



## CITY OF BEDFORD TEXAS

Subject: REQUEST FOR PROPOSAL-EMERGENCY MEDICAL SERVICE BILLING AND COLLECTIONS RFP 18F – 1

From: Maria Joyner, Director of Finance

Date: December 4, 2018

### **THIS NOTICE SHALL SERVE AS ADDENDUM NO. I TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS**

On November 25, 2018 the City of Bedford, Tx advertised RFP 18F-1 on the City's web site. Subsequent to the advertisement, several questions were received regarding the RFP. Below is a list of questions that were received and the City's official response to the questions:

Question 1: Will you please provide the total reported revenue for each individual payer from EMS billing in the most recently completed fiscal year?

**RESPONSE:** Please refer to information provided in the City of Bedford Emergency Medical Service Billing and Collections RFP 18F-1 (Page 4).

2. Will you please provide the average revenue collected per call by the current vendor for the most recently completed fiscal year?

**RESPONSE:** The approximate amount collected for fiscal year 2017-2018 was \$1,400,000. The estimated number of transports for the same time period is 3,240. The estimated average revenue collected per transport is \$432.10

3. Does the City currently use a bank lockbox system for receiving incoming reimbursements?

**RESPONSE:** Yes

4. If the answer is "yes", what banking institution is used?

RESPONSE: Wells Fargo

5. If the answer is "no", how are current payments handled?

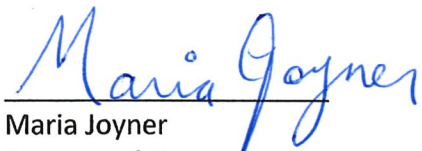
RESPONSE: N/A

6. If a new contractor is chosen, will the incumbent be required to handle claims prior to the contract start date?

RESPONSE: The incumbent company is required to handle claims until March 31, 2019.

The City desires the contractor to have principle offices in the North Central Texas Council of Governments: Region 4 area.

The Contractor will designate a single point of contact for handling the City's account. It is preferred that the client representative be located in the Dallas Fort Worth area.



Maria Joyner  
Director of Finance  
City of Bedford, Texas

**ANY ADDENDA TO THE RFP SPECIFICATIONS ISSUED DURING THE PERIOD BETWEEN ISSUANCE OF THE RFP AND RECEIPT OF RFPs ARE TO BE CONSIDERED COVERED IN THE RFP AND IN AWARDING A CONTRACT THEY WILL BECOME A PART THEREOF. RECEIPT OF ADDENDA SHOULD BE ACKNOWLEDGED BY VENDORS IN THEIR RFP COVER LETTER.**