

Community Affairs Commission Minutes May 16, 2019

STATE OF TEXAS

COUNTY OF TARRANT

CITY OF BEDFORD

The Community Affairs Commission of the City of Bedford, Texas, met in regular session at 5:30 pm at the City Hall Conference Room, 2000-A Forest Ridge Drive, Bedford, Texas, Thursday, the 16th of May 2019 with the following members present:

Sal Caruso
Robert Gagliardi
Storm Finley
Tracy Madewell

Nichelle Dawkins
Doug White
Margaret Hall
Joshua Renken

Constituting a quorum.

Others Present:

Meg Jakubik – City Staff Representative
Michael Boyter – City Council Liaison

Absent:

Mary Frazier Terry Sullivan

CALL TO ORDER

Chairman Caruso called the meeting to order at 5:31 p.m.

OPENING REMARKS AND WELCOME

Chairman Caruso expressed appreciation for the work over the last few weeks with the block party, residential outreach, and business outreach. He expressed disappointment with lack of communication when commissioners cannot make events and wants more proactive communication.

APPROVAL OF MINUTES

1. Review/revise and approve minutes of the following Community Affairs Commission meetings:

a) April 18, 2019

- Mr. Renken stated his last name was misspelled.
- Ms. Hall moved to approve the minutes with the correction, Ms. Madewell seconded the motion and passed unanimously by the commission.

NEW BUSINESS

2. Discussion on Residential and Business Awards programs.

Community Affairs Commission Minutes May 16, 2019

Chairman Caruso stated that the nomination process does take time and recommended that time be saved by considering using a bank of nominations from the past.

Ms. Dawkins asked for details of how nominations usually work. Ms. Jakubik stated that usually city council, city staff, and commission members are asked to make nominations. There hasn't been a mechanism to ask the public at large. There was agreement to currently keep the current nomination process. It was also decided that the timeline be the same for both Business and Residential Awards.

Proposed Timeline:

- July 29 – Nomination Process Opens for both Residential and Business Awards
- August 9 – Nomination Process Closes
- August 12 – Commission receives nominations in email
- August 15 – CAC Meeting to vote on winners
- September Council Meeting – Residential Winner Recognized
- Fall Residential Outreach Meeting – Residential Winner Recognized again
- October Council Meeting – Business Winner Recognized
- Fall Business Meet and Greet – Business Winner Recognized again

3. Discussion and possible action to cancel the July Commission meeting.

Vice Chairman Gagliardi moved to cancel the July meeting. Ms. Madewell seconded the motion and it was passed unanimously by the commission.

4. Review and possible action regarding Subcommittee Director Reports:

a. Residential Outreach

Ms. Hall reviewed the survey results and stated there was good attendance for the meeting and no negative comments. Top requests for topics for the next meeting include recycling, phase next and the updates to the city budget.

i. Block Party

Chairman Caruso stated the block party was well attended by residents and vendors enjoyed the event as well. Next block party is September 26, 2019 at Stonegate Elementary.

b. Business Outreach

Mr. White is stated there was good attendance and lots of new faces attending this past event. 19 surveys were completed with good comments. Facebook seemed to be a source where people received information about the event.

Mr. White and Ms. Jakubik stated the commission should consider another time other than early morning for the business outreach and mentioned noon hour or a happy hour time as suggestions. Ms. Dawkins suggested that a survey be sent to the list of businesses regular invited to get their input. Ms. Jakubik stated she would explore what survey software already exists for accomplish sending a survey.

c. Faith Based Outreach

Nothing to report.

Community Affairs Commission Minutes May 16, 2019

d. City Expo

Nothing to report

5. Council Liaison Report

Mr. Boyter stated that this meeting was his last meeting as liaison and a new council member would serve as liaison going forward.

6. Staff Liaison Report.

Ms. Jakubik summarized the most recent city council elections that resulted in Councilwoman Sabol's re-election and Councilwoman Culver being elected. She also stated that she planned to follow up with Stonegate Elementary for the block party.

ADJOURNMENT

Vice Chairman Gagliardi moved to adjourn the meeting. The motion was seconded by Ms. Hall and passed unanimously.

The meeting was adjourned at 6:39 p.m.

Sal Caruso, Chairman