

APPROVED

STATE OF TEXAS §
COUNTY OF TARRANT §
CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 18th day of January 2012 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Deborah Allbach
Ron Boyer
Lori Irvin
Karen Kersey
Rick Peters
Helene Ray
Brenda Roche

Also Present:

Councilman Brown
Maria Redburn

Guest:

Pat Dreyer, Foundation President

(The following items were considered in accordance with the official agenda posted on the 12th day of January 2012)

CALL TO ORDER

Library Manager Maria Redburn called the meeting to order at 7:04 p.m.

ROLL CALL / INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: November 16, 2012 regular meeting.

The minutes were unanimously APPROVED.

1st Board member Peters
2nd Board member Kersey

NEW BUSINESS

2. Consider and act upon appointment of a chairperson, vice chairperson and secretary to the 2012 Library Advisory Board.

The board voted on and approved by a show of hands the following appointments: Chairperson Rick Peters, Vice Chairperson Karen Kersey, and Secretary Debby Allbach with Lori Irvin, acting as stand in for the position of secretary.

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3. Discussion on required Open Meetings and Public Information Act Training.

Members were encouraged to take these required classes on-line by the deadline of March 13th. Printed certificates should be given to Cynthia Reid at the library or Michael Wells the City Secretary.

4. Discussion regarding upcoming events and volunteer opportunities for, Love Your Library Month.

February 24, 2012 the library will host a Family story time. The Seuss Festival is also coming up. Volunteers are needed for this event. Please see Jeanne Green if you are interested in volunteering.

5. Review of annual Library Satisfaction Survey and Annual Report Video.

This year the Library Satisfaction Survey will only be available electronically. It will be available via the library web-site and on all library computers. It will be publicized in the library with signs and bookmarks as well as on the city web-site and inside water bills. The use of HEB ISD web-sites and school newsletters is recommended if possible. Suggestions for the survey include:

- Identifying children and teens separately on all questions
- Using the term teen rather than young adult
- Add library web-site and e-book questions
- Remove potential new services from survey if it is unlikely that they can be done within the next few years.

On January 24, 2012 in the City Council meeting there will be a presentation of the annual report and a proclamation of library month. Rick Peters will represent the library. All Board members are encouraged to attend. The annual report is a video format under development. Suggestions for the presentation were: pictures of children's activities, computer classes, use of the new check out system, graphic depiction of volume growth with no growth of staff and success of the HVAC system to reduce costs. The report will be available on the library web-site.

6. Report and discussion of Mardi Gras Gala on Saturday, February 18, 2012.

- Casino games and wine pull in addition to activities in the past.
- Catered by Two Sisters Café.
- \$5,000 in sponsorships already obtained. Opportunities for more sponsors at all levels. Money to be shared equally between the Foundation and Friends for 3 beneficiaries: 1) capital campaign, 2) upgrade to the search and reservation system and 3) further equipping the low vision room.
- Event posters are available for distribution in the community. Also a Face book page for the Gala.
- No free tickets this year. Volunteers may buy food and game tickets at a reduced price of \$30.00.

REPORTS

7. Discussion and distribution of Library Manager's Report

NEXT MEETING

The next meeting of the Library Advisory Board will be held Wednesday, February 15, 2012.

ADJOURNMENT

The meeting adjourned at 8:36 p.m. by Rick Peters.

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Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board