

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Board of Directors of the City of Bedford Street Improvement Economic Development Corporation, Bedford, Texas, met at 6:00 p.m. at Bedford City Hall, 2000 Forest Ridge Drive, Bedford, on the 15th day of January 2019 with the following members present:

Roy W. Turner	President
Tina Penney	
Rusty Sartor	
Michael Boyter	
Mitchell Epstein	
Roger Fisher	
Douglas Murphy	

Constituting a quorum.

Also present were:

Brian Bosshardt	City Manager/Executive Director
Clifford Blackwell	Assistant City Manager/Treasurer
Kenny Overstreet	Public Works Director
Scott Tedford	Assistant Public Works Director
Jerry Laverty	Street and Drainage Manager
Dean Yanagi	Senior Staff Engineer
Amanda Jacobs	Assistant City Secretary/Assistant Secretary

### **CALL TO ORDER**

President Turner called the meeting to order at 6:00 p.m.

### **APPROVAL OF MINUTES**

#### **1. Approval of the minutes of the June 25, 2018 regular meeting.**

Motioned by Director Boyter, seconded by Director Epstein, to approve the minutes of the June 25, 2018 regular meeting.

Motion passed 7-0-0. President Turner declared the motion carried.

### **NEW BUSINESS**

#### **2. Consider and act upon the appointment of a President, Vice President, Treasurer, and Secretary to the Street Improvement Economic Development Corporation.**

The following nominations were made and approved:

President – Roger Fisher  
Vice President – Rusty Sartor  
Treasurer – Cliff Blackwell, Assistant City Manager  
Secretary – Michael Boyter

#### **3. Receive the Financial Status Report.**

Cliff Blackwell, Assistant City Manager/Treasurer, presented information on this item.

Mr. Blackwell stated that there will be a principal and interest payment of \$40,800 for Debt Service made on February 1, 2019. Sales tax receipts through December are running 8.93 percent, or \$143,932, above year-to-date sales tax receipts this fiscal year.

#### **4. Staff report on the status of Fiscal Year 2017/2018 projects.**

Listed below are the projects and their status for Fiscal Year 2017/2018:

- Bedford Court East reconstruction – The contractor completed the punch list items in December 2018. Staff is waiting for the contractor to resolve two resident claims prior to accepting the project.
- Rankin Drive reconstruction from Forest Ridge Drive to Brook Hollow Park – The project is delayed until the construction on the drainage channel wall is completed.
- Bedford Road asphalt mill and overlay from Somerset Terrace to Brown Trail – Completed May 2018.
- Martin Drive asphalt mill and overlay from Cummings Drive to Cheeksparger Road – Completed May 2018.
- Bobwhite Drive, Blue Jay Court, Eagle Drive, Hawk Lane, Warbler Drive and Wren Court asphalt mill and overlay – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Loma Alta Addition asphalt mill and overlay – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The Contractor and staff are investigating what may be causing cracks in the new asphalt.
- Shady Lane asphalt mill and overlay from Shady Brook Drive to Shady Grove Drive – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Briarhaven Drive asphalt mill and overlay from Forest Ridge Drive to McLain Road – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Spargercrest Drive asphalt mill and overlay from Forest Ridge Drive to McLain Road – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Shady Turf asphalt mill and overlay from Schumac Lane to Hialeah Path – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Hialeah Path mill and overlay from Schumac Lane to Shady Turf Drive – The contractor has completed the mill and overlay, but prior to the final walk through, staff identified multiple transverse cracks that have developed. The contractor and staff are investigating what may be causing cracks in the new asphalt.
- Concrete panel repair/replacement at various locations – The contractor has completed the sidewalk portion of the contract. Due to multiple weather and scheduling delays on this project,

the concrete panels and ADA ramps have not been completed. With the winter months here, and concrete work requiring warmer weather, the remainder of the contract will not be completed.

- Crack routing and sealing various locations – Project was completed in May 2018.
- Sidewalk and handicap ramp repairs at various locations – The contractor has completed the sidewalk portion of the contract. Due to multiple weather and scheduling delays on this project, the concrete panels and ADA ramps have not been completed. With the winter months here, and concrete work requiring warmer weather, the remainder of the contract will not be completed.
- Street light rehabilitation and installation at various locations – No new street light installations occurred this fiscal year. After staff investigated all requests received, it was determined that the street light installation did not meet the required criteria. After discussing the street light upgrades with Oncor personnel, Public Works staff were informed that this is considered a maintenance item and is Oncor's responsibility.
- Striping and traffic markings at various locations – City staff received bids for this project on June 26, 2018. The majority of the bid items were for the installation of bike lanes on Cummings Drive. All bids for the project were rejected after staff determined that Tarrant County would install the new bike lanes.
- Pedestrian crossing warning system installation at the 3300 block of Martin Drive, Brown Trail at Carolyn Drive and the update of the pedestrian crossing warning system in the 3400 block of Central Drive with in-lane lighting – Staff was unable to locate a contractor that installs in-lane lighting and there is only one vendor who still sells the products needed. This discovery was too late to be completed in the 2017/2018 fiscal year.

##### **5. Staff report on Fiscal Year 2018/2019 projects.**

Listed below are the projects and their status for Fiscal Year 2018/2019:

- Harwood Road mill and overlay from Central Drive to Martin Drive – The project is scheduled to begin in March 2019. The Interlocal Agreement with Tarrant County will be presented to the City Council for consideration on February 5, 2019.
- L. Don Dodson Drive mill and overlay from Central Drive to Murphy Drive – The project is scheduled to begin in March 2019. The Interlocal Agreement with Tarrant County is scheduled for City Council consideration on February 5, 2019.
- Hospital Parkway from SH183 to Pipeline Road – The project is scheduled to begin in March 2019. The Interlocal Agreement with Tarrant County is scheduled for City Council consideration on February 5, 2019.
- Concrete repairs (panels, sidewalks and ADA ramps) – The projected bid date is March 2019.
- Crack routing and sealing – The agreement was approved by the City Council on January 8, 2019. The projected start date is February 2019.
- Street light rehabilitation and installation – New street lights will be installed after customer requests are received and the location meets the required criteria.
- Street reclamation, mill and overlay at various locations (Year 1 of the proposed 5-year plan) – The projected bid date is April 2019.
- Striping and traffic markings – The projected start date is summer 2019.

- Subgrade repairs – The agreement was approved by the City Council on January 8, 2019. Work will begin prior to the mill and overlay of Harwood Road, L. Don Dodson Drive and Hospital Parkway.
- Cheeksparger Road at Heritage Avenue – City of Bedford staff is currently working on an interlocal agreement with the City of Euless and the City of Colleyville for the installation of the signal light and roadway modifications.

**6. Consider approval of an amended Fiscal Year 2018/2019 budget for the City of Bedford Street Improvement Economic Development Corporation.**

Public Works Director Kenny Overstreet presented information on this item.

Mr. Overstreet stated several projects were budgeted in FY 2017/2018 that were not completed before the end of fiscal year, leaving the 4B budget with a high fund balance of \$3,680,942, and requests that the Board authorize payment for the following projects:

- Bedford Court East: Reliable Paving completed the project by December 2018; however, staff is waiting for them to resolve two home-owner claims, prior to accepting the project as complete. The amount outstanding for the construction is \$115,494.74.
- 2018 Concrete Contract: Reliable Paving has completed the sidewalk portion of the contract. Due to multiple weather and scheduling delays, the concrete panels and ADA ramps have not been completed yet. The remainder of the contract will not be completed until the summer, when the weather is much warmer. The amount outstanding for this project is \$390,210, which is approximately \$213,553.44 for work that is completed and \$176,656.56 for the remainder of the project. This will give staff funds necessary to complete concrete panel replacements with the 2019 Concrete Contract, since none were replaced with the 2018 Concrete Contract.
- Street Assessment: Fugro Roadware is compiling the final report for the street assessment. The amount outstanding for the contract is \$47,647.50.
- Pedestrian Crosswalks: Staff was unable to fund the pedestrian crosswalk project because no contractor was available at the time to install in-lane lighting nor sell the products needed for installation; however, staff requests authorization to spend the unused \$120,000 in conjunction with the amount budgeted for FY 2018/2019. This will provide total funding in the amount of \$240,000 for the installation of pedestrian crosswalks, where needed.
- Striping and Traffic Markings: All bids for the 2018 Pavement Markings contract were rejected last year, so no paved striping occurred in FY 2017/2018; however, staff requests authorization to spend the unused \$120,000 in conjunction with the amount budgeted for FY 2018/2019. This will provide total funding in the amount of \$240,000 for the installation of striping and traffic markings.

There was discussion to not fund the pedestrian crosswalks, making the total requested amount \$811,742.

Motioned by Director Epstein, seconded by Director Boyter to approve authorizing the unspent portions of the 4B Street Improvement Economic Development Corporation projects to be paid from fund balances.

Motion passed 7-0-0. President Turner declared the motion carried.

**7. Discussion on the Tarrant County 45th Community Development Block Grant.**

Public Works Director Kenny Overstreet presented information on this item.

Mr. Overstreet stated every two years, the City of Bedford is eligible to pursue HUD funding through the Tarrant County Community Development Division for qualifying areas in the City, Census qualified

areas must meet low to moderate income household criteria, and staff has determined Bedford Court East, between Hurst City Limit and Brown Trail, meets the program criteria. There is the potential to receive up to \$155,000 for this project and applications are due on January 31, 2019.

Mr. Overstreet stated that the project would include the removal and replacement of existing deteriorated asphalt pavement and replacing it with 6" concrete and 6" curbs on Bedford Court East, beginning at the west side of Brown Trail and to the Hurst city limit. The project also includes the removal and reconstruction of two valley gutters, one fire hydrant relocation, and adjusting sewer manholes and water valves to the new street grade.

The Board approved moving this item forward for Council consideration at the January 22, 2019 regular meeting.

**8. Staff report on the installation of the traffic signal at the intersection of Cheek Sparger Road and Heritage Avenue.**

Public Works Director Kenny Overstreet presented information on this item.

Mr. Overstreet stated that in the SIEDC Fiscal Year 2018/2019 approved budget, funds were allocated for the installation of a traffic signal at the intersection of Cheek Sparger Road and Heritage Avenue. The project will contain street markings to support the installed traffic signal. This project will be a joint effort between Tarrant County and the cities of Colleyville, Euless, and Bedford, with each party supplying a share of the total cost of installation.

Staff agreed to accept responsibility for the maintenance and operation of the traffic signal, given its proximity to the Bedford traffic signal at Rio Grande. To support this request, the City of Bedford will also maintain a portion of Cheek Sparger Road, approximately 50 feet east of Woodpark Lane to the concrete pavement, and approximately 300 feet west of Woodpark Lane to Silverwood Lane.

The Board approved moving this item forward for Council consideration at the February 8, 2019 regular meeting.

**9. Discussion and possible action on the removal of the barricade on Woodpark Lane that closes the road to through traffic between Cummings Drive and Cheek Sparger Road.**

Public Works Director Kenny Overstreet presented information on this item.

Mr. Overstreet stated during the planning of the Walmart store along SH 121 and Cheek Sparger Road, residents from the homes behind the site expressed concerns about increased traffic flow along Woodpark Lane. It was decided to install a barricade across the roadway where it intersects the TXU easement.

There was a consensus of the Board to leave the barricade, to move forward with the interlocal agreement with plans to remove the barricade after the completion of the SH 121 construction and hold public meetings with the neighbors.

**10. Discussion and possible action on pedestrian crosswalks.**

Public Works Director Kenny Overstreet presented information on this item.

Mr. Overstreet stated that in-lane lighting is no longer being used and cities are moving to other types of crosswalk warnings. Pedestrian presence sensors are no longer recommended as blowing trash or debris can cause the warning system to activate.

There was a consensus of the Board to have staff continue to research options and present recommendations to the Board at a future meeting.

**ADJOURNMENT**

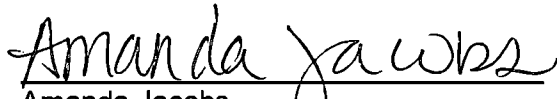
President Turner adjourned the meeting at 6:57 p.m.



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Roger Fisher, President

ATTEST:

  
Amanda Jacobs  
Assistant City Secretary