00/per call

(All calls will be calculated within a twelve (12) month period)

SOLICITORS PERMIT

Intrastate	\$10.00
Interstate, publication and non-commercial solicitors	no fee charged

HANDBILL DISTRIBUTION PERMIT

Permit fee	No charge
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FINGERPRINTING FEE

Residential Charge per card	\$10.00
Non-Residential Charge per card	\$15.00

RECREATION DEPARTMENT

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

BOYS RANCH PARK PAVILIONS

Monday – Sunday Damage & Clean Up Deposit (Due at the time rental is made)	\$105.00
September – April Rental	
Full Pavilion Rental	\$125.00 for 6 hours
Half Pavilion Rental	\$65.00 for 6 hours
Non-resident	\$20.00 more/rental
May – August Rental	
Full Pavilion Rental	\$145.00 for 6 hours
Half Pavilion Rental	\$85.00 for 6 hours
Non-resident	\$20.00 more/rental

CENTRAL PARK PAVILION

September – April Rental	
Full Pavilion Rental	\$80.00 for 6 hours
Non-resident	\$20.00 more/rental
May - August Rental	
Full Pavilion Rental	\$105.00 for 6 hours
Non-resident	\$20.00 more/rental

BEDFORD SPLASH: SWIMMING

	Residents	Non-Residents
Adult (18-64)	\$6.25	\$7.75
Senior (65 and older)	\$5.25	\$6.25
Children (3-17)	\$5.25	\$6.25
Infant (2 and under)	Free	Free
Season Pass		
Individual	\$75.00	\$160.00
Family (up to 4 people)	\$235.00	\$360.00
Additional family members	\$35.00	\$50.00 per person

(Season Pass Holders will receive a 10% discount on merchandise and concessions).

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

Day Care Rates \$4.25 per child
(1:8 ratio, with every 8 children admissions purchased, one adult admission is free)

Group Rates

Groups of 20 or more \$5.25 per person
(residents and non-residents, no age limit)

ORDINANCE NO. 16-

ROY SAVAGE POOL: SWIMMING

Resident and Non-Resident **\$1.00**

PRIVATE PARTY RENTAL

2 hour rental before or after hours

Without slides – 1 to 100 people \$355.00

Without slides – 101 to 200 people \$385.00

Without slides– 201 to 300 people \$415.00

With slide or Pro Bowl – 1 to 100 people \$375.00

With slide or Pro Bowl – 101 to 200 people \$405.00

With slide or Pro Bowl – 201 to 300 people \$435.00

With both slide and Pro Bowl – 1 to 100 people \$425.00

With both slide and Pro Bowl – 101 to 200 people \$455.00

With both slide and Pro Bowl – 201 to 300 people \$485.00

Each additional group of 40 people \$85.00

Non-Resident Facility Rental \$20.00 more per rental

Concession Stand Open \$27.00

Cabana Rental \$130.00

**Non-resident fee \$20.00 more per rental
(2 hour rental during business hours with 10 guest free admission)**

Pavilion Rental \$105.00

**Non-resident fee \$20.00 more per rental
(2 hour rental during business hours with 10 guest free admission)**

ROY SAVAGE POOL PRIVATE PARTY RENTAL

2 hour rental before or after hours

1-70 (maximum capacity) people \$155.00

GYM RENTAL

September – April Rentals

Full Court \$48.00 per hour

Non-resident fee \$20.00

Half Court \$33.00 per hour

Non-resident fee \$20.00

After hour rentals require a 2 hour minimum for full court. No half court rentals after hours.

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Non-athletic gym rental (entire gym)
(minimum of 2 hours) \$88.00 per hour

May - August Rentals
Full Court \$53.00 per hour
Non-resident fee \$20.00

Half Court \$43.00 per hour
Non-resident fee \$20.00

After hour rentals require a 2 hour minimum for full court. No half court rentals after hours.

Non-athletic gym rental (entire gym)
2 hours) \$98.00 per hour (minimum of

Deposit Damages back charges

Broken Ceiling Tile \$20.00 per tile

Broken Window \$50.00 per window

MEMBERSHIP IDENTIFICATION CARDS

Senior Non-resident \$32.00
Senior Resident \$20.00

Adult Resident \$26.00
Youth Resident \$12.00

Adult Non-Resident \$122.00
Youth Non-Resident \$26.00

Replacement Card \$7.00

Daily Pass \$7.00

Forgotten Card Fee \$3.00

WEIGHT ROOM MEMBERSHIPS

Yearly membership, required to have a membership ID card

Adult Resident (optional) \$127.00 per year/
includes ID card
Adult Resident \$17.00 per month + ID charge
Senior Resident (optional) \$82.00 per year/
Includes ID card
Senior Resident \$12.00 per month + ID charge
Adult Non-Resident (optional) \$202.00 per year/
Includes ID card
Adult Non-Resident \$22.00 per month + ID charge
Senior Non-Resident \$122.00 per year/
Includes ID card
Senior Non-Resident \$17.00 per month + ID charge

ORDINANCE NO. 16-

ROOM RENTALS

September – April Rentals	
One Room	\$38.00 per hour
Two Rooms	\$48.00 per hour
Three Rooms	\$58.00 per hour
Non-Resident Fee	\$20.00
Deposit required on all rentals at the time of booking	\$100.00

May – August Rentals	
One Room	\$48.00 per hour
Two Rooms	\$58.00 per hour
Three Rooms	\$68.00 per hour
Non-Resident Fee	\$20.00
Deposit required on all rentals at the time of booking	\$100.00

HOCKEY RINK

Court without lights	\$18.00 per hour
Court with lights	\$23.00 per hour
Non-resident fee	\$20.00

SENIOR CENTER

Membership Fee – Bedford Resident	\$5.00 per year
Membership Fee – Residents of Cities other than Bedford	\$10.00 per year

RECREATION CLASS FEES:

Unless otherwise noted in the Recreation Department Fee schedule: All programs and classes will incur an additional \$5.00 fee per person per program and/or class for Non-Residents.

ONLINE TRANSACTION FEE	\$3.25
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SWIM LESSONS

8 – 35 minute classes(Resident)	\$57.00
8 – 35 minute classes(Non-resident)	\$67.00
8 – 30 minute private lessons	\$255.00

AQUATIC FITNESS CLASSES

Adult Water Walking	\$7.00
Season Pass	\$52.00
Season Pass after July 4	\$32.00
Water Aerobics	\$37.00 per session
Deep Water Dynamics	\$37.00 per session
Aqua Pilates	\$37.00 per session
Aqua Pilates + Power Sculpting	\$26.00 per session
50 and Better Water Aerobics	\$32.00 per session
Aquatic Boot Camp	\$82.00 per session

ORDINANCE NO. 16-

AMERICAN RED CROSS CLASSES

Residents	Non-Residents		
Adult First Aid/CPR/AED		\$67.00	\$72.00
Cat and Dog First Aid		\$37.00	\$42.00
Babysitter's Training		\$76.00	\$82.00
Adult & Pediatric First Aid/CPR/AED		\$67.00	\$72.00
FA/CPR/AED Instructor's Course		\$255.00	\$260.00
Lifeguard Instructor's Course		\$255.00	\$260.00

CERTIFIED POOL OPERATOR COURSE \$255.00 \$260.00

YOGA FOR SENIORS

4 classes \$42.00

SENIOR CENTER DANCE \$6.00 per person

QI GONG KUNG FU

Adults	\$82.00
Kids	\$82.00
Adults Advanced	\$152.00
Tai Chi (1x week)	\$54.00
Tai Chi (2x week)	\$94.00

DOG OBEDIENCE

Group 8 weeks \$97.00

MONTHLY CLASSES

Includes dance, gymnastics, drawing, non-supply related classes

1 day per week \$27.00

MONTHLY CLASSES WITH SUPPLIES

Includes cooking, painting, craft, photos

1 day per week \$32.00

VALENTINE'S DANCE

All-inclusive - includes 1 picture, flowers dance, \$14.00 per individual or
\$22.00 per couple

ELEMENTARY DANCES \$7.00 per person/per dance

EASTER

Includes egg hunt, arts & craft activity, photo with the Easter Bunny, and snack \$9.00 per person

ORDINANCE NO. 16-

FULL DAY- DAY CAMP

Application fee for campers	\$52.00 and \$27.00 per additional child per family
Application fee for junior counselor	\$27.00
Weekly rate if paid after Wednesday of previous week	\$122.00
Weekly rate if paid prior to opening of Day Camp session	\$107.00
Weekly rate if paid by Wednesday prior to camp start	\$117.00

OTHER

Martial Arts, sports camps, jazzercise, and private lesson fees will vary and be set by contractors with staff approval.

LEAGUES

NCAA Basketball League	10 games	\$455.00
Includes uniform, individual and team trophies		
Basketball League	8 Games	\$300.00
Softball League	8 Games	Returning teams \$305.00 First time teams \$325.00
Crazy Coed Softball	8 Games	Returning teams \$205.00 First time teams \$225.00
Indoor Volleyball League	8 Games	\$155.00

Will offer an early bird special on all leagues

SWIM TEAM

Summer season	\$130.00 + applicable State & Regional TAAF dues
Includes TAAF membership, regional fees, caps, t-shirts, lifeguard on duty and coaches	

ATHLETIC FIELDS

Reservation January - August minimum)	\$40.00 per hour (2 hour
Reservation September – December minimum)	\$45.00 per hour (2 hour

STREET DEPARTMENT

BARRICADES

Rental Deposit	\$100.00 (refunded after all equipment returned)
Replacement Costs:	
A-Frame Panels	\$100.00 each
Vertical Panels	\$75.00 each
Traffic Cones	\$35.00 each
Traffic Barrels	\$90.00 each

WATER DEPARTMENT

WATER DEPOSIT

Residential	\$60.00
Fire Hydrant Meters	\$1,500.00
Commercial	\$300.00 or an amount equal to 2 times the City monthly average for commercial users; after the 3rd bill, a monthly average for that user will be determined. Then deposit required will be equal to 2 months of the calculated monthly average for that user. Overpayments will be credited and underpayment will be due.

Apartments \$35.00 per unit
 In lieu of cash, a bond may be used for multi-unit dwelling deposit requirements. A bond tendered pursuant to this provision must be issued by a surety licensed to do business in the State of Texas, be in a form approved by the city attorney and have a term of not less than one year.

Sprinkler Meters, Commercial only	\$1,000.00
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SERVICE CHARGE (read meter-account set-up)	\$10.00
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Reduced Pressure Zone Certification Test Fee	\$25.00 per test
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Water or Sewer Tap Abandonment Fee	\$400.00
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SEWER TIE-IN FEE

4" tap on a 6"- 12" line (1-7 feet deep)	\$1,200.00
4" tap on main larger than 12" (1-7 feet deep)	Actual cost

ORDINANCE NO. 16-

Sewer main over 7 feet deep \$250.00 per foot

If boring is required add \$250.00 for bore pits plus actual cost of bore.

MANHOLES

Manhole (1' – 6' feet deep) \$5,000.00

Manhole (7' or deeper) \$5,000.00 plus an additional \$250.00 per foot

CUT-OFF FEE \$30.00

LATE PAYMENT FEE 10% of balance with a minimum fee of \$5.00
(Senior 65 and older are exempt from late payment fees.)

AFTER HOURS TURN-ON \$50.00

METER TESTING FEE (per Customer Request)

METER 3/4" \$50.00

METER 1" \$60.00

METER 1 1/2" - 2" \$180.00

METER 3" and Larger (quote upon request)

(Meter testing fees will only be charged to customers where meter test results are determined to be accurate by 98.5% to 101.5%. Testing charges will be refunded back to the customer should test results fall below 98.5% or above 101.5%)

RESIDENTIAL METER

METER 3/4" \$1,100.00 for service tap and \$175.00 for meter \$200.00 for end point \$130.00 for meter box

METER 1" \$1,100.00 for service tap and \$225.00 for meter \$200.00 for end point \$130.00 for meter box

METER 1.5" \$2,100.00 for service tap and \$610.00 for meter \$200.00 for end point \$230.00 for meter box

METER 2" \$2,100.00 for service tap and \$925.00 for meter \$200.00 for end point \$230.00 for meter box

3/4", 1", 1 1/2" and 2" service lines not to exceed 20 ft. Service lines in excess of 20 ft. @16.00 per ft.

ORDINANCE NO. 16-

REPLACE BROKEN ANGLE STOPS

ANGLE STOP 3/4"	\$150.00
ANGLE STOP 1"	\$175.00
ANGLE STOP 1 1/2" – 2"	\$350.00
ANGLE STOPS 3" and Larger	(quote upon request)

If boring under a road is required there will be a minimum charge of \$350.00 plus actual cost for bore. Cost of concrete, asphalt or landscape repairs will be done on a case by case basis.

Cost for replacement of broken commercial meters and boxes will be determined based on actual cost of installation.

Cost of meters, 3" and larger, will be determined based on actual cost of installation.

Water usage for Fire Hydrant Meters:

Base rate Water Rate Ordinance.	Set by the
Usage rate Water Rate Ordinance.	Set by the
Water Purchased by the load	\$25.00/1,000 Gals

STORMWATER DEPARTMENT

GREASE TRAP/INTERCEPTOR PERMIT (annually)	\$50.00
LIQUID WASTE TRANSPORTER PERMIT (annually)	\$240.00 first vehicle \$130.00 each additional vehicle
STATE MANDATED ANNUAL INSPECTIONS (Hospitals, apartments, nursing and long-term care homes, daycares, dental offices, convenience stores with fountain drink stations, car washes, animal care centers, etc.)	
GREASE/GRIT TRAPS	\$50.00 per inspection
BACKFLOW DEVICE INSPECTION	\$20.00 per device per inspection
CROSS CONNECTION INSPECTION	\$100.00 per inspection

SECTION 2. This Ordinance shall be and is hereby declared to be cumulative of all other Ordinances of the City of Bedford, and this Ordinance shall not operate to repeal or affect the Code of Ordinances of the City of Bedford or any Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such Code or Ordinance are hereby repealed.

ORDINANCE NO. 16-

SECTION 3. That should any provision of this Ordinance be held invalid or unconstitutional, the remainder of such Ordinance shall not be deemed to effect the validity of any other provision of said Ordinance.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and publication in accordance with the laws of the State of Texas and the Charter of the City of Bedford.

PRESENTED AND PASSED on this 11th day of October 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

ORDINANCE NO. 16-

AN ORDINANCE AMENDING THE CITY OF BEDFORD CODE OF ORDINANCES APPENDIX A - SCHEDULE OF FEES, BY UPDATING FEES IMPOSED BY THE CITY; CONTAINING A SAVINGS CLAUSE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the City of Bedford Code of Ordinances Appendix A - Schedule of Fees, is hereby amended in its entirety to read as follows:

ADMINISTRATION

ENGINEERING

Plan Review \$250.00 for first two reviews.
\$100.00 per review after the initial two reviews.

Inspection Fee 4% or \$250.00 minimum, of the cost of construction of the public portion of street, drainage, sidewalk, fire lanes, drive approaches, fire suppression, grease/grit traps, traffic improvements, water and/or sanitary sewer improvements in private construction projects.

PLANNING AND ZONING

Final plat \$100.00 + \$25.00 per lot

Final plat filing fee \$75.00 + \$3.50 for each additional mylar

Preliminary plat \$100.00 + \$25.00 per lot

Replat \$100.00 + \$25.00 per lot

Replat filing fee \$75.00 + \$3.50 for each additional mylar

Site plan \$205.00 + 205.00 each acre over one

Zoning application \$205.00 + 205.00 each acre over one

Zoning Board of Adjustment Application \$100.00

Variance \$100.00

Special Exception \$100.00

ORDINANCE NO. 16-

Special Event Permits **\$100.00 application fee**
plus the actual cost of city personnel up to \$50.00 per hour, per employee and the actual cost of city equipment up to \$75.00 per hour. Parades, runs of 5 kilometers in distance or less and marches that are six hours or less which are sponsored by the Hurst-Euless-Bedford Independent School District or non-profit groups, as recognized by the Federal or State government, will be exempt from all special event application fees and reimbursement charges.

Yearly Mobile Food Unit Permit **\$400.00 one-time per calendar year**
Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

One Day Only Mobile Food Unit Permit **\$100 one day only fee**
Fee Refunds: The fee is fully refundable prior to the review process beginning. Once the application review process has begun only 35 percent of the Mobile Food Unit Permit paid will be issued if the permit is withdrawn or cancelled.

Outside Sales or Storage of Merchandise **\$100.00**

Gas Well Permit **\$10,000.00**

Annual Gas Well Inspection **\$2,500.00**

VITAL STATISTICS

Birth certificate **\$23.00 for each certified copy**

Death certificate **\$21.00 for the first copy**

\$4.00 for each additional copy

RETURNED CHECK FEE **\$30.00**

Also applies to bank drafts returned as insufficient funds.

PUBLIC INFORMATION

“Cost of Public Information shall be in accordance with the guidelines adopted by the General Services Commission pursuant to Government Code Chapter 5552, subchapter F”. At their discretion, city departments may waive the fee for copies of less than 11 pages.

NOTARY FEE **\$5.00**

MUNICIPAL COURT ON-LINE TRANSACTION FEE **\$3.00**

**ORDINANCE NO. 16-
ANIMAL CONTROL**

ADOPTION

Fee	
Cats	\$55.00
Dogs (less than 50 lbs.)	\$70.00
Dogs (50 – 75 lbs.)	\$90.00
Dogs (over 75 lbs.)	\$100.00
	or equivalent (as approved by the Police Chief)

ADOPTER REQUEST WAIVER FOR SPAY/NEUTER REQUIREMENT

Refundable Deposit (upon proof of sterilization within 30 days)	\$25.00
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ADOPTER REQUEST WAIVER FOR RABIES VACCINATION REQUIREMENT

Refundable Deposit (upon proof of vaccination within 30 days)	\$10.00
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CARCASS REMOVAL HOUSEHOLD PETS

40 pounds or less	\$10.00
41 to 100 pounds	\$20.00
101 pounds or over	\$50.00

IMPOUNDMENT DURING CONSECUTIVE TWELVE MONTH PERIOD

First offense	\$35.00 + \$8.00 per day
Second Offense	\$50.00 + \$8.00 per day
Third Offense	\$75.00 + \$8.00 per day
Fourth Offense	\$100.00 + \$8.00 per day
Vaccination certificate coupon fee	\$10.00

BOARDING DURING IMPOUNDMENT \$8.00 per day

DAILY RABIES QUARANTINE FEE The greater of \$55.00 or \$12.00 per day, not to exceed \$120.00 for a ten day quarantine period.

RELINQUISHMENT OF ANIMAL

Animals suspect of rabies	\$55.00
Animals for euthanasia	\$40.00
Dogs and cats	\$15.00
All others	Reimbursement of all incurred expenses associated with the care and disposition of the relinquished animal

ORDINANCE NO. 16-

LICENSING

Surgically sterilized animal	\$5.00
Unsterilized animal	\$15.00
Duplicate tags	\$3.00

PERMITS

Multi-pet	\$15.00
Permit Eligible/Non-Domestic	\$150.00 per animal

**ORDINANCE NO. 16-
BUILDING DEPARTMENT**

BUILDING PERMIT FEES

Contractor Registration

Registration Fee (For all contractors and trades)	\$100.00
Renewal Fee (For all contractors and trades)	\$100.00

Total value of all construction

\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000	\$30.00 for first \$500, plus \$4.00 for each additional \$100, or fraction thereof, up to and including \$2000.
\$2,001 to \$25,000	\$90.00 for the first \$2,000-, plus \$18.00 for each additional \$1,000- or fraction thereof, up to and including \$25,000.
\$25,001 to \$50,000	\$509 for the first \$25,000, plus \$13.00 for each additional \$1,000, or fraction thereof, up to and including \$50,000.
\$50,001 to \$100,000	\$837 for the first \$50,000, plus \$9.00 for each additional \$1,000, or fraction thereof, up to and including \$100,000.
\$100,001 to \$500,000	\$1,292 for the first \$100,000, plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$4,204 for the first \$500,000 plus \$6.00 for each additional \$1,000, or fraction thereof, up to and including \$1,000,000.
\$1,000,001 and up	\$7,290 for the first \$1,000,000 plus \$5.00 for each additional \$1,000, or fraction thereof.

Residential construction valuation

shall be a minimum of: _____ **\$65.00 per square foot**

Sidewalk and or Approach (center lot) _____ **\$26.00**

ORDINANCE NO. 16-

~~Sidewalk and or Approach (corner lot) \$38.00~~

BUILDING PLAN REVIEW AND INSPECTION FEES

Inspections outside of normal business hours	\$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.
Re-inspection fees	\$60.00 per hour or cost to City of Bedford, whichever is greater.
Inspection for which no fee is specifically indicated	\$60.00 per hour minimum \$30.00, or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.
Additional plan review required by changes	\$60.00 per hour
Additions or revisions to plans minimum	\$30.00 or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.
For use of outside consultants for plan checking and inspections, or both.	Actual cost.
Plan review fee	65% of building permit fee

Fee Refunds:

Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

For construction projects, 65% of the building permit fee will be due upon submittal of the permit application. Upon approval and issuance of the permit, the remainder 35% of the permit fee shall be paid upon obtaining the permit. If the applicant fails to obtain a building permit, then the 65% will be retained as the plan review fee.

BUILDING AND STANDARDS ~~COMMITTEE~~COMMISSION

Application for appeal \$100.00

~~Fee Refunds:~~

~~Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.~~

CERTIFICATE OF OCCUPANCY

ORDINANCE NO. 16-

Change of occupancy	\$60.00
Temporary certificate of occupancy	\$60.00

CREDIT ACCESS BUSINESS

<u>Registration fee</u>	<u>\$25.00</u>
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ELECTRICAL

Dwelling units; apartments	\$63.00 + <u>0.10/sf</u>
Commercial buildings	
(a) Less than 1,000	\$53.00 + <u>0.11/sf</u>
(b) 1,001-10,000	\$71.00 + <u>0.07/sf</u>
(c) 10,001-50,000	\$133.00 + <u>0.06/sf</u>
(d) 50,001-greater	\$620.00 + <u>0.05/sf</u>
Pools (above and below ground), spas and hot-tubs	\$63.00 each
Minimum permit fee	\$45.00 each
Electrical construction pole	\$45.00 each
Addition or relocation of outlets	\$4.00
Temporary utilities	\$71.00 each
Reconnect for Certificate of Occupancy	\$63.00 each
Service circuits Ampere rating of conductor	\$0.24 each
Feeder circuits Ampere rating of conductor	\$0.24 each
Branch circuits	\$6.00 each
Inspections outside of normal business hours	\$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.
Re-inspection fees	\$60.00 per hour minimum or cost to City of Bedford, whichever is greater.
Inspection for which no fee is specifically indicated	\$60.00 per hour minimum \$30.00 or cost (minimum one- half hour charge) to City of Bedford, whichever is greater.
Additional plan review required by changes, additions or revisions to plans	\$60.00 per hour minimum

ORDINANCE NO. 16-

~~\$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.~~

~~Plan review fee _____ 65% of building permit
For construction projects, 65% of the building permit fee will be due upon submittal of the permit application. Upon approval and issuance of the permit, the remainder 35% of the permit fee shall be paid upon obtaining the permit. If the applicant fails to obtain a building permit, then the 65% will be retained as the plan review fee.~~

Fee Refunds

~~Not more than 35 percent of the permit fee paid when no work has been done. Not more than 35 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.~~

FENCES:

All fences are required to have a permit.

Residential	\$30.00
Multi-family	Valuation calculated per total cost of construction.
Commercial	Valuation calculated per total cost of construction.
_____	Inspections outside of normal business hours _____ \$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.
Re-inspection fees _____	\$60.00 per hour minimum or cost to City of Bedford, whichever is greater.
Inspection for which no fee is specifically indicated _____	\$60.00 per hour minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.
Additional plan review required by changes, additions or revisions to plans _____	\$60.00 per hour minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.

~~For use of outside consultants for plan _____~~

ORDINANCE NO. 16-

~~checking and inspections, or both~~ ~~Actual cost.~~

GRADING

Minimum permit Fee	\$38.00
50 cubic yards or less	\$23.00
51 to 100 cubic yards	\$34.00
101 to 1,000 cubic yards	\$34.00 for the first 100 cubic yards plus \$16.00 for each additional 100 cubic yards or fraction thereof.
1,001 to 10,000 cubic yards	\$175.00 for the first 1000 cubic yards plus \$13.00 for each additional 1000 cubic yards or fraction thereof.
10,001 to 100,000 cubic yards	\$297.00 for first 10,000 cubic yards, plus \$61.00 for each additional 10,000 cubic yards or fraction thereof.
100,001 cubic yards or more	\$843.00 for the first 100,000 cubic yards plus \$34.00 for each additional 10,000 cubic yards or fraction thereof.
Inspections outside of normal business hours	\$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.
Re-inspection fees	\$60.00 per hour, or cost to City of Bedford, whichever is greater.
Inspection for which no fee is specifically indicated	\$60.00 per hour, minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.
Additional plan review required by changes, additions or revisions to plans	\$60.00 per hour, minimum

ORDINANCE NO. 16-

~~\$30.00 or cost to (minimum charge one-half hour) City of Bedford, whichever is greater.~~

~~For use of outside consultants for plan checking and inspections, or both. Actual cost.~~

IRRIGATION

Minimum Permit Fee \$38.00

Lawn sprinkler system on any meter \$68.00

Vacuum breakers or backflow protective devices from 1 to 4. \$68.00

Vacuum breakers or backflow protective devices 5 or more. \$2.00

~~Inspections outside of normal business hours \$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.~~

~~Re-inspection fees \$60.00 per hour or cost to City of Bedford, whichever is greater.~~

~~Inspection for which no fee is specifically indicated \$60.00 per hour, minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.~~

~~Additional plan review required by changes, additions or revisions to plans \$60.00 per hour, minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater~~

~~For use of outside consultants for plan checking and inspections, or both. Actual cost.~~

MECHANICAL SYSTEMS

Minimum Permit Fee \$38.00

Installation or relocation of heating or air conditioning equipment in residential occupancy \$45.00

Installation or relocation of heating or air conditioning equipment in multi-family, per unit \$38.00

ORDINANCE NO. 16-

Repair, alteration or addition to heating, cooling refrigeration unit, including installing controls	\$38.00
Install heating equipment in commercial occupancy:	
Electrical - per kW up to 5 kW	\$9.00
Each additional kW	\$2.00
Gas - 100,000 BTU or less	\$14.00
Each additional 25,000 BTU	\$3.00
Install air conditioning equipment in commercial occupancy per ton up to 5 tons	\$23.00
Each additional ton	\$5.00
Install hood served by mechanical exhaust	\$12.00
Install appliance or equipment regulated by Code but not classed in appliance categories for which no other fee is listed	\$23.00

~~Inspections outside of normal business hours~~ ~~\$60.00 per hour minimum \$120.00, or cost (minimum two-hour charge) to City of Bedford, whichever is greater.~~

~~Re-inspection fees~~ ~~\$60.00 per hour, or cost to City of Bedford, whichever is greater.~~

~~Inspection for which no fee is specifically indicated~~ ~~\$60.00 per hour, minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.~~

~~Additional plan review required by changes, additions or revisions to plans~~ ~~\$60.00 per hour, minimum \$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.~~

~~For use of outside consultants for plan checking and inspections, or both.~~ ~~Actual cost.~~

MISCELLANEOUS

Residential Roof/Reroof	\$50.00
Demolition	Based on value of work
Total Value of Demolition	
\$1.00 - \$500	\$30.00
\$501 - \$1,000	\$50.00
\$1,001 - \$5,000	\$144.00
\$5,001 - \$10,000	\$234.00

ORDINANCE NO. 16-

\$10,001 - \$25,000	\$504.00
\$25,001 - \$50,000	\$834.00
\$50,001 - \$75,000	\$1,062.00
\$75,001 and up	\$1,287.00
Moving building permit	\$75.00
Mowing/maintenance administrative fee	\$100.00
Residential Roof/Reroof	\$50.00
Right of way Utilization	Utility franchise holders are exempt from fees. All others are \$1,000.00 per bore and \$1.00 per lineal foot.
Temporary Building	\$38.00
Tree Removal	\$7.50 Per Acre

~~Plan review fee _____ 65% of Building Permit
For construction projects, 65% of the building permit fee will be due upon
submittal of the permit application. If the applicant fails to obtain a building
permit, then the 65% will be retained as the plan review fee.~~

~~Fee Refunds~~

~~Not more than 35 percent of the permit fee paid when no work has been done.~~

~~Not more than 35 percent of the plan review fee paid when an application for a permit for
which a plan review fee has been paid is withdrawn or canceled before any plan review
effort has been expended.~~

PLUMBING

Minimum Permit Fee	\$38.00
Per fixture or trap	\$11.00
Per building or trailer sewer	\$23.00
Rainwater systems - per drain	\$11.00
Private sewage disposal system	\$60.00
Water heater/boiler	\$11.00
Gas piping system of 1 to 4 outlets	\$8.00
Gas piping system of 5 or more, per outlet	\$2.00
Gas line repair/test	\$38.00

ORDINANCE NO. 16-

Industrial waste pretreatment interceptor	\$60.00
Installation or repair of water piping	\$30.00
Installation or repair of drainage or vent piping	\$30.00
Lawn sprinkler system on any meter	\$68.00
Vacuum breakers or backflow protective devices on tanks, vats, from 1 to 4 traps.	\$68.00
Vacuum breakers or backflow protective devices on tanks, vats, 5 or more.	\$2.00
Water Well, backflow protective device.	\$150.00 (Bedford Code of Ordinances, 78-2.)
Plumbing for residential new construction:	\$75.00
Lawn sprinkler	\$68.00
Plumbing water piping repair	\$30.00
Plumbing drainage piping repair	\$30.00

Apartment:

(a) One bedroom efficiency, per apartment	\$45.00
(b) All other units, per unit	\$60.00
(c) Building sewer, per unit	\$23.00

Commercial Construction:

(a) Each plumbing fixture	\$11.00
(b) Sewer Line	\$23.00
(c) Interceptors	\$60.00
(d) Rainwater systems	\$11.00
(e) Backflow protection device	\$68.00

~~Inspections outside of normal business hours~~ ~~\$60.00 per hour minimum \$120.00, or cost (minimum two hour charge) to City of Bedford, whichever is greater.~~

~~Re-inspection fees~~ ~~\$60.00 per hour or cost to City of Bedford, whichever is greater.~~

~~Inspection for which no fee is specifically indicated~~ ~~\$60.00 per hour, minimum~~

ORDINANCE NO. 16-

~~\$30.00 or cost (minimum one-half hour charge) to City of Bedford, whichever is greater.~~

~~Additional plan review required by changes, additions or revisions to plans~~

~~\$60.00 per hour, minimum \$30.00, or cost to City of Bedford, whichever is greater. (minimum charge one-half hour)~~

~~For use of outside consultants for plan checking and inspections, or both.~~

~~Actual cost.~~

SIGNS

Permanent, 1 to 50 sf.	\$50.00
Permanent, 51 to 100 sf.	\$100.00
Permanent, 101 to 200 sf.	\$200.00
Permanent, 201 to 300 sf.	\$300.00
Permanent, 301sf and over (per square foot)	\$1.00
Portable Sign	\$100.00
Banner Sign	\$50.00
Apartment Banner Sign	\$25.00
Weekend advertising (per year)	\$100.00
Grand Opening sign	\$30.00
Real Estate Land Sale	\$30.00
Open House	\$10.00
Commercial Complex Sale or Lease Free-standing	\$30.00 <u>No Fee</u>
Commercial Unit Sale or Lease Wall Sign	\$30.00
New Commercial Building	\$30.00
New Commercial Building on Hwy 183, Hwy 121 or Hwy 157	\$30.00
Political Sign as defined in Ordinance #00-2536	No Fee

ORDINANCE NO. 16-

Sign for Non-Profit as defined in Ordinance #00-2536 No Fee

Municipal Banner as defined in Ordinance #00-2536 No Fee

A change in a sign face without changing the copy due to damage or deterioration shall not constitute a new sign for fee calculation.

GARAGE SALE PERMIT **\$10.00 with 3 signs included**
Additional signs **\$2.00 per sign/maximum 2 signs**

MULTI-FAMILY FEES

License Fee **\$1.10 per month per unit**

New Registration Fee **\$25.00 to re-issue registration for change in ownership**

New Registration Late Fee **\$75.00 for registration re-issue more than 30 days after ownership change**

Annual Rating Inspection Fee (mandatory) **\$10.00 per unit**

Annual Secondary Inspection Fee (mandatory) **\$10.00 per unit**

Tier 2 Inspection Fee (x1 additional inspection) **\$10.00 per unit**

Tier 3 Inspection Fee (x2 additional inspections) **\$10.00 per unit per inspection**

FIRE DEPARTMENT

AMBULANCE FEES

Pricing for ambulance service shall be established to conform to the reasonable and customary reimbursement allowances as established by ninety-five percent of applicable insurance carriers, as reviewed and approved by the City Manager on a quarterly basis.

Ambulance Subscription Fee **\$60.00 per household**

REPORTS

Fire Incident Reports **\$2.00 first page, additional page \$1.00**

E.M.S. Incident Report **\$2.00 each report**

FIRE MARSHAL/INSPECTIONS

Certificate of Occupancy **\$60.00**

Temporary Certificate of Occupancy **\$60.00**

ORDINANCE NO. 16-

**After Hours Inspections
(after 5:00 p.m. or on weekend)**

**First two hours \$150.00
Each addition hour \$50.00**

FIRE PROTECTION SYSTEMS

A fee schedule as provided:

1-10 devices	\$75.00
11-25 devices	\$100.00
26-100 devices	\$200.00
101-200 devices	\$275.00
201-500 devices	\$500.00
Per device for each device over 500	\$1.00

FIRE SPRINKLER SYSTEMS

Underground	\$150.00
Aboveground, 1-19 heads	\$75.00
Aboveground, 20-100 heads	\$100.00
Aboveground, 101-300 heads	\$200.00
Aboveground, 301-1,000 heads	\$400.00
Per head for each over 1,000 heads	\$1.00
Fire Pump, additional	\$150.00

ACCESS CONTROL

1-10 Doors	\$75.00
11-25 Doors	\$100.00
26-100 Doors	\$200.00
101-200 Doors	\$275.00
201-500 Doors	\$500.00
Per device for each device over 500	\$1.00

FIRE ALARM SYSTEM MONITORING PERMIT

Residential Permit fee (Residential fee waived if Burglar Alarm permit fee is already paid)	\$50.00 annual fee
Commercial (Non-Residential) Permit fee	\$100.00 annual fee

FALSE ALARM FEE – Residential

ORDINANCE NO. 16-

First 3 False Alarm Calls	No Fee
4th & 5th Alarm Calls	\$75.00/per call
6th & 7th Alarm Calls	\$250.00/per call
8th and above Alarm Calls	\$500.00/per call

(All calls will be calculated within a twelve (12) month period)

FALSE ALARM FEE – Commercial (Non-Residential)

First 3 False Alarm Calls	No Fee
4th & 5th Alarm Calls	\$150.00/per call
6th & 7th Alarm Calls	\$500.00/per call
8th and above Alarm Calls	\$1,000.00/per call

(All calls will be calculated within a twelve (12) month period)

FIRE MARSHAL ANNUAL PERMIT

(Tax exempt agencies shall be exempted from the annual fire marshal permit fees.)

5000 sq. ft. or less	\$30.00 annually
5001 to 10,000 sq. ft.	\$40.00 annually
10,001 to 25,000 sq. ft.	\$50.00 annually
25,001 to 50,000 sq. ft.	\$60.00 annually
50,001 to 75,000 sq. ft.	\$80.00 annually
75,001 to 100,000 sq. ft.	\$100.00 annually
100,001 to 200,000 sq. ft.	\$120.00 annually
200,001 sq. ft. or more	\$280.00 annually

Annual permit fees will be assessed per building unit/occupant, in accordance with Article IV; Chapter 58, section 58-99, 12(d) of the Fire Code.

Any floors over four	\$30.00 per floor
Each apartment building	\$5.00 annually

HAZARDOUS MATERIALS ANNUAL PERMIT (includes flammable/combustible liquids)

POUNDS (POWDER AND SOLIDS)

Less than 1,000	\$25.00
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ORDINANCE NO. 16-

1,001 to 2,000 pounds	\$37.50
2,001 to 5,000 pounds	\$70.00
Over 5,001 pounds	\$137.50

GALLONS (LIQUIDS AND GELS)

Less than 25 gallons	\$25.00
More than 25 gallons but less than 100 gallons	\$37.50
Over 100 gallons but less than 1,000 gallons	\$70.00
Over 1,000 gallons (Fees are in addition to Fire Marshal permit)	\$137.50

PLAN REVIEW FEES

Plan Review	\$60.00
Fire Alarm System	\$70.00
Fire Sprinkler System	\$150.00
Suppression Appliances	\$125.00
Emergency Lighting	\$37.50
Special Lighting	\$30.00
Liquid Storage Tanks, Hazardous Materials	\$70.00

RE-INSPECTION FEES **\$60.00**

SPECIAL PERMITS

Blasting operation	\$65.00 per day
Pyrotechnic display	\$65.00 per day
Tent permit	
1- 30 days	\$30.00
Each additional 30 days or portion thereof	\$30.00

UNDERGROUND STORAGE TANKS INSTALLATION (TO INCLUDE TEMPORARY TANKS) OR REMOVAL

Less than 1,000 gallons	\$50.00
More than 1,000 gallons	\$100.00

LPG TANK INSTALLATION OR REMOVAL **\$50.00**

MOVIE/THEATRICAL EVENT

ORDINANCE NO. 16-

Fire marshal permit- per day	\$125.00 first day
Each additional day	\$75.00
Fire marshal on premises (minimum 3 hours)	\$50.00 per hour
Stand-by firefighters (minimum 3 hours each)	\$65.00 per hour
Stand-by medic (each-three hour minimum)	\$65.00 per hour
Stand-by engine or truck (each-three hour minimum)	\$100.00 per hour

REPORTS

Fire Cause and Origin Report	
First 9 pages	\$1.00
Each additional page	\$0.10
Copies of Photos	Actual cost of copies

STATE MANDATED INSPECTIONS

Hospitals	\$100.00
Nursing and long-term care homes	\$75.00
Daycare/Mother's day out	\$50.00
Foster home and adoptive home	\$10.00
Home inspection (insurance)	\$50.00

**ORDINANCE NO. 16-
LIBRARY**

OVERDUE FEES

	Daily Overdue Fee Per Item	Maximum Overdue Fee Per Item
Books, Magazines , CD's, Audio Books, Educational Kits, Book Club Kits cassettes, Media Kits, Video cassettes	\$0.25	\$6.00
Digital Video Discs (DVD's)	\$1.00	\$6.00
Interlibrary Loan Materials	\$0.50	\$12.00

The Library may conduct an amnesty program for a period of time not to exceed two weeks in any calendar year. During the period of time the amnesty program is in effect, fines will be waived to all patrons who appear in person to return overdue materials. Late fines will be waived one time during the amnesty period for each cardholder.

LOST MATERIALS, EQUIPMENT FEES AND MATERIALS DAMAGED BEYOND REPAIR FEES

All materials or equipment refundable \$6.00 preprocessing fee or parts of kits. If parts of kits are lost, the customer	\$6.00	<u>Purchase price of materials or equipment plus non- refundable fee</u> <u>or parts of kits. If parts of kits are lost, the customer must pay for the replacement of that part. If the part cannot be replaced, the customer must pay for the entire kit, including the container.</u>
Book jacket or cover	\$62.00	
Media containers	\$2.00	

Refunds made for materials returned within 6 months of payments.

MINOR DAMAGE FEES

<u>Minor damage of materials</u>	<u>\$2.00</u>
Chewed, torn or water damaged pages, covers or jackets	\$2.00 per occurrence
Ripped and/or cut pages and/or pictures	\$2.00 per page
Minor medial damage	\$6.00
Rebinding Fee	\$6.00

LIBRARY CARDS

Non-Resident*	\$25.00 per year
Short-term non-resident*	\$5.00 per month

* A non-resident is someone who resides outside the state of Texas.

MISCELLANEOUS SERVICE FEES

Reserves	No fee
Replacement of lost or damaged library card and Interlibrary loan circulation card	\$2.00
Photo copies (Black & White)	\$0.20 per page

ORDINANCE NO. 16-

Photo copies (Color)	\$0.50 per page
Print jobs	\$0.20 per page
Interlibrary Loan Fee	\$2.00
Proctoring Fee (per test proctored)	
Bedford Library Card Holder	\$5.00
Non-card holders	\$10.00
Faxing	
Each Page	\$1.00 per page
No international faxes	

LIBRARY ROOM RENTAL FEES

All room rental fees are refundable upon cancellation unless the cancellation has occurred within 48 hours of the room rental start-time.

All non-profit groups must present written verification of its 501(c)3 status, within the Hurst-Euless-Bedford (H-E-B) city limits.

H-E-B non-profit group	\$25.00 flat fee
Large Meeting Room – 2 hour minimum	\$100.00 per hour
½ Large Meeting Room – 2 hour minimum	\$50.00 per hour
Meeting Room Kitchen Area – 2 hour minimum	\$25.00 per hour
Large Conference Room – 2 hour minimum	\$25.00 per hour
Computer Lab Room – 2 hour minimum	\$200.00 per hour

**ORDINANCE NO. 16-
OLD BEDFORD SCHOOL**

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

RENTAL FEES

Monday – Thursday	8:00 am – 5:00 pm	\$75.00/hour
Monday – Thursday	5:00 pm – 10:00 pm	\$80.00/hour
Friday & Sunday	8:00 am – 10:00 pm	\$125.00/hour
Saturday	9:00 am – 5:00 pm	\$150.00/hour
Saturday	5:00 pm – 11:00 pm	\$175.00/hour

All rental fees apply to the following rooms (Fitch Auditorium, Gallery I, Gallery II, Board Classroom)

Arts & Culture Discount: Individual artists or cultural groups will be eligible for a 10% discount on room rental fees and exempt from any applicable audio/visual fees. The discount is not applicable on any Saturday and bookings are made on a first come, first served basis. All other applicable rental contractual obligations must be met.

RENTAL FEES FOR BUSINESS TRAVELERS STAYING AT BEDFORD HOTELS

Monday – Friday	8:00 am – 5:00 pm	\$300.00/day (all other fees apply. This pricing is not applicable to weekend or non-business events.)
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AUDIO/VISUAL EQUIPMENT FEE

Basic equipment (microphones, projection screen, etc)	\$75.00
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DEPOSIT

Deposit (For events with 100 or more people)	\$500.00
Deposit (For events with 99 or less people)	\$200.00

(Deposit will be returned in full after rental if there was no damage and facility was properly cleaned. If cancellation occurs less than thirty (30) days prior to event, then the deposit will not be returned.)

CATERING FEES (Groups over 25)

Preferred Catering List Application Fee	\$25.00
Preferred Caterer Event Charge	\$50.00/event
Non-preferred Caterer Event Charge	\$100.00/event

ORDINANCE NO. 16-

GUIDED TOURS

Children's Groups	\$2.00 per person
Adult Groups	\$5.00 per person
Senior Citizen Groups	\$3.00 per person
12 or more	\$25.00 per group

WEDDING PACKAGES

SATURDAY RATES

PACKAGE A	\$1,800.00
Includes:	Four (4) rectangular tables Seventy-five (75) chairs One (1) brick – engraved and placed on walkway

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

PACKAGE B	\$2,100.00
Includes:	Six (6) rectangular tables Sixteen (16) 60" round tables Sixteen (16) White Round Tablecloths One hundred thirty (130) chairs One (1) brick – engraved and placed on walkway One (1) set flute, wine glasses – engraved with gold rim and OBS logo Use of audio visual/sound system Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

FRIDAY AND SUNDAY RATES

PACKAGE A	\$1,500.00
Includes:	Four (4) rectangular tables Seventy-five (75) chairs One (1) brick – engraved and placed on walkway

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Six (6) hours for wedding, reception and clean-up
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

ORDINANCE NO. 16-

PACKAGE B

\$1,800.00

Includes: Six (6) rectangular tables
Sixteen (16) 60" round tables
Sixteen (16) White Round Tablecloths
One hundred thirty (130) chairs
One (1) brick – engraved and placed on walkway
One (1) set flute, wine glasses – engraved with gold rim and OBS logo
Use of audio visual/sound system
Two (2) hours for scheduled bridal portrait: M-F between 9 am and 4 pm

Time allowed for services, personnel, and use of building:
Two (2) hours for consultation with rental coordinator (during M-F office hours)
One (1) hour of rehearsal time during M-F office hours
Eight (8) hours for wedding, reception and clean-up

ADDITIONAL OPTIONS

Use of audio visual/sound system	\$75.00
Scheduled bridal portrait:	
A. M-F between 9 am and 4 pm	\$75.00 per hour
B. Other hours as scheduled	\$150.00 per hour
Purchase of brick	\$50.00 each
Purchase of flute, wine glasses	\$25.00 per set
Additional chairs	\$1.50 each
Cleaning Service	\$250.00 per event

WEDDING DEPOSIT

Deposit	\$500.00
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(Deposit will be refunded either in full or in part after rental pending inspection of facility for damages and proper cleaning.)

**ORDINANCE NO. 16-
POLICE DEPARTMENT**

ALARMS

Residential Permit fee	\$50.00 annual fee
Business Permit fee	\$100.00 annual fee

FALSE ALARM FEE

First 3 False Alarm Calls	No Fee
4 th & 5 th Alarm Calls	\$50.00/per call
6 th & 7 th Alarm Calls	\$75.00/per call
8 th and above Alarm Calls	\$100.00/per call

(All calls will be calculated within a twelve (12) month period)

SOLICITORS PERMIT

Intrastate	\$10.00
Interstate, publication and non-commercial solicitors	no fee charged

HANDBILL DISTRIBUTION PERMIT

Permit fee	No charge
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FINGERPRINTING FEE

Residential Charge per card	\$10.00
Non-Residential Charge per card	\$15.00

**ORDINANCE NO. 16-
RECREATION DEPARTMENT**

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

BOYS RANCH PARK PAVILIONS

Monday – Sunday Damage & Clean Up Deposit (Due at the time rental is made)	\$105.00
September – April Rental	
Full Pavilion Rental	\$125.00 for 6 hours
Half Pavilion Rental	\$65.00 for 6 hours
Non-resident	\$20.00 more/rental
May – August Rental	
Full Pavilion Rental	\$145.00 for 6 hours
Half Pavilion Rental	\$85.00 for 6 hours
Non-resident	\$20.00 more/rental

CENTRAL PARK PAVILION

September – April Rental	
Full Pavilion Rental	\$80.00 for 6 hours
Non-resident	\$20.00 more/rental
May - August Rental	
Full Pavilion Rental	\$105.00 for 6 hours
Non-resident	\$20.00 more/rental

BEDFORD SPLASH: SWIMMING

	Residents	Non-Residents
Adult (18-64)	\$6.25	\$7.75
Senior (65 and older)	\$5.25	\$6.25
Children (3-17)	\$5.25	\$6.25
Infant (2 and under)	Free	Free
Season Pass		
Individual	\$75.00	\$160.00
Family (up to 4 people)	\$235.00	\$360.00
Additional family members	\$35.00	\$50.00 per person

(Season Pass Holders will receive a 10% discount on merchandise and concessions).

The City Manager or their designee is authorized to institute discounted fees for promotional events on temporary, as-needed basis.

Day Care Rates	\$4.25 per child
(1:8 ratio, with every 8 children admissions purchased, one adult admission is free)	

Group Rates

Groups of 20 or more (residents and non-residents, no age limit)	\$5.25 per person
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ORDINANCE NO. 16-

ROY SAVAGE POOL: SWIMMING

Resident and Non-Resident \$1.00

PRIVATE PARTY RENTAL

2 hour rental before or after hours	
Without slides – 1 to 100 people	\$355.00
Without slides – 101 to 200 people	\$385.00
Without slides– 201 to 300 people	\$415.00
With slide or Pro Bowl – 1 to 100 people	\$375.00
With slide or Pro Bowl – 101 to 200 people	\$405.00
With slide or Pro Bowl – 201 to 300 people	\$435.00
With both slide and Pro Bowl – 1 to 100 people	\$425.00
With both slide and Pro Bowl – 101 to 200 people	\$455.00
With both slide and Pro Bowl – 201 to 300 people	\$485.00
Each additional group of 40 people	\$85.00
Non-Resident Facility Rental	\$20.00 more per rental
Concession Stand Open	\$27.00
Cabana Rental	\$130.00
Non-resident fee (2 hour rental during business hours with 10 guest free admission)	\$20.00 more per rental
Pavilion Rental	\$105.00
Non-resident fee (2 hour rental during business hours with 10 guest free admission)	\$20.00 more per rental

ROY SAVAGE POOL PRIVATE PARTY RENTAL

2 hour rental before or after hours

1-70 (maximum capacity) people \$155.00

GYM RENTAL

September – April Rentals	
Full Court	\$48.00 per hour
Non-resident fee	\$20.00
Half Court	
Non-resident fee	\$33.00 per hour
	\$20.00

After hour rentals require a 2 hour minimum for full court. No half court rentals after hours.

ORDINANCE NO. 16-

**Non-athletic gym rental (entire gym)
(minimum of 2 hours) \$88.00 per hour**

May - August Rentals
Full Court \$53.00 per hour
Non-resident fee \$20.00

Half Court \$43.00 per hour
Non-resident fee \$20.00

After hour rentals require a 2 hour minimum for full court. No half court rentals after hours.

**Non-athletic gym rental (entire gym)
2 hours) \$98.00 per hour (minimum of**

Deposit Damages back charges

Broken Ceiling Tile \$20.00 per tile

Broken Window \$50.00 per window

MEMBERSHIP IDENTIFICATION CARDS

Senior Non-resident \$32.00
Senior Resident \$20.00

Adult Resident \$26.00
Youth Resident \$12.00

Adult Non-Resident \$122.00
Youth Non-Resident \$26.00

Replacement Card \$7.00

Daily Pass \$7.00

Forgotten Card Fee \$3.00

WEIGHT ROOM MEMBERSHIPS

Yearly membership, required to have a membership ID card

**Adult Resident (optional) \$127.00 per year/
includes ID card**

Adult Resident \$17.00 per month + ID charge
**Senior Resident (optional) \$82.00 per year/
Includes ID card**

Senior Resident \$12.00 per month + ID charge
**Adult Non-Resident (optional) \$202.00 per year/
Includes ID card**

Adult Non-Resident \$22.00 per month + ID charge
**Senior Non-Resident \$122.00 per year/
Includes ID card**

Senior Non-Resident \$17.00 per month + ID charge

ORDINANCE NO. 16-

ROOM RENTALS

September – April Rentals	
One Room	\$38.00 per hour
Two Rooms	\$48.00 per hour
Three Rooms	\$58.00 per hour
Non-Resident Fee	\$20.00
Deposit required on all rentals at the time of booking	\$100.00

May – August Rentals	
One Room	\$48.00 per hour
Two Rooms	\$58.00 per hour
Three Rooms	\$68.00 per hour
Non-Resident Fee	\$20.00
Deposit required on all rentals at the time of booking	\$100.00

HOCKEY RINK

Court without lights	\$18.00 per hour
Court with lights	\$23.00 per hour
Non-resident fee	\$20.00

SENIOR CENTER

Membership Fee – Bedford Resident	\$5.00 per year
Membership Fee – Residents of Cities other than Bedford	\$10.00 per year

RECREATION CLASS FEES:

Unless otherwise noted in the Recreation Department Fee schedule: All programs and classes will incur an additional \$5.00 fee per person per program and/or class for Non-Residents.

ONLINE TRANSACTION FEE	\$3.25
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SWIM LESSONS

8 – 35 minute classes(Resident)	\$57.00
8 – 35 minute classes(Non-resident)	\$67.00
8 – 30 minute private lessons	\$255.00

AQUATIC FITNESS CLASSES

Adult Water Walking	\$7.00
Season Pass	\$52.00
Season Pass after July 4	\$32.00
Water Aerobics	\$37.00 per session
Deep Water Dynamics	\$37.00 per session
Aqua Pilates	\$37.00 per session
Aqua Pilates + Power Sculpting	\$26.00 per session
50 and Better Water Aerobics	\$32.00 per session
Aquatic Boot Camp	\$82.00 per session

ORDINANCE NO. 16-

AMERICAN RED CROSS CLASSES

Residents	Non-Residents		
Adult First Aid/CPR/AED		\$67.00	\$72.00
Cat and Dog First Aid		\$37.00	\$42.00
Babysitter's Training		\$76.00	\$82.00
Adult & Pediatric First Aid/CPR/AED		\$67.00	\$72.00
FA/CPR/AED Instructor's Course		\$255.00	\$260.00
Lifeguard Instructor's Course		\$255.00	\$260.00

CERTIFIED POOL OPERATOR COURSE **\$255.00** **\$260.00**

YOGA FOR SENIORS

4 classes **\$42.00**

SENIOR CENTER DANCE **\$6.00 per person**

QI GONG KUNG FU

Adults	\$82.00
Kids	\$82.00
Adults Advanced	\$152.00
Tai Chi (1x week)	\$54.00
Tai Chi (2x week)	\$94.00

DOG OBEDIENCE

Group 8 weeks **\$97.00**

MONTHLY CLASSES

Includes dance, gymnastics, drawing, non-supply related classes

1 day per week **\$27.00**

MONTHLY CLASSES WITH SUPPLIES

Includes cooking, painting, craft, photos

1 day per week **\$32.00**

VALENTINE'S DANCE

All-inclusive - includes 1 picture, flowers dance, **\$14.00 per individual or**
\$22.00 per couple

ELEMENTARY DANCES **\$7.00 per person/per dance**

EASTER

Includes egg hunt, arts & craft activity, photo with
the Easter Bunny, and snack **\$9.00 per person**

ORDINANCE NO. 16-

FULL DAY- DAY CAMP

Application fee for campers	\$52.00 and \$27.00 per additional child per family
Application fee for junior counselor	\$27.00
Weekly rate if paid after Wednesday of previous week	\$122.00
Weekly rate if paid prior to opening of Day Camp session	\$107.00
Weekly rate if paid by Wednesday prior to camp start	\$117.00

OTHER

Martial Arts, sports camps, jazzercise, and private lesson fees will vary and be set by contractors with staff approval.

LEAGUES

NCAA Basketball League	10 games	\$455.00
Includes uniform, individual and team trophies		
Basketball League	8 Games	\$300.00
Softball League	8 Games	Returning teams \$305.00 First time teams \$325.00
Crazy Coed Softball	8 Games	Returning teams \$205.00 First time teams \$225.00
Indoor Volleyball League	8 Games	\$155.00

Will offer an early bird special on all leagues

SWIM TEAM

Summer season	\$130.00 + applicable State & Regional TAAF dues
Includes TAAF membership, regional fees, caps, t-shirts, lifeguard on duty and coaches	

ATHLETIC FIELDS

Reservation January - August minimum)	\$40.00 per hour (2 hour
Reservation September – December minimum)	\$45.00 per hour (2 hour

STREET DEPARTMENT

SIDEWALK/CONCRETE PERMIT

Single Family corner	\$25.00
Single Family non corner	\$17.00
Commercial and multi-family	2% of \$1.50 x sq. ft.

DRIVE APPROACH PERMIT

Single Family corner	\$25.00
Single Family non corner	\$17.00
Commercial and multi-family	2% of \$3.00 x sq. ft.

BARRICADES

Rental Deposit	\$100.00 (refunded after all equipment returned)
Replacement Costs:	
A-Frame Panels	\$100.00 each
Vertical Panels	\$75.00 each
Traffic Cones	\$35.00 each
Traffic Barrels	\$90.00 each

WATER DEPARTMENT

WATER DEPOSIT

Residential	\$60.00
Fire Hydrant Meters	\$1,500.00
Commercial	\$300.00 or an amount equal to 2 times the City monthly average for commercial users; after the 3rd bill, a monthly average for that user will be determined. Then deposit required will be equal to 2 months of the calculated monthly average for that user. Overpayments will be credited and underpayment will be due.
Apartments	\$35.00 per unit
In lieu of cash, a bond may be used for multi-unit dwelling deposit requirements. A bond tendered pursuant to this provision must be issued by a surety licensed to do business in the State of Texas, be in a form approved by the city attorney and have a term of not less than one year.	
Sprinkler Meters, Commercial only	\$1,000.00

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SERVICE CHARGE (read meter-account set-up)	\$10.00
Reduced Pressure Zone Certification Test Fee	\$25.00 per test
Water or Sewer Tap Abandonment Fee	\$400.00

SEWER TIE-IN FEE

4" tap on a 6"- 12" line (1-7 feet deep)	\$1,200.00
4" tap on main larger than 12" (1-7 feet deep)	Actual cost
Sewer main over 7 feet deep	\$250.00 per foot

If boring is required add \$250.00 for bore pits plus actual cost of bore..

MANHOLES

Manhole (1' – 6' feet deep)	\$3,000.00 <u>\$5,000.00</u>
Manhole (7' or deeper) additional	\$3,000.00 <u>\$5,000.00</u> plus an <u>\$70.00-250.00</u> per foot

CUT-OFF FEE \$30.00

LATE PAYMENT FEE 10% of balance with a minimum fee of \$5.00
(Senior 65 and older are exempt from late payment fees.)

AFTER HOURS TURN-ON \$50.00

METER TESTING FEE (per Customer Request)

METER 3/4"	\$50.00
METER 1"	\$60.00
METER 1 1/2" - 2"	\$180.00
METER 3" and Larger	(quote upon request)

(Meter testing fees will only be charged to customers where meter test results are determined to be accurate by 98.5% to 101.5%. Testing charges will be refunded back to the customer should test results fall below 98.5% or above 101.5%)

~~RESIDENTIAL METER BOX~~ \$90.00

RESIDENTIAL METER

METER 3/4"	\$1,100.00 for service tap and \$175.00 for meter <u>\$200.00 for end point</u> <u>\$130.00 for meter box</u>
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METER 1"	\$1,100.00 for service tap and \$225.00 for meter <u>\$200.00 for end point</u>
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\$130.00 for meter box

METER 1.5"

\$2,100.00 for service tap and
\$610.00 for meter
\$200.00 for end point
\$230.00 for meter box

METER 2"

\$2,100.00 for service tap and
\$925.00 for meter
\$200.00 for end point
\$230.00 for meter box

3/4", 1", 1 1/2" and 2" service lines not to exceed 20 ft. Service lines in excess of 20 ft. @16.00 per ft.

REPLACE BROKEN ANGLE STOPS

ANGLE STOP 3/4"	\$150.00
ANGLE STOP 1"	\$175.00
ANGLE STOP 1 1/2" – 2"	\$350.00
ANGLE STOPS 3" and Larger	(quote upon request)

If boring under a road is required there will be a minimum charge of ~~\$250.00~~ 350.00 plus actual cost for bore. Cost of concrete, asphalt or landscape repairs will be done on a case by case basis.

Cost for replacement of broken commercial meters and boxes will be determined based on actual cost of installation.

Cost of meters, 3" and larger, will be determined based on actual cost of installation.

Water usage for Fire Hydrant Meters:

Base rate Water Rate Ordinance.	Set by the
Usage rate Water Rate Ordinance.	Set by the
Water Purchased by the load	\$25.00/1,000 Gals

STORMWATER DEPARTMENT

GREASE TRAP/INTERCEPTOR PERMIT (annually)	\$50.00
LIQUID WASTE TRANSPORTER PERMIT (annually)	\$240.00 first vehicle \$130.00 each additional vehicle

STATE MANDATED ANNUAL INSPECTIONS (Hospitals, apartments, nursing and long-term care homes, daycares, dental offices, convenience stores with fountain drink stations, car washes, animal care centers, etc.)

ORDINANCE NO. 16-

GREASE/GRIT TRAPS	\$50.00 per inspection
BACKFLOW DEVICE INSPECTION	\$20.00 per device per inspection
CROSS CONNECTION INSPECTION	\$100.00 per inspection

SECTION 2. This Ordinance shall be and is hereby declared to be cumulative of all other Ordinances of the City of Bedford, and this Ordinance shall not operate to repeal or affect the Code of Ordinances of the City of Bedford or any Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such Code or Ordinance are hereby repealed.

SECTION 3. That should any provision of this Ordinance be held invalid or unconstitutional, the remainder of such Ordinance shall not be deemed to effect the validity of any other provision of said Ordinance.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and publication in accordance with the laws of the State of Texas and the Charter of the City of Bedford.

PRESENTED AND PASSED on this 11th day of October 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER: Jeff Gibson, Police Chief

DATE: 10/11/16

Council Mission Area: Provide a safe and friendly community environment.

ITEM:

Consider an ordinance amending Chapter 114 “Traffic and Vehicles,” Article IX. “Abandoned and Junked Motor Vehicles,” Section 114-324. “Procedures for abating nuisance;” providing for a penalty clause; providing for a repealing clause; providing for a severability clause; providing for a penalty clause; and declaring an effective date.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

The procedure on abating the nuisance of junked motor vehicles is found in Section 114-324 of the City of Bedford Code of Ordinances. One of the provisions of that section is that the person in receipt of a notice of a junked motor vehicle may request a hearing; however, there is no language that designates which official is to conduct the hearing. In the absence of that designation, it would fall to the City Council to conduct the hearing per State law. The attached ordinance adds language to Section 114-324 (c) that such a hearing would be held by the Municipal Judge.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance amending Chapter 114 “Traffic and Vehicles,” Article IX. “Abandoned and Junked Motor Vehicles,” Section 114-324. “Procedures for abating nuisance;” providing for a penalty clause; providing for a repealing clause; providing for a severability clause; providing for a penalty clause; and declaring an effective date.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Ordinance

ORDINANCE NO. 16-

AN ORDINANCE AMENDING CHAPTER 114 "TRAFFIC AND VEHICLES," ARTICLE IX. "ABANDONED AND JUNKED MOTOR VEHICLES," SECTION 114-324. "PROCEDURES FOR ABATING NUISANCE; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE;" PROVIDING FOR A PENALTY CLAUSE AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Bedford desires to protect the life, health and property of the citizens and businesses of the City of Bedford; and,

WHEREAS, home safety is important to the health, safety and welfare of the citizens, businesses and visitors of the City of Bedford.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That Chapter 114 "Traffic and Vehicles," Article IX. "Abandoned and Junked Motor Vehicles," Section 114-324. "Procedures for abating nuisance" is amended to read in its entirety as follows:

Sec. 114-324. - Procedures for abating nuisance.

- (a) All procedures for abatement and removal of a junked vehicle or a part of a junked vehicle as a public nuisance, from private property, public property, or public right-of-way shall be in accordance with this article.
- (b) Any removal or abatement of a public nuisance, as described under section 114-323, must provide not less than ten days notice stating the nature of the public nuisance. The notice must be personally delivered, or sent by certified mail with a five-day return requested, to the last known registered owner of the nuisance, any lien holder of record of the nuisance, and the owner or occupant of the property on which the public nuisance exists, or if the nuisance is located on a public right-of-way, the property adjacent to the right-of-way.
- (c) The notice must state that the nuisance must be abated and removed not later than the tenth day after the date on which the notice was personally delivered or mailed, and any request for a hearing must be made before that ten day period expires. When a hearing is requested, said hearing shall be held before the Municipal Judge. At the hearing, the junked motor vehicle is presumed, unless demonstrated otherwise by the owner, to be inoperable. If the post office address of the last known registered owner of the nuisance is unknown, notice may be placed on the nuisance or, if the owner is located, personally delivered. If the notice is returned undelivered, action to abate the nuisance shall be continued to a date not earlier than the eleventh day after the date of return.
- (d) In addition, the procedures prohibit a vehicle from being reconstructed or made operable after it has been removed.
- (e) Notice shall be given to the state department of highways and public transportation not later than the fifth day after the date of removal. The notice shall identify the vehicle or vehicle part.
- (f) These procedures shall not apply to a vehicle or vehicle part that is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property, a vehicle or vehicle part that is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer or junkyard, or an unlicensed, operable, or inoperable antique or special interest vehicle stored by a collector on the collector's property, if the vehicle and the outdoor storage area are maintained in a

ORDINANCE NO. 16-

view by means of a fence, rapidly growing trees, shrubbery, or other appropriate means.

- (g) Procedures for abatement and removal of a public nuisance must be administered by regularly salaried, full-time employees of the city, except that any authorized person may remove the nuisance.

SECTION 3. That this Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

SECTION 4. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of the Ordinance, and the City Council hereby declares it would have passed such remaining portion of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 5. That any person, organization, corporation, partnership or entity that violates, disobeys, omits, neglects or fails to comply with the provisions of this ordinance shall be fined not more than five hundred dollars (\$500.00) for each offense or violation. Each day that an offense or violation occurs shall constitute a separate offense.

SECTION 6. This Ordinance shall take effect from and after its date of passage in accordance with the laws of the State of Texas.

PRESENTED AND PASSED on this 11th day of October, 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Council Agenda Background

PRESENTER: Jim Griffin, Mayor

DATE: 10/11/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City of Bedford to enter into a contractual agreement with Strategic Government Resources (SGR) to conduct an executive search for a City Manager, in an amount not to exceed \$23,500.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

With the retirement of the City Manager Roger Gibson in January 2017, there will be a vacancy for the position of City Manager.

It is the desire of the City Council to enter into a contractual agreement with Strategic Government Resources (SGR) to conduct the search for this position. SGR is one of the top three local government executive search firms in the nation and is well qualified to conduct this search. The professional services fee for this service is \$18,500 and the expenses associated with the search are not to exceed \$5,000; therefore, the cost of all services for this search will not exceed \$23,500.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City of Bedford to enter into a contractual agreement with Strategic Government Resources (SGR) to conduct an executive search for a City Manager, in an amount not to exceed \$23,500.

FISCAL IMPACT:

Not to exceed \$23,500

ATTACHMENTS:

Resolution
Proposal for Executive Search Services

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY OF BEDFORD TO ENTER INTO A CONTRACTUAL AGREEMENT WITH STRATEGIC GOVERNMENT RESOURCES (SGR) TO CONDUCT AN EXECUTIVE SEARCH FOR A CITY MANAGER, IN AN AMOUNT NOT TO EXCEED \$23,500.

WHEREAS, the City of Bedford has an upcoming vacancy for the position of City Manager; and,

WHEREAS, SGR is one of the top three local government executive search firms in the nation to conduct an executive search for a City Manager; and,

WHEREAS, SGR submitted a Proposal for Executive Search Services for an amount not to exceed \$23,500 that was reviewed by staff and the City Attorney.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein

SECTION 2. That the City Council hereby authorizes the City of Bedford to enter into a contractual agreement with Strategic Government Resources for an amount not to exceed \$23,500 to conduct an executive search for a City Manager.

PRESENTED AND PASSED on this 11th day of October 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



September 28, 2016

Honorable Mayor Jim Griffin
City of Bedford
2000 Forest Ridge Drive
Bedford, Texas 76021

Dear Mayor Griffin,

This letter of understanding has been submitted to articulate and define the terms and conditions under which Strategic Government Resources, Inc. (SGR) will assist the City of Bedford in your search for a City Manager.

These terms and conditions are as follows.

Strategic Government Resources, Inc. shall provide all services for search as described in the formal proposal submitted, described in abbreviated form as follows:

- Develop a position profile and recruitment brochure for the position.
- Place ads in appropriate professional publications, as approved. (expense item)
- Contact key opinion leaders nationwide seeking candidate recommendations.
- Identify high probability prospects and conduct follow up with those prospects.
- Receive, track, and maintain all inquiries and applications.
- Conduct a “triage” level review of all resumes, and conduct initial phone/email conversations with candidates.
- Conduct recorded online interviews with up to 12 semifinalist candidates. (expense item)
- Conduct Stage 1 Media Searches on up to 12 semifinalist candidates.
- Provide periodic updates regarding the progress of the search, as frequently as desired.
- Assist Organization in developing a short list of up to 6 finalist candidates recommended for interviews, and present a verbal briefing on relevant issues related to each.
- Assist in preparation of recommended interview questions and of the interview process.

- Conduct comprehensive Stage 2 Media Searches on up to 6 finalist candidates. (expense item)
- Conduct psychometric assessments on up to 6 finalist candidates. (expense item)
- Conduct full character checks with standard references, as well as non-provided reference checks.
- Conduct comprehensive background investigation on up to 6 finalist candidates consisting of criminal, sex offender, civil, and credit check conducted by an outside investigative entity on a contract basis. (expense item)

The Organization shall:

- Provide legal opinions to SGR regarding when and if any information must be released in accordance with Public Information requests.
- Reimburse finalists for travel related expenses to interview.
- Provide photos/graphics and information necessary to develop position profile brochure.
- Provide any direct mailings desired by the Organization.
- Provide reproduction of hard copy brochure production, if desired.

SGR shall be compensated by the Organization as detailed below:

- Pricing
 - Professional Services Fee = \$18,500
 - Expenses (SGR) Not to Exceed = \$5,000
 - **Not-to-Exceed Maximum Price = \$23,500*** *(Plus any optional services as described below, if desired.)*
- Expense Items *(Included in Not-to-Exceed Price Above)* - SGR considers incidentals to be covered by the professional services fee, and we do not bill the client for any expenses except for those explicitly detailed herein.
 - Professional production of a high quality brochure. This brochure is produced by SGR's graphic designer for a flat fee of \$1,500. However, SGR will not charge for this item. A previously developed brochure created by SGR for the Organization in 2015 will be utilized for this recruitment.

- Ad placement in appropriate professional publications, including trade journals and websites, to announce the position is billed at actual cost.
- Printing of documents and materials are billed at 23 cents per page per copy, plus binders/binding. Shipping/ mailing documents (to one location) is included in the not-to-exceed expenses above. Shipping/postage billed at actual cost. Flash drives are billed at \$10 each.
- Online Interviews. There is a cost of \$200 for each recorded online interview (up to 12 semifinalist candidates included in not to exceed expenses above).
- Psychometric Assessments. There is a cost of \$150 per candidate for each psychometric analysis instrument (up to 6 finalist candidates included in not to exceed expenses above).
- Comprehensive Media Reports – Stage 2. There is a cost of \$350 per candidate (up to 6 finalist candidates included in not to exceed expenses above).
- Comprehensive Background Investigation Reports. There is a cost of \$300 per candidate for our comprehensive background screening reports prepared by our licensed private investigations provider (up to 6 finalist candidates included in not-to-exceed expenses above).
- Travel and related costs for the Project Manager are incurred for the benefit of the client. Meals are billed back at a per diem rate of \$10 for breakfast, \$15 for lunch, and \$25 for dinner. Mileage will be reimbursed at the current IRS rate. All other travel-related expenses are billed back at actual cost, with no markup for overhead.
- Billing
 - Professional fees for the search are billed in three equal installments during the course of the search. The initial installment is billed after the Organizational Inquiry and Analysis is completed. The second installment is billed when semifinalists are selected. The final installment is billed at the conclusion of the search. Expense (reimbursable) items and supplemental services will be billed with each of the three installments, as appropriate.

- **Optional/Supplemental Services (not included in Not-to-Exceed Maximum Price above)**
 - Candidate Travel. Candidates are typically reimbursed directly by the Organization for travel expenses. If the Organization prefers a different arrangement for candidate travel, SGR will be glad to accommodate the Organization's wishes.
 - Site Visits to Communities of Finalist Candidates will be charged at a day rate of \$1,000 per day, plus travel expenses.
 - In the unexpected event the Organization shall request that unusual out of pocket expenses be incurred, said expenses will be reimbursed at the actual cost with no mark up for overhead.
 - If the Organization desires any supplemental services not mentioned in this section, an estimate of the cost and hours to be committed will be provided at that time, and no work shall be done without approval. Supplemental services will be billed out at \$250 per hour.

Terms and Conditions:

- It is estimated that this search will require approximately 120 days, unless otherwise agreed to by the parties.
- The Organization reserves the right to terminate this agreement at any time upon giving SGR seven days advanced written notice. In such event SGR will be compensated for all work satisfactorily completed up to and through the date of termination. In addition SGR shall provide to the Organization all information obtained during the search process through the date of termination.
- The Organization acknowledges that the nature of executive recruitment is such that SGR engages in discussions with prospects throughout the process who may or may not ultimately become a candidate, and that SGR is utilizing its proprietary network of relationships to identify and engage prospective candidates, and that premature release of such proprietary information, including names of prospective candidates who SGR

may be having conversations with as part of the recruitment process, may be damaging to the prospects and to SGR. Accordingly, the Organization acknowledges and, to the extent provided by law, agrees that all information related to this search is proprietary, and remains the property of and under the exclusive control of, SGR, regardless of whether such information has been shared with the Organization or not, including all decisions regarding release of information, until such time that a finalist is named. At the time finalists are determined, all information related to the finalists shall become the property of the Organization and all decisions regarding public disclosure shall be determined by the Organization except that psychometric assessments, questionnaires, and any information produced by SGR is proprietary and shall not become the property of the Organization or subject to disclosure.

Approved and Agreed to, this the _____ day of September, 2016 by and between

Jim Griffin, Mayor
City of Bedford, Texas

Cyndy Brown, Managing Director
Strategic Government Resources



Council Agenda Background

PRESENTER: Jill McAdams, SPHR,SHRM-CSP
Human Resources Director

DATE: 10/11/16

Council Mission Area: Demonstrate excellent customer service in an efficient manner.

ITEM:

Consider a resolution authorizing the City Manager to enter into an interlocal agreement with the cities of Colleyville and Watauga for cooperative purchasing of insurance consultant and brokerage services.

City Attorney Review: Yes

City Manager Review: _____

DISCUSSION:

In order to ensure the City of Bedford is receiving the best value for its dollar and the highest level of customer service and satisfaction, staff is recommending bidding health insurance brokerage and consultant services in December. Insurance brokers assist the City in the solicitation, selection, implementation, communication and oversight of the City's group benefits program. In Bedford, this includes medical, dental, vision, basic and voluntary life, accidental death and dismemberment (AD&D), long term disability, Health Savings Account (HSA) administration, and an employee assistance program (EAP) for employees and their dependents. Some specific activities related to brokerage services include:

- Analyzing existing coverage and identifying or developing cost-saving alternative benefit strategies and plans.
- Acting as liaison between the City and insurance providers.
- Providing day-to-day consultation on plan interpretation and problem resolution.
- Providing timely customer service and assistance to staff and employees with issues involving provider billing, claims, vendor service issues/problems, advocacy for services, disputes, interpretation of contracts and services, changes and general troubleshooting.
- Assisting the City in the proactive mitigation of negative impacts or disruption of services to employees from benefit and/or provider network changes.

Prior to the adoption of the Patient Protection and Affordable Care Act (ACA) in March 2010, also known as the Health Care Reform Act, health insurance brokerage firms typically focused on bidding insurance and general oversight of the contracts for their clients throughout the year. Since 2010, these firms have taken on a more advisory (consultant) role for their clients because of the complexities of the new law and the numerous compliance requirements contained within it. In addition, since the enactment of this law, the entire health insurance environment has changed rapidly and continues to change each year. Insurance consultants assist employers with strategies for remaining compliant with ever-changing laws and remaining current with the constantly changing market.

Insurance consulting activities include legal, compliance, and advisory services such as: 1) providing assistance with plan administration to ensure that programs are in compliance with State and Federal legislation; 2) providing impact analysis, plan options, and strategic recommendations with regard to the ACA and other regulations and mandates; and 3) conducting compliance audits of the City's policies and procedures. Some other specific activities related to consulting services include:

- Assisting in the development of long-range goals and strategies, including making projections of potential savings.
- Providing on-site training to City staff regarding regulatory updates, and/or best practice seminars for the effective administration of benefit plans as needed.
- Providing access to attorneys and the compliance department as needed for health and welfare benefit related questions.
- Assisting in the development and oversight of the employee wellness program to improve employee health and reduce employee health-care costs, both in the short-term and in the long-term.

The City's current insurance broker/consultant, Benefits Seminar Plus (BSP), has been in place since 1998. The City competitively bid this service in 2013 and selected BSP to continue to as the Broker of Record for the City of Bedford. However, best practices recommend this type of service be competitively bid every few years to ensure the City is keeping costs low and that the most qualified companies are selected to do the work. Staff contacted BSP in September to inform them of the City's intent to bid this service in the fall, after the new plan year that began October 1.

The cities of Bedford, Colleyville and Watauga anticipate competitive pricing will result from collective purchasing power and economies of scale. In addition, these cities are interested in further collaborating to purchase insurance products for the FY2017/2018 renewal. This Interlocal Agreement lays the foundation for this collaboration to occur. During the broker interviews, this subject will be addressed and it is the City's desire that the chosen broker will bring additional cities into this collaborative process.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to enter into an interlocal agreement with the cities of Colleyville and Watauga for cooperative purchasing of insurance consultant and brokerage services.

FISCAL IMPACT:

N/A

ATTACHMENTS:

Resolution
Interlocal Agreement

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITIES OF COLLEYVILLE AND WATAUGA FOR COOPERATIVE PURCHASING OF INSURANCE CONSULTANT AND BROKERAGE SERVICES.

WHEREAS, the cities of Bedford, Colleyville and Watauga each desire to competitively bid insurance consultant and brokerage services; and,

WHEREAS, these cities recognize that combining their purchasing power and bidding these services together may result in competitive pricing; and,

WHEREAS, an interlocal agreement is required in order for the cities of Bedford, Colleyville and Watauga to combine their purchasing power and competitively bid insurance consultant and brokerage services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Council hereby authorizes the City Manager to enter into an interlocal agreement between the cities of Bedford, Colleyville and Watauga for cooperative purchasing of insurance consultant and brokerage services.

PRESENTED AND PASSED this 11th day of October, 2016 by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

STATE OF TEXAS
COUNTY OF TARRANT

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF BEDFORD,
THE CITY OF WATAUGA
AND THE CITY OF COLLEYVILLE
FOR
INSURANCE BROKER SERVICES

This Agreement is entered into the ____ day of _____ 2016, by and between the CITY OF BEDFORD (hereafter “Bedford”) and the CITY OF COLLEYVILLE (hereafter “Colleyville”) and the CITY OF WATAUGA (hereafter “Watauga”) each of which is a home rule municipal corporation located within Tarrant County, Texas. Colleyville and Bedford and Watauga will be jointly referred to as “Cities” or “Parties” or individually as “Party.”

WHEREAS, Bedford, Colleyville and Watauga desire to work together on a Request for Proposal for an Insurance broker and consultant (hereafter “Insurance broker”) to assist Cities in obtaining insurance for their employees, spouses, dependents and other insureds;

WHEREAS, Bedford, Colleyville and Watauga are seeking to lower their insurance costs;

WHEREAS, Bedford, Colleyville, and Watauga execute this Interlocal Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended, and in accordance with purchasing statutes regulating the Parties and subject to availability of current revenues;

WHEREAS, the Parties agree that any party paying for the performance of governmental functions or services under this Agreement shall make those payments from current revenues available to the paying party;

WHEREAS, it is beneficial for the Parties to enter into this Agreement;

WHEREAS, the Interlocal Cooperation Act authorizes governmental entities to enter into interlocal cooperation agreements for administrative and governmental functions and services;

WHEREAS, the Bedford City Council, the Colleyville City Council and the Watauga City Council approved this Agreement at a City Council meeting that had been posted and met the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, in consideration of the premises and agreements, covenants and promises set forth herein, it is agreed as follows:

I.
DEFINITIONS

Insurance broker shall mean a person who (1) solicits insurance on behalf of the Parties; (2) receives or transmits (other than on the person's own behalf) an application for insurance or an insurance policy to or from the Parties; (3) advertises or otherwise gives notice that the person will receive or transmit an application for insurance or an insurance policy on behalf of the Parties; (4) receives or transmits an insurance policy of the Parties; (5) examines or inspects a risk on behalf of the Parties; (6) receives, collects, or transmits an insurance premium on behalf of the Parties; (7) takes any other action in the making or consummation of an insurance contract for or with the Parties.

Parties shall mean City of Bedford, City of Colleyville and City of Watauga.

Person shall mean any legal entity, including but not limited to natural persons, corporations, and partnerships.

RFP shall mean Request for Proposal.

II.
PURPOSE

The purpose of this Agreement is to provide for the Parties to plan, and prepare a request for proposal for the joint use of the Parties in hiring an insurance broker, and to allow for the Parties, should they elect to do so, to jointly contract with and share information and work product from the insurance broker.

The person selected by the Parties shall be considered to function on behalf of the Parties and not on behalf of any insurance company and shall not have an employment relationship with an insurance company.

III.
TERMS, RIGHTS, OBJECTIVES AND DUTIES OF THE PARTIES

1. The Parties agree that they wish to collaborate and preparation of a request for proposal for an insurance broker. In order to achieve that end, the Parties agree to each name a representative or representatives to work together in the preparation of the RFP. The initial designation shall be the Director of Human Resources for each Party, but that designation may be changed at any time by the City Manager. More than one representative may be named. The representative(s) may bring additional persons with them to any meetings between the representatives and may assign work to any additional people.

2. The final work product shall belong to all parties.

3. Upon completion of the RFP, the parties may elect, at the decision of the City Manager, to proceed to issue a joint RFP. The parties are not obligated to issue a joint RFP.

4. Upon issuance of a joint RFP, the representatives of the Parties will work together to make a final recommendation. The recommendation shall be approved by all City Managers. If the Parties agree to jointly hire an insurance broker, the recommendation will be taken to their respective City Councils for final approval. No Council shall be considered to be obligated to hire the recommended insurance broker.

5. Upon approval of the respective City Councils of the Parties to hire an insurance broker, the Parties may elect, based upon the decision of the respective City Councils at the time of selection of an insurance broker, to consider the preparation of a future RFP for an insurance company to be jointly selected by the Parties.

6. If the Parties elect to join in a common risk pool for the purpose of jointly selecting an insurance company, each Party shall sign separate contracts with said insurance company. In no event will one Party be responsible for the payment of insurance coverage for the other Party's employees, spouses, dependents or other insureds.

7. Each party may elect to cease joint preparation or cooperation as set out in Section XIV "Term and Termination" below.

8. The Parties agree to abide by all State and Federal laws governing the use and payment of an insurance broker by a municipality, including but not limited to Texas Local Government Code section 252.024, any privacy laws or protection of medical records, any required retention regulations and all other applicable State, Federal or local laws.

9. The Insurance broker will have all required education, accreditations, and licenses.

IV

NO ORAL AGREEMENT; AGREEMENT TO GOVERN OVER EXHIBIT & ENTIRE AGREEMENT

This Agreement contains all the terms, commitments and covenants of the Parties pursuant to this Agreement. Any oral or written commitment not contained in this Agreement or expressly referred to in this Agreement and incorporated by reference shall have no force or effect.

In the case of any conflict between this Agreement and any Exhibits, this Agreement shall govern.

This Agreement contains the entire agreement of the parties with respect to the matters contained herein and may not be modified or terminated except upon the provisions hereof or by the mutual written agreement of the parties hereto.

V.
CAPTIONS

The captions to the various clauses of this Agreement are for informational purposes only and in no way alter the substance of the terms and conditions of this Agreement.

VI
ASSIGNMENT

This Agreement or any part thereof shall not be assigned or transferred by any party without the prior written consent of the other party.

VII
NOTICE

Any notice required to be sent under this Agreement must be in writing and may be served by depositing same in the United States Mail, addressed to the party to be notified, postage pre-paid and registered or certified with return receipt requested, or by delivering the same in person to such party via a hand-delivery service, Federal Express or any courier service that provides a return receipt showing the date of actual delivery of same to the addressee thereof. Notice given in accordance herewith shall be effective upon receipt at the address of the addressee. For purposes of notice, the addresses of the parties shall be as follows:

If to Bedford, to:	City Manager City of Bedford 200 Forest Ridge Drive Bedford, Texas 76021
If to Colleyville, to:	City Manager City of Colleyville 100 Main Street Colleyville, Texas 76034
If to Watauga	City Manager City of Watauga 7105 Whitley Road Watauga, Texas 76148

VIII
AGREEMENT INTERPRETATION AND VENUE

The Parties covenant and agree that in any litigation relating to this Agreement, the terms and conditions of the Agreement will be interpreted according to the laws of the State of Texas. Venue shall be exclusively in Tarrant County, Texas.

The Parties further agree that the parties will attempt to resolve disputes in the following manner: (i) first the designated representatives of the parties will meet; (ii) if no resolution is achieved by the designated representatives, the dispute will be heard by the City Managers or designee jointly; (iii) if no resolution is achieved after the dispute is heard by the City Managers or designee(s), then the dispute will be heard by a mediator; (iv) if no resolution is achieved after meeting with a mediator, then the dispute will be resolved in the appropriate Court. Provided, however, that if needed, due to the statute of limitations or some other requirement, a Party may proceed directly to Court, if this process would unduly delay. The parties shall agree on the mediator to be used and each party agrees to share the cost for the mediator's services. Each party is responsible for their expenses related to their own representation.

IX CONSIDERATION

This Agreement is executed by the parties hereto without coercion or duress and for substantial consideration, the sufficiency of which is forever confessed.

X. COUNTERPARTS

This Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

XI. AUTHORITY TO EXECUTE

The individuals executing this Agreement on behalf of the respective parties below represent to each other and to others that all appropriate and necessary action has been taken to authorize the individual who is executing this Agreement to do so for and on behalf of the party for which his or her signature appears, that there are no other parties or entities required to execute this Agreement in order for the same to be an authorized and binding agreement on the party for whom the individual is signing this Agreement and that each individual affixing his or her signature hereto is authorized to do so, and such authorization is valid and effective on the date hereof.

XII SAVINGS/SEVERABILITY

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

XIII REPRESENTATIONS

Each signatory represents this Agreement has been read by the party for which this Agreement is executed and that such party has had an opportunity to confer with its counsel.

XIV TERM & TERMINATION

The Term of the Agreement shall be for One (1) year. The parties may agree to annual renewals of this Agreement.

Either Party to this Agreement may withdraw at any time after the completed request for proposal but only after providing the other party not less than ninety (90) days' notice in writing of withdrawal. This Agreement may be terminated at any time by mutual consent of the Parties. Upon termination of this Agreement, Each City shall retain ownership in the completed request for proposal.

XV GOVERNMENTAL ENTITIES

The Parties hereby acknowledge and agree that they are each governmental entities, subject to annual budgetary processes and restrictions on spending in conformity with those processes, approved budgets, and applicable law. They further agree that, notwithstanding any other language in this Agreement, if for any reason funds are not expressly and specifically allocated to cover each Party's prospective obligation in this Agreement in each Party's formally and finally approved budget in any fiscal year subsequent to that in which each Party's funds for this Agreement were first allocated, any such Party may immediately and without penalty terminate this Agreement; provided, however, that in no event shall such a termination be effective earlier than the last date for which the terminating Party's funds have already been so allocated under an existing formally and finally approved budget. Should this Agreement terminate under the provisions of this Section, the terminating Party will provide the other Party with written notice as soon as is reasonably possible of the pending termination under this provision, the effective date of which shall be at the end of the terminating Party's fiscal year in which funds had previously been allocated. Notwithstanding the foregoing, the Parties hereto warrant and represent that any expenditures of funds for services to be provided hereunder will be made from current revenues available to the Party making the expenditures.

XVI EACH PARTY RESPONSIBLE FOR ITS OWN INSURANCE

If the Parties continue to collaborate in the contracting for employee health insurance, nothing in this Agreement shall be construed to make either Party responsible for the other Party's insurance costs.

XVII
SOVEREIGN IMMUNITY

The parties agree that no party has waived its sovereign immunity by entering into and performing their respective obligations under this Agreement.

XIII
MISCELLANEOUS DRAFTING PROVISIONS

This Agreement shall be deemed drafted equally by all parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any party shall not apply. Headings in this Agreement are for the convenience of the parties and are not intended to be used in construing this document.

EXECUTED hereto on the day and year shown above.

City of Bedford, Texas

City of Colleyville, Texas

By: _____
Roger Gibson, City Manager

By: _____
Jennifer Fadden, City Manager

Attest:

Attest:

Michael Wells, City Secretary

Amy Shelley City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

L. Stanton Lowry, City Attorney.

Matthew Boyle, City Attorney

City of Watauga, Texas

Hector F. Garcia, Mayor

Attest:

Zolaina Parker, City Secretary

APPROVED AS TO FORM:

Mark G. Daniel, City Attorney



Council Agenda Background

PRESENTER: Kenny Overstreet,
Public Works Director

DATE: 10/11/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City Manager to purchase six SideWinder cameras from Paradigm Traffic Systems utilizing the Buyboard Cooperative Purchasing and the Omnicast Advanced CCTV Module from Paradigm Traffic Systems, a single source vendor, in the amount of \$69,608.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

Staff would like to purchase and install six video cameras in various locations throughout the City. Two of the cameras will be solar powered and installed at two locations within the Bedford Boys Ranch Park, with the other four cameras installed on traffic signals at the following locations: Central Drive at Harwood Road, Central Drive at Bedford Road, Forest Ridge Drive at Bedford Road, and Bedford Road at Brown Trail. In order for staff to view all of the locations on a split screen, the Omnicast Advanced CCTV Module, a video server, is also required.

In August 2016, staff installed a camera at the intersection of Forest Ridge Drive at Pipeline Road as a demonstration on the different functions it offers. During the demonstration timeframe, staff noted that the picture was very clear and, with the zoom function, you could see down Pipeline Road in both directions, as well as north on Forest Ridge Drive. After the demonstration, staff purchased the installed unit.

Public Works staff has discussed the cameras with the Police Department, Fire Department and the Parks Department and has received positive feedback for the cameras from these departments. Each of these departments would be able to utilize videos captured by the system.

If approved, the cameras installed at the Bedford Boys Ranch Park will be utilized for park visitor safety and for special events monitoring.

The cameras installed on the signal lights will assist in monitoring the traffic flow through the intersections, assist in increased response times to signal malfunctions and to capture recordings of occurrences at the intersections, as far as site distance allows. It can also be used to assist with emergency services as a crime deterrent, incident command and emergency operations.

If approved, the funding would be paid from the 2013 General Obligation Bond in the amount of \$69,608.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to purchase six SideWinder cameras from Paradigm Traffic Systems utilizing the Buyboard Cooperative Purchasing and the Omnicast Advanced CCTV Module from Paradigm Traffic Systems, a single source vendor, in the amount of \$69,608.

FISCAL IMPACT:

2013 General Obligation Bond:	\$91,332
Camera and CCTV Module Cost:	<u>\$69,608</u>
Difference:	\$21,724

ATTACHMENTS:

Resolution
Quotes

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE SIX SIDEWINDER CAMERAS FROM PARADIGM TRAFFIC SYSTEMS UTILIZING THE BUYBOARD COOPERATIVE PURCHASING AND THE OMNICAST ADVANCED CCTV MODULE FROM PARADIGM TRAFFIC SYSTEMS, A SINGLE SOURCE VENDOR, IN THE AMOUNT OF \$69,608.

WHEREAS, the City Council of Bedford, Texas determines the necessity of traffic flow efficiency and increased traffic signal repair response time; and,

WHEREAS, the City Council of Bedford, Texas acknowledges that the installation of cameras throughout the City assists emergency services; and,

WHEREAS, the City Council of Bedford, Texas has determined that providing efficient traffic flow throughout the City is necessary to be responsive to the needs of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein their entirety.

SECTION 2. That the City Manager is authorized to purchase six SideWinder cameras from Paradigm Traffic Systems utilizing the BuyBoard Cooperative Purchasing and the Omnicast advanced CCTV module from Paradigm Traffic Systems, a single source vendor, in the amount of \$69,608.

SECTION 3. That the cost of said purchase shall be paid from the 2013 General Obligation Bond, in the amount of \$69,608.

PRESENTED AND PASSED this 11th day of October 2016, by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



P.O. Box 5508 – Arlington – Texas – 76005-5508
 817.831.9406 – fax 817.831.9407
www.paradigmtraffic.com

QUOTATION

TO: City of Bedford

RFQ: James Andrews

attn: James Andrews

ph:
 fax

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
09/15/16	DJ	30-45 Days ARO	PPD & Allowed	Best Way	Destination	Net 30	Q20073DJ
ITEM	QTY	DESCRIPTION				PRICE	TOTAL
1	1	Omnicast Advanced CCTV Module Assembly c/o: Licensing for 10 Cameras and 3 Centrac Workstations 1ea Advanced CCTV Server				\$26,000.00	\$26,000.00
2	1	One Year Software Service Agreement (After First Year)				\$3,000.00	\$3,000.00
OPT.		Support for Additional Workstations available for \$350.00 each station					
							\$29,000.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
 This quote is valid for 60 days. Thereafter it is subject to change without notice.

OFFERED BY:

Dan Jaynes
 Paradigm Traffic Systems, Inc.
 Federal ID# 75-2520341



P.O. Box 5508 – Arlington – Texas – 76005-5508
 817.831.9406 – fax 817.831.9407
www.paradigmtraffic.com

QUOTATION
REVISED 9/15/2016 10:00 AM

TO: City of Bedford

RFQ: BuyBoard Contract # 432-13

Public Safety, Fire House Supply Equip. &
 Traffic Signals

attn: James Andrews

512-467-0222 ph

ph:

1-800-211-5454 fax

fax

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
09/15/16	MH	30-45 Days ARO	PPD & Allowed	Best Way	Destination	Net 30	Q19657MH
ITEM	QTY	DESCRIPTION				PRICE	TOTAL
1	4	SideWinder SW720-H.264-SD-ENG (Includes PTZ Camera w/Brake & Mtg. Brkt.)				\$4,430.00	\$17,720.00
2	4	SideWinder SWCH.264-MS, 70' Cable Unit				\$341.00	\$1,364.00
3	4	Cradlepoint Mod. IBR600L-PE-XX, RUG MB Router (Includes Paddle Antennas & Power Supply)				\$1,078.00	\$4,312.00
NOTE: PURCHASE ORDER MUST BE PROCESSED THROUGH WWW.BUYBOARD.COM							
							\$23,396.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
 This quote is valid for 60 days. Thereafter it is

OFFERED BY:

 Matt Hendricks
 Paradigm Traffic Systems, Inc.
 Federal ID# 75-2520341



P.O. Box 5508 – Arlington – Texas – 76005-5508
 817.831.9406 – fax 817.831.9407
www.paradigmtraffic.com

QUOTATION
REVISED 9/15/2016 10:00 AM

TO: City of Bedford

RFQ:

attn: James Andrews

ph:

fax:

DATE	SLSMN	DELIVERY	FREIGHT	SHIP VIA	F.O.B.	TERMS	QUOTE #
09/15/16	MH	30-45 Days ARO	PPD & Allowed	Best Way	Destination	Net 30	Q20008MH
ITEM	QTY	DESCRIPTION				PRICE	TOTAL
1	2	Cradlepoint Cellular Modem/Router (Includes Paddle Antennas & Power Supply)				\$1,078.00	\$2,156.00
2	2	SideWinder SW720-H.264-SD-ENG (Includes PTZ Camera w/Brake, Mtg. Brkt., 70' Camera Cable)				\$4,865.00	\$9,730.00
3	2	Solar Cabinet Assembly (Includes Cabinet, Solar Backpanel, Power Inverter & Solar Panel)				\$2,195.00	\$4,390.00
4	4	Battery, 12V, 109Ahr (Includes Batteries, 40' Solar Cable & 4ea 2' Battery Jumpers)				\$234.00	\$936.00

\$17,212.00

Thank you for the opportunity to submit a proposal to you on this equipment. **Please reference this quotation (by QTE number) when placing order.** If you have any questions please call or send a fax to me.
 This quote is valid for 60 days. Thereafter it is

OFFERED BY:

 Matt Hendricks
 Paradigm Traffic Systems, Inc.
 Federal ID# 75-2520341



Council Agenda Background

PRESENTER: Kenneth Overstreet,
Public Works Director

DATE: 10/11/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City Manager to purchase a Toro Dingo in the amount of \$23,180.58 through C & O Equipment, utilizing the Buyboard Cooperative Purchasing.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

On September 14, 2016, the Bedford City Council passed an ordinance adopting the FY 2016/17 Budget. Funds were allocated within the Stormwater Fund budget for the purchase of a Toro Dingo.

The Toro Dingo will be used to clean flumes, channels and to maneuver under bridges where larger equipment is unable to access. If the areas are not cleared of debris, the water can become stagnant, causing a potential mosquito breeding ground. This equipment is in the same family as a skid steer, but more compact and a ride-behind. There are multiple locations that have no access to the channels needing to be cleaned. This equipment is light enough to be lowered over the bridge by a Gradall to provide channel access. The equipment will assist in maintaining the footers at every bridge in Bedford and allows the crews to move erosion control materials, versus by hand or wheel barrow.

If approved, the purchase would be paid out of the Stormwater Fund.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to purchase a Toro Dingo in the amount of \$23,180.58 through C & O Equipment, utilizing the Buyboard Cooperative Purchasing.

FISCAL IMPACT:

Budget:	\$24,000.00
Actual Amount:	<u>\$23,180.58</u>
Difference:	\$ 819.42

ATTACHMENTS:

Resolution
Quote

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A TORO DINGO IN THE AMOUNT OF \$23,180.58 THROUGH C & O EQUIPMENT, UTILIZING THE BUYBOARD COOPERATIVE PURCHASING.

WHEREAS, the City Council of Bedford, Texas determines the necessity to purchase a Toro Dingo with funds approved in the FY 2016/17 Budget; and,

WHEREAS, the City Council of Bedford, Texas determines that in order to be responsive to the needs of the community, the Toro Dingo must be purchased; and,

WHEREAS, in order to obtain best pricing, the purchase of the Toro Dingo should be through the Buyboard Cooperative Purchasing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Manager is authorized to purchase a Toro Dingo in the amount of \$23,180.58 through C & O Equipment, utilizing the Buyboard Cooperative Purchasing.

SECTION 3. That funding in the amount of \$23,180.58 will come from the FY 2016/17 Stormwater Fund.

PRESENTED AND PASSED this 11th day of October, 2016, by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

C-O-EQUIP.COM



3/2/2016

C & O Equipment Company

3445 South Burlison Blvd.

530 West Rittenhouse Rd.

Alvarado, TX 76009

Houston, TX 77091

OFFICE: (817) 337-5800

FAX: (817) 977-6919

Ship To:

Sales Representative: Ron Lovera 817-718-7718

Quote

Company:

City of Bedford

Address:

1813 Reliance Parkway

Bedford, Ttexas 76021

Contact Name and Phone #:

Jerry Lavery

817-952-2258

Email:

Jerry.Lavery@Bedfordtx.gov

INVOICE #:

Model	Description	Units	Serial #	Extended Price
Compact Utility Loaders				
22324	Dingo TX 525 Diesel Wide Track (25HP Kubota tracked 41" Wide	1		22,032.00
22476	TX Platform Convertible Stand-On (For Diesel track models)	1		640.71
22409	Standard Bucket - 4.3 cu. Ft. (Tooth Bar available through parts)	1		507.87

***Quote Valid for 30 Days

Factory Freight:

Sub Total: \$ 23,180.58

Sales Tax: Tax Exempt

H.E.I.T.: Tax Exempt

Total: \$ 23,180.58

Buy Board #447-14

PURCHASER: _____ (Company Name)

PURCHASE ORDER # _____

ACCEPTED THIS _____ DAY OF _____, 20_____

BUYER: _____

BUYER (Printed Name): _____



Council Agenda Background

PRESENTER: Kenny Overstreet,
Public Works Director

DATE: 10/11/16

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider a resolution authorizing the City Manager to purchase a Flameless Pothole Patch Truck in the amount of \$150,523 through Bergkamp Pavement Preservation Solutions, utilizing the Buyboard Cooperative Purchasing.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

On September 14, 2016, the Bedford City Council passed an ordinance adopting the FY 2016/17 Budget. Funds were approved and allocated on July 19, 2016 by the Street Improvement Economic Development Corporation (SIEDC) to utilize the SIEDC Budget for the purchase of a Flameless Pothole Patch Truck.

The pothole patch truck is the primary unit used to transport hot asphalt to the job site to complete minor road repairs. The pothole patch truck is an all-in-one piece of equipment that allows the crews to make repairs to the roadway without all the additional equipment that obstructs the work zone, thus making the repair area safer for the workers and the traveling public. The current unit has approximately 16,000 odometer miles, but this number does not accurately reflect total usage. When making patches, the unit must remain running to keep the asphalt hot. The current unit frequently malfunctions, cooling the asphalt, which has to then be chiseled out. It is not possible to determine actual hour usage since the unit does not have an hour meter.

The current patch truck has been out of service multiple times during the last 24 months, most notably for a generator fire costing \$6,000 and resulting in several weeks of down-time. The unit has also been out of service three times with main hydraulic failures, incurring additional down time.

If approved, the purchase would be paid out of the SIEDC Fund.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to purchase a Flameless Pothole Patch Truck in the amount of \$150,523 through Bergkamp Pavement Preservation Solutions, utilizing the Buyboard Cooperative Purchasing.

FISCAL IMPACT:

Budget:	\$160,525
Actual Amount:	<u>\$150,523</u>
Variance:	\$ 10,002

ATTACHMENTS:

Resolution
Quote

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A FLAMELESS POTHOLE PATCH TRUCK IN THE AMOUNT OF \$150,523 THROUGH BERGKAMP PAVEMENT PRESERVATION SOLUTIONS, UTILIZING THE BUYBOARD COOPERATIVE PURCHASING.

WHEREAS, the City Council of Bedford, Texas determines the necessity to purchase a Flameless Pothole Patch Truck with funds approved in the FY 2016/17 Budget; and,

WHEREAS, the City Council of Bedford, Texas determines that in order to be responsive to the needs of the community, the Flameless Pothole Patch Truck must be purchased; and,

WHEREAS, in order to obtain best pricing, the purchase of the Flameless Pothole Patch Truck should be through the Buyboard Cooperative Purchasing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Manager is authorized to purchase a Flameless Pothole Patch Truck in the amount of \$150,523 through Bergkamp Pavement Preservation Solutions, utilizing the Buyboard Cooperative Purchasing.

SECTION 3. That funding in the amount of \$150,523 will come from the FY 2016/17 Street Improvement Economic Development Corporation Fund.

PRESENTED AND PASSED this 11th day of October, 2016, by a vote of ___ ayes, ___ nays, and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney

BERGKAMP

PAVEMENT PRESERVATION SOLUTIONS

March 10, 2016

City of Bedford TX

Dear Sir:

PRICING TO TAKE EFFECT 10/1/16

BUY BOARD REFERENCE PROPOSAL NUMBER
 PROPOSAL NAME: CONSTRUCTION EQUIPMENT, ROAD AND BRIDGE EQUIPMENT
 DITCHING TRENCHING AND UTILITY EQUIPMENT
 PRICE LIST FOR THE FP5 FLAMELESS PATCHER AND OPTIONS
 (PATCHER BODY ONLY – MOUNTED ON CUSTOMER’S TRUCK)

One Bergkamp FP5 Flameless Patcher as described in attached specs \$73,542.00

InPave Telematics System

Included in this price are the following features:

Hydraulically driven Auger with dual motors

Agitator with hydraulic motor

Spoils bins side and rear

All material tanks on Service Platform, ladder, climb assist handles

Hydraulically operated hopper doors

Compressed Air/Tack System for proper cleaning/tacking of repair area

Back up alarm

Oversized Lockable storage

Standard chute folds into shoveling platform

Conspicuity Marking

Paint Color of Choice

Twin Cleaning Fluid Wands (platform and rear for cleaning tools)

One Year Warranty (Extended warranty options are available)

Available Options

~~Stanley Model BR67 Pavement Breaker mounted onto hyd lift platform 3,017.00~~

~~Wacker Packer Model VP1550AW “ “ “ “: 4,278.00~~

~~Single Strobe mounted onto a pedestal LED Lighting 510.00~~

~~Ten Light Arrow board LED Lighting 985.00~~

~~LED Lighting on machine (Rear hopper lights, tail lights on fenders etc) 1,250.00~~

~~Cone Holder 195.00~~

~~Back up camera 1,800.00~~

~~Swing Auger Attachment 7,667.00~~

~~Rear cleaning Fluid Line on retractable reel 905.00~~

Mounting of unit to include pto and pressure compensated pump 4,950.00

Ks Sales Tax charge on cost of mounting only 399.00

Delivery into State of Texas and training package 2,750.00

Tool holder (mounted onto rear bin) & Tool Holder (mounted onto side bin) 385.00

Prepared for:
 Jennifer Straus
 Bergkamp Inc.
 3040 Emulsion Dr
 Salina, KS 67401
 Phone: 254-717-3664

Prepared by:
 Tom Standard
 FREIGHTLINER OF AUSTIN
 1701 SMITH ROAD
 AUSTIN, TX 78721
 Phone: 512-389-0000
 E-Mail: tstandard@ftl1.com

Q U O T A T I O N

M2 106 CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK CUM ISB 6.7-250 250 HP @ 2300 RPM, 2600 GOV, 660 LB/FT @ 1600 RPM ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION RS-23-160 23,000# R-SERIES SINGLE REAR AXLE 23,000# 52 INCH VARIABLE RATE MULTI-LEAF SPRING REAR SUSPENSION WITH LEAF SPRING HELPER	DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE 12,000# DUAL TAPERLEAF FRONT SUSPENSION 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 4875MM (192 INCH) WHEELBASE 11/32X3-1/2X10-3/16 INCH STEEL FRAME (8.73MMX258.8MM/0.344X10.19 INCH) 120KSI 1600MM (63 INCH) REAR FRAME OVERHANG
--	---

		PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$ 68,297	\$	68,297
EXTENDED WARRANTY		\$ 200	\$	200
DEALER INSTALLED OPTIONS		\$ 0	\$	0
CUSTOMER PRICE BEFORE TAX		\$ 68,497	\$	68,497

TAXES AND FEES

TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
--------------------	----	-----	----	-----

BALANCE DUE		(LOCAL CURRENCY) \$	68,497	\$ 68,497
--------------------	--	----------------------------	---------------	------------------

COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.



Page 2

City of Bedford

Please let me know if you need more information or if I can answer any questions.

Respectfully submitted,



Jennifer A Straus

Jennifer A Straus

Territory Manager

Waco Office 254-717-3664 (cell)



Council Agenda Background

PRESENTER: Jeff Gibson, Police Chief

DATE: 10/11/16

Council Mission Area: Demonstrate excellent customer service in an efficient manner.

ITEM:

Consider a resolution authorizing the City Manager to purchase a trained and certified narcotics canine from USK9, and approve training of the Bedford Police K-9 handler, in the amount of \$17,800, utilizing the Police Department's Drug Enforcement Fund.

City Attorney Review: N/A

City Manager Review: _____

DISCUSSION:

On June 22, 2010, the Police Department received approval to enter into an interlocal agreement with the Tarrant County Narcotics Task Force to purchase a certified narcotics detection canine, and to support the operations of a K-9 Unit facilitated and staffed through the Bedford Police Department. The agreement stipulated that after a three-year commitment, the Police Department had the option to re-assign the K-9 officer back to the Patrol Division as a full-time canine handler and retain full ownership of the canine, with no further expense or obligation to the Task Force. By the end of 2010, the K-9 Unit was in full operation and assisting with narcotics operations through both the Tarrant County Narcotics Task Force and the Bedford Police Department.

The Department's current canine, Bowy, is a female Belgian Malinois and was two and one-half-years old when acquired in 2010. Having served the City and Tarrant County for six years, Bowy is ready for retirement at the end of this year. Purchasing a new canine will allow for the continuation of the K-9 program within the Police Department. Since its creation and implementation, the K-9 Unit has been utilized in the execution of search warrants, and has been successful in removing narcotics and drugs off the streets of the City, as well as the recovery of a firearm. These narcotics, such as heroin, methamphetamines, cocaine, marijuana, and ecstasy can only be detected by the utilization of a narcotics canine. In addition to narcotics detection, Bowy is fully trained in vehicle, building and area searches, as well as apprehension, making her a multi-purpose canine.

In September 2016, Lieutenant Pittman and the new K-9 handler, Officer L. Simmons, traveled to Louisiana to USK9 to conduct an on-site visit to 'meet' those canines currently going through training and eligible for purchase. A selection was made of a three-year-old male Belgian Malinois named Darco. This particular canine is multi-purpose, like Bowy, and has completed his individual training, making him immediately available for handler training. Additionally, Darco is considered advanced in obedience and possesses additional certifications. Pending approval, Officer Simmons will join Darco in Louisiana for a five week dog-handler training period and will be released with all required and necessary certifications. Officer Versocki, the current K-9 officer, will also retire from his K-9 position, transferring back into the Patrol Division; however, he will remain involved in the K-9 program for training and will be utilized as a resource.

In addition to assisting neighboring agencies that do not have a K-9 Unit, Officer Simmons and Darco will be used to assist all law enforcement agencies within Tarrant County, including Dallas-Fort Worth International Airport, the Tarrant County Narcotics Task Force, the Drug Enforcement Agency and the Federal Bureau of Investigation when requested.

The most important benefit of a K-9 Unit is the effectiveness in locating drugs that human officers alone cannot. Since implementation of the K-9 Unit, drug charges of arrested persons increased the first full year of program implementation in 2011 by 32 percent. In comparing the full four years pre- and post-implementation, there is a 36 percent increase of drug charges between the two time periods.

Further benefits include that while a criminal may be inclined to engage an officer or flee, they are rarely willing to engage in such behavior in the presence of a police canine. Assigned to the Patrol Division, the K-9 Unit serves as an additional resource on the street, able to assist in taking patrol calls, enforcing traffic laws, assisting in the search of missing persons and responding to in-progress emergencies. In addition to the patrol functions, the K-9 Unit conducts numerous demonstrations and classes annually, serving not only as a crime-fighting tool, but also an educational and public relations tool. These include, but are not limited to: Criminal Justice Program at area high schools, Citizens Police Academy, career days at local schools, the Animal Shelter's Pet Fair, and the Police Department Open House.

The total cost of the canine purchase and dog-handler training is \$17,800. This includes a total of \$1,300 in discounts granted by USK9; \$700 due to the waiving of lodging fees incurred during the five-week handler training; and \$600 due to the Department being a current USK9 customer. Earlier this year, the Department sought alternative funding for the K-9 Program through the FY 2017 Justice Assistance Grant Program. Successful grant funding is based on two factors: receiving a satisfactory score on the project application and the availability of funds. Once applications are scored, those receiving a satisfactory score are placed in order of scoring and funding is awarded based on that placement. The City received notification that the K-9 submission was recommended for funding and received satisfactory ratings; however, funding ran out prior to the Department receiving the award.

RECOMMENDATION:

Staff recommends the following motion:

Approval of a resolution authorizing the City Manager to purchase a trained and certified narcotics canine from USK9, and approve training of the Bedford Police K-9 handler, in the amount of \$17,800, utilizing the Police Department's Drug Enforcement Fund.

FISCAL IMPACT:

\$17,800 from the Department's Drug Enforcement Fund.

ATTACHMENTS:

Resolution
USK9 Quote

RESOLUTION NO. 16-

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A TRAINED AND CERTIFIED NARCOTICS CANINE FROM USK9, AND APPROVE TRAINING OF THE BEDFORD POLICE K-9 HANDLER, IN THE AMOUNT OF \$17,800, UTILIZING THE POLICE DEPARTMENT'S DRUG ENFORCEMENT FUND.

WHEREAS, the City Council of Bedford, Texas determines the necessity to replace the current narcotics canine; and,

WHEREAS, the City of Bedford determines the necessity to fully train the selected Bedford Police K-9 Handler.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BEDFORD, TEXAS:

SECTION 1. That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2. That the City Manager is hereby authorized to purchase a trained and certified narcotics canine from USK9, and approve training of the Bedford Police K-9 Handler, in the amount of \$17,800, utilizing the Police Department's Drug Enforcement Fund.

PRESENTED AND PASSED this 11th day of October 2016, by a vote of ___ ayes, ___ nays and ___ abstentions, at a regular meeting of the City Council of the City of Bedford, Texas.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary

APPROVED AS TO FORM:

Stan Lowry, City Attorney



Quote

United States K-9 Unlimited, Inc.
 10919 Odilon Road
 Kaplan La 70548
 (855)USK9DOG
 info@usk9.com
 www.usk9.com

Chief Robert Gibson
 Bedford Police Department
 (817) 952-2405

Quote No.: 3745
Start Date: 9/13/16

2121 L. Don Dodson Dr.
 Bedford TX 76021

Fixed Services/Products

Date	Charge	Cost	Description	Quantity	Amount
9/13/16	Handler Lodging	\$20.00		35	\$700.00
9/13/16	Discount-Lodging	(\$700.00)	lodging fees waived	1	(\$700.00)
9/13/16	Dual Purpose Canine	\$14,500.00	Imported Canine fully trained in Narcotics Detection & Patrol Functions.	1	\$14,500.00
9/13/16	Discount-Canine	(\$600.00)	discount approved for Andrew Versocki	1	(\$600.00)
9/13/16	Handler Course	\$3,900.00	5 week Handler Course & Team Certification	1	\$3,900.00
Estimated Fixed Services/Products:					\$17,800.00