



Council Agenda Background

PRESENTER: Meg Jakubik, CGFO,
Strategic Services Manager

DATE: 01/11/22

Council Mission Area: Be responsive to the needs of the community.

ITEM:

Consider an ordinance authorizing amendments to the adopted annual budget of the City of Bedford, Texas for the fiscal period of October 1, 2021 through September 30, 2022; providing for intra-fund and/or intra-departmental transfers; providing for investment of idle funds; and declaring an effective date.

City Attorney Review: Yes

SUMMARY:

This item is to amend the Fiscal Year 2021-2022 Adopted Budget to allocate funds for Police Department equipment purchases utilizing fund balance generated by salary savings in the prior fiscal year.

BACKGROUND:

On September 14, 2021, the City Council approved the annual operating budget for Fiscal Year 2021-2022 totaling \$81,001,718 across all funds. The budget consists of funds allocated to cover operational costs for personnel, supplies, utilities, contractual agreements, debt service, and some capital equipment or improvements.

The Police Department conducted an operational and staffing review during FY 2020-2021. Based on salary savings during the year, they had been approved to utilize those funds for equipment, software, and uniform needs. These purchases were unable to be completed prior to the end of the fiscal year and the savings returned to fund balance. The Police Department still has need for these items and the requested budget amendment grants them the budgetary authority for those purchases from the fund balance.

At the September 28, 2021 City Council Meeting, the Department received authorization to purchase 65 Taser 7 devices and related accessories. This item will grant the budgetary authority for the fiscal year in which the devices were actually purchased.

The Department has identified a new style uniform that will provide more movement and comfort for officers. These uniforms are expected to be more durable than the current uniforms. The budget amount of \$43,600 will provide each officer with three short-sleeve shirts, two long-sleeve shirts, three pants and one fleece jacket.

Additionally, the Department has identified a customizable record management software solution to assist in record keeping and review of incidents involving use-of-force, pursuits, firearm discharges, fleet accidents, commendations, informal and formal complaints, policy violations, and other incidents specific to the Department. The included budget of \$26,800 will cover the purchase of the software and necessary licenses. An annual maintenance amount of \$3,400 will be included in the next budget.

Staff recommends amending the FY 2021-2022 budget by the following amount:

- General Fund \$272,250

If approved, staff will amend the FY 2021-2022 adopted budget to reflect a total expenditure budget of \$81,273,968.

RECOMMENDATION:

Staff recommends the following motion:

Approval of an ordinance authorizing amendments to the adopted annual budget of the City of Bedford, Texas for the Fiscal Period of October 1, 2021 through September 30, 2022; providing for intra-fund and/or intra-departmental transfers; providing for investment of idle funds; and declaring an effective date.

FISCAL IMPACT:

General Fund Adopted Budget:	\$39,833,293
	<u>+ \$272,250</u>
General Fund Amended Budget:	\$40,105,543

ATTACHMENTS:

Ordinance
Budget Amendment #1

CITY OF BEDFORD
SUMMARY OF REVENUE AND EXPENDITURES BY FUND
FISCAL YEAR 2021-2022

FUND NAME	ESTIMATED BEGINNING BALANCE	REVENUE	EXPENDITURES	BUDGET AMENDMENT	AMENDED EXPENITURES	ESTIMATED ENDING BALANCE	CHANGE IN FUND BALANCE
GENERAL FUND	\$ 14,161,265	\$ 39,707,932	\$ 39,833,293	\$ 272,250	\$ 40,105,543	\$ 13,763,654	-2.81%
TOURISM FUND	217,449	1,289,750	1,002,398	-	\$ 1,002,398	\$ 504,801	132.15%
WATER AND SEWER FUND	1,318,272 *	25,157,797	25,061,606	-	\$ 25,061,606	\$ 1,414,463	207.30%
STORMWATER UTILITY FUND	796,528 *	1,697,500	1,554,377	-	\$ 1,554,377	\$ 939,651	17.97%
UTILITY REPAIR & MAINTENANCE FUND	2,329,547 *	785,000	600,000	-	\$ 600,000	\$ 2,514,547	7.94%
COURT SECURITY FUND	61	22,000	22,000	-	\$ 22,000	\$ 61	0.00%
TRUANCY PREVENTION & DIVERSION FUND	11,688	20,000	20,000	-	\$ 20,000	\$ 11,688	0.00%
MUNICIPAL JURY FUND	397	300	300	-	\$ 300	\$ 397	0.00%
COURT TECHNOLOGY FUND	29,026	25,100	38,300	-	\$ 38,300	\$ 15,826	-45.48%
PARK DONATIONS FUND	51,910	10,200	50,000	-	\$ 50,000	\$ 12,110	-76.67%
BEAUTIFICATION COMMISSION FUND	62,411	10,200	25,000	-	\$ 25,000	\$ 47,611	-23.71%
PUBLIC SAFETY TRAINING FUND	11,538	7,150	3,000	-	\$ 3,000	\$ 15,688	35.97%
ECONOMIC DEVELOPMENT FUND	563,758	301,500	735,000	-	\$ 735,000	\$ 130,258	-76.89%
STREET IMPROVEMENT ECONOMIC DEVELOPMENT CORP.	2,846,375	3,310,000	2,900,088	-	\$ 2,900,088	\$ 3,256,287	14.40%
DEBT SERVICE FUND	1,014,612	7,835,820	7,167,776	-	\$ 7,167,776	\$ 1,682,656	65.84%
PEG FUND	612,913	102,500	230,200	-	\$ 230,200	\$ 485,213	-20.83%
COMMERCIAL VEHICLE ENFORCEMENT FUND	37,246	111,800	111,720	-	\$ 111,720	\$ 37,326	0.21%
SWAT - NETCAST FUND	39,267	60,250	60,000	-	\$ 60,000	\$ 39,517	0.64%
PARK MAINTENANCE FUND	220,812	50,500	150,000	-	\$ 150,000	\$ 121,312	-45.06%
COMPUTER REPLACEMENT FUND	274,045	60,500	91,000	-	\$ 91,000	\$ 243,545	-11.13%
AQUATICS MAINTENANCE FUND	159,402	25,300	20,000	-	\$ 20,000	\$ 164,702	3.32%
LIBRARY MAINTENANCE FUND	36,992	25,250	-	-	\$ -	\$ 62,242	68.26%
FACILITY MAINTENANCE FUND	129,902	45,750	30,000	-	\$ 30,000	\$ 145,652	12.12%
EQUIPMENT REPLACEMENT FUND	498,085	972,150	1,163,360	-	\$ 1,163,360	\$ 306,875	-38.39%
WATER/SEWER VEHICLE REPLACEMENT FUND	210,642 *	50,100	132,300	-	\$ 132,300	\$ 128,442	-39.02%
	\$ 25,634,143	\$ 81,684,349	\$ 81,001,718	\$ 272,250	\$ 81,273,968	\$ 26,044,524	

* The beginning balance for these funds are based on Working Capital.