

CLOTHING DONATION CONTAINER PERMIT APPLICATION

Permit Fee: \$25.00 per container annually (one application per container)

Property Address: _____

MAXIMUM CONTAINER SIZE: 6 ft. 1 in. width 6 ft. 1 in. depth 7 ft. 0 in. height

Container Size: _____ (width) x _____ (depth) x _____ (height)

Date container on site: From: _____ to _____ (Valid for 12 months)

List the number of clothing donation containers that will be on platted lot ____ (Shall not exceed 2) There must be a minimum distance of two hundred feet (200') between Clothing Donation Containers placed on adjacent lots.

Container Organization/Owner Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Alternate Phone: _____

Insurance Policy-- Attach a copy of general liability insurance at a minimum level of one million dollars (\$1,000,000) holding the City and business owner harmless.

Site Map—Attach a copy of the site map showing where container will be located on the site.
“Tag must be visibly posted on Container at all times”.

Signature: _____ **Print:** _____ **Date:** _____

Organization/Container Owner

Property Owner’s Written Authorization Required

Property Owner Name: _____

Phone: _____ Alternate Phone: _____

THANK YOU FOR THE PRIVILEGE OF ALLOWING US TO PLACE A DONATION BOX AT:

Name of Business: _____

Address: _____

1. You authorize the Clothing Donation organization to place a donation box on premises of property described above.
2. The Clothing Donation organization will check the donation box six times per week.
3. The Clothing Donation organization will maintain the structural and visual integrity of each box.
4. The Clothing Donation organization will keep the donation box area clean and free from all debris, trash, or any items that may impair the visual appeal of the general area.
5. The Clothing Donation organization will promptly respond to any concerns and relocate or remove the donation box within 24 hours, for any reason.
6. The Clothing Donation organization will maintain liability insurance in the amount of \$1,000,000.

Contact person: _____ Phone number: _____

Comments: _____

_____ Date: _____

Property Owner’s Signature

Approval to issue permit: _____ Date: _____

5.13. A Clothing Donation Containers

1) **Definition**—Any structure or container which has four walls, a roof and a floor, not to exceed the dimensions of six feet, one inch (6'1") in width or depth, nor shall exceed seven feet (7') in height, which is used for the donation of clothing. Said structure or container shall be of adequate weight to withstand typical weather conditions as to not be moved within a parking lot by wind. The structure or container must be built substantially enough, as to not pose any public threat, and be painted or finished in a way that is visually coherent and conducive to its environment.

2) Conditions

- a. Clothing Donation Containers shall be allowed as an ancillary use in any non-residential zoning district ("S", "L", "H", and "I") by right. Clothing Donation Containers may be allowed as a permanent ancillary use on a residentially zoned lot being used for a non-residential use by being included in the required Specific Use Permit (SUP) for development.
- b. The placement of a Clothing Donation Container shall be behind the required building line setbacks and shall not impede traffic nor visually impair any motor vehicle drivers from a public street.
- c. A Clothing Donation Container shall not be located in any required landscaped area or bufferyard area, and shall not be located within fifty feet (50') of a property being used for residential purposes.
- d. A Clothing Donation Container shall not be located in any parking space required to meet the minimum parking requirements for a site and may not be located in any platted or dedicated access easements or fire lanes.
- e. No more than two (2) Clothing Donation Containers shall be placed on a platted lot. There must be a minimum distance of two hundred feet (200') between Clothing Donation Containers placed on adjacent lots.
- f. No specific landscaping, screening fences or walls are required around Clothing Donation Containers, but aesthetically pleasing site design considerations are encouraged.
- g. All signage on each Clothing Donation Container shall be in compliance with the Bedford Sign Ordinance.
- h. The organization owning the Clothing Donation Container must be registered and operating in the State of Texas as a non-profit (501c3) corporation.
- i. The organization must have the written authorization from the business owner, or whose property the Clothing Donation Container will be placed.
- j. The organization shall employ a staff of full-time, paid drivers, to collect the contents of the Clothing Donation Container.
- k. The Clothing Donation Container must have its contents removed, minimally six days per week, 52 weeks per year.
- l. The visual aesthetics and structural integrity of the container must be maintained continuously.
- m. More than (3) complaints from citizens, in a one (1) month period, regarding a specific Clothing Donation Container, will result in the permit being revoked. The complaints must be validated as being legitimate, from the City of Bedford, Building Inspection Division.
- n. The organization must maintain general liability insurance for each Clothing Donation Container, at a minimum level of one million dollars (\$1,000,000.00) holding the city and business owner harmless.

3) Application

- a. The organization must apply for a permit, and submit a fee not to exceed \$25.00 for each Clothing Donation Container.
- b. Provided that the above written conditions are met, each permit shall be valid for a period of twelve (12) months, from the date first issued.
- c. **Each application must include a diagram of the proposed location, within the business's parking lot or property, including any screening or landscaping proposed. The location and specific site design features of the Clothing Donation Container placement must be approved by the City Manager or his/her designee.**
 - i. A copy of 501c3 form certifying them as a State of Texas non-profit corporation.
 - ii. Written authorization from business owner
 - iii. Copy of liability insurance per location.