

APPROVED

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 16th day of January 2019 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Margaret Carroll
Jim Davis
Susan Hampton
Lori Irvin
Janet Key
Kameron Lewellen
Michaeldae Reinhardt

Also Present:

Maria Redburn
Councilman Michael Boyter
Patt Dreyer

(The following items were considered in accordance with the official agenda posted on the 11th day of January 2019.)

CALL TO ORDER

Board Chair Margaret Carroll called the meeting to order at 7:03 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

**1. Consider approval of the following Library Board minutes:
November 28, 2018 regular session.**

The minutes were unanimously APPROVED.

1st by Board Member Allbach
2nd by Board Member Davis

NEW BUSINESS

2. Update on Mardi Gras Gala and Casino Night.

- President of the Foundation Patt Dreyer introduced the discussion. Ms. Dreyer emphasized the importance of finding individuals and businesses to donate to the silent auction, and encouraging ticket sales.
- Board Chair Carroll encouraged the Board to look for possible donation items.

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3. Discussion on Library Volunteer of the Year nominations.

Ms. Redburn explained the nomination process. Nominees will continue to remain anonymous.

4. Discussion on Annual Library Satisfaction Survey.

Ms. Redburn explained the survey process. Last year the response rate increased, but this year the survey was reduced to two pages in order to encourage a higher response rate. Inclusion of the zip Code in the survey helps to eliminate strange responses. Last year the Library received over 300 responses. The use of tablets and duplex printing were brought up as ways to encourage more responses. Consideration for conducting the survey in October this year was discussed. The Board discussed ways to improve the survey. Councilman Boyter introduced the idea of including verbiage from the strategic plan, specifically Focus Area 4 - Organizational Excellence. The Board will continue to evaluate the survey in future meetings.

REPORTS

5. Discussion and distribution of Library Director's Report.

- Discussion was held about the cloudLibrary app.
- United Way has adopted the Bedford Public Library Seuss event, and will be replicating it at Arlington Public Central and Fort Worth Public Central, for their Wild About Reading book give away, on Sunday March 3rd at all three sites.
- The Library won the City door decoration contest. Staff members Jeanne Green, Cynthia Reid and Rachel Schmidt decorated Ms. Reid's door to look like a gingerbread house.

NEXT MEETING

6. The next meeting of the Library Advisory Board is Wednesday, February 20, 2019.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. by Margaret Carroll.

1st by Board Member Allbach

2nd by Board Member Irvin

**Kameron Lewellen, Secretary
Bedford Public Library Advisory Board**