

Council Minutes September 27, 2016

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:15 p.m. in the Conference Room, and Work Session at 5:30 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 27th day of September, 2016 with the following members present:

Jim Griffin
Ray Champney
Steve Farco
Roger Fisher
Dave Gebhart
Rusty Sartor
Roy W. Turner

Mayor
Council Members

constituting a quorum.

Staff present included:

Roger Gibson
Kelli Agan
Stan Lowry
Michael Wells
Cliff Blackwell
Chuck Carlisle
Gary Clopton
Jeff Gibson
Meg Jakubik
Kenny Overstreet
Emilio Sanchez
Eric Valdez
Brandi West

City Manager
Assistant City Manager
City Attorney
City Secretary
Administrative Services Director
Fleet and Facility Services Manager
Information Technology Manager
Police Chief
Strategic Services Manager
Public Works Director
Planning Manager
Community Services Manager
Grant Administrator

CONFERENCE ROOM WORK SESSION 5:15 P.M.

Mayor Griffin called the Work Session to order at 5:15 p.m.

- **Discussion regarding Bedford's Citizen Boards and Commissions.**

Council generally discussed the Bedford's Citizen Boards and Commissions.

Mayor Griffin recessed the Work Session at 5:25 p.m.

COUNCIL CHAMBER WORK

Mayor Griffin called the Work Session to order at 5:30 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 5, 6, 9, 13, 14 and 16.

Council Minutes September 27, 2016

Assistant City Manager Kelli Agan presented information regarding Item #6, which is a contract with Civic Plus for a redesigned City website. The current website runs off an outdated platform and the City receives complaints that the website cannot be viewed on smart phones and tablets. The new website will alleviate that concern. The new website will have a theme of "Live, Work and Play," along with a strong economic development component that will allow businesses and developers to get a variety of information that is missing from the current website. In regard to concerns expressed by Council at the previous meeting, the City will be able to retrieve its data if it decides to terminate the contract with Civic Plus, either in a Word or HTML format. Further, there is a guaranteed uptime of 99.7 percent and Civic Plus will offer credits if that guarantee is not met. There was discussion on updates to the website and the technology in the Council Chambers being a priority; and the City having one area for all of its websites. In answer to questions from Council, Ashleigh Grove with Civic Plus stated that the City would get several renditions of wireframes from which to choose; that the City should choose a small group of people for the decision-making process; that the 99.7 percent uptime guarantee includes scheduled downtime; that the system is completely cloud-based; and that the system will have unlimited redirects. In answer to a question from Council, Ms. Agan stated that there has not yet been discussion on forming a web committee, but stakeholders, including the Council, would be involved.

Strategic Services Manager Meg Jakubik presented information regarding Item #9, which is for the stormwater utility rates discussed with Council during the Budget Work Session. Caroline Marshall, the City's consultant on utility rates, performed a rate model and agreed that a \$0.50 increase in the rate would be sufficient to meet revenue requirements for the coming year. The rate has not been raised in 15 years. Staff is moving forward with the recommendation, but Public Works has identified over \$5M worth of drainage projects that will need to be addressed within the next five years. These projects would necessitate a debt issuance, which may require additional rate increases. Council can move forward with the \$0.50 increase or they can raise it higher to put more into the fund balance in order to build capacity for future debt issuances. In answer to questions from Council, Ms. Jakubik stated that staff has not performed the level of analysis needed to determine what would be required on the capital side; that the current rates are \$3.50 a month, with a \$0.50 discount for senior accounts; that Bedford is in the middle of neighboring cities as far as rates; that the fund is a restricted-use fund that only can be used for drainage improvements; and that Public Works would like to start the projects in FY17-18 as part of their Capital Improvement Plan, but they can be shifted as needs allow. In answer to questions from Council, Administrative Services Director Cliff Blackwell stated that the stormwater rate model is significantly smaller than the water and sewer rate model; that an extra \$0.50 may generate an additional \$100,000 a year approximately; that the \$0.50 increase is enough to cover revenue requirements for all operational costs and one-time activities, notwithstanding any additional capital projects; and that significant increases in the future will necessitate a discussion on this issue again. There was discussion on the \$5M in projects being scaled to fit the amount of money in the fund; and escrowing money against future debt. Council was of the consensus to increase the stormwater rate by an additional \$0.50, for \$1.00 total.

Ms. Jakubik presented information regarding Item #10, which is regulations for credit access businesses. The ordinance mirrors the language from the Texas Municipal League, with the exception that language has been removed that seemed to require the City to issue a license even where an individual had a successful complaint against them and reformed under a new company in order to circumvent the regulations. Bedford, along with the cities of Hurst and Euless, agreed to adopt a \$25.00 fee for the registration, which will be brought to Council as part of the Fee Ordinance at their next meeting. One change to the ordinance is to push the effective date of the regulations to January 1, 2017, in order to notify the businesses.

Fleet and Facility Services Manager Chuck Carlisle presented information regarding Item #11, which is the first year of a five-year contract with Siemens to maintain the City's HVAC, mechanical, monitoring and building automation systems for \$70,115. The contract includes an annual air quality analysis report for each building, the cleaning of the system coils twice a year, changing air filters once a quarter, changing belts, checking for over-ampage, updates on the computer software, training on the software, and 12 hours of support. In answer to questions from Council, Ben Levesque with Siemens stated that

Council Minutes September 27, 2016

the contract is based on a scope of 300 to 400 hours; that it may take longer to do some tasks in certain years; that if equipment is not properly maintained, it can experience multiple failures and increased energy costs; that case studies show energy costs savings of 10 to 30 percent; that the cost of failure depends on the equipment; and that a lot of small things can be fixed during maintenance, so an additional service call would not be required. In answer to questions from Council, Mr. Carlisle stated that filters are changed quarterly, which is included in the cost of the contract; that the item is not for a full-maintenance contract as it was found the City was not spending what it would cost to enter into to a full-maintenance contract; that the contract is preventative maintenance only and does not include failures; that belts are changed as part of the contract; that staff performs maintenance on simple items such as capacitors and fan motors; that the City owns all of the equipment; that the only system that is proprietary to Siemens is for monitoring, such as thermostats and the automated system; that only Siemens can monitor Siemens equipment; that the price of the contract is through the Texas Multiple Award Schedule (TXMAS), which is pre-bid; that the City has paid anywhere from \$40,000 to \$55,000 a year to Siemens for repairs outside of the contract; that \$52,000 is budgeted for HVAC repairs, which necessitated doing some repairs in-house; that Siemens would receive alarms if such equipment as chillers and boilers have gone down; that Siemens can dial into the system to see the issue is something they can resolve right then, and if not, they would contact Mr. Carlisle; that other companies such as Johnson Controls perform the same services; that the City has had a good relationship with Siemens; that the contract could be bid, but as the numbers are through TXMAS, he is unsure the City would get better numbers; and that there is a 30-day out-clause in the contract.

Public Works Director Kenny Overstreet presented information regarding Item #12, which is a contract with Schrickel, Rollins and Associates, Inc. for the design of the water and sewer along Brown Trail from Bedford Road to SH 183. There is a water line on both sides of the street and staff has had to perform five emergency repairs to them. On the west side of the street is a concrete sewer main, which is approximately 14 feet deep. It has reached end-of-life as sewer gases have eaten up the top of the sewer line, leading to a collapse and staff has had to perform three repairs in the last nine months. This project is nine feet behind the curb in the parking lot of several businesses, so staff would be repairing both water and sewer at the same time to lessen the impact. The contract is for \$104,000, with a lump sum fee of \$80,000, of which \$34,000 is for the water systems improvements and \$46,000 is for sanitary sewer improvements. The company has done other projects for the City, including the storm drain line down Cambridge Circle and Monterrey Street. There is \$24,000 for surveying, as there are no plans on file for the sewer system. Funding for the project would come from the Utility Repair Fund. The City has asked that the State Water Implementation Fund for Texas (SWIFT) pay the City back on the engineering costs for the water. In answer to questions from Council, Mr. Overstreet stated that no other bids were taken, as it is a professional services contract, but that staff did negotiate the contract down by approximately \$8,000.

Mr. Overstreet presented information regarding Item #13, which is a contract with Gary Burton Engineering, Inc. (GBEI) in the amount of \$73,500 for the engineering, design and construction phase services of an 18-inch Sulfur Branch relief sewer. Over the previous seven years, the City has been working on the 19.1 W Sewer Basin under the Sanitary Sewer Overflow Initiative (SSOI) mandate from the State to perform repairs and upgrade the City's sewer lines to fix infiltration, bottleneck and overflow problems. There is an existing 18-inch line that ties into a ten-inch sewer, which then ties back into an 18-inch line. This creates a bottleneck and back-ups, and during rain events, creates issues with storage capacity. A separate 18-inch line can be run between Shirley Way and Briar Drive. The existing ten-inch line can then be rehabbed using a line-bursting method to take care of the broken joints and infiltration. The residents would be left on that line, while the 18-inch line would serve as a trunk sewer. Funding would come out of the Utility Fund balance. GBEI has done the last five projects in the sewer basin and completed the City's SSOI agreement two years ago, and so are familiar with the area.

Grant Administrator Brandi West presented information regarding Item #14, which is for the Assistance to Firefighters Grant through the Federal Emergency Management Agency. They have an open application period from October 11 through November 18, 2016. Staff would like to submit an application for portable ultrasound devices to go in the ambulances for the Fire Department. There is a ten percent match associated with the grant. In answer to questions from Council, Ms. West stated that the formal

Council Minutes September 27, 2016

bids have not yet been received but the estimated cost is \$14,000 per device, or \$56,000 total; and that the grant is highly competitive. Ms. Jakubik stated that there is no budgetary funding identified because if the City had budgeted for the devices, the City would not have been able to get the grant; and other sources can be explored once the City knows the results of the grant funding.

City Secretary Michael Wells presented information regarding Item #15, which is for a contract with Granicus to replace the current analog voting system with a new digital one. The old system has suffered failures over the past few years and after one meeting earlier in the year where the entire system went down, staff was directed to find a more reliable and modern voting system. One of the suggestions given by Council to staff was to examine the one used by Fort Worth ISD, which is the Granicus Vote Cast System, and which is the system being recommended by staff. This voting system is also used by the cities of Arlington and Keller, and was recently installed by North Richland Hills. The system will work with the new integrated voting panels that will be installed at the Council dais as part of another approved budget supplemental. From these panels, Council can review the packet, make motions and seconds, request to speak, and vote. Instead of a lighted panel, the vote, along with the item being voted on and who motioned and seconded the item, would then display on the television screens in the Chambers and to the audience at home. The system will also assist the City Secretary's Office in doing its minutes as the information on the motions and votes will automatically be entered into the draft minutes. A further feature is that residents can view Councilmember's voting record on the website. Overall, the system will provide a more graceful appearance and be easier for the public to follow, which increases transparency. The system can also be utilized by other entities that use the Council Chambers, such as the Planning and Zoning Commission and the Zoning Board of Adjustment. The system can be further expanded in the future to include web streaming, currently performed by another vendor, and an agenda management system, which is an automated workflow for building the agenda packet. The one-time hardware, professional services and training costs will be paid out of the PEG Fund, while the first year software costs would be paid out of the FY15-16 budget surplus. The software costs provide 24/7 support for the system and any new software updates or features. Staff is hoping to have the system up and running by the Council Meeting in December. In answer to questions from Council, Mr. Wells stated that PEG funding cannot be used for on-going costs; that if later Council wanted to add the web-streaming component through Granicus, there may be some off-set costs and there would be no limit on the number of meetings, though the indexing of the meeting would have to be performed by staff. In answer to a question regarding what PEG funding could be used for, City Manager Roger Gibson stated that staff had a difficult time trying to get an answer to that question. He and Ms. Agan finally had a discussion with one of the authors of the legislation, and were told it had to be for capital items used in the furtherance of activities related to the PEG channel. He cited the example of the City of Austin using it for their studio. In answer to further questions from Council, Mr. Wells confirmed that the system increases the transparency of what Council does; that PEG funds have been used for the televisions and cameras in the Council Chambers; that the system may cause more work for staff on the front-end, but will increase efficiencies on the back-end; and that the City can be transparent without the hardware but that it would be more transparent.

For Item #15, Mr. Wells read the names of the people appointed by Council to the Boards and Commissions, as well as the people appointed chairpersons of those Boards and Commissions.

- **Report on recent Parks and Recreation, and Senior Center activities.**

Community Services Manager Eric Valdez provided an update of Parks and Recreation Department activities. In the Recreation Division, there were 668 rentals, an increase of 45 percent over the previous year. Facility attendance increased by 137 percent to 37,791 people. Program registration was up to 4,400, for an increase of 11.46 percent. Special event attendance increased 124 percent to 6,665 people. Summer camp revenue increased almost four percent to \$244,156. Mr. Valdez discussed the attendance at programs and special events. The Valentines Dance had its highest attendance ever at 200 people. The Egg Hunt Celebration held steady at 500 people. The Family Campout had 40 attendees, while the Holiday Tree Lighting held steady at 1,000 attendees. There were an estimated 3,500 attendees at the first Pokémon event, and a second one may take place in the fall. The first ever disc golf tournament was held with 40 registrants, and the course was temporarily expanded from nine holes to 18 holes. There were 600 attendees for the Dog Days event. Upcoming events include Fun Time Live every Saturday

Council Minutes September 27, 2016

from 7:00 p.m. to 11:00 p.m. for children in the second to sixth grades; HalloweenFest on October 22, 2016 from 6:00 p.m. to 9:00 p.m.; and the Holiday Tree Lighting on December 2, 2016. In the Aquatics Division, there were 705 program registrations, a 21 percent increase over the previous year. The revenue generated was \$45,124, an almost 18 percent increase. Swim lesson registrants increased to 309, which brought in almost \$20,000 in revenue, an increase of 23 percent. American Red Cross registration increased by 107 percent to 29 people. Aquatic rentals increased by six percent to 185, which generated revenue of \$32,579. Off-season projects including repairing pool lights and replacing them with LED lights; repainting the restroom flooring; updating the audio equipment; installing Chemtrol machines; repainting the Roy Savage Pool flooring; repairing damaged stair slats on the slide towers; and organizing the pump room. At the Senior Center, there were 28,320 attendees, a 6.14 percent increase over the previous year. Membership increased eight percent to 755 people. The Center offered 1,461 programs, and there was a 180 percent increase in seminars and special programs that were offered. Upcoming activities include flu shots on October 8, 2016 from 10:00 a.m. to 2:00 p.m.; a trip to Winstar Casino; a Soriatic Arthritis Light Dinner on October 12, 2016; a Halloween Dance on October 31, 2016; the Holiday Lunch on December 2, 2016; and a Christmas Dance on December 12, 2016. Mr. Valdez presented some trivia on the parks including that there are 155 trashcans throughout the park system and 2,200 man hours were spent on trash removal; and there are 570 various light fixtures, 4.5 miles of trails, 22,000 linear feet of fencing and 85 irrigation controllers operating over 7,900 sprinkler heads in the parks system. Staff provides support for over 30 events a year, for a total of 8,000 man hours. They further provide 1,800 man hours maintaining flower beds, which continues to grow with the addition of the new highway flower beds, and 1,100 man hours on athletic field maintenance. Future projects include replacing the light poles throughout the system to match the ones at the Boys Ranch; installing picnic tables with cement pads and grills; redeveloping the sand volleyball courts at Stormie Jones and Central Park; and replacing the oldest play structure in the system. In answer to questions from Council, Mr. Valdez stated that Splash does not break even; that there was a spike in attendance the previous year with Hurst having a pool under renovation; and that attendance is affected by the weather and the school calendar. There was discussion on calling an event the Christmas Tree Lighting as opposed to the Holiday Tree Lighting; and the increased activities at the Senior Center.

- **Update on the State Water Implementation Fund of Texas (SWIFT) project.**

Mr. Overstreet stated that the City was approved for \$90M low interest loan through SWIFT, with the first installment of \$30M being issued on December 9, 2015. The City can take installments of \$20M in 2017, 2019 and 2021, if needed. Funds can be used to replace water infrastructure and the Automated Meter Reading (AMR) project, which is currently being reviewed by the Texas Water Development Board (TWDB). The City has up to ten years to use the funds. The first \$30M has been broken down to \$27M for construction and \$3M for design. Since January and February of 2016, staff has worked with the TWDB to make changes to the loan contract, including releasing \$3M from the original \$30M to be used for professional and engineering services. "Like pipe size" was changed to an eight-inch minimum to meet City standards. Water assessments were broken down into nine zones and the City was going to do a 20 percent water line assessment to determine the age of the pipes and the number of breaks. Staff already has a lot of that information so they asked TWDB if the map showing the age of the system and the water main breaks could be used as part of the assessment and to evaluate 20 miles out of 165 miles in the system of which staff is unsure. Finally, staff asked that only sole-source vendors who have suppliers in the Dallas – Fort Worth area be used on the AMR project. In answer to questions from Council, Mr. Overstreet stated that the City uses a lot of Badger Meters and was told by the TWDB they could strictly stay with that brand of meters, but there are other sources and vendors for metering; and that he knows of only one vendor locally that does Badger meters. There was discussion on the contract requiring sole source vendors; and it being more appropriate to use local rather than sole source vendors.

Mr. Overstreet presented information on various SWIFT Projects. Project #1 is for Brown Trail, Eagle Drive, Warbler Drive, Bobwhite Drive, Wren Court and Blue Jay Court. The project has already been bid out and approved by Council, and the funds released by the TWDB. The contractor already started work and the project came in at \$1.1M. Project #2 has already had bids taken and the funds have been released by the TWDB. The project is for Commerce Place, Tibbets Drive, Scenic Hills Drive and Red Oak Lane. Work has started up on Red Oak and Scenic Hills and will move over to Commerce next. Staff

Council Minutes September 27, 2016

is working with the hospital, and Tibbets will be done last so the contractor can concentrate all of their efforts there. Project #3 is the AMR project. The contract has been down at the TWDB for review for approximately 40 days. Once approved, staff will put it out for bid and give vendors 30 days to bid, in order to let them examine the City's system so they can put in good, competitive bids. Project #4 is for the Loma Verde subdivision. Plans are complete and the contract has been down to the TWDB, who asked for revisions. Those changes have been made and the contract will be resubmitted the following day. Project #5 is for the Bell Manor subdivision on Chattanooga Drive and Savannah Way, which have both suffered numerous water line breaks over the years. A report has been completed on the sewer line in the area, which shows the pipe to be in really bad shape with roots and cracks. That sewer line project will be incorporated with the water line projects. Project #6 is for the Shady Brook area. For the last six to seven years, this area has been one big project broken up into three phases. Two of the phases have been completed. In looking at the third phase, the rest of the area north of Shady Lake Drive going towards Harwood Road needs more work and so is being incorporated into that phase. Mr. Overstreet presented information on a combination SWIFT and CIP Project for Brown Trail from Bedford Road to SH 183, with Schrickel, Rollins and Associates, Inc. to replace water and sewer lines all in one project. Some of the water and sewer lines were done with the North Tarrant Expressway. Another SWIFT and CIP project is Bedford Road from Somerset Terrace to Brown Trail. A few years ago, a 16-inch waterline was installed to help with the flow from the tower at Fire Station 3, and staff was looking at doing a road rebuild project as well. They discovered an existing eight-inch main that probably should have been renewed. Staff has asked the engineering firm to add the water with this project to replace the main. Future SWIFT projects based on breaks and the age of the mains include the Stonegate, Gregory Nottingham additions. A lot of mains in those areas are cast iron installed in the 1940s and 1950s, with some renewals done in the 1960s and 1970s. Those mains would be replaced with PVC. He presented a breakdown of the funding and stated that \$21M of the initial \$30M has already been spoken for. Everything besides the AMR, Brown Trail and Bedford Road projects have been designed in-house since an engineer and AutoCAD designer have been added to staff. These projects break down to approximately 34,000 linear feet of water line at a cost of \$21M. The Engineering Department is currently working on 14 projects in-house, have seven projects currently under construction and five that are completed. They are also reviewing 14 development plans for the Development Review Committee, for a total of 40 projects. As an example, the Bell Manor project has already taken 163 man hours, while Loma Verde has taken 107 man hours. They have also worked on standard water and sewer details, paving and road design specs, and scanning in 200 subdivisions and 25 CIP projects into their database. In answer to questions from Council, Mr. Overstreet stated that the SWIFT funds have a low interest rate; that there would have been no way to do what has already been done with just the utility reserve funds; that it will take approximately eight years for all of the projects to be complete; and that a tally was put together three months ago on what the engineers have done and they had already saved the City \$40,000.

Mayor Griffin adjourned the Work Session at 6:58 p.m.

REGULAR SESSION

The Regular Session began at 7:07 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order.

INVOCATION

Councilmember Turner gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flags of the United States and Texas were given.

ANNOUNCEMENTS/UPCOMING EVENTS

Ms. Jakubik stated that on September 28, 2016, the Tarrant County Mayor's Council will sponsor a Mental Health and Law Enforcement Summit at the Hurst Conference Center from 8:00 a.m. to 12:00 p.m. A paper shredd event will be held Saturday, October 8, 2016 at the Boys Ranch. A business roundtable will be held on October 14, 2016. The Fire Department will have their open house on October 15, 2016 from 10:00 a.m. to 2:00 p.m. at the Central Fire Station. 6Stones will be doing their Community Powered Revitalization Program on October 21 and October 22, 2016. The Animal Shelter will be hosting their pet fair on October 22, 2016 from 10:00 a.m. to 2:00 p.m. On that same day, HalloweenFest will be held at the Boys Ranch Activity Center from 6:00 p.m. to 9:00 p.m. She reminded residents of the City's mass notification system called Bedford Alert. Though most publicly available landlines are already in the system, residents can sign up their mobile phones on the website to get notifications on such things as emergency weather situations and water main breaks.

OPEN FORUM

Nobody chose to speak during Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 5, 6, 9 with raising the increase from \$0.50 to \$1.00, 10, 11, 12, 13, 14 and 16.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

1. Employee Service Awards

The following employee received recognition for dedicated service and commitment to the City of Bedford:

Dale Dawson, Senior Center - 20 years of service

2. Proclamation recognizing October 2016 as Fire Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2016 as Fire Prevention Month in the City of Bedford. Deputy Fire Chief James Richardson accepted the proclamation.

3. Proclamation recognizing October 2016 as Crime Prevention Month in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 2016 as Crime Prevention Month in the City of Bedford. Police Chief Jeff Gibson accepted the proclamation.

4. Proclamation recognizing October 4, 2016 as the official day for National Night Out in the City of Bedford.

Mayor Griffin read a proclamation recognizing October 4, 2016 as the official day for National Night Out in the City of Bedford. Chief Gibson accepted the proclamation.

APPROVAL OF THE MINUTES

5. Consider approval of the following City Council minutes:

- a) September 6, 2016 special meeting
- b) September 13, 2016 regular meeting
- c) September 14, 2016 special meetings

This item was approved by consent.

OLD BUSINESS

- 6. Consider a resolution authorizing the City Manager to enter into a contract with CivicPlus in the amount of \$56,560 for the design, conversion and implementation of a new City website.**

This item was approved by consent.

NEW BUSINESS

- 7. Public hearing and consider an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 735 (605) Harwood Road, Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit (H/SUP), specific to Section 3.2.C.2.a, Churches, Temples and Synagogues of the City of Bedford Zoning Ordinance, allowing for Iglesia De Dios to operate a bilingual church. The subject property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP- 2016-50034)**

Planning Manager Emilio Sanchez presented information regarding this item, which is a specific use permit for 735 Harwood Road, allowing for Iglesia De Dios church to operate inside of the old Hallmark lease space. The Planning and Zoning Commission unanimously recommended approval of this item at their September 8, 2016 meeting. The Comprehensive Land Use Plan has the location designated as commercial, so the proposed use fits with the Plan.

Mayor Griffin opened the public hearing at 7:23 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:23 p.m.

Motioned by Councilmember Gebhart, seconded by Councilmember Champney, to approve an ordinance to rezone Lot 1, Block 1, Harwood Village North Addition, located at 735 (605) Harwood Road, Bedford, Texas, from Heavy Commercial (H) to Heavy Commercial/Specific Use Permit (H/SUP), specific to Section 3.2.C.2.a, Churches, Temples and Synagogues of the City of Bedford Zoning Ordinance, allowing for Iglesia De Dios to operate a bilingual church. The subject property is generally located north of Harwood Road and east of Brown Trail. (PZ-SUP- 2016-50034)

Motion approved 6-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Sartor, Councilmember Gebhart, Councilmember Champney, Councilmember Farco and Councilmember Turner

Voting in opposition to the motion: Councilmember Fisher

- 8. Public hearing and consider an ordinance to rezone Lot A 5, Block 27, Stonegate Addition, located at 1312 Brown Trail, Bedford, Texas, from Light Commercial (L) to Light Commercial/Specific Use Permit (L/SUP), specific to Section 3.2.C.14.b,i, Scientific Research, Development and Testing Laboratories, of the City of Bedford Zoning Ordinance, allowing for Nanoscope Technologies to operate a dedicated pre-clinical R&D facility. The subject property is generally located north of Bedford Road and east of Brown Trail. (PZ-SUP- 2016-50038)**

Mr. Sanchez presented information regarding this item, which is for a specific use permit for 1312 Brown Trail for Nanoscope Technologies to operate a scientific research lab facility at this location. The Planning and Zoning Commission unanimously recommended approval of this item at their September 8, 2016

Council Minutes September 27, 2016

meeting. The Comprehensive Land Use Plan has the area as focus commercial, so the proposed use fits with that designation.

Mayor Griffin opened the public hearing at 7:26 p.m.

Nobody chose to speak during the public hearing.

Mayor Griffin closed the public hearing at 7:26 p.m.

In answer to questions from Council, Sulagna Bhattachary, Chief Executive Officer of Nanoscope Technologies, 2519 Radcliff Drive, Arlington, Texas, stated they currently have two operating labs in Dallas, one in Greenville and one in Walnut Hill, which would be consolidated into the location in Bedford; and that any byproduct of their research is disposed of through Stericycle and everything is in a controlled environment.

Motioned by Councilmember Fisher, seconded by Councilmember Turner, to approve an ordinance to rezone Lot A5, Block 27, Stonegate Addition, located at 1312 Brown Trail, Bedford, Texas, from Light Commercial (L) to Light Commercial/Specific Use Permit (L/SUP), specific to Section 3.2.C.14.b,i, Scientific Research, Development and Testing Laboratories, of the City of Bedford Zoning Ordinance, allowing for Nanoscope Technologies to operate a dedicated pre-clinical R&D facility. The subject property is generally located north of Bedford Road and east of Brown Trail. (PZ-SUP- 2016-50038)

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

- 9. Consider an ordinance amending the stormwater drainage charges and monthly stormwater system fees by amending Ordinance No. 01-2590; providing a repealing clause; providing a severability clause; and declaring an effective date.**

This item was approved by consent with the increase of the fee from \$0.50 to \$1.00.

- 10. Consider an ordinance of the City of Bedford, Texas setting forth registration requirements and credit extension guidelines for credit access businesses; containing a savings clause; providing a penalty clause; and providing an effective date.**

This item was approved by consent.

- 11. Consider a resolution authorizing the City Manager to enter into the first year of a five-year contract with Siemens Industry, Inc. to service and maintain the City's HVAC mechanical, monitoring, and building automation systems in 17 facilities throughout the City, in the amount of \$70,115.**

This item was approved by consent.

- 12. Consider a resolution authorizing the City Manager to enter into a contract with Schrickel, Rollins and Associates, Inc. in the amount of \$104,000 for engineering design and survey services for Brown Trail Water and Sewer Improvements Project from Bedford Road to SH 183 Frontage Road.**

This item was approved by consent.

- 13. Consider a resolution authorizing the City Manager to enter into a contract with Gary Burton Engineering, Inc. in the amount of \$73,500 for engineering design and construction phase services for Sulphur Branch 18" Relief Sewer from Briar Drive to Shirley Way and Rehab 10" Sewer Upstream of Schumac Lane Project.**

This item was approved by consent.

14. Consider a resolution of the City Council of Bedford, Texas, authorizing the submission of a grant application to purchase Samsung PT60A ultrasounds for the Fire Department MICUs to the Assistance to Firefighters Grant administered by the Department of Homeland Security, Federal Emergency Management Agency's Grant Programs Directorate.

This item was approved by consent.

15. Consider a resolution authorizing the City Manager to enter into a contract with Granicus for a new digital voting system.

In answer to questions from Council, Mr. Wells stated that the cost of streaming Council meetings currently is \$695 a month. In answer to questions from Council, Information Technology Manager Gary Clopton stated that at the time the City was looking at the current vendor for streaming services, they were the primary service that could stream Council videos; that they were on the Department of Information Resources (DIR) contract so there was no requirement to go out for competitive bid; that the company streams the Council meeting live and when it is over, they then index the meeting and make it available; and that the City could not do the indexing portion of the meeting in-house. Mr. Wells stated that with Granicus, staff would have to do the indexing, but would be done as part of the minutes' process; that Granicus offers streaming of an unlimited number of meetings, while the current vendor offers 30 meetings a year; and that the cost of the item being presented does not include the streaming component, but was brought up as something the City do in the future. Mr. Clopton stated that there are two components, the yearly subscription component and the hardware, capital component; and that the \$10,000 a year cost does not include streaming. Mr. Wells stated the cost of streaming through Granicus would be \$400 a month.

Councilmember Gebhart stated that he is not advocating the voting system not be changed, but technology is so cheap that it could be done economically and still present a professional appearance. He recommended a web-centric solution using a small server, that would display as a nice clean webpage. He offered to pay for the server himself and has contacted a friend to develop a prototype system for no cost. He stated the City can move forward and improve, but does not need to spend that amount of money. He asked his fellow Councilmembers to give him time to put together a prototype system. There was discussion on investing money to improve product delivery; using money that the City could not otherwise touch; improving the way the City delivers information; money being spent on painting, carpeting, new signage, and a logo and tagline; building a production studio using PEG funds; delivering a top-quality product; committing money on a yearly basis that cannot come out of PEG funds; Councilmember Gebhart's prototype system having the functionality without the costs, including agenda management and reports to assist with minutes; getting information on the cost of streaming and potential cost savings; potential conflicts of interest; having sustainable support with Granicus; manpower costs; Councilmember Gebhart ceding ownership of the software to the City; and who would be responsible for supporting the software.

Motioned by Councilmember Fisher, seconded by Councilmember Farco, to approve a resolution authorizing the City Manager to enter into a contract with Granicus for a new digital voting system.

Motion approved 6-1-0. Mayor Griffin declared the motion carried.

Voting in favor of the motion: Mayor Griffin, Councilmember Sartor, Councilmember Champney, Councilmember Farco, Councilmember Turner and Councilmember Fisher.

Voting in opposition to the motion: Councilmember Gebhart

16. Consider a resolution appointing members to the City of Bedford Citizen Boards and Commissions.

This item was approved by consent with the following appointments being made:

Council Minutes September 27, 2016

Animal Shelter Advisory Board

Susan Read, Place 1: Veterinarian – Term Expires September 30, 2018

Karen Killian, Place 2: General Public – Term Expires September 30, 2018

Chairperson: Susan Read

Beautification Commission

Bucky Geer, Place 3 – Term Expires September 30, 2018

Marty Geer, Place 6 – Term Expires September 30, 2018

Kathy Fairchild, Place 7 – Term Expires September 30, 2018

Garrett Rosser Place 8 – Term Expires September 30, 2018

Bob Gough, Place 9 – Term Expires September 30, 2018

Glenn Mizell, Place 10 – Term Expires September 30, 2018

Chairperson: Marty Geer

Building and Standards Commission

Ronald Owens, Place 2: General Public – Term Expires December 31, 2018

Amy Sabol, Place 3: Building Contractor – Term Expires December 31, 2018

Randy Youngs, Place 4: General Public – Term Expires December 31, 2018

Community Affairs Commission

Jenna Waters, Place 1: Business – Term Expires September 30, 2018

Terry Smith, Place 3: Business – Term Expires September 30, 2018

Emily Chavarriaga, Place 5: Business – Term Expires September 30, 2018

Steve Grubbs, Place 7: Resident – Term Expires September 30, 2018

Julie Sawyer, Place 9: Resident – Term Expires September 30, 2018

Chairperson: Sal Caruso

Cultural Commission

Thomas Jacobsen, Place 2 – Term Expires September 30, 2018

Sabra Doggett, Place 4 – Term Expires September 30, 2018

Joy Brandon, Place 5 – Term Expires September 30, 2017

Josh Santillan, Place 6 – Term Expires September 30, 2018

Chairperson: Thomas Jacobsen

Library Advisory Board

Lori Irvin, Place 5 – Term Expires September 30, 2018

Susan Hampton, Place 6 – Term Expires September 30, 2018

Marcia Griffith, Place 7 - Term Expires September 30, 2018

Chairperson: Deborah Allbach

Parks and Recreation Board

James Burgess, Place 1 – Term Expires September 30, 2017

Cathy Schneider, Place 5 - Term Expires September 30, 2018

Donna Williams, Place 6 - Term Expires September 30, 2018

Donna Hanson, Place 7 - Term Expires September 30, 2018

Sam Fairchild, Place 10 - Term Expires September 30, 2017

Chairperson: Jeannette Cook

Planning and Zoning Commission

Ruth Culver, Place 1 - Term Expires September 30, 2018

Tom Stroope, Place 6 - Term Expires September 30, 2018

Michael Ann “Mickey” Hall, Place 7 – Term Expires September 30, 2018

Lisa McMillan, Place 9 – Alternate -Term Expires September 30, 2018

Council Minutes September 27, 2016

Teen Court Advisory Board

Kathleen Toms, Place 2 – Term Expires December 31, 2018

Zoning Board of Adjustment

John Thompson, Place 2 – Term Expires December 31, 2018

17. Report on most recent meeting of the following Boards and Commissions:

- ✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

- ✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reminded everybody about the paper shred event the following Saturday.

- ✓ **Community Affairs Commission - Councilmember Farco**

Councilmember Farco thanked the Commission for the residential roundtable the previous Thursday. They will be hosting a block party the following week and a business roundtable on October 14, 2016. He thanked Roy Savage for his service as chairperson of the Commission.

- ✓ **Cultural Commission - Councilmember Champney**

Councilmember Champney reported that the City of Arlington received their designation for a cultural district, which he will address with the Commission.

- ✓ **Library Advisory Board - Councilmember Farco**

Councilmember Farco reported that the Koha Integrated Library System will be coming on-line and that the Library would be closed Sunday, October 2, 2016 to get the operating system up and running. He thanked the staff of the Library for all that they do.

- ✓ **Parks and Recreation Board - Councilmember Sartor**

Councilmember Sartor reported that the Board took a field trip to the Grapevine Recreation Center to look for ideas on things that might happen in Bedford in the future and to improve the City.

- ✓ **Teen Court Advisory Board - Councilmember Gebhart**

Councilmember Gebhart reported that the Board will meet the first Thursday in October and they are continuing to pursue money raising opportunities to fund scholarships.

- ✓ **Senior Citizen Liaison - Councilmember Turner**

No report was given.

18. Council member Reports

Councilmember Gebhart reported that there will be a National Night Out event in the Merrill Street area.

Mayor Griffin encouraged people to attend the Mental Health Summit, where Chief Gibson and Mr. Gibson will be leading the discussion. The mental health issue will be looked at from the broader perspective of Tarrant County. There will be different agencies and three panels discussing various aspects of mental health and how they are dealt with in the County.

Council Minutes September 27, 2016

Councilmember Turner stated that Mr. Gibson will be speaking at Texas Star on Thursday for the annual report on the State of the Cities.

19. City Manager/Staff Reports

City Manager Roger Gibson stated that there was discussion two weeks ago about the City's support of Police and Fire and the blue lights on monument signs. The fountain in front of City Hall is now operational and has blue lights. He stated the suggestion for the lights came from the Mayor.

EXECUTIVE SESSION

To convene in the conference room in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive.
- b) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons.
- c) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1 Mobil Addition-Bedford.
- d) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition.
- e) Pursuant to Section 551.074, personnel matters - City Manager search.

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to Williams, TW Survey A1735 Tr 6C02, also known as, 1805 L. Don Dodson Drive; Section 551.087, deliberation regarding economic development negotiations relative to Bedford Commons; Section 551.087, deliberation regarding economic development negotiations relative to Block 1, Lot 1 Mobil Addition-Bedford; Section 551.087, deliberation regarding economic development negotiations relative to Block 3R Lot 1A &1B1 Bedford Forum Addition; and Section 551.074, personnel matters - City Manager search, at 7:58 p.m.

Council reconvened from Executive Session at 8:49 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

20. Take any action necessary as a result of the Executive Session.

No action was necessary as a result of the Executive Session.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 8:51 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretar