



JOB POSTING

Applications Accepted
Until Filled

Position: Custodian I
Department: Facilities Maintenance
Employee Category: Full-Time
Hourly Salary: \$13.74
Work Schedule: Monday – Friday from 3:00PM – 11:00PM
To Apply: Applications available on our website www.bedfordtx.gov/hr or at City Hall Building B – 2000 Forest Ridge Drive. [Click here to apply.](#)

JOB SUMMARY: Responsible for performing custodial duties, minor maintenance, and other miscellaneous duties in order to ensure that municipal buildings and facilities are maintained in a healthy, safe, and sanitary manner. Maintains inventory and prepares orders for janitorial cleaning and chemical supplies. Follows established daily cleaning schedule as assigned.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED; or 1 to 2 years related experience; or equivalent combination of education and experience.
- A valid Texas Driver's License.
- Must be able to lift and/or move up to 100 pounds.
- Must have knowledge of general cleaning procedures and the handling of chemicals and supplies.

SKILLS AND EXPERIENCE:

- Ability to print and speak simple sentences.
- Ability to apply common sense understanding to carry out detailed, but uninvolved, written or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.