



2000 Forest Ridge Drive, Bedford Texas 76021

www.bedfordtx.gov (817) 952-2100

Open: August 16, 2013

Closed: When Filled

JOB POSTING

Crew Leader – Valve Maintenance

Full Time

Hourly Salary: \$17.87

JOB SUMMARY:

Directs and coordinates activities of personnel engaged in the valve maintenance program, including but not limited to, valve operations, locates, acquiring GPS coordinates and completing minor repairs on valves.

MINIMUM QUALIFICATIONS:

- High school diploma or general education degree (GED) and two years related experience and/or training; or equivalent combination of education and experience.
- Must possess a valid Texas Class B Commercial Driver's License with tanker endorsement.
- Must obtain Work Zone Traffic Control certification within one year of hire.
- TCEQ Class C Water Distribution License.
- Supervisory experience.
- Must be able to lift and/or move more than 100 pounds.
- Must be able to work in all weather conditions.

SKILLS AND EXPERIENCE:

- Working knowledge of municipal infrastructure and ability to read and understand engineering plans and plats.
- Demonstrated ability to operate trenching and back fill equipment and to perform routine equipment maintenance.
- Ability to operate a GPS unit.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.
- Certified training in confined space entry.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to apply common sense to carry out instructions furnished in written, oral or diagram form.
- Regular and timely attendance is required as well as the ability to get along with others in a professional and cordial manner.

TO APPLY:

Applications are available at Public Works, 1813 Reliance Parkway, or City Hall, 2000 Forest Ridge, Bedford, Texas, 76021; or on our web site (www.ci.bedford.tx.us). We also now offer an online application on our web site.