



## JOB POSTING

Applications Accepted  
Until Filled

<b>Position:</b>	<b>Environmental Specialist</b>
<b>Department:</b>	Public Works
<b>Employee Category:</b>	Full-Time
<b>Hourly Salary:</b>	\$26.16
<b>Work Schedule:</b>	Monday – Friday from 8:00AM – 5:00PM (requires some overtime)
<b>To Apply:</b>	Applications available on our website <a href="http://www.bedfordtx.gov/hr">www.bedfordtx.gov/hr</a> or at City Hall Building B – 2000 Forest Ridge Drive. <a href="#">Click here to apply.</a>

**JOB SUMMARY:** Assists with the Customer Service Inspection program, inspects and monitors grease traps, and conducts annual dry weather screening. Also assists with compiling data for annual permits and reports required by the state, educates community on environmental topics, and enforces federal, state, and local government regulations.

### **MINIMUM QUALIFICATIONS:**

- A Bachelor's Degree; or 2 to 4 years related experience and/or training; or equivalent combination of education and experience.
- A valid Texas Driver's License.
- **Preferred:** TCEQ Class C Water Distribution Operator License and a TCEQ Class II Wastewater Collection Operator License.
- *Must obtain a TCEQ Customer Service Inspections Certification and a TCEQ Backflow Prevention Assembly Tester License within 1 year of employment.*

### **SKILLS AND EXPERIENCE:**

- Demonstrated knowledge of environmental laws and regulations.
- Demonstrated knowledge of wastewater and storm water collection systems.
- Knowledge of municipal water supply and distribution systems; their maintenance; and interpretation of engineering plans and drawings.
- Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents.
- Ability to effectively present information to public groups.
- Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community.