

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 16th day of May 2012 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Deborah Allbach  
Lori Irvin  
Karen Kersey  
Rick Peters  
Brenda Roche

**Also Present:**

Tom Bresnahan  
Councilman Brown  
Jim Davisson, Councilman Elect  
Patt Dreyer  
Ed Henderson  
Councilman Griffin, Mayor Elect  
Roland Rangel  
Katie Redburn  
Maria Redburn

**Excused Absences:**

Roy Boyer  
Helene Ray

(The following items were considered in accordance with the official agenda posted on the 10<sup>th</sup> day of May 2012.)

**CALL TO ORDER**

Rick Peters called the meeting to order at 7:02 p.m.

**ROLL CALL/INTRODUCTIONS**

**AGENDA CHANGE**

Rick Peters motioned that New Business, Discussion regarding Community Focus Group for Library Advocates is moved forward on the agenda. The recommendation was seconded and approved.

**NEW BUSINESS**

**1. Discussion regarding Community Focus Group for Library Advocates.**

Library Manager Maria Redburn left the room while the Library Advocates held the discussion regarding (SWOT), strengths, weaknesses, opportunities and threats of the library. Input is noted

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in an attachment to the minutes. At the conclusion of this discussion, the Library Advocates who are not on the Library Advisory Board left the room, with the exception of Councilman Brown. Mrs. Redburn rejoined the Board meeting.

**APPROVAL OF MINUTES**

**2. Consider approval of the following Library Board minutes: April 18, 2012 regular session and April 25 special session.**

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Roche

2<sup>nd</sup> by Board Member Kersey

**NEW BUSINESS**

**3. Discussion regarding upcoming Community Focus Groups and potential quorums.**

Some facilitator slots remain vacant. Mrs. Redburn continues to work on filling the facilitator slots. A recommendation was made to add a session for Spanish language patrons. Mrs. Redburn will look into this.

A press release regarding the focus groups was sent to the Star Telegram. A recommendation was made to also post the information on the Library Events Calendar.

Flyers announcing the focus groups are available tonight at the Children's Desk. Please take some for distribution.

The primary role of the board members at the focus groups include: listening, facilitating, recording and generating discussion if the group is reluctant to speak up. Board members were reminded that if there is an inadvertent quorum of board members at any focus group, do not sit together and do not discuss Library business.

**REPORTS**

**4. Discussion was held regarding the Interlibrary Loan suspension.**

Discussion was held regarding the suspension of the Interlibrary Loans. The suspension for an undetermined amount of time is due to various indexing requirements.

The Library Twitter address is [twitter.com/bedfordlibtx](https://twitter.com/bedfordlibtx).

Mrs. Redburn announced that a job offer has been made to one of the candidates who applied for the Librarian position that was recently posted. They are currently waiting for the candidate to complete the pre-hire screening process.

**NEXT MEETING**

The next meeting of the Library Advisory Board will be on Wednesday, June 20, 2012.

**ADJOURNMENT**

**APPROVED**

The meeting was adjourned at 8:17 by Rick Peters.

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**Deborah Allbach, Board Secretary  
Bedford Public Library Advisory Board**

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