

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Board of Directors of the City of Bedford Street Improvement Economic Development Corporation, Bedford, Texas, met at 6:00 p.m. at Bedford City Hall, 2000 Forest Ridge Drive, Bedford, on the 19th day of January 2021 with the following members present:

Rusty Sartor	President
Douglas Murphy	
Michael Boyter	
Ruth Culver	

Constituting a quorum.

Tina Penney and Rob Gagliardi were absent.

Also present were:

Jimmy Stathatos	City Manager
Clifford Blackwell	Assistant City Manager
Maria Joyner	Finance Director/Treasurer
Kenny Overstreet	Public Works Director
Scott Tedford	Assistant Public Works Director
David Smyth	Field Operations Supervisor
Staci Cervini	Public Works Office Manager
Amanda Jacobs	Assistant City Secretary/Assistant Secretary

CALL TO ORDER

President Sartor called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES

1. Approval of the minutes of the November 17, 2020 regular meeting.

Motioned by Director Culver, seconded by Director Murphy, to approve the minutes of the November 17, 2020 regular meeting.

Motion passed 4-0-0. President Sartor declared the motion carried.

NEW BUSINESS

2. Receive the 4B Financial Status Report as of December 31, 2020.

Treasurer Maria Joyner presented information on this item.

Sales tax receipts through December are currently running 1.64%, or \$12,571, higher than last year-to-date sales tax receipts. As of December 31, 2020, the City collected \$777,905 in sales tax revenue compared to \$765,334 in the previous year.

Total 4B revenues as of December 31, 2020 are \$779,687, which reflects 26.47% (\$779,687) of the budgeted revenues (\$2,945,000) for the year thus far.

Total expenditures as of December 31, 2020, are \$142,340, which reflects 4.63% of the budgeted expenditures (\$3,071,080).

As of December 31, 2020, 4B revenues exceed expenditures by \$637,347.

3. Staff report on the status of Fiscal Year 2020/2021 approved projects and supplementals.

Public Works Director Kenny Overstreet presented information on this item.

- Concrete repairs (panels, sidewalks, and ADA ramps) at various locations – Project bids will be received on January 23, 2021. Interlocal agreement with Manning Concrete was approved on December 8, 2020. Concrete project to start January 2021.
- Crack and joint sealing at various locations – Contract with Curtco, Inc. was renewed on December 8, 2020. Work to begin February/March 2021.
- Pavement markings at various locations – City Council approved renewal with Stripe-A-Zone to utilize the City of Grand Prairie contract at the December 8, 2020 meeting.
- Subgrade repairs at various locations – These funds will be utilized in conjunction with the 2021 Mill and Overlay at various locations project for subgrade repairs or street reclamation where needed.
- Mill and overlay at various locations – Project bids will be received in March 2021.
- Mill and overlay on Forest Ridge from Bedford Road to SH183 – Tarrant County Precinct 3 informed the staff that the start date for the overlay is scheduled for March 2021. The milling of the roadway will occur prior to the overlay start date. An interlocal agreement with the County will be taken to council in February.
- Mill and overlay on L. Don Dodson from Central to Forest Ridge – Tarrant County Precinct 3 informed the Public Works Director that the start date for the overlay is scheduled for March 2021. The milling of the roadway will occur prior to the overlay start date.
- Mill and overlay on Forest Ridge from Harwood to Cheek-Sparger – If approved by the 4B Board, the project will be scheduled with the County for March 2021.

Completed Projects:

- Bedford Court East reconstruction from Brown Trail to Hurst city limits – Reconstruction was completed in November 2020.

Approved Fiscal Year 2020/2021 supplementals and status update:

- Message Boards – On August 24, 2020, the Bedford City Council passed an ordinance adopting the FY 2020-21 Budget. Within the approved budget were funds to purchase the message boards. Purchase was approved by the City Manager on October 26, 2020. The message boards were received on November 2, 2020. A photo of the new message boards is attached.
- Haul Trailer – On August 24, 2020, the Bedford City Council passed an ordinance adopting the FY 2020-21 Budget. Within the approved budget were funds to purchase a haul trailer. The purchase was approved by the City Manager on November 12, 2020. The trailer was received on November 19, 2020. A photo of the new trailer is attached.

4. Consider approval of the amended Fiscal Year 2020/2021 budget for the City of Bedford Street Improvement Economic Development Corporation (SIEDC).

Public Works Director Kenny Overstreet presented information on this item.

The proposed amended Fiscal Year 2020/2021 budget includes base operation and maintenance items and the following projects:

- Concrete repairs (panels, sidewalks and ADA ramps) at various locations.
- Crack and joint sealing at various locations.
- Emergency street repairs.
- Geotechnical for reclamation, mill and overlay locations.
- Pavement markings at various locations.
- Streetlight rehabilitation and installation at various locations.
- Subgrade repairs at various locations.
- Pedestrian crossing warning system installation.
- Reclamation, mill and overlay at various locations (see attachment for locations).
- Mill and overlay on Forest Ridge Drive from SH 183/121 to Bedford Road (milling would be completed by a contractor and the overlay would be completed by Tarrant County Precinct 3).
- Mill and overlay on L. Don Dodson from Forest Ridge Drive to Central Drive (milling would be completed by a contractor and the overlay would be completed by Tarrant County Precinct 3).
- Phyllis Street design from Brown Trail to Ravenswood Drive (Potential Community Development Block Grant (CDBG) project). Due to CDBG requirements, Phyllis Street no longer qualifies for the program. Improvements will now occur on Walter Street from Bedford Court East to Cheryl Avenue.
- Mill and overlay on Forest Ridge from Harwood to Cheek-Sparger (milling and overlay would be completed by Tarrant County Precinct 3).
- Micro-mill and fog seal on Bedford Road from Central Drive to Somerset Terrace (to be completed by contractor). The micro-mill and fog seal will improve the ride quality and appearance, it is a three-year fix to utilize until water line repairs can be made.
- Engineering for Brown Trail from Bedford Road to Pipeline Road.

Motioned by Director Murphy, seconded by Director Culver, to approve the amended Fiscal Year 2020-2021 budget as presented.

Motion passed 4-0-0. President Sartor declared the motion carried.

5. Discussion and take action on potential bond issuance.

Treasurer Maria Joyner and Public Works Director Kenny Overstreet presented information on this item.

There was discussion regarding the proposed street projects; funding options; on-going annual expenses, including supplies, contractual services, and maintenance items; operating transfers being covered by the budget each year; line items that will not be covered in the out years; and taking a second look at the projection list to ensure all expenditures are included.

Motioned by Director Boyter, seconded by Director Murphy to table this item to Tuesday, February 2, 2021 and requested staff to present information on on-going annual expenses to ensure all expenditures are included and debt service is covered. Staff was asked to re-drive the streets listed as needing a reclamation to see if a mill and overlay could be preformed instead.

6. Discussion on signal box locations that are in need of upgrades prior to wrapping.

Public Works Director Kenny Overstreet presented information on this item.

There was discussion regarding the Cultural Commission's public art initiative to cover signal light boxes including the number of boxes; the budget; box locations; State owned and controlled boxes; and boxes in need of repair.

7. Discussion on future potential projects.

Public Works Director Kenny Overstreet presented information on this item.

- Cheek-Sparger Road improvements - Staff met with the City of Colleyville to discuss a potential joint project for improvements to Cheek-Sparger Road. The City of Colleyville is currently considering submitting a grant request to assist with funding. The improvements would include the widening of the roadway, drainage, and walking trail improvements.
- Pipeline Road new sidewalk installation – The City of Euless recently entered into a professional service agreement for the design of multiple road projects. One is for the reconstruction of Pipeline Road from Raider Drive to Arwine Cemetery Road. The project will involve road, utility, and sidewalk improvements. The City of Bedford requested the installation of a sidewalk be included in the scope, on the north side of Pipeline between Raider Drive and Gettysburg Place. This section does not currently have sidewalks for pedestrian use.
- CDBG 47th Year – On Tuesday, January 12, 2021, the City Council held a public hearing where they authorized the City Manager to pursue grant funding from the Tarrant County Community Development Block Grant (CDBG) 47th Year Program for roadway improvements on Walter Street, from Bedford Court East to Cheryl Avenue. Application for the grant funding is due January 29, 2021.
- Tarrant County Bond Program – Call for transportation projects from Tarrant County to be requested in March/April of 2021.
- Existing interlocal agreement with the Tarrant County on Cheek-Sparger road improvements. All paperwork has been submitted for the reimbursement of up to \$100,000.

ADJOURNMENT

President Sartor adjourned the meeting at 8:02 p.m.

Rusty Sartor, President

ATTEST:

Amanda Jacobs
Assistant City Secretary