



2000 Forest Ridge Drive, Bedford Texas 76021
www.bedfordtx.gov (817) 952-2100

OPEN: January 3, 2012
CLOSE: When Filled

JOB POSTING
CTS Manager
Temporary/Seasonal Part-Time
Hourly Salary: \$9.95

JOB SUMMARY:

This position will monitor and oversee the ticket area at Bedford Splash Aquatic Center. This position will also operate, deliver food service, and clean the concession stand and operational area at Bedford Splash Aquatic Center. The position will deal with customer service interactions, money handling and monitoring safety of patrons, as well as maintaining surrounding areas for cleanliness.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED. At least six months experience in customer service.
- Food Handler's Certificate
- Infant, Child, and Adult CPR and First Aid **OR** CPR for the Professional Rescuer
- Ability to read, write and comprehend simple instructions, short correspondence, and memos

SKILLS AND EXPERIENCE:

- Basic knowledge of a cash register, computer usage and printers, credit card machine, and kitchen equipment, including oven, warmer, roller, microwave, etc.
- Ability to learn and enforce rules and regulations on the Family Slide and Turbo Twister
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals

TO APPLY:

For further information, please contact the Recreation/Aquatics Coordinator (817) 952-2319. Applications are available at our web www.bedfordtx.gov ; the Bedford Boys Ranch, 2801 Forest Ridge, Bedford; or City Hall, 2000 Forest Ridge, Bedford.

The City of Bedford is an Equal Opportunity/ Affirmative Action Employer